CYNGOR TREF Y BARRI
BARRY TOWN COUNCIL

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PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE VIBRANT CULTURE COMMITTEE IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON MONDAY 23 NOVEMBER 2026 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021, The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multilocation) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact info@barrytowncouncil.gov.uk

Yours faithfully

Rachel Honey-Jones
Chief Officer

AGENDA

1. **Apologies for Absence**

2. **To receive declarations of interest under the Council's Code of Conduct** (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting)

3. **Well-being of Future Generations (Wales) Act 2015**
(To note)

Vibrant Culture Committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure ***that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

4. **Standing Order 3(o)** **(To Note)**

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

5. **To approve and sign the minutes of the Vibrant Culture Committee held on Tuesday 13 October 2026**
(Pages 583 – 589)

6. **Budget Monitoring Report to 31 October 2026** **(Pages 590 – 591)**

7. **Draft Budget Estimates for 2027/28** **(Pages 592 – 593)**

8. **Halloween Post- Event Report 2026** **(Pages 594 – 602)**

9. **Remembrance Sunday Post-Event Report 2026** **(Pages 603 – 604)**

10. **E-Newsletter 2nd Edition** **(Page 605)**

11. **Christmas Pre-Event update 2026** **(Verbal)**

12. **Heritage Centre Update** **(Verbal)**

13. **Date of next meeting**

The next meeting of the Vibrant Culture Committee is scheduled for Monday 1 February 2027.

Distribution

Electronic notification of summons and front page Agenda to all Committee members. Email notification of electronic papers to all Barry Town Councillors (22).
A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices and on the Town Council Website – www.barrytowncouncil.gov.uk

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a fformatiau eraill drwy holi.

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out:

(a) the names of the members who attended the meeting, and any apologies for absence
(b) any declarations of interest
(c) any decision taken at the meeting, including the outcomes of any votes

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF THE VIBRANT CULTURE COMMITTEE HELD ON TUESDAY 13 OCTOBER 2026 AT 7PM

PRESENT: Councillors Brooks (Chair), S Hodges, N Hodges (Vice Chair), Iannucci-Williams and Perkes.

ALSO PRESENT:

Chief Officer (joined at 7.03pm)
Head of Community Services & Facilities
Engagement and Events Support Officer

151. APOLOGIES FOR ABSENCE

Councillors Ball and Davies-Powell.

152. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

Councillors N Hodges and S Hodges declared interests in Agenda Items 8 and 10. However, these were deemed to be neither personal nor prejudicial.

153. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

154. STANDING ORDER 3(O)

The use of cameras, camcorders and other recording devices in all Council, Communities and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the council instigate such a policy.

RESOLVED: That the Standing Order 3(o) be received and noted.

155. TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY VIBRANT CULTURE COMMITTEE HELD ON WEDNESDAY 5 AUGUST 2026

RESOLVED: That the minutes of the Extraordinary Vibrant Culture Committee held on 5 August 2026 be approved and signed as a correct record.

156. BUDGET MONITORING REPORT TO 30 SEPTEMBER 2026

Members were provided with a summary of the budget monitoring report indicating actual and committed expenditure up to the end of month six in the 2026/27 financial year.

The Head of Community Services & Facilities advised Members that there were additional costs associated with road closures for Remembrance Day, which had only come to light after 30 September. These costs would result in a budgetary overspend, which had been authorised by the Chief Officer in line with the Council's Financial Regulations.

RESOLVED: That the budget monitoring report for September 2026, detailing actual income and expenditure up to the end of month six of the 2026/27 financial year, be received and noted.

157. FAMILY FUN DAY EVENT REPORT 2026

The Head of Community Services & Facilities presented the report to Members, highlighting that the event had been a success and proved popular, with approximately 3,000 people attending. Photographs of the event were included in the report.

Councillor Perkes commented that the event had been an excellent day and money well spent, providing enjoyment for many families. She expressed her thanks to the Engagement and Events Team for their work in organising the event.

Councillor S Hodges echoed these comments, thanking the team and noting that the events continued to improve year on year.

The Chair also praised the event, commenting on the excellent turnout despite the hot weather. She expressed her thanks to everyone involved, highlighting the importance of these events in raising the profile of Barry Town Council within the community.

RESOLVED: That the report be received and noted.

158. HALLOWEEN & CHRISTMAS EVENT 2026

The Head of Community Services & Facilities provided an overview of the report, highlighting that this was a particularly busy time of year for the Engagement and Events Team. Upcoming events included the Halloween Which Craft event, the Remembrance Day Parade, the installation of the Christmas tree on King Square and the Christmas Lights Switch-On on 21 November.

The Head of Community Services & Facilities also advised that Barry Town Council had been liaising with the Vale of Glamorgan Council to explore opportunities for collaborative events similar to Family Fun Day.

The Chief Officer expressed her thanks to the Engagement and Events Team for their hard work and dedication, extending particular thanks to the Head of Community Services & Facilities for his leadership and for driving these events forward.

The Chief Officer also commented that Barry Town Council's relationship with the Vale of Glamorgan Council continued to strengthen. She noted that a recent meeting with an officer from the Vale regarding collaborative events and future opportunities had been very positive.

RESOLVED: That the report be received and noted.

159. BARRY YOUTH COUNCIL

The Head of Community Services & Facilities provided a brief update on the report, advising that attendance numbers had increased, with new members joining. Meetings were now being held at Cemetery Approach Community Centre, following feedback from attendees.

A range of activities, including a pizza party, had been organised to encourage engagement.

Youth Council members were also taking an active part in upcoming events, including hosting their own craft tent at the Halloween event. They will be offering a variety of craft activities to raise funds for their chosen charities this year, Cancer Research UK and Amelia Trust Farm.

The Head of Community Services & Facilities highlighted the hard work that the Engagement & Events Officer had undertaken to improve

engagement and ensure that the Youth Council becomes a more active part of Barry Town Council.

RESOLVED: That the report be received and noted.

160. GRACE WILLIAMS FESTIVAL UPDATE

The Head of Community Services & Facilities provided Members with an update, confirming that 25 events had been confirmed to date. The Grace Williams Festival website was now live, and Barry Town Council was confirmed to be actively involved in at least three events taking place in the Council Chamber at Town Hall. It was also confirmed that the Mayor of Barry would officially open the festival.

The Head of Community Services & Facilities added that he remained in regular contact with the organisers, both of whom were working hard on the festival arrangements.

RESOLVED: That the report be received and noted.

161. REMEMBRANCE SUNDAY EVENT

The Head of Community Services & Facilities informed members that everything for Remembrance Sunday is in hand. Meetings with the RBL, SWP, SEMS Medical first aiders have taken place. Great feedback was received after last year's Remembrance Parade; therefore, we have followed a similar protocol for this year. There will be an ambulance onsite with increased first aider presence.

The Head of Community Services & Facilities informed Members that there had been a change to the arrangements for road closures this year, as South Wales Police would be unable to assist with or facilitate the closures. However, South Wales Police would remain present and visible throughout the parade. Core Highways would be responsible for facilitating the road closures on the day. The Council's team had met with Core Highways and completed the necessary due diligence to ensure the arrangements are in place.

The Chair queried whether the Royal British Legion (RBL) could provide financial assistance if road closure costs remained at the current level in future years.

The Head of Community Services & Facilities stated that it was unclear whether the RBL representatives currently in contact with the Council would have access to funding. However, he emphasised the importance of Barry Town Council continuing to support the Remembrance Parade.

The Chief Officer agreed, noting that few organisations were forthcoming with their budgets and highlighting the importance of Remembrance to Barry Town Council.

Councillor S Hodges thanked the officers for their advice but expressed the view that the RBL should not determine how the event was delivered. She noted that the Mayor had historically delivered a reading during the Remembrance Parade, a tradition that had not continued in recent years, and expressed a desire for the Mayor to take a more prominent role in future events. Councillor S Hodges also offered to assist with delivering letters to local businesses and residents regarding the Remembrance Parade and associated road closures.

The Chair agreed, expressing support for reinstating the historical tradition of the Mayor speaking during the event.

The Head of Community Services & Facilities confirmed that he would provide guidance and support to help ensure the Mayor took a more prominent role in future Remembrance Parades.

The Chief Officer agreed with the suggestion, noting that as Barry Town Council fund the event, the Council should clearly communicate its expectations. The Chief Officer thanked Councillors for sharing their historical knowledge and insight.

RESOLVED: That the report be received and noted.

162. DATE OF NEXT MEETING

RESOLVED: That the next meeting of the Vibrant Culture Committee will be on Monday 23 November 2026.

163. EXCLUSION OF PRESS AND PUBLIC

That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

164. HERITAGE CENTRE PHASE 2 UPDATE (CONFIDENTIAL)

The Head of Community Services & Facilities provided Members with an update on the Heritage Centre project and outlined the options available for its future development.

Members discussed the potential benefits of establishing a Heritage Centre for Barry, including the opportunity to celebrate the town's heritage and encourage community involvement.

Members also discussed the importance of exploring opportunities for volunteer involvement and ensuring that the project delivered lasting benefits for the town. The potential timescale for opening the Heritage Centre was considered, with an Easter 2027 opening identified as an ambitious but potentially achievable target.

The Chief Officer clarified that staff supported the ambition to establish a Heritage Centre and remained committed to achieving the best outcome for the town.

The Chair concluded that Option A from the report, namely, to continue development of an independent Heritage Centre at the identified premises be recommended to Full Council for consideration.

Members agreed.

RECOMMENDATION:

That Members recommend the continued development of the independent Heritage Centre at the identified premises, subject to further affordability and due-diligence considerations, to the next meeting of Full Council on 19 October 2026.

Meeting closed at 8.38pm

Signed ……..... (Chairperson) Dated …….....

	FOR INFORMATION ONLY			
	ACTION SHEET - VIBRANT CULTURE - 13 October 2026			
MINUTE NO.	**ACTION TO BE TAKEN**	**ACTION TO BE TAKEN BY**	**DATE ACTION TO BE CARRIED OUT**	**PROGRESS**
161	Sunday Consider reinstating the Mayor's historical role of delivering a reading/speech during future Remembrance Parades	Head of Community Services & Facilities		ongoing
164	Submit the recommendation to proceed with Option A, subject to affordability and due-diligence gateways, to Full Council for consideration.	Chief Officer / Head of Community Services & Facilities		Completed

VIBRANT CULTURE COMMITTEE	**23 NOVEMBER 2026**	**AGENDA ITEM: 6**

BUDGET MONITORING REPORT 31 OCTOBER 2026

Report Author

Finance Officer

Attached: A. Budget Monitoring Report October 2026 (1 page)

Purpose of Report

To inform members about the Council's income and expenditure in the 2026/27 financial year as at the end of October 2026.

Background Information

On the following page is the budget monitoring report for October 2026, indicating actual income and expenditure up to the end of month seven in the 2026/27 financial year.

In addition, the projected out turn for the current financial year is provided highlighting anticipated overspends and underspends on various budget headings - currently projecting to be an overspend of £2,000**.**

Recommendation

1. Members are requested to receive the budget monitoring report for October 2026, indicating actual income and expenditure up to the end of month seven in the 2026/27 financial year, noting that we are currently reflecting an overspend.

Gross Expenditure									
Description	**Item No.**	**Budget 12 Months £**	**Expenditure 7 Month £**	**Committed Expenditure £**	**Balance £**		**Budget 12 Months £**	**Year End Projections £**	**Projected Variance £**
Vibrant Culture Committee									
Corporate Projects - Arts, Culture and Entertainment	1	40,000	40,000	0	0		40,000	40,000	0
Corporate Projects - Dementia Friendly Project	2	3,000	0	3,000	0		3,000	3,000	0
Corporate Projects - Barry Youth Action	3	3,000	294	2,706	0		3,000	3,000	0
Civic Hospitality - Remembrance Sunday	4	3,000	1,650	3,350	-2,000		3,000	5,000	-2,000
Total Expenditure		**49,000**	**41,944**	**9,056**	**-2,000**		**49,000**	**51,000**	**-2,000**

Net Expenditure									
Description	**Item No.**	**Budget 12 Months £**	**Expenditure 7 Month £**	**Committed Expenditure £**	**Balance £**		**Budget 12 Months £**	**Year End Projections £**	**Projected Variance £**
Total Net Expenditure		**49,000**	**41,944**	**9,056**	**-2,000**		**49,000**	**51,000**	**-2,000**

Our budget for the year is £49,000 with actual expenditure for the 7 months to 31 October 2026 of £41,944 with an amount committed of £9,056.

Our projected out-turn for the year is an overspend of £2,000.

VIBRANT CULTURE COMMITTEE	23 NOVEMBER 2026	AGENDA ITEM: 7

DRAFT VIBRANT CULTURE COMMITTEE ESTIMATES FOR 2027/2028

Report Author

Deputy Chief Officer

Attached: A. Draft Budget 2027/2028 (1 page)

Purpose of Report

To provide members with the draft estimates for 2027/2028

Background Information

Financial Regulations 4.5 and 4.6 states the following:

'4.5 In appropriate cases, each Committee (if any) shall review its draft budget and submit any proposed amendments to the Finance, Policy and General Purposes Committee not later than the end of November each year.

4.6 The draft budget with any Committee proposals, including any recommendations for the use or accumulation of reserves, shall be considered by the Finance, Policy and General Purposes Committee and a recommendation made to the Full Council.'

The draft estimates are attached with a 5% increase to Corporate Projects/Arts, Culture and Entertainment and an increase to Civic Hospitality/Remembrance Sunday based on known factors for future years.

Recommendation

1. Members are requested to consider the draft estimates for 2027/2028.

2. Recommend the draft estimates for 2027/2028 to the Finance, Policy and General Purposes Committee meeting being held on 30 November 2026 as confirmation of the Vibrant Culture Committee requirements for the 2027/2028 financial year.

Draft Budget 2027 / 2028 Vibrant Culture Committee

EXPENDITURE							
Description	**Item No.**	**2025/26 Budget**	**2025/26 Out-Turn Projection**	**2026/27 Budget DRAFT**	**2026/27 Budget REVISED**	**2026/27 Out-Turn Projection**	**2027/28 Budget**
Corporate Projects - Arts, Culture and Entertainment	1	40,000	39,500	42,000	40,000	40,000	42,000
Corporate Projects - Dementia Friendly Project	1	3,000	239	3,150	3,000	3,000	3,000
Corporate Projects - Barry Youth Action	1	3,000	111	3,150	3,000	3,000	3,000
Civic Hospitality - Remembrance Sunday	1	5,000	3,123	5,250	3,000	3,000	5,500
Total Expenditure		**51,000**	**42,973**	**53,550**	**49,000**	**49,000**	**53,500**

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BARRY TOWN COUNCIL

HALLOWEEN

which craft?

Event Report



INTRODUCTION

The Halloween Which Craft? event took place on Friday 30 October 2026, in Central Park. The event times were 10am until 3pm.

The Halloween event promotes an affordable trip/experience for local families, with workshops being free or at a low cost of £1 - £2.

The workshops featured games, colouring station, reptile zone, archery, slime making, bath bomb making, market traders and Barry Youth Council's craft tent - with 3 different craft stations.

BUDGET

HALLOWEEN BUDGET: £2,000

FINANCIAL BREAKDOWN		
	IN	**OUT**
reptiles		600
Traders	58.02	
Slime / Bathbomb Workshops		650
Archery		350
2 SIA Stewards		195
Crowd Barriers		80
Budget		2000
TOTALS		**1875**
Amount Left		125

ATTENDANCE

Facebook Event Page: 376 responded

Anticipated Attendance: 1000

Estimated Attendance: 2500

COMMUNITY SOCIAL MEDIA ENGAGEMENT

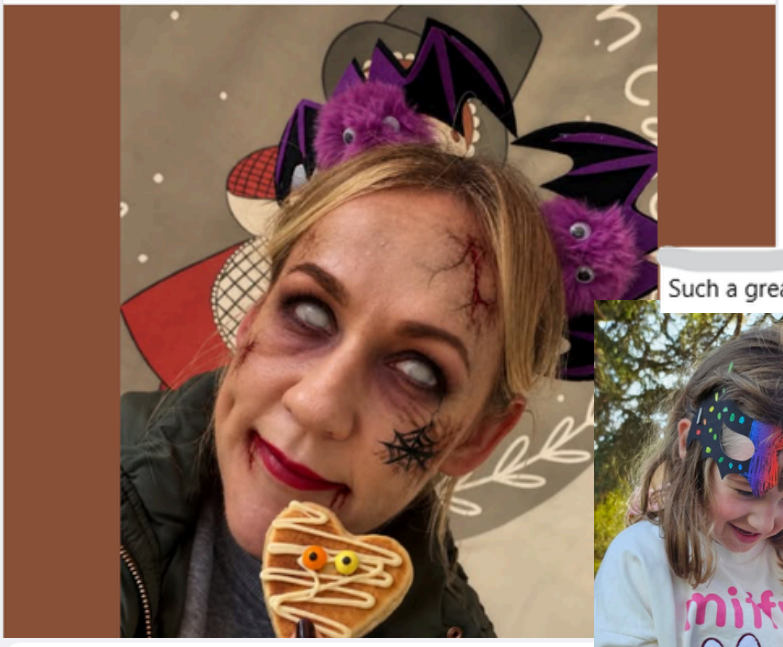
Eleri's Welsh Cakes
AI content · 30 October at 10:41 · ♬ Sweet but Psycho · Ava Max ·

Jess hasn't had her coffee yet.... And it shows

Catch us at Central Park in Barry today for lots of spooky fun

#welshcakes #welshcake #wales #welsh #madeinwales

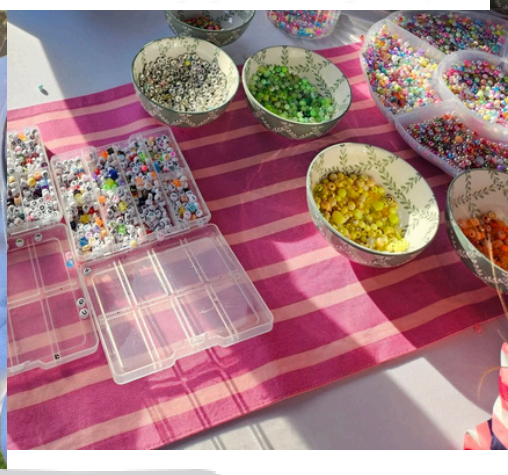
Barry Town Council See less





Such a great event thank you for all the hard work arranging and funding the reptiles





It was such a lovely event x

Lisa's Luxury Cheesecakes & The Crazy Bakes
30 October at 08:33 ·

Happy Friday & Halloween Eve

We will be in Barry town Today situated in Central Park for the which craft event

10am-3pm..

We have lots of treats & desserts to choose from

- Cheesecakes trays
- Cookies
- Cookie pie slices
- Chocolate fudge cake trays
- Triple choc brownies
- Old school cake
- Jam & coconut cake

Make sure to come & visit us and get your Halloween treats & desserts!!

Tag, share & comment to let everyone know we are back in Barry

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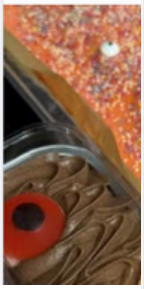
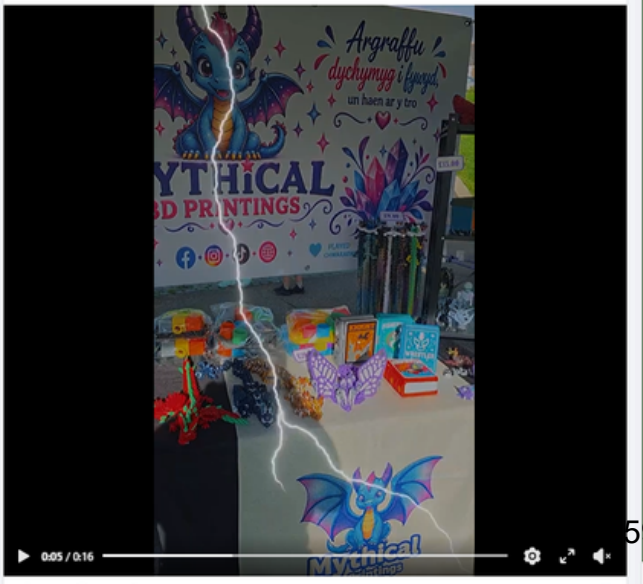
#cheesecakesofin
#CardiffFoodie #c
#supportlocal #ca
#Halloween2026



Mythical 3D Printings
30 October at 11:01 ·

We are all set up and ready to do at Barry Town Centre today. Here until 3pm



5 1

True Aim Activities - Archery and Axe throwing
30 October at 10:59 ·

Were down at central park in Barry. Come and join us.



4 1

OFFICIAL BTC PHOTOS















OFFICIAL BTC PHOTOS















OFFICIAL BTC PHOTOS















Facebook Insights

01 SEPTEMBER - 31 OCTOBER 2025



+61

Page Likes



4.7k

Current Followers

7.7k

Engagement

196k

Views

VIBRANT CULTURE	23 NOVEMBER 2026	AGENDA ITEM: 9

Remembrance Sunday: Post-Event Report

Report Author

Head of Community Services and Facilities

Purpose of Report

To provide members with an update on the Remembrance Sunday parade and service.

Background Information

This year's Remembrance Sunday parade and service took place on Sunday 8 November. Around 460 people registered in advance to take part in the parade, with more joining the service at the Cenotaph. Many of Barry's uniformed organisations and volunteer groups were represented. This is the largest advanced registration for the parade in recent years.

Significant amounts of preparation work went into this event, with officers from Barry Town Council working closely with many partners to ensure that the event ran smoothly. This included the following elements:

- a high level of First Aid provision – including an ambulance that can convey patients to a hospital
- an increased number of security officers to marshal the route, ensuring the safety of those taking part
- full sound and PA arrangements to ensure that the service could be clearly heard by all gathered at the Cenotaph
- a stable platform, with handrails and wheelchair-accessible ramp, to ensure the safety of the Deputy Lord Lieutenant and Mayor when receiving the parade at Gladstone Road
- provision of canned water and snacks for those taking part

Due to changes in policy by South Wales Police, Council officers were required to contract a private traffic management company to manage the required road closures. Requests for quotations were sent to many potential providers, with Core Highways then being contracted to undertake this work. These arrangements were made and confirmed, including a pre-event briefing meeting, sufficiently promptly to ensure that the Temporary Traffic Regulation Order was issued by Vale of Glamorgan Council in good time.

The event ran smoothly, and to time, due to the collaborative working of all stakeholders. There was some confusion in regard to the order of the service at the Cenotaph, which resulted in the national anthems not being played during the service. A small amount of negative feedback has been received on this through various social

media channels. The Royal British Legion lead the service element of the day, and Council officers will work closely with their representatives to ensure that all relevant parties are suitably briefed on the full order of service next year.

Thankfully, there were only a few minor first aid incidents, which were responded to quickly and efficiently by the on-site medics.

Predicted expenditure for this event (exclusive of staff time) is £5000. There are additional costs in comparison to last year's expenditure on this event due to the changes in the road closure arrangements, and some bespoke requirements for this year's event.

Recommendation

1. That members receive and note report.

GLOBALLY RESPONSIBLE COMMITTEE	**23 November 2026**	**AGENDA ITEM: 10**

E-Newsletter 2nd edition

Report Author

Future Generations Project Officer

Purpose of Report

To update Members on the progress of the Barry Town Council E-Newsletter – 2nd edition.

Detailed Information

The content of the second edition of the Barry Town Council E-Newsletter is currently being created and due to be sent out in December 2026

Articles to be included:

- Mayoral Christmas wishes
- A look at the light switch-on and the upcoming Christmas events around Barry including the Candlelit Service of Lessons and Carols.
- Round up of events held and attended in the Summer and Autumn
- Awards and Nominations – Given and received by Barry Town Council
- A year in the job – a message from Rachel Honey-Jones on her first year in post.

All Members, Councillors and staff, as well as the registered residents will receive the E-Newsletter.

Suggested Dates for the eNewsletter are as follows - with ideas of content of 2nd edition to include:

- December 2026
- March 2027

Growing the ENewsletter Subscription

The aim of the Engagement and Events team is to continue to grown the subscritions of the ENewsletter which will be done using the following methods.

- Sign-up opportiunities everywhere – particularly website and events
- Promote through Community partners
- Making use of Social and Local Media
- Encouraging current subscribers to share the link to subscribe.

Recommendation

1. That members receive and note report.