From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out:

(a) the names of the members who attended the meeting, and any apologies for absence
(b) any declarations of interest
(c) any decision taken at the meeting, including the outcomes of any votes

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

# BARRY TOWN COUNCIL

## MINUTES OF THE VIBRANT CULTURE COMMITTEE HELD ON TUESDAY 13 OCTOBER 2026 AT 7PM

**PRESENT:** Councillors Brooks (Chair), S Hodges, N Hodges (Vice Chair), Iannucci-Williams and Perkes.

**ALSO PRESENT:**
Chief Officer (joined at 7.03pm)
Head of Community Services & Facilities
Engagement and Events Support Officer

**151. APOLOGIES FOR ABSENCE**

Councillors Ball and Davies-Powell.

**152. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

Councillors N Hodges and S Hodges declared interests in Agenda Items 8 and 10. However, these were deemed to be neither personal nor prejudicial.

**153. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.**

**154. STANDING ORDER 3(O)**

The use of cameras, camcorders and other recording devices in all Council, Communities and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the council instigate such a policy.

**RESOLVED: That the Standing Order 3(o) be received and noted.**

**155. TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY VIBRANT CULTURE COMMITTEE HELD ON WEDNESDAY 5 AUGUST 2026**

**RESOLVED: That the minutes of the Extraordinary Vibrant Culture Committee held on 5 August 2026 be approved and signed as a correct record.**

**156. BUDGET MONITORING REPORT TO 30 SEPTEMBER 2026**

Members were provided with a summary of the budget monitoring report indicating actual and committed expenditure up to the end of month six in the 2026/27 financial year.

The Head of Community Services & Facilities advised Members that there were additional costs associated with road closures for Remembrance Day, which had only come to light after 30 September. These costs would result in a budgetary overspend, which had been authorised by the Chief Officer in line with the Council's Financial Regulations.

**RESOLVED: That the budget monitoring report for September 2026, detailing actual income and expenditure up to the end of month six of the 2026/27 financial year, be received and noted.**

**157. FAMILY FUN DAY EVENT REPORT 2026**

The Head of Community Services & Facilities presented the report to Members, highlighting that the event had been a success and proved popular, with approximately 3,000 people attending. Photographs of the event were included in the report.

Councillor Perkes commented that the event had been an excellent day and money well spent, providing enjoyment for many families. She expressed her thanks to the Engagement and Events Team for their work in organising the event.

Councillor S Hodges echoed these comments, thanking the team and noting that the events continued to improve year on year.

The Chair also praised the event, commenting on the excellent turnout despite the hot weather. She expressed her thanks to everyone involved, highlighting the importance of these events in raising the profile of Barry Town Council within the community.

**RESOLVED: That the report be received and noted.**

**158. HALLOWEEN & CHRISTMAS EVENT 2026**

The Head of Community Services & Facilities provided an overview of the report, highlighting that this was a particularly busy time of year for the Engagement and Events Team. Upcoming events included the Halloween Which Craft event, the Remembrance Day Parade, the installation of the Christmas tree on King Square and the Christmas Lights Switch-On on 21 November.

The Head of Community Services & Facilities also advised that Barry Town Council had been liaising with the Vale of Glamorgan Council to explore opportunities for collaborative events similar to Family Fun Day.

The Chief Officer expressed her thanks to the Engagement and Events Team for their hard work and dedication, extending particular thanks to the Head of Community Services & Facilities for his leadership and for driving these events forward.

The Chief Officer also commented that Barry Town Council's relationship with the Vale of Glamorgan Council continued to strengthen. She noted that a recent meeting with an officer from the Vale regarding collaborative events and future opportunities had been very positive.

**RESOLVED: That the report be received and noted.**

**159. BARRY YOUTH COUNCIL**

The Head of Community Services & Facilities provided a brief update on the report, advising that attendance numbers had increased, with new members joining. Meetings were now being held at Cemetery Approach Community Centre, following feedback from attendees.

A range of activities, including a pizza party, had been organised to encourage engagement.

Youth Council members were also taking an active part in upcoming events, including hosting their own craft tent at the Halloween event. They will be offering a variety of craft activities to raise funds for their chosen charities this year, Cancer Research UK and Amelia Trust Farm.

The Head of Community Services & Facilities highlighted the hard work that the Engagement & Events Officer had undertaken to improve

engagement and ensure that the Youth Council becomes a more active part of Barry Town Council.

**RESOLVED: That the report be received and noted.**

**160. GRACE WILLIAMS FESTIVAL UPDATE**

The Head of Community Services & Facilities provided Members with an update, confirming that 25 events had been confirmed to date. The Grace Williams Festival website was now live, and Barry Town Council was confirmed to be actively involved in at least three events taking place in the Council Chamber at Town Hall. It was also confirmed that the Mayor of Barry would officially open the festival.

The Head of Community Services & Facilities added that he remained in regular contact with the organisers, both of whom were working hard on the festival arrangements.

**RESOLVED: That the report be received and noted.**

**161. REMEMBRANCE SUNDAY EVENT**

The Head of Community Services & Facilities informed members that everything for Remembrance Sunday is in hand. Meetings with the RBL, SWP, SEMS Medical first aiders have taken place. Great feedback was received after last year's Remembrance Parade; therefore, we have followed a similar protocol for this year. There will be an ambulance onsite with increased first aider presence.

The Head of Community Services & Facilities informed Members that there had been a change to the arrangements for road closures this year, as South Wales Police would be unable to assist with or facilitate the closures. However, South Wales Police would remain present and visible throughout the parade. Core Highways would be responsible for facilitating the road closures on the day. The Council's team had met with Core Highways and completed the necessary due diligence to ensure the arrangements are in place.

The Chair queried whether the Royal British Legion (RBL) could provide financial assistance if road closure costs remained at the current level in future years.

The Head of Community Services & Facilities stated that it was unclear whether the RBL representatives currently in contact with the Council would have access to funding. However, he emphasised the importance of Barry Town Council continuing to support the Remembrance Parade.

The Chief Officer agreed, noting that few organisations were forthcoming with their budgets and highlighting the importance of Remembrance to Barry Town Council.

Councillor S Hodges thanked the officers for their advice but expressed the view that the RBL should not determine how the event was delivered. She noted that the Mayor had historically delivered a reading during the Remembrance Parade, a tradition that had not continued in recent years, and expressed a desire for the Mayor to take a more prominent role in future events. Councillor S Hodges also offered to assist with delivering letters to local businesses and residents regarding the Remembrance Parade and associated road closures.

The Chair agreed, expressing support for reinstating the historical tradition of the Mayor speaking during the event.

The Head of Community Services & Facilities confirmed that he would provide guidance and support to help ensure the Mayor took a more prominent role in future Remembrance Parades.

The Chief Officer agreed with the suggestion, noting that as Barry Town Council fund the event, the Council should clearly communicate its expectations. The Chief Officer thanked Councillors for sharing their historical knowledge and insight.

**RESOLVED: That the report be received and noted.**

**162. DATE OF NEXT MEETING**

**RESOLVED: That the next meeting of the Vibrant Culture Committee will be on Monday 23 November 2026.**

**163. EXCLUSION OF PRESS AND PUBLIC**

That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

**164. HERITAGE CENTRE PHASE 2 UPDATE (CONFIDENTIAL)**

The Head of Community Services & Facilities provided Members with an update on the Heritage Centre project and outlined the options available for its future development.

Members discussed the potential benefits of establishing a Heritage Centre for Barry, including the opportunity to celebrate the town's heritage and encourage community involvement.

Members also discussed the importance of exploring opportunities for volunteer involvement and ensuring that the project delivered lasting benefits for the town. The potential timescale for opening the Heritage Centre was considered, with an Easter 2027 opening identified as an ambitious but potentially achievable target.

The Chief Officer clarified that staff supported the ambition to establish a Heritage Centre and remained committed to achieving the best outcome for the town.

The Chair concluded that Option A from the report, namely, to continue development of an independent Heritage Centre at the identified premises be recommended to Full Council for consideration.

Members agreed.

**RECOMMENDATION:**

**That Members recommend the continued development of the independent Heritage Centre at the identified premises, subject to further affordability and due-diligence considerations, to the next meeting of Full Council on 19 October 2026.**

Meeting closed at 8.38pm

Signed ……..... (Chairperson) Dated …….....