CYNGOR TREF Y BARRI
BARRY TOWN COUNCIL

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PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON MONDAY 2 NOVEMBER 2026 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact info@barrytowncouncil.gov.uk

Yours faithfully

Rachel Honey-Jones
Town Clerk/Chief Officer

AGENDA

1. **Apologies for absence**

2. **To receive declarations of interest under the Council's Code of Conduct**

(Note Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting)

To Note: Councillor Johnson has been granted dispensation to speak and vote on matters relating to community centres when being discussed at Barry Town Council meetings.

To Note: Councillor EJ Goodjohn has been granted dispensation to speak and vote on matters relating to community centres when being discussed at Barry Town Council meetings.

To Note: Councillor Hennessy has been granted dispensation to speak and vote on matters relating to community centres when being discussed at Barry Town Council meetings.

3. **Well-being of Future Generations (Wales) Act 2015 (To note)**

Halls, Cemeteries and Community Facilities members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

4. **Standing Order 3 (o) (To Note)**

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

5. **To approve the minutes of the meeting of the Halls, Cemeteries & Community Facilities Committee held on 7 September 2026**
(Pages 680 - 685)

6. **Budget Monitoring Report to 30 September 2026**
(Pages 686 - 687)

(If Councillors have any queries on the attached please contact the Deputy Chief Officer prior to the meeting)

7. **Draft Halls, Cemeteries and Community Facilities Committee Estimates for 2027/28** **(Pages 688 - 694)**

8. **Cemetery Fees and Charges 2027/28** **(Pages 695 - 705)**

9. **Pioneer Hall and Cemetery Approach Community Centre Fees and Charges 2027/28** **(Pages 706 - 707)**

10. **Transfer of Exclusive Right of Burial (1709 – 1727 inclusive)**

That in accordance with Standing Order 27(a), authority be given for the Council's Common Seal to be applied to Transfer Deeds numbered **1709 – 1727** inclusive, granting the Transfer of Exclusive Right of Burial to those named on each transfer request.

11. **Grants of Exclusive Right of Burial (14113 – 14118 inclusive)**

That in accordance with Standing Order 27(a), authority be given for the Council's Common Seal to be applied to Deeds of Exclusive Right of Burial numbered **14113 – 14118** inclusive, granting the Exclusive Right of Burial to those named on the interment form.

12. **Cemetery Update** **(Pages 708 - 709)**

13. **Facilities Update** **(Pages 710 - 711)**

14. **Date of Next Meeting**

The next meeting of the Halls, Cemeteries and Community Facilities Committee is scheduled to be held on Monday 11 January 2027.

15. **Exclusion of Press and Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

16. **Baby Remembrance Garden Proposal** **(Pages 712 - 721)**

17. **Proposed additional CCTV at MDC** **(Pages 722 - 726)**

18. **Potential Speed Signs** **(Pages 727 - 734)**

19. **Vehicle Management Measures** **(Page 735)**

20. **Lodge Update** **(Verbal)**

Distribution

Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices for inspection; electronic copies to Barry & District News, Glamorgan Star and Barry Library.

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a ffor matiau eraill drwy holi.

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a)the names of the members who attended the meeting, and any apologies for absence;

(b)any declarations of interest;

(c)any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 7 SEPTEMBER 2026 AT 7:02PM

PRESENT: Councillor N Hodges (Chairperson) together with Councillors Aviet (Vice Chair), Dancey, Hennessy and McKinney.

ALSO PRESENT: Thomas Thorne - Cemeteries Manager
Courtney Parker - Administrator
Councillor Johnson – Observer
Councillor Payne – Observer
Councillor S Hodges – Observer

A261. APOLOGIES FOR ABSENCE

Councillors E J Goodjohn and Iannucci-Williams.

A262. DECLARATIONS OF INTEREST

None were received.

A263. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A264. STANDING ORDER 3(o)

RESOLVED: That Standing Order 3(o) be received and noted.

A265. **TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 1 JUNE 2026**

RESOLVED: that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 1 June 2026 be approved and signed as a correct record.

A266. **BUDGET MONITORING REPORT TO 31 JULY 2026**

RESOLVED: That the budget monitoring report to 31 July 2026 be received noting the projected net overspend of £3,444 in 2026/27.

A267. **TRANSFER OF EXCLUSIVE RIGHT OF BURIAL**

RESOLVED: that the Transfer of Exclusive Right of Burial (1691 – 1708 inclusive) be granted to those named on each transfer request.

A268. **GRANTS OF EXCLUSIVE RIGHT OF BURIAL**

RESOLVED: that the Grants of Exclusive Right of Burial (14107 – 14112 inclusive) be granted to those named on the interment forms.

Councillors Payne and McKinney joined the meeting at 7:12pm

A269. **CEMETERY UPDATE**

The Cemeteries Manager provided a brief update on the report, informing Members that the Sexton roles are now successfully in place. JV Trees have been undertaking works to grind down tree stumps.
The recruitment of two new Cemetery Operatives has also been completed, with both positions now appointed to. The second Cemetery Operative is due to commence on 14 September.

The recent exhumation was completed smoothly and in accordance with all relevant legal requirements.

The Chair then raised concerns regarding the illegal scattering of ashes and emphasised the importance of maintaining accurate records of all interments and burial records, particularly for historical purposes.

RESOLVED: That Members received and noted the report.

Councillor S Hodges joined the meeting at 7:21pm

A270. **FACILITIES UPDATE**

The Cemeteries Manager provided a brief update on the report. He advised Members that, following further building reports being obtained, the Lodge had been confirmed as habitable.

Councillor Hennessy questioned the possible cause of the cracks within the Lodge.

The Cemeteries Manager advised that previous reports had indicated that the cracks may have resulted from historic drainage issues and were not believed to have been caused by problems with the foundations.

RESOLVED: That Members received and noted the report.

A271. **BABY GARDEN MEMORIAL ENHANCEMENT CONSULTATION RESULTS**

The Cemeteries Manager provided Members with a breakdown of the results received from the Baby Garden Memorial Enhancement consultation.

The Cemeteries Manager advised that the next step would be to prepare a financial report for presentation to the Committee. He also advised that the Council would look to undertake the majority of the works internally.

RESOLVED:

1. **That Members received and noted the report.**
2. **That Members noted the results of the public consultation relating to the proposed enhancements to the Baby Memorial Garden at Merthyr Dyfan Cemetery.**
3. **That Members agreed that the enhancement project should proceed using the options that received the greatest level of support through the consultation process.**
4. **That officers be authorised to develop detailed proposals and obtain quotations based upon the consultation outcomes for future consideration by Committee.**

A272. **REPORT ON CHANGING 'NO MOW MAY' TO BIODIVERSITY AREAS**

The Cemeteries Manager provided Members with a breakdown of the report, advising that the cut and collect service undertaken by the Vale is usually carried out around September.

The Cemeteries Manager explained that designated areas would be used for biodiversity purposes, where no interments could take place.

Councillor Dancey queried why the biodiversity areas needed to remain uncut for a period of three months. The Cemeteries Manager advised that when the grass is left for longer than one month, the increased length of the grass makes it more difficult and less productive to cut.

The Chair added that “No Mow May” was simply a title and that the proposal was to introduce designated biodiversity areas. The Chair supported the proposals and was pleased that the arrangements would be reviewed.

Councillor Johnson commented that the outcome was important, not just the process, and that it was important to find a balance between delivering biodiversity and maintaining the cemetery to a high standard.

The Cemeteries Manager added that, in relation to biodiversity, the Globally Responsible Committee had obtained wildlife cameras to be used within the biodiversity areas of the cemetery.

Councillor Dancey commented that it would be a good idea to share footage captured by the wildlife cameras with the public.

Councillor Aviet agreed and emphasised the importance of ensuring that the graves within the cemetery are maintained to a high standard.

RESOLVED:

1. **That Council approves the cessation of participation in the No Mow May, Let It Bloom June and Knee-High July initiatives at Merthyr Dyfan Cemetery.**
2. **That officers be granted discretion to determine the timing and management of biodiversity areas in consultation with the Vale of Glamorgan Council's Cut and Collect programme.**
3. **That the contents of the report be received and noted**
4. **That the proposed arrangements be agreed and reviewed following the first cut and collect cycle.**

A273. <u>DATE OF NEXT MEETING</u>

RESOLVED: that the next meeting of the Halls, Cemeteries and Community Facilities Committee will be agreed at the Annual Meeting on Monday 2 November 2026.

A274. <u>EXCLUSION OF THE PRESS & PUBLIC</u>

RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A275. **REPORT OF VEHICLE MANAGEMENT MEASURES**

The Cemeteries Manager provided Members with an update following the previous Committee resolution regarding vehicle management measures at Merthyr Dyfan Cemetery.

Members considered the options available, including protective bollards, height restriction barriers and a one-way traffic system.

Following discussion, Members agreed that the proposed height restriction barriers and one way traffic system were not considered suitable. Members supported the use of protective bollards at identified locations within the cemetery and requested that a further quotation be obtained for consideration.

RESOLVED:

1. **That Members received and noted the report.**
2. **That Members approve the installation of protective bollards at the agreed locations within Merthyr Dyfan Cemetery, subject to a further quotation being obtained.**
3. **That the findings of the feasibility assessment relating to height restriction barriers and a one-way traffic system be noted, with neither option to be progressed.**

A276. **1ST CADOXTON RANGERS**

The Chair commented that this is an age group that Members are very happy to support and assist in providing opportunities for.

RESOLVED: That Members agreed that the current hire fee of £11.50 per week for 90 minutes use of the hall be maintained, with the fee to be reviewed in 12 months.

A277. **PORTHKERRY AGREEMENT 1 APRIL 2026 – 31 MARCH 2029**

RESOLVED:

1. **That Members received and noted the report.**
2. **That Members approved the Porthkerry Cemetery Agency Agreement income levels.**
3. **That Members authorise the Chief Officer to seal the Porthkerry Cemetery Agency Agreement 1 April 2026 – 31 March 2029.**

Meeting Closed at 8:04pm

Signed …….. (Chairperson) Dated ……..

FOR INFORMATION ONLY

ACTION SHEET - HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE - 7 SEPTEMBER 2026

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS
A271 (4)	That officers be authorised to develop detailed proposals and obtain quotations based upon the consultation outcomes for future consideration by Committee.	CM	02/11/2026	complete
A272 (1)	That Council approves the cessation of participation in the No Mow May, Let It Bloom June and Knee-High July initiatives at Merthyr Dyfan Cemetery.	CM	02/11/2026	Complete
A272 (2)	That officers be granted discretion to determine the timing and management of biodiversity areas in consultation with the Vale of Glamorgan Council's Cut and Collect programme	CM	02/11/2026	Complete
A275 (2)	That Members approve the installation of protective bollards at the agreed locations within Merthyr Dyfan Cemetery, subject to a further quotation being obtained.	CM	02/11/2026	Ongoing
A275 (3)	That the findings of the feasibility assessment relating to height restriction barriers and a one-way traffic system be noted, with neither option to be progressed.	CM	02/11/2026	Complete
A276	That Members agreed that the current hire fee of £11.50 per week for 90 minutes use of the hall be maintained, with the fee to be reviewed in 12 months.	CM	02/11/2026	Ongoing
A277 (2)	That Members approved the Porthkerry Cemetery Agency Agreement income levels.	CM / CO	02/11/2026	Ongoing
A277 (3)	That Members authorise the Chief Officer to seal the Porthkerry Cemetery Agency Agreement 1 April 2026 – 31 March 2029	CM / CO	02/11/2026	Ongoing

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	**02 NOVEMBER 2026**	**AGENDA ITEM: 6**

BUDGET MONITORING REPORT SEPTEMBER 2026

Report Author

Finance Officer

Attached: A. Budget Monitoring Report to 30 September 2026

Purpose of Report

To provide members with the Committee's income and expenditure in the 2026/27 financial year as at the end of September 2026.

Background Information

On the following page is the budget monitoring report to 30 September 2026, indicating actual income and expenditure up to the end of month six in the 2026/27 financial year.

In addition, the projected out turn for the current financial year is provided highlighting any anticipated overspends and under-spends on various budget headings currently projecting a net underspend for the year of £2,384.

Recommendation

Members are requested to receive the budget monitoring report for September 2026 noting the projected net underspend of £2,384 in 2026/27.

Budget Monitoring Report to 30 September 2026.

Gross Expenditure

Description	Item No.	Budget 12 Months £	Expenditure 6 Month £	Committed Expenditure £	Balance £	Budget For Year £	Year End Projections £	Projected Variance £
Salaries	1	446,970	208,392	233,189	5,389	446,970	441,581	5,389
Personal Hygiene Facilities	2	1,930	957	1,083	-110	1,930	2,040	-110
Personal Protective Equipment / Clothing	2	4,300	1,367	2,933	0	4,300	4,300	0
Cleaning Products	2	2,500	231	2,209	60	2,500	2,440	60
Rates	3	9,960	5,722	3,816	422	9,960	9,538	422
Water	4	3,235	2,299	1,921	-985	3,235	4,220	-985
Electricity	5	17,900	3,434	6,366	8,100	17,900	9,800	8,100
Gas	6	3,600	911	1,689	1,000	3,600	2,600	1,000
Telephone / Alarm Line	6	1,820	797	1,023	0	1,820	1,820	0
Property Maintenance and Improvements	7	44,600	19,381	27,719	-2,500	44,600	47,100	-2,500
Equipment	9	12,372	5,468	6,904	0	12,372	12,372	0
Plant & Equipment Maintenance	10	37,000	19,982	21,018	-4,000	37,000	41,000	-4,000
New Play Equipment	11	1,000	9	991	0	1,000	1,000	0
Internet Broadband	21	2,760	1,355	1,405	0	2,760	2,760	0
Horticulture	8	800	381	419	0	800	800	0
Vehicle Maintenance	11	3,400	720	2,680	0	3,400	3,400	0
Haulage and Fuel	12	5,450	1,486	3,964	0	5,450	5,450	0
Vehicle Tax and Insurance	13	800	363	437	0	800	800	0
Philadelphia Cemetery	14	500	0	500	0	500	500	0
Treework Maintenance	17	15,000	0	15,000	0	15,000	15,000	0
Cemetery Roads Maintenance	18	4,000	0	4,000	0	4,000	4,000	0
Memorial Safety Advertising	19	500	0	500	0	500	500	0
Subscriptions	20	800	110	690	0	800	800	0
Memoriall Inspection Maintenance	25	5,000	4,587	5,413	-5,000	5,000	10,000	-5,000
Cemetery Approach Gardens Property Maintenance	26	3,000	35	2,965	0	3,000	3,000	0
Bees at Cemetery	27	500	80	420	0	500	500	0
Miscellaneous	6	0	0	0	0	0	0	0
Online Charges re Website Bookings	13	480	120	160	200	480	280	200
PPLRS Licences	15	1,400	1,371	0	29	1,400	1,371	29
Cemetery Roads Improvement	4	24,650	0	24,650	0	24,650	24,650	0
Cemetery Benches	5	2,100	0	2,100	0	2,100	2,100	0
Community Groups Use of Hall (FOC)	16	1,800	606	1,194	0	1,800	1,800	0
Total Expenditure		**660,127**	**280,164**	**377,358**	**2,605**	**660,127**	**657,522**	**2,605**

Gross Income

Description	Item No.	Budget 12 Months £	Income 6 Month £	Expected Income £	Balance £	Budget For Year £	Year End Projections £	Projected Variance £
Interment Fees	1	62,820	32,984	29,836	0	62,820	62,634	-186
Exclusive Right of Burials	2	21,000	12,920	8,080	0	21,000	23,420	2,420
Memorial Fees	3	20,160	10,910	9,250	0	20,160	20,990	830
Transfer of Exclusive Right of Burials	4	2,940	1,575	1,365	0	2,940	3,045	105
Hire of Chapel	5	680	850	-170	0	680	1,190	510
War Graves	6	78	0	78	0	78	78	0
Cemetery Lodge Rent	7	8,496	4,000	4,496	0	8,496	8,496	0
Other Miscellaneous Income	8	500	2,608	-2,108	0	500	1,640	1,140
Cemetery Improvement Fee *	9	3,400	1,680	1,720	0	3,400	3,360	-40
Porthkerry Agreement	3	16,635	0	16,635	0	16,635	16,635	0
Lettings	1	38,000	16,595	21,405	0	38,000	33,000	-5,000
Total Income		**174,709**	**84,122**	**90,587**	**0**	**174,709**	**174,488**	**-221**

Net Expenditure

Description	Item No.	Budget 12 Months £	Expenditure 6 Month £	Committed Expenditure £	Balance £	Budget For Year £	Year End Projections £	Projected Variance £
Total Net Expenditure		**485,418**	**196,042**	**286,771**	**2,605**	**485,418**	**483,034**	**2,384**

The revised net budget for the year is £485,418 with actual expenditure for the 6 months to 30 September 2026 of £196,042.

Our projected out-turn for the year is to be an underspend of £2,384 (£2,605 less expenditure and £221 less income).

*** Cemetery Improvement Fee per new grave to be credited to the Cemetery Improvement Reserve at year end.**

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	**2 NOVEMBER 2026**	**AGENDA ITEM: 7**

DRAFT HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE ESTIMATES FOR 2027/2028

Report Author

Deputy Chief Officer

Purpose of Report

To provide members with the draft estimates for 2027/2028

Background Information

Financial Regulations 4.5 and 4.6 states the following:

'4.5 In appropriate cases, each Committee (if any) shall review its draft budget and submit any proposed amendments to the Finance, Policy and General Purposes Committee not later than the end of November each year.

4.6 The draft budget with any Committee proposals, including any recommendations for the use or accumulation of reserves, shall be considered by the Finance, Policy and General Purposes Committee and a recommendation made to the Full Council.'

The draft estimates are attached with increases to salaries only based on known factors. All remaining expenditure headings have been kept at 2026/2027 levels.

Agenda item 8 provides details of proposed cemetery fees and charges for 2027/2028 suggesting an increase of either 3.5% or 5%. The Cemetery Income included within the draft budget has currently been calculated based on an increase of 5%.

Agenda item 9 provides details of proposed hall hire charges of either 5% or no increase. The Pioneer Hall and Community Centre income has currently been calculated based on no increase.

Recommendation

1. Members are requested to consider the draft estimates for 2027/2028.

2. Recommend the draft estimates for 2027/2028 to the Finance, Policy and General Purposes Committee meeting being held on 30 November 2026 as confirmation of the Halls, Cemeteries & Community Facilities Committee requirements for the 2027/2028 financial year.

Draft Budget 2027 / 2028 Summary For Halls

EXPENDITURE

	2025/26 Budget	2025/26 Out Turn	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Merthyr Dyfan Cemetery	432,675	408,366	455,317	457,643	495,145	556,593
Porthkerry Cemetery	16,700	16,104	17,535	16,700	19,200	16,700
Pioneer Hall	57,640	48,779	60,522	57,890	56,968	62,240
Community Building	60,295	57,919	63,311	60,675	59,460	62,575
Special Projects	25,460	25,606	25,725	26,750	26,750	26,750
Total Expenditure	**592,770**	**556,774**	**622,410**	**619,658**	**657,523**	**724,858**

INCOME

	2025/26 Budget	2025/26 Out Turn	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Merthyr Dyfan Cemetery	105,406	126,939	107,515	112,694	120,478	125,298
Porthkerry Cemetery	22,867	28,699	23,325	24,015	21,010	24,015
Pioneer Hall	14,000	11,909	10,000	14,000	11,000	11,000
Community Building	18,000	23,780	18,000	24,000	22,000	22,000
Special Projects	0	0	0	0	0	0
Total Income	**160,273**	**191,327**	**158,840**	**174,709**	**174,488**	**182,313**

NET EXPENDITURE

	2025/26 Budget	2025/26 Out Turn	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Budget	2027/28 Budget
Merthyr Dyfan Cemetery	327,269	281,427	347,802	344,949	374,667	431,295
Porthkerry Cemetery	-6,167	-12,595	-5,790	-7,315	-1,810	-7,315
Pioneer Hall	43,640	36,870	50,522	43,890	45,968	51,240
Community Building	42,295	34,139	45,311	36,675	37,460	40,575
Special Projects	25,460	25,606	25,725	26,750	26,750	26,750
Total Net Expenditure	**432,497**	**365,447**	**463,570**	**444,949**	**483,035**	**542,545**

Draft Budget 2027 / 2028 Merthyr Dyfan Cemetery

EXPENDITURE

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Salaries	1	318,250	292,757	334,163	313,250	348,240	412,200
Personal Hygiene Facilities	2	720	676	756	720	770	720
Personal Protective Equipment / Clothing	3	4,000	3,387	4,200	4,000	4,000	4,000
Cleaning Products	4	1,400	715	1,470	1,400	1,400	1,400
Rates	5	4,390	4,220	4,610	4,450	4,242	4,450
Water	6	2,200	2,461	2,310	2,200	2,970	2,200
Electricity & Gas	7	12,100	4,141	12,705	12,100	5,000	12,100
Telephone	8	700	749	735	900	900	900
Property Maintenance and Improvements	9	35,440	33,789	38,220	33,100	33,100	33,100
Horticulture	10	800	514	840	800	800	800
Equipment	11	8,035	7,411	8,437	8,872	8,872	8,872
Plant & Equipment Maintenance	12	11,550	10,982	12,128	36,000	40,000	36,000
Vehicle Maintenance	13	3,400	1,685	3,570	3,400	3,400	3,400
Haulage and Fuel	14	6,000	5,105	6,300	5,250	5,250	5,250
Vehicle Tax and Insurance	15	780	770	819	800	800	800
Philadelphia Cemetery Maintenance	16	500	0	525	500	500	500
Interest on PWLB Loans	17	0	0	0	0	0	0
Capital Repayment on PWLB Loans	18	0	0	0	0	0	0
Treework Maintenance	19	7,500	25,261	7,875	15,000	15,000	15,000
Cemetery Roads Maintenance	20	4,000	0	4,200	4,000	4,000	4,000
Memorial Safety Advertising	21	500	300	525	500	500	500
Subscriptions	22	760	430	798	800	800	800
Broadband Internet	23	1,150	1,063	1,208	1,100	1,100	1,100
External Security re Summer Late Opening	24	0	0	0	0	0	0
Professional Fees	25	0	11,728	0	0	0	0
Memorial Inspection Maintenance	26	5,000	0	5,250	5,000	10,000	5,000
Cemetery Approach Gdns Maintenance	27	3,000	30	3,150	3,000	3,000	3,000
Bees	28	500	192	525	500	500	500
	.						
Total Expenditure		**432,675**	**408,366**	**455,317**	**457,643**	**495,145**	**556,593**

INCOME

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Interment Fees	1	**54,000**	60,479	55,080	56,700	60,034	63,000
Exclusive Right of Burials	2	**20,000**	28,391	20,400	21,000	23,420	24,150
Memorial Fees	3	**18,000**	21,393	18,360	18,900	19,355	19,950
Transfer of Exclusive Right of Burials	4	**2,700**	2,376	2,754	2,940	3,045	3,200
Hire of Chapel	5	**480**	400	490	680	1,190	720
War Graves	6	78	78	80	78	78	78
Cemetery Lodge Rent	7	6,528	6,960	6,659	8,496	8,496	10,200
Other Miscellaneous Income	8	500	3,677	510	500	1,500	500
Grants Receivable	9	0	0	0	0	0	0
Cemetery Improvement Fee	10	3,120	3,185	3,182	3,400	3,360	3,500
Disposal of Assets	11	0	0	0	0	0	0
Total Income		**105,406**	**126,939**	**107,515**	**112,694**	**120,478**	**125,298**

Draft Budget 2027 / 2028 Porthkerry Cemetery

EXPENDITURE

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Salaries	1	15,000	15,000	15,750	15,000	15,000	15,000
Property Maintenance and Improvements	2	1,500	1,104	1,575	1,500	4,000	1,500
Haulage and Fuel	3	200	0	210	200	200	200
Total Expenditure		**16,700**	**16,104**	**17,535**	**16,700**	**19,200**	**16,700**

INCOME

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Interment Fees	1	5,825	8,292	5,942	6,120	2,600	6,120
Memorial Fees	2	1,200	3,988	1,224	1,260	1,635	1,260
Porthkerry Agreement	3	15,842	15,842	16,159	16,635	16,635	16,635
Other Income	4	0	577	0	0	140	0
Total Income		**22,867**	**28,699**	**23,325**	**24,015**	**21,010**	**24,015**

Draft Budget 2027 / 2028 Pioneer Hall

EXPENDITURE

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Salaries	1	35,250	33,867	37,013	35,750	36,890	40,100
Personal Hygiene Facilities	2	1,025	975	1,076	1,025	1,025	1,025
Personal Protective Equipment / Clothing	3	200	0	210	200	200	200
Cleaning Products	4	500	496	525	500	500	500
Rates	5	2,960	2,840	3,108	3,000	3,062	3,000
Water	6	550	486	578	550	550	550
Electricity	7	2,800	1,223	2,940	2,800	1,800	2,800
Gas	8	3,600	1,654	3,780	3,600	2,600	3,600
Alarm Line	9	505	0	530	0	0	0
Telephone Line	10	465	346	488	465	465	465
Broadband	11	845	954	887	1,060	1,060	1,060
Property Maintenance and Improvements	12	5,000	2,845	5,250	5,000	5,000	5,000
Equipment	13	1,500	1,145	1,575	1,500	1,500	1,500
Equipment Maintenance	14	500	296	525	500	500	500
New Play Equipment	15	1,000	875	1,050	1,000	1,000	1,000
Online Charges re Website Bookings	16	240	107	252	240	140	240
Other Professional Fees	17	700	670	735	700	676	700
Total Expenditure		**57,640**	**48,779**	**60,522**	**57,890**	**56,968**	**62,240**

INCOME

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Lettings	1	14,000	11,909	10,000	14,000	11,000	11,000
Total Income		**14,000**	**11,909**	**10,000**	**14,000**	**11,000**	**11,000**

Draft Budget 2027 / 2028 Community Building

EXPENDITURE

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Salaries	1	41,500	43,011	43,575	42,500	41,451	44,400
Personal Hygiene Facilities	2	185	204	194	185	245	185
Personal Protective Equipment / Clothing	3	100	0	105	100	100	100
Cleaning Products	4	600	273	630	600	540	600
Rates	5	2,510	2,414	2,637	2,510	2,234	2,510
Water	6	485	684	509	485	700	485
Electricity	7	3,000	2,447	3,150	3,000	3,000	3,000
Alarm Telephone Line	8	400	424	420	455	455	455
Property Maintenance and Improvements	9	5,000	3,886	5,250	5,000	5,000	5,000
Equipment	10	2,000	2,253	2,100	2,000	2,000	2,000
Equipment Maintenance	11	500	502	525	500	500	500
New Play Equipment	12	600	0	630	0	0	0
Broadband	13	525	512	551	600	600	600
Officers Travel and Subsistence	14	150	0	158	0	0	0
Community Groups Use of Hall (FOC)	15	1,800	1,188	1,890	1,800	1,800	1,800
Online Charges re Website Bookings	16	240	121	252	240	140	240
Other Professional Fees	17	700	0	735	700	695	700
Total Expenditure		**60,295**	**57,919**	**63,311**	**60,675**	**59,460**	**62,575**

INCOME

Description	Item No.	2025/26 Budget	2025/26 Out-Turn Projection	2026/27 Budget DRAFT	2026/27 Budget REVISED	2026/27 Out-Turn Projection	2027/28 Budget
Lettings	1	18,000	23,780	18,000	24,000	22,000	22,000
Total Income		**18,000**	**23,780**	**18,000**	**24,000**	**22,000**	**22,000**

Draft Budget 2027 / 2028 Special Projects

EXPENDITURE							
Description	**Item No.**	**2025/26 Budget**	**2025/26 Out-Turn Projection**	**2026/27 Budget DRAFT**	**2026/27 Budget REVISED**	**2026/27 Out-Turn Projection**	**2027/28 Budget**
Cemetery Roads Improvement	1	23,460	25,606	23,625	24,650	24,650	24,650
Cemetery Benches	2	2,000	0	2,100	2,100	2,100	2,100
Total Expenditure		**25,460**	**25,606**	**25,725**	**26,750**	**26,750**	**26,750**

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	**2 NOVEMBER 2026**	**AGENDA ITEM: 8**

CEMETERY FEES AND CHARGES 2027/28

Report Author

Deputy Chief Officer

Attached: A. Current and Proposed fees for Merthyr Dyfan Cemetery (8 pages)
B. Current and Proposed fees for Porthkerry Cemetery (2 pages)

Purpose of Report

The purpose of this report is to request that Members consider and review the cemetery fees and charges for the financial year 1 April 2027 to 31 March 2028.

The Council's decision with regards to Porthkerry Cemetery will be forwarded to the Vale of Glamorgan Council advising them of the proposed increase for their Cabinet's consideration.

Background

On 21 October 2026 the Office for National Statistics advised that the Consumer Prices Index (CPI) rose by 3.5% in the 12 months to September 2026, up from 3.1% the previous month.

Members are requested to consider an increase of either 3.5% or 5.0% to **ALL** cemetery fees.

Based on the projected out-turn as per the Budget Monitoring Report to September 2026, an increase of 3.5% could generate an additional £4,070 of income with an increase of 5.0% generating a further £1,744.

Please find attached a schedule of the current and proposed price lists for Merthyr Dyfan and Porthkerry Cemeteries.

Recommendation

1. Members are requested to consider and agree the proposed fees and charges for the 2027/28 financial year.

2. That a recommendation be referred to the meeting of the Finance, Policy and General Purposes Committee to be held on 30 November 2026.

3. That the Vale of Glamorgan Council is advised of the proposed increase in the Porthkerry Cemetery fees and in particular the increase in the excavation charges (the excavation charge is a non-negotiable charge).

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 3.50% increase

Standard Burial Fees (Non - Residents of Barry)	**Current**	**Proposed 3.50% Increase**
Exclusive Right of Burial (Includes Cemetery Improvement Fee of £225 (£210 26/27))		
1 In any earthen grave 7' x 4' (70 years)	£2,130	£2,205
2 In any earthen cremated remains grave 4' x 3' (70 years)	£1,215	£1,260
3 In a walled grave or vault 7' x 4' (70 years)	£4,665	£4,830
4 In a walled grave or vault 7' x 8' (70 years)	£6,600	£6,840
5 Reclaimed earthen grave 7' x 4' (25 years)	£885	£915
Interment Fees		
1 In Graves for which an Exclusive Right of Burial has been granted.		

	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
a For an interment in an earthen grave.						
I Below Eighteen Years (Charged to WG MOU)	£1,005	£1,680	£2,325	£1,050	£1,740	£2,415
II Eighteen years and over	£1,470	£2,115	£2,775	£1,530	£2,190	£2,880

b For an interment in a bricked grave or vault.		
I Any interment in a bricked grave 7' x 4' or vault	£1,485	£1,545
II Any interment in a bricked grave 7' x 8' or vault	£2,385	£2,475
c For any interment of cremated remains in any earthen grave.	£840	£870
d For any interment of cremated remains in the Garden of Remembrance.	£540	£570
e To scatter ashes in the newly created Scatter Garden.	£180	£200
f For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£270	£285
g Cancellation Fee - 50% of original fee (For re-opened graves only).		
h To provide a test dig for one depth	£765	£795
To provide a test dig for two depth	£1,096	£1,140
2 In Graves for which an Exclusive Right of Burial has NOT been granted		
a For an interment in an earthen grave		
I Below Eighteen Years (Charged to WG MOU)	£1,005	£1,050
II Eighteen years and over	£1,470	£1,530
b For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£270	£285
c Cancellation Fee - 50% of original fee (For re-opened graves only).		
Standard Burial Fees (Non - Residents of Barry)		
Memorial Fees		
For the right to erect any memorial, on a full grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£275	£285
For the right to erect any memorial, on a cremated remains grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£235	£245
For the right to erect a tablet, in front of a main memorial on a full grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.	£175	£185

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 3.50% increase

To carry out any additional inscription in relation to any form of memorial.	£120	£125
Permit to place a small wedge memorial in a location within the cemetery in consultation with the Cemetery Team Leader (Section MT)	£55	£60

Sizing for Memorials

For a Full Grave the total overall height of 4' 7" (55 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections.The maximum width permitted is 3' (36 inches) with a maximum thickness of 4 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 4' 7" (55 inches) from the concrete headstrip/raft.

For a Cremated Remains Grave the total overall height of 2' 7" (31 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections. The maximum width permitted is 2' (24 inches) with a maximum thickness of 3 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 2' 7" (31 inches) from the concrete headstrip/raft.

It is the responsibility of the fixer mason to ensure that memorial installation is carried out in accordance with BS8415 (British Standard for the Memorial Masonry Industry).

STANDARD FEES WILL BE AS FOLLOWS AND THAT THIS DECISION BE MADE BY THE RELEVANT OFFICER:

1. FORMER INHABITANTS OF BARRY WHO HAVE MOVED AWAY TO SEEK CARE OR TREATMENT FOR A CONDITION THAT IS NOT AVAILABLE IN BARRY.

2. SOMEONE WHO HAS MOVED OUT OF BARRY TO LIVE WITH OR NEAR RELATIVES FOR CARE NO LONGER THAN FOUR YEARS PRIOR TO DEATH, WITH THE EXCEPTION OF EXCEPTIONAL CIRCUMSTANCES WHICH WILL BE DETERMINED BY OFFICERS.

Subsidised Burial Fees for Residents of Barry

Exclusive Right of Burial (Includes Cemetery Improvement Fee of £75 (£70 26/27))

1 In any earthen grave 7' x 4' (70 years)	£710	£735
2 In any earthen cremated remains grave 4' x 3' (70 years)	£405	£420
3 In a walled grave or vault 7' x 4' (70 years)	£1,555	£1,610
4 In a walled grave or vault 7' x 8' (70 years)	£2,200	£2,280
5 Reclaimed earthen grave 7' x 4' (25 years)	£295	£305

Interment Fees

1 In Graves for which an Exclusive Right of Burial has been granted.

	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
a For an interment in an earthen grave.						
I Below Eighteen Years (Charged to WG MOU)	£335	£560	£775	£350	£580	£805
II Eighteen years and over	£490	£705	£925	£510	£730	£960

b For an interment in a bricked grave or vault.

I Any interment in a bricked grave 7' x 4' or vault	£495	£515
II Any interment in a bricked grave 7' x 8' or vault	£795	£825
c For any interment of cremated remains in any earthen grave.	£280	£290
d For any interment of cremated remains in the Garden of Remembrance.	£180	£190

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 3.50% increase

e To scatter ashes in the newly created Scatter Garden.	£60	£65
f For an interment of a body part in an earthen grave (up to £50 at officers discretion).		
g For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£90	£95
h Cancellation Fee - 50% of original fee (For re-opened graves only).		
i To provide a test dig for one depth	£255	£265
To provide a test dig for two depth	£365	£380
2 In Graves for which an Exclusive Right of Burial has NOT been granted		
a For an interment in an earthen grave		
I Below Eighteen Years (Charged to WG MOU)	£335	£350
II Eighteen years and over	£490	£510
b For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£90	£95
c Cancellation Fee - 50% of original fee (For re-opened graves only).		

Subsidised Burial Fees for Residents of Barry

Memorial Fees

For the right to erect any memorial, on a full grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£275	£285
For the right to erect any memorial, on a cremated remains grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£235	£245
For the right to erect a tablet, in front of a main memorial on a full grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.	£175	£185
To carry out any additional inscription in relation to any form of memorial.	£120	£125
Permit to place a small wedge memorial in a location within the cemetery in consultation with the Cemetery Team Leader (Section MT)	£55	£60

Sizing for Memorials

For a Full Grave the total overall height of 4' 7" (55 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections.The maximum width permitted is 3' (36 inches) with a maximum thickness of 4 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 4' 7" (55 inches) from the concrete headstrip/raft.

For a Cremated Remains Grave the total overall height of 2' 7" (31 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections. The maximum width permitted is 2' (24 inches) with a maximum thickness of 3 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 2' 7" (31 inches) from the concrete headstrip/raft.

It is the responsibility of the fixer mason to ensure that memorial installation is carried out in accordance with BS8415 (British Standard for the Memorial Masonry Industry).

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 3.50% increase

Other Burial Fees

Babies Memorial Garden / New Garden of Remembrance / Cremated Remains Octagon Planter (Section EE)		
Purchase of a plaque, including inscription 7.5" x 5", (12" x 3") and an aluminium flower container (70 years) including VAT.	£466	£486
Old Garden of Remembrance Cremated Remains Octagon Planter (Section H,O,P)		
Purchase of a plaque, including inscription 6" x 3" and an aluminium flower container (70 years) including VAT.	£258	£270
Sanctum Panorama Columbaria		
Cost of 20 year lease	£257	£270
Cost of placement of each set of ashes within niche	£131	£140
Cost of inscribed plaque (to include up to 80 letters) including VAT.	£156	£162
Cost of first ashes interment	£544	£572
Cost of placement of each set of ashes within niche	£131	£138
Cost of additional inscription to existing plaque including VAT.	£126	£132
Cost of second ashes interment	£257	£270
Any plaques requiring more than 80 letters will incur an additional fee of £3.00 (including VAT) per letter. Artwork can be provided at an additional fee dependent on deisgn.		
Book of Remembrance entry - with illustration (inc. VAT)	£102	£108
Book of Remembrance entry - without illustration (inc. VAT)	£50	£54
A search for an entry of burial in the register books. (Each application)	£12	£12
A certified copy of an entry of burial in the register books.	£12	£12
Providing a duplicate burial deed (typed).	£12	£12
For the assignment (transfer) of the Exclusive Right of Burial	£35	£40
For the exhumation of human remains from an earthen grave.	£1,255	£1,300
For the exhumation of human remains from a bricked grave or vault.	£2,232	£2,310
For the exhumation of an urn containing cremated remains from any grave.	£310	£325
For the exhumation of cremated remains from the garden of remembrance	£343	£355
For the use of Chapel	£85	£90
Capping fee for any earthen grave.	£205	£210
For Purchase of Ornamental Tree and Plaque (inc VAT)	£210	£216
For Purchase of Bios Urn (options available for different seeds) (inc. VAT)	Not Available	Not Available
For Purchase of Print-a-Plate UK Plaque (for Bios Urn etc.) (inc. VAT)	£102	£108

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 5.0% increase

Standard Burial Fees (Non - Residents of Barry)	**Current**	**Proposed 5.00% Increase**
Exclusive Right of Burial (Includes Cemetery Improvement Fee of £225 (£210 26/27))		
1 In any earthen grave 7' x 4' (70 years)	£2,130	£2,235
2 In any earthen cremated remains grave 4' x 3' (70 years)	£1,215	£1,275
3 In a walled grave or vault 7' x 4' (70 years)	£4,665	£4,905
4 In a walled grave or vault 7' x 8' (70 years)	£6,600	£6,930
5 Reclaimed earthen grave 7' x 4' (25 years)	£885	£930
Interment Fees		
1 In Graves for which an Exclusive Right of Burial has been granted.		

	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
a For an interment in an earthen grave.						
I Below Eighteen Years (Charged to WG MOU)	£1,005	£1,680	£2,325	£1,065	£1,770	£2,445
II Eighteen years and over	£1,470	£2,115	£2,775	£1,545	£2,220	£2,910

b For an interment in a bricked grave or vault.		
I Any interment in a bricked grave 7' x 4' or vault	£1,485	£1,560
II Any interment in a bricked grave 7' x 8' or vault	£2,385	£2,505
c For any interment of cremated remains in any earthen grave.	£840	£885
d For any interment of cremated remains in the Garden of Remembrance.	£540	£570
e To scatter ashes in the newly created Scatter Garden.	£180	£195
f For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£270	£285
g Cancellation Fee - 50% of original fee (For re-opened graves only).		
h To provide a test dig for one depth	£765	£810
To provide a test dig for two depth	£1,096	£1,155
2 In Graves for which an Exclusive Right of Burial has NOT been granted		
a For an interment in an earthen grave		
I Below Eighteen Years (Charged to WG MOU)	£1,005	£1,065
II Eighteen years and over	£1,470	£1,545
b For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£270	£285
c Cancellation Fee - 50% of original fee (For re-opened graves only).		
Standard Burial Fees (Non - Residents of Barry)		
Memorial Fees		
For the right to erect any memorial, on a full grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£275	£290
For the right to erect any memorial, on a cremated remains grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£235	£250
For the right to erect a tablet, in front of a main memorial on a full grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.	£175	£185

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 5.0% increase

To carry out any additional inscription in relation to any form of memorial.	£120	£130
Permit to place a small wedge memorial in a location within the cemetery in consultation with the Cemetery Team Leader (Section MT)	£55	£60

Sizing for Memorials

For a Full Grave the total overall height of 4' 7" (55 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections.The maximum width permitted is 3' (36 inches) with a maximum thickness of 4 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 4' 7" (55 inches) from the concrete headstrip/raft.

For a Cremated Remains Grave the total overall height of 2' 7" (31 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections. The maximum width permitted is 2' (24 inches) with a maximum thickness of 3 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 2' 7" (31 inches) from the concrete headstrip/raft.

It is the responsibility of the fixer mason to ensure that memorial installation is carried out in accordance with BS8415 (British Standard for the Memorial Masonry Industry).

STANDARD FEES WILL BE AS FOLLOWS AND THAT THIS DECISION BE MADE BY THE RELEVANT OFFICER:

1. FORMER INHABITANTS OF BARRY WHO HAVE MOVED AWAY TO SEEK CARE OR TREATMENT FOR A CONDITION THAT IS NOT AVAILABLE IN BARRY.

2. SOMEONE WHO HAS MOVED OUT OF BARRY TO LIVE WITH OR NEAR RELATIVES FOR CARE NO LONGER THAN FOUR YEARS PRIOR TO DEATH, WITH THE EXCEPTION OF EXCEPTIONAL CIRCUMSTANCES WHICH WILL BE DETERMINED BY OFFICERS.

Subsidised Burial Fees for Residents of Barry

Exclusive Right of Burial (Includes Cemetery Improvement Fee of £75 (£70 26/27))

1 In any earthen grave 7' x 4' (70 years)	£710	£745
2 In any earthen cremated remains grave 4' x 3' (70 years)	£405	£425
3 In a walled grave or vault 7' x 4' (70 years)	£1,555	£1,635
4 In a walled grave or vault 7' x 8' (70 years)	£2,200	£2,310
5 Reclaimed earthen grave 7' x 4' (25 years)	£295	£310

Interment Fees

1 In Graves for which an Exclusive Right of Burial has been granted.

	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
a For an interment in an earthen grave.						
I Below Eighteen Years (Charged to WG MOU)	£335	£560	£775	£355	£590	£815
II Eighteen years and over	£490	£705	£925	£515	£740	£970

b For an interment in a bricked grave or vault.		
I Any interment in a bricked grave 7' x 4' or vault	£495	£520
II Any interment in a bricked grave 7' x 8' or vault	£795	£835
c For any interment of cremated remains in any earthen grave.	£280	£295
d For any interment of cremated remains in the Garden of Remembrance.	£180	£190

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 5.0% increase

e To scatter ashes in the newly created Scatter Garden.	£60	£65
f For an interment of a body part in an earthen grave (up to £50 at officers discretion).		
g For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£90	£95
h Cancellation Fee - 50% of original fee (For re-opened graves only).		
i To provide a test dig for one depth	£255	£270
To provide a test dig for two depth	£365	£385
2 In Graves for which an Exclusive Right of Burial has NOT been granted		
a For an interment in an earthen grave		
I Below Eighteen Years (Charged to WG MOU)	£335	£355
II Eighteen years and over	£490	£515
b For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£90	£95
c Cancellation Fee - 50% of original fee (For re-opened graves only).		

Subsidised Burial Fees for Residents of Barry

Memorial Fees

For the right to erect any memorial, on a full grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£275	£290
For the right to erect any memorial, on a cremated remains grave where an Exclusive Right of Burial has been granted: (Please refer to sizing below)	£235	£250
For the right to erect a tablet, in front of a main memorial on a full grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.	£175	£185
To carry out any additional inscription in relation to any form of memorial.	£120	£130
Permit to place a small wedge memorial in a location within the cemetery in consultation with the Cemetery Team Leader (Section MT)	£55	£60

Sizing for Memorials

For a Full Grave the total overall height of 4' 7" (55 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections.The maximum width permitted is 3' (36 inches) with a maximum thickness of 4 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 4' 7" (55 inches) from the concrete headstrip/raft.

For a Cremated Remains Grave the total overall height of 2' 7" (31 inches) is the size of the memorial that includes the headstone plate and base, above the concrete headstrips/rafts on the new sections or above a reinforced concrete foundation slab on the older sections. The maximum width permitted is 2' (24 inches) with a maximum thickness of 3 inches. PLEASE NOTE that a reinforced concrete and/or granite or hard stone foundation slab is not required ontop of the concrete headstrips/rafts on new sections, however is permitted but the total overall height is restricted to 2' 7" (31 inches) from the concrete headstrip/raft.

It is the responsibility of the fixer mason to ensure that memorial installation is carried out in accordance with BS8415 (British Standard for the Memorial Masonry Industry).

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Proposed Prices for Merthyr Dyfan Cemetery 1 April 2027 - 31 March 2028 with 5.0% increase

Other Burial Fees

Babies Memorial Garden / New Garden of Remembrance / Cremated Remains Octagon Planter (Section EE)		
Purchase of a plaque, including inscription 7.5" x 5", (12" x 3") and an aluminium flower container (70 years) including VAT.	£466	£492
Old Garden of Remembrance Cremated Remains Octagon Planter (Section H,O,P)		
Purchase of a plaque, including inscription 6" x 3" and an aluminium flower container (70 years) including VAT.	£258	£270
Sanctum Panorama Columbaria		
Cost of 20 year lease	£257	£270
Cost of placement of each set of ashes within niche	£131	£140
Cost of inscribed plaque (to include up to 80 letters) including VAT.	£156	£168
Cost of first ashes interment	£544	£578
Cost of placement of each set of ashes within niche	£131	£138
Cost of additional inscription to existing plaque including VAT.	£126	£132
Cost of second ashes interment	£257	£270
Any plaques requiring more than 80 letters will incur an additional fee of £3.60 (including VAT) per letter. Artwork can be provided at an additional fee dependent on deisgn.		
Book of Remembrance entry - with illustration (inc. VAT)	£102	£108
Book of Remembrance entry - without illustration (inc. VAT)	£50	£54
A search for an entry of burial in the register books. (Each application)	£12	£12
A certified copy of an entry of burial in the register books.	£12	£12
Providing a duplicate burial deed (typed).	£12	£12
For the assignment (transfer) of the Exclusive Right of Burial	£35	£40
For the exhumation of human remains from an earthen grave.	£1,255	£1,320
For the exhumation of human remains from a bricked grave or vault.	£2,232	£2,345
For the exhumation of an urn containing cremated remains from any grave.	£310	£325
For the exhumation of cremated remains from the garden of remembrance	£343	£365
For the use of Chapel	£85	£90
Capping fee for any earthen grave.	£205	£215
For Purchase of Ornamental Tree and Plaque (inc VAT)	£210	£222
For Purchase of Bios Urn (options available for different seeds) (inc. VAT)	Not Available	Not Available
For Purchase of Print-a-Plate UK Plaque (for Bios Urn etc.) (inc. VAT)	£102	£108

Proposed Prices for Porthkerry Cemetery 2027 / 2028

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Exclusive Right of Burial	Current			Proposed 3.5% increase		
In any earthen grave 7' x 4' (70 years)			£640			£665
In any earthen cremated remains grave 4' x 3' (70 years)			£335			£350
Interment Fees						
In Graves for which an Exclusive Right of Burial has been granted.						
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years (Charged to WG MOU)	£475	£700	£950	£495	£725	£985
Eighteen years and over	£630	£885	N/A	£655	£920	N/A
For any interment of cremated remains in any earthen grave.			£335			£350
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£90			£95
Cancellation Fee - 50% of original fee (For re-opened graves only).						
To provide a test dig for one depth			£325			£339
To provide a test dig for two depth			£455			£475
Memorial Fees						
For the right to erect any monument, not exceeding 4' high x 3' wide with a thickness of 4 inches on a full grave where an Exclusive Right of Burial has been granted:			£275			£285
For the right to erect any monument, not exceeding 2' 3" high x 2' wide with a thickness of 3 inches, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£235			£245
grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.			£175			£185
To carry out any additional inscription in relation to any form of memorial.			£120			£125
Other						
Search for, and a certified copy of an entry of burial in the register books.			£12			£12
Providing a duplicate burial deed.			£12			£12
For the assignment (transfer) of the Exclusive Right of Burial			£35			£40
For the exhumation of human remains from an earthen grave.			£1,320			£1,370
For the exhumation of an urn containing cremated remains from any grave.			£330			£345
Capping fee for any earthen grave.			£205			£215

NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE.

Proposed Prices for Porthkerry Cemetery 2027 / 2028

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Exclusive Right of Burial	**Current**			**Proposed 5.0% increase**		
In any earthen grave 7' x 4' (70 years)			£640			£675
In any earthen cremated remains grave 4' x 3' (70 years)			£335			£355
Interment Fees						
In Graves for which an Exclusive Right of Burial has been granted.						
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years (Charged to WG MOU)	£475	£700	£950	£500	£735	£1,000
Eighteen years and over	£630	£885	N/A	£665	£930	N/A
For any interment of cremated remains in any earthen grave.			£335			£355
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£90			£95
Cancellation Fee - 50% of original fee (For re-opened graves only).						
To provide a test dig for one depth			£325			£345
To provide a test dig for two depth			£455			£480
Memorial Fees						
For the right to erect any monument, not exceeding 4' high x 3' wide with a thickness of 4 inches on a full grave where an Exclusive Right of Burial has been granted:			£275			£290
For the right to erect any monument, not exceeding 2' 3" high x 2' wide with a thickness of 3 inches, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£235			£250
grave where an Exclusive Right of Burial has been granted, not exceeding 24" (left to right) x 18" (front to back). Slopeing tablets permitted with height of 5 inches at rear slopeing to 2 inches at front.			£175			£185
To carry out any additional inscription in relation to any form of memorial.			£120			£130
Other						
Search for, and a certified copy of an entry of burial in the register books.			£12			£12
Providing a duplicate burial deed.			£12			£12
For the assignment (transfer) of the Exclusive Right of Burial			£35			£40
For the exhumation of human remains from an earthen grave.			£1,320			£1,390
For the exhumation of an urn containing cremated remains from any grave.			£330			£350
Capping fee for any earthen grave.			£205			£215

NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE.

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	2 NOVEMBER 2026	AGENDA ITEM: 9

PIONEER HALL & CEMETERY APPROACH COMMUNITY CENTRE CHARGES 2027 / 2028

Report Author

Deputy Chief Officer

Purpose of Report

The purpose of this report is to request that Members consider and review the hire charges at, the Pioneer Hall and the Cemetery Approach Community Centre for the financial year 1 April 2027 to March 2028.

Background

The Pioneer Hall is available for hire from 8am until 12.00 midnight, seven days a week, excluding bank holidays. The Community Centre is available from 8am until 10pm, seven days a week, excluding bank holidays.

Current Price List for 2026/2027 (from 1 April 2026)

8.00am – 5.00pm (Monday to Friday)	£10.00 per hour
After 5.00pm (Monday to Friday)	£20.00 per hour
Saturday and Sunday	£20.00 per hour
Children's Party package (3 hour hire 10am-1pm or 2-5pm) (includes the use of the play equipment at Pioneer Hall)	£60.00
Regular bookings receive 10% discount. Staff discount 10%	

On 21 October 2026 the Office for National Statistics advised that the Consumer Prices Index (CPI) rose by 3.5% in the 12 months to September 2026, up from 3.1% the previous month.

Last year the Committee decided to not increase the prices for hiring the halls as has been the case for the previous six years. Members last increased the prices at the Pioneer Hall at their meeting on 11 November 2019 for the financial year 1 April 2020 to March 2021. Members agreed to the proposed increase on the fees for the 2020/21 financial year being an increase of the proposed fees and charges by 5% (Minute number A181 refers).

The following year, at the Committee's meeting held on 19 October 2020, members reviewed and considered the hire charges at, the Pioneer Hall for the financial year 1 April 2021 to March 2022 and agreed the implementation of charges for the newly finished Cemetery Approach Community Centre. Members agreed that no increase be made to the prices at the Pioneer Hall thereby retaining the hourly charges as £10 per hour and £20 per hour respectively and the Children's Party package of £60.

Members also agreed that the same charges be applied for the Cemetery Approach Community Centre being £10 per hour for 8.00am – 5.00pm and £20 per hour for 5.00pm – 10.00pm. Minute number A232 refers.

Therefore, the fees and charges at both the Pioneer Hall and the Community Centre have remained constant for seven years while CPI during the same period has risen over 30%.

Given the small additional income that increased fees would generate, officers are minded to suggesting members consider leaving the fees unchanged for another year.

However, the Halls Committee at their meeting held on 20 January 2026 requested an additional £1,000 per Hall for marketing (Minute A220 refers) but that wasn't built into the 2026/27 budget. Focussing on increased occupancy will require additional expenditure for marketing and, if possible, some upgrades to the facilities at Pioneer Hall (sound system etc).

Members may therefore consider it acceptable putting a 5% increase on the Halls charges for 2027/28, not to generate additional income per se, but rather to fund the additional expenditure required to market and upgrade the Halls beyond our standard activity levels.

A 5% increase would affect the hire charges as follows:

Proposed Price List for 2027/28 (from 1 April 2027)

8.00am – 5.00pm (Monday to Friday)	£10.50 per hour	(Extra 50p per hour)
After 5.00pm (Monday to Friday)	£21.00 per hour	(Extra £1.00 per hour)
Saturday and Sunday	£21.00 per hour	(Extra £1.00 per hour)
Children's Party package	£63.00	(Extra £3.00 per session)

(3 hour hire 10am-1pm or 2-5pm and includes the use of the play equipment at Pioneer Hall).
Regular bookings receive 10% discount. Staff discount 10%.

Members are requested to consider an increase of 5.0% or retain prices.

Recommendations

1. Members are requested to consider the proposed hire charges for 2027/28 and to amend or confirm as appropriate.

2. That a recommendation be referred to the Meeting of the Finance, Policy and General Purposes Committee to be held on 30 November 2026.

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	2 November 2026	AGENDA ITEM:12

CEMETERIES UPDATE

Report Author

Cemeteries Manager

Purpose of Report

To provide Members of the Halls, Cemeteries & Community Facilities Committee with an update on the Cemetery since the last meeting on 1 June.

Cemetery Updates

Staffing Update

The two newly appointed Cemetery Operatives have now commenced employment and are fully integrated into the operational team.

Both employees are working a five-days-over-seven rota pattern which has strengthened staffing levels across both weekdays and weekends. Their contribution has already had a positive impact on service delivery, and officers have noted visible improvements in the overall appearance and maintenance standards throughout the Cemetery.

Staff Attendance

Officers would like to recognise the continued commitment and flexibility shown by staff during a period of reduced staffing resources.

Of the five members of staff who were previously absent from work, three have now successfully returned to duty. Officers remain in regular contact with the two remaining absent employees and continue to provide appropriate support with the aim of facilitating a return to work at the earliest opportunity.

Exhumations

A further two exhumations have been successfully completed since the previous Committee meeting.

Officers worked closely with Cardiff Bereavement Services throughout the process and are pleased to report that both exhumations were undertaken safely, professionally and in accordance with the relevant procedures. The assistance provided by Cardiff Bereavement Services was greatly appreciated, and all parties

involved worked effectively together to ensure the operations proceeded successfully.

Training

Officers are pleased to report that all Gravediggers have now successfully completed Cemetery Operative Training Scheme (COTS) training to the standards established by the Institute of Cemetery and Crematorium Management (ICCM).

The training programme has enhanced the knowledge and skills of operational staff and will assist in ensuring that all works continue to be carried out in accordance with industry best practice. All participating staff successfully passed the course.

Replacement Grounds Maintenance Equipment

In accordance with the Council's policy regarding the replacement of vibrating machinery, a number of new strimmers have been purchased for operational use.

The new equipment will improve productivity as it is capable of cutting a larger surface area than the previous machines. In addition, the strimmers generate lower vibration levels, enabling staff to operate the equipment for longer periods whilst maintaining compliance with health and safety requirements. Officers have received positive feedback from staff regarding the new machinery.

Memorial Safety Testing

The final phase of this year's memorial safety inspection programme is scheduled to take place at Merthyr Dyfan Cemetery during the weekend of 7 and 8 November 2026.

Upon completion of these inspections, the Council's annual programme of memorial safety testing will be complete. Officers will continue to liaise with Cardiff Bereavement Services to ensure the inspections are undertaken efficiently and in accordance with current safety standards.

Recommendation

That members receive and note this report.

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	**2 NOVEMBER 2026**	**AGENDA ITEM:13**

FACILITIES UPDATE

Report Author

Head of Community Services & Facilities

Purpose of Report

To provide Members of the Halls, Cemeteries & Community Facilities Committee with an update on Halls and Facilities since the last meeting on 7 September 2026.

Background Information

1. Lodge – officers continue to work on addressing the cracks which are visible in the walls of the building. A further structural survey has been undertaken at the property, which officers recently received. There are recommendations contained within the report with regards to surveying the ground underneath the Lodge and further surveys and potential works on the drainage. Officers are in the process of making suitable arrangements to enact these recommendations with appropriate contractors.

2. Lodge – sections of the wooden fascia boards around the roof of the Lodge fell from the property, which was reported to officers by the tenants. Officers have met with contractors to quote to undertake the replacement of these boards. This work will require scaffolding to be placed around the property. Once sufficient quotes have been received in line with the requirements of the Council's Financial Regulations, officers will instruct a suitable contractor.

3. Bleed Kits – Barry Town Council has been successful in securing Bleed Kits from the Barry Neighbourhoods Programme to be located at the Cemetery and both Community Halls. Fully-funded training is also available to staff. These kits will assist with providing immediate care in the event of an accident that results in a significant bleed, just as defibrillators do for those having a Heart Attack.

4. Store Net Scheme – Barry Town Council has joined the pilot Store Net Scheme for Holton Road. A radio, connected to other premises on Holton Road as well as other key partners, will be located in the ground floor office at Town Hall and carried by an officer during events held on King Square/Central Park. This will allow BTC staff to be aware of any illegal or concerning behaviour in the town centre, as well as reporting any issues experienced at Town Hall to others in real time.

5. Town Hall – there have been further visible signs of rodent activity in the loft offices. Pest control visits have been undertaken by VOGC SRS Pest Control, with the professionals confident that the measures taken have addressed the issue.

6. Town Hall ASB – members will be aware of the on-going issues with ASB on King Square, which has included 4 occasions of individuals accessing Town Hall illegally. Additionally, the Town Council's Flagpole on King Square has been destroyed. A replacement will be bought in due course, but officers are of the view that this is futile until the ASB issues have been resolved. The Police have responded to all incidents.



Recommendation

That members receive and note this report.