From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a)the names of the members who attended the meeting, and any apologies for absence;

(b)any declarations of interest;

(c)any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 2 NOVEMBER 2026 AT 7PM

PRESENT: Councillor N Hodges (Chairperson) together with Councillors Aviet (Vice Chair), Hennessy and McKinney.

ALSO PRESENT: Cemetery Manager
Finance Administrator
Councillor S Hodges – Observer
Councillor Johnson – Observer

A278. APOLOGIES FOR ABSENCE

Councillors E J Goodjohn, Dancey and Ianucci-Williams

A279. DECLARATIONS OF INTEREST

No declarations of interest were received.

A280. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A281. STANDING ORDER 3(o)

RESOLVED: That Standing Order 3(o) be received and noted.

A282. **TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 7 SEPTEMBER 2026**

RESOLVED: that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 7 September 2026 be approved and signed as a correct record.

A283. **BUDGET MONITORING REPORT TO 30 SEPTEMBER 2026**

RESOLVED: That the budget monitoring report to 30 September 2026 be received noting the projected net underspend of £2,384 in 2026/27.

A284. **DRAFTS HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE ESTIMATES FOR 2027/2028**

Members were provided with a report outlining the draft budget for 2027/28.

1. **RESOLVED: That the draft budget for 2027/2028 be received and noted.**

RECOMMENDATION:

2. **That the draft estimates for 2027/2028 are recommended to the meeting of the Finance, Policy and General Purposes Committee being held on 30 November 2026 as confirmation of the Halls, Cemeteries and Community Facilities Committee requirements for the 2027/2028 financial year.**

A285. **CEMETERY FEES AND CHARGES 2027/2028**

Members were provided with a report recommending an increase of the Cemetery fees by 3.5% or 5%. Members discussed and agreed a 3.5% increase in the cemetery fees and charges for 2027/2028.

RESOLVED:

1. **That a 3.5% increase in fees and charges for the 2027/2028 financial year are agreed**

2. **That the Vale of Glamorgan is advised of the proposed increase in the Porthkerry Cemetery fees and in particular the increase in the excavation charges (the excavation charge is a non-negotiable charge).**

RECOMMENDATION:

3. **That the proposed cemetery fees and charges for 2027/2028 are recommended to the meeting of the Finance, Policy and General Purposes Committee being held on 30 November 2026 be increased by 3.5%.**

A286. **PIONEER HALL & CEMETERY APPROACH COMMUNITY CENTRE CHARGES 2027/2028**

Members were presented with a report recommending that hire fees for Pioneer Hall and Cemetery Approach Community centre are increased by either 3.5% or 5% for the 2027/2028 financial year.

RESOLVED:

1. **That the hire charges for 2027/2028 are increased by 5%**

RECOMMENDATION

2. **To a meeting of the Finance, Policy and General Purposes Committee being held on 30 November 2026 that the fees and charges for the Pioneer Hall and the Cemetery Approach Community Centre are increased by 5% for 2027/2028.**

A287. **TRANSFER OF EXCLUSIVE RIGHT OF BURIAL**

RESOLVED: that the Transfer of Exclusive Right of Burial (1709 – 1727 inclusive) be granted to those named on each transfer request.

A288. **GRANTS OF EXCLUSIVE RIGHT OF BURIAL**

RESOLVED: that the Grants of Exclusive Right of Burial (14113 – 14118 inclusive) be granted to those named on the interment forms.

A289. **CEMETERY UPDATE**

Members received an update from the Cemetery Manager on the following items:

- Staffing update
- Staff attendance
- Exhumations
- Training
- Replacement grounds maintenance equipment
- Memorial safety testing

RESOLVED: That the cemetery update be received and noted.

A290. FACILITIES UPDATE

Members received a report from the Head of Community Services and Events to inform members on several facilities updates. Members discussed the issue with the ongoing antisocial behaviour on King's Square which has led to our flagpole being destroyed. Members expressed their dismay at this and suggested looking at sourcing a new flagpole made from a stronger metal when the time comes to replace it.

RESOLVED: That the facilities update be received and noted.

A291. DATE OF NEXT MEETING

RESOLVED: that the next meeting of the Halls, Cemeteries and Community Facilities Committee will be held on Monday 11 January 2027.

A292. EXCLUSION OF THE PRESS & PUBLIC

RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A293. BABY REMEMBRANCE GARDEN PROPOSAL

Members received a report presenting developed enhancement proposals for the Baby Remembrance Garden following the public consultation exercise and the resolution of the Committee on 7 September 2026 under Minute A271.4. Members discussed and agreed on seating, memorial features and planting to ensure any future enhancements reflect the wishes of residents and visitors who use the baby remembrance garden. Members authorised officers to carry out these works and stressed the importance of completing them promptly.

RESOLVED:

1. **That the adaptions to the Baby Remembrance Garden be agreed.**

RECOMMENDATION:

2. **That a recommendation is sent to the Finance, Policy and General Purposes Committee meeting being held on 30 November 2026 to authorise the adaptions to the Baby Remembrance Garden.**

A294. **PROPOSED ADDITIONAL CCTV AT MERTHYR DYFAN CEMETERY**

Members received a report as an update on investigations undertaken following Minute A256(3) of the Halls, Cemeteries and Facilities Committee meeting held on 1 June 2026, which suggested consideration be given to the installation of additional CCTV measures to mitigate further incidents. Members were provided with two different options for additional CCTV along with quotations. Members agreed to the installations of two new CCTV cameras on the Chapel and authorise officers to proceed with these works.

RESOLVED:

1. **That the report be received and noted.**
2. **Members considered the quotations provided.**
3. **Members agreed to go ahead with the installation of two new CCTV cameras on the Chapel.**
4. **Members authorised officers to proceed with the works.**

A295. **POTENTIAL SPEED SIGNS**

Members received a report to update members following Minute A260(3) of the Halls, Cemeteries and Facilities Committee meeting held on 1 June 2026 and to seek members' views on the potential installation of speed awareness signage within Merthyr Dyfan Cemetery. Members refused the idea of introducing speed awareness signage and agreed to install a further five fixed speed signs as already in use at Merthyr Dyfan Cemetery.

RESOLVED:

1. **That the proposal of speed awareness signage at Merthyr Dyfan Cemetery be refused.**
2. **That the installation of five additional speed signs be agreed.**

A296. **VEHICLE MANAGEMENT MEASURES**

Members received a report to inform them of the costs associated with the supply and installation of bollards at Merthyr Dyfan Cemetery. Members discussed this and agreed that costs are far too high at present.

RESOLVED:

1. **The report be received and noted.**
2. **That the vehicle management measures are not implemented due to the costs being too high.**

A297. **LODGE UPDATE**

A verbal update in relation to the lodge at Merthyr Dyfan Cemetery was offered to the committee but the Chair decided the verbal update wasn't required.

Meeting Closed at 7:42pm

Signed …….. (Chairperson) Dated ……..