

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **BARRY TOWN COUNCIL**

#### **MINUTES OF THE PLANNING FOR BARRY SUB-COMMITTEE HELD ON TUESDAY 17 MARCH 2026 AT 6:30PM**

**PRESENT:** Councillor Ball (Chair) and Councillor Thomas

**ALSO PRESENT:** Chris Mason – Head of Community Services and Facilities  
Courtney Parker – Administrator  
Councillor Clarke – Observer  
Councillor N Hodges – Observer  
Councillor S Hodges – Observer

38. **DECLARATION OF INQUORACY**

The Chair noted that the meeting was **inquorate**, as the number of members present did not meet the minimum requirement of 3.

The meeting waited for 15 minutes to establish a quorum. As a quorum was not reached, the meeting was formally adjourned.

39. **DISPOSITION OF BUSINESS**

All items on the agenda dated 17 March 2026 are adjourned until the next quorate meeting. The date for this meeting will be agreed at the Annual Meeting on 12 May 2026.

Meeting closed at 6.45pm

Signed.....(Chairperson) Dated.....