



**BARRY TOWN COUNCIL  
CYNGOR TREF Y BARRI**

**PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF EXTRAORDINARY FULL COUNCIL IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON WEDNESDAY 18 MARCH 2026 COMMENCING AT 6:00PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.**

**From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents**

**This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact [info@barrytowncouncil.gov.uk](mailto:info@barrytowncouncil.gov.uk)**

Yours faithfully

**Councillor Dennis Clarke  
Town Mayor**

*The Council welcomes correspondence in English or Welsh  
Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg neu'n Saesneg*

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## AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct**  
(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

**TO NOTE:** Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes, Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Johnson has been granted dispensation to allow them to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Wilkinson has been granted Dispensation to allow them to speak and vote on future matters relating to the Local Development Plan.

Councillor Hennessy has been granted dispensation to allow him to speak, vote and remain in meetings when matters relating to Community Centres are to be discussed, and speak only when financial matters relating to Celtic Way Community Centre, Rhose, are to be discussed at VOG and BTC meetings

Councillor Emma Goodjohn has been granted dispensation to speak, vote and remain in meetings when matters relating to Community Centres are to be discussed, and speak only when Financial matters relating to Buttrills Community Centre, Barry are to be discussed at VOG and BTC meetings

Councillor Emma Goodjohn has been granted dispensation to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan

3. **Well-being of Future Generations (Wales) Act 2015** (To note)

*Members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

**4. Standing Order 3(o) (To Note)**

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

**5. To approve and sign the minutes of the Full Council meeting held on 16 February 2026**

**(Pages 3008-3018)**

**6. Date of Next Meeting**

To note that the next meeting of Full Council is scheduled to be held on Monday 11 May 2026

**7. Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

**8. Placemaking Plan for Barry approval (Pages 3019-3071)**

**9. Council and Committee Minutes (Pages 3072-3076)**

**10. Cemetery Administration (Pages 3077-3080)**

**11. Heritage Centre Update (Pages 3081-3093)**

**Distribution**

The Mayor (Councillor Dennis Clarke) plus all other Town Councillors (22)

Others (Barry & District News, Barry Police and Barry Library) (3)

**This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a ffor matiau eraill drwy holi.**

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

## **BARRY TOWN COUNCIL**

### **MINUTES OF THE MEETING OF FULL COUNCIL HELD ON MONDAY 16 FEBRUARY 2026 AT 7PM**

**PRESENT:** The Mayor (Councillor Clarke) together with Councillors Aviet, Ball, Brooks, Collins, Davies-Powell, , Drake, EJ Goodjohn, ES Goodjohn, N Hodges, S Hodges, Iannucci-Williams, Johnson, McKinney, Payne, Perkes, Thomas, Wilkinson and Wiliam

**ALSO PRESENT:**

|                    |                                 |
|--------------------|---------------------------------|
| Rachel Honey-Jones | Chief Officer                   |
| Courtney Parker    | Administrator                   |
| Gerwyn Watkins     | Independent Standards Committee |
| Robert Bryn-Jones  | Observer                        |

676. **APOLOGIES FOR ABSENCE**

Apologies were received from Deputy Chief Officer Mark Sims and Councillors Charles, Dancey and Hennessy.

677. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

None were received

678. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Wellbeing of Future Generations (Wales) Act 2015 be noted.

679. **STANDING ORDER 3(o)**

**RESOLVED:** That Standing Order 3(o) be received and noted.

680. **TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETING OF FULL COUNCIL HELD ON MONDAY 15 DECEMBER 2025**

**RESOLVED:** That the minutes of the Extraordinary meeting of Full Council held on Monday 15 December 2025 be approved and signed as a correct record.

681. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor provided an update on the many events he has recently attended, noting that the Christmas period was particularly busy. He reported that the recent quiz night was very well attended, and that the Burns Night event hosted by the Social Sisters and the Rotary Club, which raised funds for the Memory Café, was a great success. He also attended two Art Central exhibitions and a very successful Mayor's Coffee Morning, which is now approaching his 95th event as Mayor.

**RESOLVED:** That communications from the Mayor be received and noted.

682. **TO CONSIDER QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3 (e)**

None were received.

683. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3 (F)**

None were received.

684. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

685. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES MEETING HELD ON 8 DECEMBER 2025**

**RESOLVED:** That the minutes of the Finance, Policy & General Purposes Meeting held on 8 December 2025 be received and noted.

686. **TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY PERSONNEL MEETING HELD ON 10 DECEMBER 2025**

**RESOLVED:** That the minutes of the Extraordinary Personnel Meeting held on 10 December 2025 be received and noted.

687. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 16 DECEMBER 2025, 13**

**JANUARY 2026 & 3 FEBRUARY 2026 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED:** That the minutes of the Planning Committee meetings held on 16 December 2025, 13 January 2026 & 3 February 2026 be received and noted.

688. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 20 JANUARY 2026 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Councillor Iannucci-Williams advised that she had submitted her apologies for the meeting, however they were not recorded, and requested that this be amended.

**RESOLVED:**

1. That the Minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 20 January 2026 be amended to reflect Councillor Iannucci-Williams Apologies.
2. That the Minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 20 January 2026 be received and noted.

689. **TO RECEIVE AND NOTE THE MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON 26 JANUARY 2026 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED:** That the minutes of the Globally Responsible Committee meeting held on 26 January 2026 be received and noted.

690. **TO RECEIVE AND NOTE THE MINUTE OF THE VIBRANT CULTURE COMMITTEE MEETING HELD ON 2 FEBRUARY 2026 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED:** That the minutes of the Vibrant Culture Committee meeting held on 2 February 2026 be received and noted.

691. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 9 FEBRUARY 2026 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED: That the minutes of the Finance, Policy and General Purposes Committee meeting held on 9 February 2026 be received and noted.**

692. **TO NOMINATE THE MAYOR ELECT FOR THE COUNCIL YEAR 2026/27**

Members were requested to nominate the Mayor Elect for the Council Year 2026/27.

Councillor Payne nominated Councillor Thomas to be Mayor Elect for 2026/27.

There were no other nominations. Councillor E S Goodjohn seconded the nomination.

**RESOLVED: That Councillor Thomas be nominated as Mayor Elect for the Council Year 2026/27**

693. **TO NOMINATE THE DEPUTY MAYOR ELECT FOR THE COUNCIL YEAR 2026/27**

Members were requested to nominate the Deputy Mayor Elect for the Council Year 2026/27.

Councillor S Hodges nominated Councillor Collins to be Deputy Mayor Elect for 2026/27

There were no other nominations. Councillor Johnson seconded the nomination.

**RESOLVED: That Councillor Collins be nominated as Deputy Mayor Elect for the Council Year 2026/27**

694. **COMMITTEE LEAD OFFICERS JANUARY 2026**

**RESOLVED: That the Committee Lead Officers January 2026 report be received and noted.**

695. **TO AGREE THE SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2026/27**

Members were provided with a revised Schedule of Meetings for 2026/27.

Councillor E S Goodjohn commented that some clashes are inevitable, as the Barry Town Council Globally Responsible Committee meetings

often coincide with the Governance and Audit Committee meetings of The Vale of Glamorgan Council.

**RESOLVED: That the Schedule of Town Council meetings for 2026/27 be approved.**

696. **TO RECEIVE RESULTS OF THE PUBLIC CONSULTATION ON 2026/27 BUDGET PROPOSALS**

The Chief Officer provided a brief update on the report, recommending that the responsibilities of Barry Town Council and The Vale of Glamorgan be clearly distinguished on the Barry Town Council website.

Councillor S Hodges thanked staff for compiling all the information, noting that many positive comments had been received and that, overall, the feedback was very good and most likely the best received to date.

**RESOLVED: That the results of the public consultation on 2026/27 budget proposals be received and noted.**

697. **TO APPROVE THE SCHEDULE OF PAYMENTS FOR FEBRUARY 2026**

Members were provided with the Schedule of Payments for December 2025 and January 2026 (Final) for approval, consisting of BACS payments, direct debits and cheque number 2992 in the amount of £60,634.95.

**RESOLVED:**

- 1. That the salary payments for November, December 2025 and January 2026 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted.**
- 2. That the schedule of payments for December 2025 and January 2026 comprising of cheque number 2992, BACS payments and direct debits in the amount of £60,634.95 be approved, subject to the relevant papers being in order.**

698. **BUDGET MONITORING REPORT TO 31 JANUARY 2026**

Members were provided with a report outlining the Council's income and expenditure in the 202/26 financial year as at the end of January 2026.

The Chief officer confirmed there are positive changes since the last report was received in December.

Councillor S Hodges thanked the Chief Officer, adding that earlier in the year the budget had not looked as healthy. However, by the end of the year, the situation had evened out, with not all of the budget being spent. Councillor S Hodges noted that the year had turned out better than expected and questioned whether any unspent funds should be carried over. Councillor S Hodges suggested that the money could be used to strengthen the Heritage Centre budget line from the outset.

Councillor Brooks stated that she would be conscious not to transfer the full £55,000 from the Acquisition Reserve at this time, but she would be happy to transfer £47,000 from the Acquisition Reserve. Councillor Brooks added that, if the opportunity arose, additional funds could potentially be transferred in the future, but for now was content with moving just the £47,000.

Both Councillors E S Goodjohn and S Hodges agreed with the compromise.

**RESOLVED:**

**1. That the budget monitoring report for January 2026, indicating actual income and expenditure up to the end of January in the 2025/26 financial year, noting the projected underspend of £41,940 that will result in a net amount of £7,638 being transferred to reserves (surplus for the year) be received and noted.**

**2. That the movement of reserves during the year be received and noted, with the projected balances increasing by £7,638 to £779,239 at the year-end, 31 March 2026 with a revised amount of £47,000 being transferred from the Acquisition Reserve at the year-end 31 March 2026.**

699.

**TO APPROVE THE BUDGET FOR 2026/27 AND DETERMINE THE PRECEPT TO BE LEVIED ON THE VALE OF GLAMORGAN COUNCIL FOR 2026/27**

Councillor Johnson said that Barry was one of the four town councils in the Vale and drew comparisons with neighbouring towns, noting that the proposed Band D precept would be around £10 less than Llantwit Major, £25 less than Penarth and £50 less than Cowbridge. He added that, as properties in Barry are typically in lower council tax bands than those in those towns, residents would therefore pay comparatively even less. Councillor Johnson added that the budget will bring the Council back in line with its ambitions, as steps have been taken to reduce headcount and Senior Leadership Team costs, and he hopes that people recognise the ambition reflected in the budget.

**RESOLVED: That the draft budget for 2026/2027 that sets a precept requirement of £1,503,130 to be levied on the Vale of**

**Glamorgan Council being an increase to a Band D tax payer of 10.0% compared to 2025/2026 is approved.**

700. **DATE OF NEXT MEETING**

**RESOLVED: The next scheduled meeting of the Full Council will be held on Monday 11 May 2026.**

701. **EXCLUSION OF THE PRESS & PUBLIC**

**RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.**

Gerwyn Watkins and Robert Bryn-Jones left the meeting at 7:43pm

702. **RESTRUCTURE**

The Chief Officer stated that the Town Council has experienced periods of significant pressure over the past three years, which has been continuous since February. As a result, an interim management structure was implemented because the existing structure had multiple points of failure. Under the interim structure, the Senior Leadership Team has been reduced from five members to four, with a lead officer assigned to each pillar of Council responsibility with each reporting to the Chief Officer.

The Chief Officer added that the attached breakdown of the restructure shows that the Council will retain its additional finance support, who has been working with the team over the past 12 months, thereby freeing up the Deputy Chief Officer to focus on strategic work. Moving forward, there will be a shift in language and culture, replacing the Team Leader title with a Lead role.

Councillor Brooks commented that, having reviewed the report, the past year had highlighted that the existing structure was not working effectively. She noted that this demonstrated that now was the right time for a restructure and emphasised the significant responsibilities the Council has towards its staff and expressed her support for the proposed people focused changes.

Councillor S Hodges commented that she agreed with the need for a restructure and was happy with the proposed changes. She suggested, however, that the restructure be reviewed at Personnel in six months to ensure everything is progressing smoothly.

Councillor Perkes agreed with the need for the proposed restructure and acknowledged the additional pressure on staff prior to the Chief Officer commencing her role.

The Mayor expressed his thanks to the Chief Officer for providing clarity on the current situation.

The Chief Officer thanked all Councillors for their ongoing support, noting that she greatly appreciates it.

**RESOLVED:**

- 1. That members approved the proposed restructure.**
- 2. That the restructure is reviewed at Personnel in 6 months time.**

703.

**CORPORATE PLAN UPDATE**

The Chief Officer gave a brief update on the report, noting that some staff are currently participating in Learning Welsh to promote the Welsh language. She expressed a desire to do more to support the community in this area. She also highlighted that engagement with the Youth Council has been low and suggested exploring how The Vale of Glamorgan Council engages young people as a potential approach.

Councillor Johnson thanked the Chief Officer for the report, noting that the 21 ambitions demonstrate how far the Council has progressed. However, he highlighted that a few ambitions related to the Town of Sanctuary status are still behind and suggested that this be included on the next Globally Responsible agenda to discuss how these can be achieved, even if it means reaching the desired outcomes without formally holding the credentials.

Councillor Payne said that, with regard to the town of sanctuary, the original discussion highlighted the importance of reaching out to people. She added that she wants to continue this effort by making information available at other community events to ensure greater inclusivity.

The Chief Officer agreed, adding that one of the possible engagement and events ambitions could be to restart the food festival to include cuisine from around the world.

Councillor Johnson added that the event would be excellent, as it would be accessible to people from all backgrounds, with everyone enjoying food and music.

The Chief Officer shared her idea of creating a multicultural cookbook through Barry Town Council.

Councillor William added that it could also provide an opportunity to dispel any untrue rumours.

Councillor E S Goodjohn expressed his disappointment with Youth Council engagement. Despite the Engagement and Events Officer doing a great job organising activities, he feels there is little sense of purpose and would like to brainstorm potential ideas, including increased involvement with the Mayor and the events he attends.

Councillor E J Goodjohn suggested possibly inviting Youth Council members to attend committee meetings, such as Full Council.

Councillor Perkes recommended contacting local schools to speak with a representative.

Councillor Collins supported the idea, noting that most schools already have their own youth councillors who could be invited to our committee meetings to help boost engagement.

Councillor E S Goodjohn stated that making this more accessible would increase engagement but feels there are currently insufficient resources and that it needs a kick start.

Councillor E J Goodjohn suggested that reaching out to clubs that meet outside of school could also help increase engagement.

The Chief Officer concluded that, although the Engagement and Events Officer puts her heart and soul into BYC, more promotion is definitely needed. She agreed that contacting schools to engage with their councils would be a good place to start, along with the possibility of offering work experience to A-level politics students.

**RESOLVED:**

- 1) That the corporate plan update be received and noted.**
- 2) That community events, including possibility of a food festival and multicultural initiatives such as a cookbook, be promoted to encourage inclusivity and cultural engagement.**
- 3) That the engagement and events officer contact schools and local clubs to encourage participation in the youth council, including inviting members to attend committee meetings and events.**
- 4) That opportunities for youth involvement, such as work experience for a-level politics students explored.**

704.

**REPLACEMENT OF IT PROVIDER**

The Chief Officer stated that the current IT provider's costs have increased by £250 per month and that the software is no longer fit for purpose. Three quotes have been obtained; however, Obits IT, based in Barry, offers the advantage of supporting a local business. Although there is an upfront migration cost, the monthly cost with Obits IT would be lower.

**RESOLVED:** That Replacement of IT Provider Obits IT is approved.

705. **SAFE CHECK REPORT**

The Chief Officer informed members that the latest health and safety audit identified three immediate actions. Two of these have already been completed today. The remaining action relates to mental health support for staff, and she was pleased to report that 11 staff members have expressed interest in becoming mental health first aiders.

**RESOLVED:** That the safe check report be received and noted.

706. **BARRY TOWN HALL – RENT REVIEW**

**RESOLVED:** That the Barry Town Hall Rent Review was accepted, with the revised rent agreed payable from 16 December 2024.

707. **BAD DEBT**

**RESOLVED:** That this item is deferred to the next meeting of full council on 11 May 2026.

The meeting closed at 8.29pm

Signed .....Dated.....  
(Town Mayor)

**ACTION SHEET - FULL COUNCIL - 16 FEBRUARY 2026**

| <b>Minute No</b> | <b>Action to be taken</b>   | <b>Action to be</b> | <b>Date action to</b> | <b>Progress</b> |
|------------------|---|---------------------|-----------------------|-----------------|
| 688 (1)          | That the Minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 20 January 2026 be amended to reflect Councillor Iannucci-Williams Apologies.  | Admin               | 17/02/2026            | Completed       |
| 698(2)           | a revised amount of £47,000 being transferred from the Acquisition Reserve at the year-end 31 March 2026.   | DCO/RFO             | Year End Close Down   |                 |
| 699              | That the draft budget for 2026/2027 that sets a precept requirement of £1,503,130 to be levied on the Vale of Glamorgan Council being an increase to a Band D tax payer of 10.0% compared to 2025/2026 is approved. – Emailed Precept requirement to VOGC on 19.02.26 | DCO/RFO             | 19/02/2026            | Completed       |
| 702              | That the restructure is reviewed at Personnel in 6 months time.   | CO                  | 30/08/2026            |                 |
| 703(2)           | That community events, including possibility of a food festival and multicultural initiatives such as a cookbook, be promoted to encourage inclusivity and cultural   | E&E team            |                       |                 |
| 703(3)           | That the engagement and events officer contact schools and local clubs to encourage participation in the youth council, including inviting members to attend  | E&E Officer         |                       |                 |
| 703(4)           | That opportunities for youth involvement, such as work experience for a-level politics students explored.   | E&E Officer         |                       |                 |
| 706              | Rent review accepted with the revised rent agreed is payable from 16 December 2024. – Emailed VOGC 27.02.26   | DCO/RFO             | 27/02/2026            | Completed       |
| 707              | That this item is deferred to the next meeting of full council on 11 May 2026.  | DCO/RFO             | 11/05/2026            |                 |