



**BARRY TOWN COUNCIL
CYNGOR TREF Y BARRI**

PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF FULL COUNCIL IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON MONDAY 16 FEBRUARY 2026 COMMENCING AT 7:00PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact info@barrytowncouncil.gov.uk

Yours faithfully

**Rachel Honey-Jones
Chief Officer**

*The Council welcomes correspondence in English or Welsh
Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg neu'n Saesneg*

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TOWN HALL, KING SQUARE, HOLTON ROAD, BARRY, CF63 4RW Tel: (01446) 738663 Email: info@barrytowncouncil.gov.uk | NEUADD Y DREF, SGWÂR Y BRENIN, HEOL HOLTON, Y BARRI, CF63 4RW Ffôn: (01446) 738663 Ebost: info@barrytowncouncil.gov.uk |
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AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct**
(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

TO NOTE: Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes, Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Johnson has been granted dispensation to allow them to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Wilkinson has been granted Dispensation to allow them to speak and vote on future matters relating to the Local Development Plan.

Councillor Hennessy has been granted dispensation to allow him to speak, vote and remain in meetings when matters relating to Community Centres are to be discussed, and speak only when financial matters relating to Celtic Way Community Centre, Rhoose, are to be discussed at VOG and BTC meetings

Councillor Emma Goodjohn has been granted dispensation to speak, vote and remain in meetings when matters relating to Community Centres are to be discussed, and speak only when Financial matters relating to Buttrills Community Centre, Barry are to be discussed at VOG and BTC meetings

Councillor Emma Goodjohn has been granted dispensation to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan

3. **Well-being of Future Generations (Wales) Act 2015** (To note)

*Members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

4. Standing Order 3(o) (To Note)

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

5. To approve and sign the minutes of the Extraordinary Full Council held on 15 December 2025 (Pages 2860-2872)

6. To receive communications from the mayor (Verbal)

7. To consider questions from Councillors in accordance with the provisions of Standing Order 3(e) (none received)

8. To consider questions/comments from Members of the public in accordance with the provisions of Standing Order 3(f) (none received)

(NB: members of the press will be invited to attend this meeting remotely in line with current Welsh Government Regulations. If members of the public have questions, they can submit them prior to the meeting and may request to attend the meeting remotely if this is reasonably practicable and manageable).

9. To consider motions submitted by Councillors (None received)

MINUTES OF STANDING COMMITTEES AND WORKING PARTIES

10. To receive and note the minutes of the Finance, Policy & General Purposes Meeting held on 8 December 2025 (Pages 2873-2877)

11. To receive and note the minutes of the Extraordinary Personnel Meeting held on 10 December 2025 (Pages 2878-2879)

12. To receive and note the minutes of the Planning Committee meetings held on 16 December 2025, 13 January 2026 & 3 February 2026 and to give consideration to any recommendations therein. (Pages 2880-291)

13. To receive and note the minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 20 January 2026 and to give consideration to any recommendations therein.

(Pages 2902-2907)

14. To receive and note the minutes of the Globally Responsible Committee meeting held on 26 January 2026 and to give consideration to any recommendations therein.

(Pages 2908-2917)

15. To receive and note the minute of the Vibrant Culture Committee meeting held on 2 February 2026 and to give consideration to any recommendations therein

(Pages 2918-2923)

16. To receive and note the minutes of the Finance, Policy and General Purposes Committee meeting held on 9 February 2026 and to give consideration to any recommendations therein.

(To Follow)

GOVERNANCE

17. To nominate the Mayor Elect for the Council Year 2026/27

18. To nominate the Deputy Mayor Elect for the Council Year 2026/27

19. Committee Lead Officers January 2026 (Page 2924)

20. To agree the Schedule of Town Council Meetings for 2026/27

(Page 2925)

ENGAGEMENT & EVENTS

21. To receive results of the Public consultation on 2026/27 Budget proposals

(Pages 2926-2931)

FINANCE

22. To approve the Schedule of Payments for February 2026

(Page 2932-2939)

(If Councillors have any queries on the attached, please contact the Deputy Chief Officer prior to the meeting)

23. Budget Monitoring Report to 31 January 2026 (Pages 2940-2943)

(If Councillors have any queries on the attached, please contact the Deputy Chief Officer prior to the meeting)

24. To approve the Budget for 2026/27 and determine the Precept to be levied on the Vale of Glamorgan Council for 2026/27 (Pages 2944-2958)

(If Councillors have any queries on the attached, please contact the Deputy Chief Officer prior to the meeting)

25. Date of Next Meeting

To note that the next meeting of Full Council is scheduled to be held on Monday 11 May 2026

26. Exclusion of the Press & Public

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

27. Restructure (emailed to Councillors)

28. Corporate Plan Update (Pages 2959-2967)

29. Replacement of IT Provider (Pages 2968-2971)

30. Safe Check Report (Pages 2972-2990)

31. Barry Town Hall – Rent Review (Pages 2991-2995)

32. Lodge Rent Increase (Pages 2996-2997)

33. Bad Debt (Pages 2998-3004)

Distribution

The Mayor (Councillor Dennis Clarke) plus all other Town Councillors (22)
Others (Barry & District News, Barry Police and Barry Library) (3)

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a ffor matiau eraill drwy holi.

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF FULL COUNCIL HELD ON MONDAY 15 DECEMBER 2025 AT 7PM

PRESENT: The Mayor (Councillor Clarke) together with Councillors Aviet, Ball, Brooks, Charles, Collins, Dancey, Drake, Emma Goodjohn, Ewan Goodjohn, Hennessy, N Hodges, S Hodges, Iannucci-Williams, Johnson, Payne, Perkes, Thomas, Wilkinson and Wiliam

ALSO PRESENT:

| | |
|--------------------|------------------------------|
| Rachel Honey-Jones | Chief Officer |
| Chris Mason | Interim Deputy Chief Officer |
| Kathryn Thomas | Office Manager |

640. APOLOGIES FOR ABSENCE

Councillors Davies-Powell & McKinney

641. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT

None were received

642. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be noted.

643. TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY FULL COUNCIL HELD ON WEDNESDAY 26 NOVEMBER 2025

RESOLVED: That the minutes of the Extraordinary Full Council held on Wednesday 26 November 2025 be approved and signed as a correct record.

644. TO RECEIVE COMMUNICATIONS FROM THE MAYOR

The Mayor said he had attended a lot of Christmas Dinners over the last couple of weeks which were all lovely and attended a Nativity Play by the Social Sisters.

Those groups that had received grants were very appreciative and always tell people attending that they had received a grant from Barry Town Council. A lot of groups have done great things for the community including Friends & Neighbours and Barry Round Table

The Mayor thanked Councillor Ewan Goodjohn for standing in for him on certain events when he was double booked.

The Mayor also stated that we are losing 2 members of staff this week. Sheik Karim and Joanne John. We wish them both well and a big thank you from all the Councillors at Barry Town Council.

The Chief Officer asked if any of the councillors are attending the leaving get together on Thursday to let the Engagement & Events Team know.

655. TO CONSIDER QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3(E)

None were received

656. TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3(F)

None were received

657. TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS

None were received

658. TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE HELD ON 4 NOVEMBER & 25 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

RESOLVED: That the minutes of the Planning Committee meetings held on 4 November & 25 November be received and noted.

659. TO RECEIVE AND NOTE THE MINUTES OF THE GLOBALLY RESPONSIBLE MEETING HELD OF 17 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Councillor Johnson thanked councillors S Hodges and Iannucci-Williams for attending the recent Working Party to discuss the newsletter.

He also reminded everyone that the next Fairtrade Quiz will be on 28th January 2026 at Craft Republic and all are welcome.

RESOLVED: that the minutes of the Globally Responsible meeting held on 17 November 2025 be received and noted.

660. TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 18 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Councillor N Hodges said that all recommendations have gone to Finance and he reminded everyone about the Candle lighting Service on Sunday 21 December 2025 at the Chapel in Merthyr Dyfan Cemetery.

RESOLVED: that the minutes of the Halls, Cemeteries and Community Facilities Committee be received and noted.

661. TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON 3 DECEMBER 2025 AND AN EXTRAORDINARY PERSONNEL COMMITTEE HELD ON 25 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Councillor Perkes moved the minutes of the Personnel Committee held on 10 November, however she hadn't received the Minutes of the Extraordinary Personnel Committee held on 25 November 2025.

RESOLVED: that the minutes of the Personnel Committee held on 3 December be received and noted. The Extraordinary Personnel Committee Minutes will be brought to the next meeting of Full Council.

662. TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE HELD ON 17 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Councillor Brooks moved the minutes from the Extraordinary Finance, Policy and General Purposes Committee held on 17 November 2025.

The Minutes of the Finance, Policy & General Purposes Meeting held on 8 December 2025 are to follow.

RESOLVED: that the Minutes of the Extraordinary Finance, Policy & General Purposes Committee held on 17 November 2025 be received and noted.

663. TO APPROVE AND SIGN THE MINUTES OF THE HERITAGE WORKING PARTY HELD ON MONDAY 24 NOVEMBER 2025

A Heritage Working Party was held on Monday 24 November 2025 attended by Councillors Brooks, N Hodges and Perkes.

Three vacant properties were viewed on 13 November 2025 and during an informal discussion after the viewing, those present favoured the unit located towards the rear of the development, adjacent to Craft Republic with access from Clos y Rheilffordd.

A full report was sent to members to view. It was recommended that the Heritage Centre going to the Vibrant Culture committee meeting on 24 November where a recommendation was made to the Personnel committee for the recruitment of a Heritage Centre Project Officer on a fixed term contract until 31 March 2027 with the possibility to extend as required.

RESOLVED: that the Minutes of the Heritage Working Party be received and noted.

664. TO APPROVE AND SIGN THE MINUTES OF THE COMMEMORATIVE NAMING ADVISORY COMMITTEE HELD ON MONDAY 22 SEPTEMBER AND TUESDAY 25 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS

Councillor Payne gave a brief update including that the Bryan Foley Award is integrated with the Bro Radio Community Awards pending agreement from the Foley Family.

The nominations for naming Public Spaces in Barry are Gareth Jones, Gwynfor Evans, Abdulrahim Abby Farrah, Beatrice Lewis, Elvira Gwenllian (Gwen) Payne, Grace Williams, Rachel Williams, the Forte Family and all those with history boards at Merthyr Dyfan Cemetery and Dorothy Rees. All names will be put forward.

RESOLVED:

- 1. That the minutes of the Commemorative Naming Advisory Committee held on 22 September and 25 November 2025 be received and noted**
- 2. That the nominations for naming public spaces in Barry be received and noted.**
- 3. That a naming of public spaces budget heading be created in order for Barry Town Council to make a financial contribution**

towards a better standard of commemorative street name signs

4. That Barry Town Council liaise with the Vale of Glamorgan Council to initiate the process.

665. TO RECEIVE AND NOTE THE MINUTES OF THE VIBRANT CULTURE MEETING HELD ON 24 NOVEMBER 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Members were presented with the Minutes of the Vibrant Culture meeting which was held on 24 November 2025. Councillor Brooks advised that 2 actions had been completed and 3 were still ongoing but was happy to approve the Minutes.

RESOLVED: That the minutes of the Vibrant Culture meeting held on 24 November 2025 be received and noted.

666. MEMBERSHIP OF GLOBALLY RESPONSIBLE COMMITTEE

Members were requested to approve a proposed change in the membership of the Globally Responsible Committee.

At the meeting of the Globally Responsible Committee on 17 November 2025, Councillor Thomas informed members that she would be taking over from Councillor Perkes as a member of the said Committee.

It was therefore proposed that Councillor Perkes is to resign as a member of the committee and Councillor Thomas to be appointed as a member of the Committee.

RESOLVED:

1. That members receive and note the report
2. That members agree to change the membership of the Globally Responsible Committee as outline in the report

667. TERMINATION OF MEMO STORAGE

Members were informed that the Memo Arts Centre on 9 December 2025, served a Licence to Occupy Termination notice. Therefore the Memo regrets it will no longer be able to provide the basement room for rent to Barry Town Council.

The notice is for the 4-week termination period and we have to vacate possession of the premises by 12 January 2026.

The Chief Officer has responded to them asking for the date to be extended to 1 February 2026, however the response has come back saying that this would not be possible.

The Interim Deputy Chief Officer has been sourcing alternative storage, and Mason's storage could be an option to store larger non documented items and specialist storage will be needed for storing Minutes etc.

Councillor Charles asked if there was storage downstairs at Town Hall

The Chief Officer said she didn't think that there was.

Councillor Hennessy said can we ask the question.

Councillor Brooks said it will be a huge amount of money and maybe now is the time for Officers to review the items in storage, and make a judgement call on what needed to be kept.

The Chief Officer confirmed we started sorting papers out today and cleared 4.5 bags of confidential waste and 3 black bin bags full of rubbish.

Councillor S Hodges advised that councillor N Hodges would be happy to offer his help with the review of items to keep or dispose of.

Councillor Charles asked how many years do we need to keep paperwork?

The Chief Officer confirmed the Minutes need to be keep indefinitely.

RESOLVED:

1. That members receive and note the report.
2. That members agree to officers sourcing alternative storage and making the required arrangements to move the items to storage.

668. TO APPROVE THE SCHEDULE OF PAYMENTS FOR DECEMBER 2025

Members were provided with the schedule of payments for October & November 2025 consisting of direct debits and BACS payments in the amount of £78,454.99

RESOLVED: That the schedule of payments for October & November 2025 consisting of direct debits and BACS payments in the amount of £78,454.99 be received and noted.

669. BUDGET MONITORING REPORT TO 30 NOVEMBER 2025

Members were presented with the Council's income and expenditure in the 2025/26 financial year indicating actual income and expenditure up to the end of November 2025.

The current projection is that there will be an overspend at the end of the year with a potential £98,000 being transferred from the general reserves.

Some areas of expenditure have been set to budget so there may be areas of underspend that will reduce this slightly but not enough to remove the overspend.

Councillor Johnson said it will come to light in the New Year when the Deputy Chief Officer hopefully back in post and the overspend will work itself out.

RESOLVED: That the Budget monitoring report to 30 November 2025, indicating actual income and expenditure up till the end of month eight in the 2025/26 financial year, noting the projected overspend of £98,076 for 2025/26 be received and noted.

670.

DRAFT 2026-2027 BUDGET FOR PUBLIC CONSULTATION

Members were asked to consider the Town Council's draft budget for 2026/27 that will go out to public consultation from December 2025 to January 2026. The draft Budget will then be considered at the Town council meeting on 16 February 2026 to determine the precept to be levied on the Vale of Glamorgan Council.

Councillor Brooks confirmed that the precept had gone through Finance, Policy and General Purposes Committee on 8 December 2025 and the proposed 10% increase is not a huge amount overall and we still offer value for money.

Councillor Charles said the budget will work out eventually. £6.36 is not a great deal but other demands on rate payers will also increase alongside this, noting that 10% is nearly 3 times rate of inflation.

Councillor Charles also said that this is unaffordable and cannot justify in this financial crisis. The Council's money has been poorly managed and if additional money is required, we need to use reserves.

Councillor Charles said she will be voting against the 10% increase.

Councillor S Hodges confirmed that this is only a consultation and there is room for manoeuvre, but have kept increases low previously. Cllr S Hodges stated that it is the time of year that traditionally, the Conservative party argue against the precept and also try to half it, so was surprised they did not do so this year.

Councillor S Hodges said that as there is nobody on the Finance committee from the Conservative Party, it would be good to have someone on the Committee.

Councillor Hennessy confirmed that the suggestion for someone to go on the Finance Committee – this will never happen.

Councillor S Hodges said if Councillor Hennessy turns up at the Finance Committee then he can have a valid input and asked again if he would turn up.

Councillor Thomas said she was disappointed in Councillor Charles and stated the cost-of-living crisis was caused by the national Conservative Party.

Councillor Ewan Goodjohn said that Councillor Charles is fully aware that the reserves are low and that they cannot be used but welcomes any suggestions she might have to reduce costs.

Councillor Payne supports the 10% increase. It's very aspirational and put Barry on the map.

The Chief Officer confirmed that putting party politics aside, we are the largest town council in Wales and if we decline the precept we will be forced to cut services, events, staff, and remove any aspirations of future expansion of services or events.

Vote:

8 online for the 10% increase

10 members in the room voted for the 10% increase

Councillors Charles and Hennessy voted against the increase

The recommendation is that this be carried

The mayor also thanked Sian Hookins, Interim RFO for all her hard work when she stepped in to help us out.

RESOLVED: That the draft 2026/27 budget for public consultation that previously sets a precept requirement of £69.67 for a Band D cost giving, based on last year's tax base, a Precept of £1,493,393 be approved which is an increase of 10% on 2025/26.

671.

DATE OF NEXT MEETING

RESOLVED: That the next meeting of Full Council is scheduled to be held on Monday 16 February 2026 at 7pm

672. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

673. INTERIM MANAGEMENT ARRANGEMENTS – EXTENSION

The Interim Deputy Chief Officer and the Office Manager left the room for this item.

The Chief Officer requested approval from Full Council to extend the current interim management arrangement until 31 March 2026 or when a proposed restructure is presented for discussion.

As part of the wider restructure plans, The Chief Officer is proposing changes to the current senior leadership structure. Specifically, the Planning Officer post and the Facilities and Bereavement Services Manager post will be deleted. This will reduce the Senior Leadership Team from five roles to three.

The Chief Officer also said that she has brought one element of the restructure forward. This is the creation of a new Head of Community Services and Facilities role. This role will bring together the Engagement and Events team, the Facilities team, and the forthcoming Heritage Centre Project Officer role subject to Full Council approval in a later agenda item. Subject to a successful business case which will be this officer's main area of work, the Head of post will likely also include management of the Heritage Centre team itself.

As a result of this change, the Engagement and Events Team Manager post, will be deleted from the structure. CM will move immediately into the new Head of Community Services and Facilities role. This reflects the fact that he is already, and has since February, already undertaken well over 70 per cent of the responsibilities associated with the Head of role. In employment law, if a post is potentially being made redundant then the people within those posts if any other vacancies are available be offered these if they are in line with the skills and expertise.

Councillor Hennessy asked how much we will save from SLT going from 5 to 3 people?

The Chief Officer estimated approximately £90,000

Councillor Johnson commented that the Interim Deputy Chief Officer has been working at a higher level for a while and believes this should be recognised

Councillor Perkes agreed with Councillor Johnson and said the Manager role had expanded exponentially & needed to be recognised on the volume of additional work that has been taken on since starting in the post.

Councillor Charles would like CM to know how much he has been valued.

Councillor S Hodges was happy to endorse and recommends the proposal, agreeing with all previous comments.

In addition to the new Head of Community Services and Facilities, the Deputy Chief Officer to resume substantive duties, including the Responsible Finance Officer role, upon return to work, with a phased return already requested.

The Bereavement Services Team Leader to continue acting up into the Cemeteries Manager role, supported by 2 x Sextons in lieu of Team Leader role.

Office Team Leader to continue acting up as Office Manager role, providing senior management support.

Temporary RFO is unable to support Barry Town Council post 31 December 2025.

RESOLVED:

- 1. The extension of interim management arrangements until 31 March 2026 or until a full restructure is approved be received and noted.**
- 2. To endorse the permanent appointment of The Engagement & Events Team Manager as Head of Community Services and Facilities**
- 3. To note the full restructure proposal will be presented to Full council once consultation has taken place with all staff.**

674. REQUEST FOR EXTERNAL HR CONSULTANCY REPORT

Members were presented with a report to secure external HR consultancy support for Barry Town Council.

The Chief Officer has had significant HR issues uncovered since coming into post.

We have received 3 quotes from the following companies who all quoted on our specifications:

| | |
|--------------|-------------------|
| Peninsula HR | £523.45 per month |
|--------------|-------------------|

| | |
|-----------|-------------------|
| Croner | £499.16 per month |
| Bright HR | £525.00 per month |

The Chief Officer and Interim Deputy Chief Officer has met with the organisations outlined above, and feel that Peninsula HR is the best fit for Barry Town Council's needs and culture – not risk adverse but risk understood. All companies provide a very similar service including HR software which will dramatically improve our record keeping of HR information, which all staff will be able to access.

Councillor Perkes agreed that we really need an HR external service for staff to approach as well, and fully endorsed the proposals as Chair of Personnel Committee

Councillor Perkes would also like to say thank you to Andrew Knight of The Spark Company (Human Resources) Ltd for all his help from the Personnel Committee and all of Barry Town Council, and would like to ensure that he is able to provide additional services to the Council should we need him again

RESOLVED:

- 1. The members receive and note the External HR Consultancy Report.**
- 2. That members approve the Peninsular HR to be contracted to provide external HR support to Barry Town Council for a contract period of 60 months.**
- 3. That members note that the expenditure for this support will be met from the professional services budget.**

675. JANUARY STAFF RECRUITMENT

The Interim Deputy Chief Officer updated members on current and forthcoming vacancies within the Council's staff team which are scheduled for recruitment in January 2026.

He also updates on a request to approve changes to the Engagement & Events Administrator post and to present members with a recommendation from the Personnel Committee for a new fixed-term Heritage Centre Project Officer.

By the end of the calendar year, there will be 4 vacancies across the Council's staff team, which officers intend to advertise publicly early in 2026:

Cemetery Operative/Gravedigger x 2
Caretaker
Engagement & Events Support Officer (previously Administrator)

The vacancies in the Cemetery and Facilities team will be recruited with updated terms of employment to reflect the 7-day service which their teams provide, current staff will not have any changes of contract this will be the new standard terms for any vacancies within these teams to reduce the need for overtime.

It is proposed that the role of Engagement & Events Support Officer will become a full-time role with an additional 7 hours of resource within the Engagement & Events team. This will ensure that additional hours are available to cover the numerous weekend and evening events that the Council undertake therefore reducing the burden of overtime.

It is also proposed to remove the requirement to regularly minute the committees for which the Engagement & Events Team Manager is Lead officer. Currently this is 4 committees. It is proposed that this work be moved to the Administration Team.

In order to progress the Heritage Centre project, considerable amounts of work are required. It is therefore proposed to hire a full-time Heritage Centre Project Officer, as a new role within the Council's staffing structure on a full-time basis until 31 March 2027.

RESOLVED:

- 1. That members agree the proposed change to working patterns to be included in the contracts of individuals recruited to the Cemeteries and Facilities teams from January 2026 onwards**
- 2. That approval is given for the creation and recruitment of a Heritage Centre Project Officer**
- 3. That members receive and note the report**
- 4. That members agree the proposed changes to the Engagement and Events Administrator role**

The meeting closed at 8.03pm

Signed Dated
(Town Mayor)

ACTION SHEET - FULL COUNCIL - 15 DECEMBER 2025

| Minute No | Action to be taken | Action to be | Date action to | Progress |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------|-----------------|
| 661 | The Extraordinary Personnel Committee Minutes will be brought to the next meeting of Full Council. | CO | 16-Feb-26 | Completed |
| 664 | That a naming of public spaces budget heading be created in order for Barry Town Council to make a financial contribution towards a better standard of commemorative street name signs | RFO | | Ongoing |
| 664 | That Barry Town Council liaise with the Vale of Glamorgan Council to initiate the process | CO | | Ongoing |
| 666 | That members agree to change the membership of the Globally Responsible Committee as outline in the report | HCS&F | | Completed |
| 667 | That members agree to officers sourcing alternative storage and making the required arrangements to move the items to storage | HCS&F | | Completed |
| 673 | To endorse the permanent appointment of The Engagement & Events Team Manager as Head of Community Services and Facilities | HCS&F | 15.02.26 | Completed |
| 674 | That members approve the Peninsular HR to be contracted to provide external HR support to Barry Town Council for a contract period of 60 months | CO | | Completed |
| 674 | That members note that the expenditure for this support will be met from the professional services budget | RFO | | Completed |
| 675 | That members agree the proposed change to working patterns to be included in the contracts of individuals recruited to the Cemeteries and Facilities teams from January 2026 onwards | CO | Jan-26 | Completed |
| 675 | That approval is given for the creation and recruitment of a Heritage Centre Project Officer | CO | Feb-26 | Completed |
| 675 | That members agree the proposed changes to the Engagement and Events Administrator role | CO | Feb-26 | Completed |

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- (c) any decision taken at the meeting, including the outcomes of any votes.

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BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 08 DECEMBER 2025 AT 7PM

PRESENT: Councillor Brooks (Chair) together with Councillors Clarke, Drake, ES Goodjohn (Vice Chairperson), S Hodges and Thomas.

ALSO PRESENT: Chris Mason – Interim Deputy Chief Officer
Sian Hookins – Interim RFO
Rachel Williams – Finance Administrator
Councillor N Hodges - Observer

F238. **APOLOGIES FOR ABSENCE**

Councillor McKinney

F239. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

RESOLVED: That no declarations of interest were received.

F240. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F241. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 17 NOVEMBER 2025**

RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee held on 17 November 2025 be approved and signed as a correct record.

F242. **BUDGET MONITORING REPORT TO 31 NOVEMBER 2025**

Members were informed about the Council's income and expenditure in the 2025/26 financial year as at the end of November 2025. The Interim RFO highlighted the overspend in the professional fees budget which is likely to continue due to ongoing issues out of council's control. It was also pointed out that the income generated by Pioneer Hall has declined and although Cemetery Approach Community Centre is performing well it isn't generating enough to offset the decline in income from Pioneer Hall.

RESOLVED: That the budget monitoring report for November 2025, indicating actual income and expenditure up to the end of month eight in the 2025/26 financial year be received, currently projecting an overspend that will result in a net amount of £98,076 being transferred from reserves in the budget for 2025/26.

F243. **SCHEDULE OF PAYMENTS FOR OCTOBER AND NOVEMBER 2025**

Members were provided with the schedule of payments for October and November 2025 consisting of direct debits and BACS payments, in the amount of £78,454.99.

RESOLVED: That the schedule of payments for October and November 2025 consisting of direct debits and BACS payments in the amount of £78,454.99 be approved.

F244. **DRAFT BUDGET 2026/2027**

Members were provided with a report from the Interim RFO in relation to the draft budget for 2026/2027. The Interim RFO explained how Barry Town Council's precept cost compares to other communities within the Vale of Glamorgan. The Interim RFO also brought to committee's attention the importance of increasing the precept in order to maintain an adequate level in the general reserves as this has fallen in recent years. Councillor Brooks commented on the need to reflect on Barry Town Council having the lowest precept out of four town councils whilst being the largest town in Wales who offer the most to the community. Councillor Ewan Goodjohn queried the need for the budgeted £58,500 being put into the acquisition reserve but members discussed and were

happy to continue with this with the intention of the imminent start of a project that is an ambition of the council. Councillor S Hodges highlighted that there has been a number of unexpected costs out of council's control this year and that it is the level of overall reserves that is important as funds can be moved between pots if there is a need to do so. Members discussed and agreed a proposal for a 10% increase in the precept to go out for public consultation.

RESOLVED that the draft budget be agreed

RECOMMENDED to the meeting of Full Council being held on 15 December 2025 that the precept for 2026/27 is increased by 10% giving, based on last year's tax base, a precept of £1,493,393.

F245.

DRAFT SPONSORSHIP POLICY

Members received a report from the Interim RFO in relation to a draft sponsorship policy. The Interim RFO identified a need for a sponsorship policy as the council wish to provide financial assistance to different organisations and receive recognition within the community for this. Members discussed and agreed that a formal sponsorship agreement between the council and other organisations that they financially contribute to would set clear boundaries as to what the council expect in return for their financial assistance. Members noted the sponsorship policy and tasked the Interim Deputy Chief Officer with adapting the policy to make it fit of purpose for Barry Town Council.

RESOLVED: Members noted the draft sponsorship policy and await the adaptations to agree at the next Finance, Policy and General Purposes committee.

F246.

DATE OF NEXT MEETING

RESOLVED: That the date of the next meeting of the Finance, Policy and General Purposes Committee is scheduled to be held on Monday 09 February 2025.

EXCLUSION OF THE PRESS & PUBLIC

RESOLVED THAT IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING, WITH THE EXCEPTION OF CLLR N HODGES.

F247. **BANK RECONCILIATION FOR NOVEMBER 2025**

Members received a report from the Interim RFO to allow committee members to review and approve the bank reconciliation up to 30 November 2025.

RESOLVED: That the bank reconciliation for November 2025 be approved.

F248. **BAD DEBT & GAZETTE NOTICE**

Members received a report in relation to a debt that is owed to Barry Town Council for an interment and use of the Chapel by a company that has a gazette notice and is to be struck off. Members discussed the report and agreed to defer the decision as to what action is to be taken as further information is required on the matter.

RESOLVED: That the decision on how to proceed with the outstanding debt be deferred until more information be obtained.

F249. **VALE PLUS GRANT UPDATE**

Members received an amended grant application from Vale Plus. Members discussed the application and whilst members expressed their overall support for Vale Plus and the work that they do, they felt that this specific application did not fit the criteria for the Community Grants scheme.

RESOLVED: Members did not offer any financial assistance in relation to the amended grant application from Vale Plus.

F250. **UNEXPECTED COSTS FOR CEMETERY**

Members received a report from the Interim RFO highlighting the unexpected costs incurred at Merthyr Dyfan Cemetery due to an ongoing situation. The costs relate to additional legal and security costs. Members agreed a spend of £5,000 to cover these costs.

RESOLVED: That an amount of £5,000 to cover unexpected costs for Merthyr Dyfan Cemetery be noted and agreed.

Meeting closed at 7.56pm

Signed(Chairperson) Dated

FOR INFORMATION ONLY

| FOR INFORMATION ONLY | | | | |
|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------|-----------------|
| ACTION SHEET - EXTRAORDINARY FINANCE, POLICY & GENERAL PURPOSES COMMITTEE -8 DECEMBER 2025 | | | | |
| MINUTE NO. | ACTION TO BE TAKEN BY | ACTION TO BE TAKEN | DATE ACTION TO BE CARRIED OUT | PROGRESS |
| F247 | That the bank reconciliation for November 2025 be approved. | Finance | Dec 25 | Completed |
| F248 | That the decision on how to proceed with the outstanding debt be deferred until more information be obtained | Finance | | ongoing |

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

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BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE EXTRAORDINARY PERSONNEL COMMITTEE HELD ON MONDAY 3 DECEMBER 2025 AT 6.03 PM

PRESENT: Councillor Perkes (Chair) together with Councillors Charles, S Hodges, Johnson (Vice Chair), and Thomas

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Chris Mason – Interim Deputy Chief Officer
Cllr N Hodges - Observer

R261. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Wiliam

R262. DECLARATIONS OF INTEREST

None

R263. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

R264. TO APPROVE THE MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD ON 10 NOVEMBER 2025

RESOLVED: That the minutes of the Personnel Committee held on 10 November 2025 be approved and signed as a correct record.

DATE OF NEXT MEETING

RESOLVED: The date of the next meeting of the Personnel Committee has been scheduled to be held on Monday 12 January 2026 at 7.00pm

R265. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting, with the exception of Cllr N Hodges.

R266. PROPOSED STAFFING CHANGES

The Interim Deputy Chief Officer presented a summary of the report, which contained two topics for members' consideration.

Following a discussion amongst members, and two unanimous votes, members resolved to accept the report's recommendations.

Due to the confidential nature of the discussions, notes will be held with the Chief Officer.

RESOLVED

- 1. That members agree the proposed change to working patterns to be included in the contracts of individuals recruited to the Cemeteries and Facilities teams from January 2026 onwards.**

RECOMMENDATION

- 1. That, at the next meeting of Full Council on 15 December 2025, approval is given for the creation and recruitment of a Heritage Centre Project Officer, as a new role within the Council's staffing structure on a full-time basis until 31 March 2027.**

The meeting closed at 6.23pm

Signed Dated

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON TUESDAY 16 DECEMBER 2025 AT 7:00PM

PRESENT: Councillor S Hodges (Chairperson) together with Councillors Ball (Vice-Chair), Clarke Town Mayor – ex-officio), Collins and Thomas.

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Courtney Parker – Administrator
Lyndsey Thomas – Administrator
Councillor N Hodges – Observer
Councillor Johnson – Observer
Claire Cook – Observer
Barrie Shaw – Observer
Max Wallis – Observer
Lynden Mack – Observer

The Chair made all committee members and observers aware of Standing Order 3(o) reading:

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

PL.448 **APOLOGIES FOR ABSENCE**

Councillors Davies – Powell, E J Goodjohn, E S Goodjohn and Hennessy,

PL449. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

None Received.

PL450. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being for Future Generations (Wales) Act 2015 be received and noted.

PL451. **TO APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 25 NOVEMBER 2025**

RESOLVED: That the minutes of the Planning Committee's meeting held on 25 November 2025 be approved and signed as a correct record.

PL452. **TO CONSIDER PLANNING APPLICATIONS**

a) Planning Application No. 2024/00959/FUL

Location: Berth 31, Port of Barry, Wimborne Road, Barry

Development: A change of use to a wood processing facility

The Chair invited anyone from the public to speak, if they wished

Claire Cook said she would be focusing her comments primarily on dust, noting that this application relates to the same matter discussed in September and that her previous objections remain relevant. She disagreed with the report's statement that the site has planning permission for a wood storage yard, explaining that J M Envirofuels had applied for a certificate of lawfulness which was refused by the Vale of Glamorgan Council, so no planning permission exists. While the report included a map showing dust receptors within 500 meters of the site, Clair Cook highlighted that additional receptors exist within this distance due to the site's size. She raised concerns that the applicant is monitoring PM10 but fails to consider smaller, more dangerous particles such as PM5 and PM2.5, and emphasized that PM10 is extremely fine approximately one-fifth the width of a human hair and cannot be seen by the naked eye. She questioned the effectiveness of walkaround monitoring by the site manager and expressed doubt that dust from the nearly eight-meter-tall wood stacks could be effectively controlled, noting that spraying would take time as water must be drawn from dock tanks. Regarding lorries, she observed that dusty wood could not be fully inspected and that smaller particles settle at the bottom, illustrating this with a pastry demonstration. Clair Cook also noted that planning officers at the Vale of Glamorgan Council have confirmed a dust problem exists at

the site. In response to a question from the Mayor, she confirmed that wood piles are often very close to dock water, based on her frequent visits to the Recycling Centre while clearing her mother's house, which provided her with direct observation of site operations.

Barrie Shaw raised concerns regarding the proposal, noting that the submitted documents did not provide data on dust monitoring, noise pollution, traffic impacts, or hours of operation. He highlighted that the proposal involves burning 500 tonnes per day and questioned how many vehicles this would generate through Barry, as well as the potential health impacts, including on individuals with asthma. Mr. Shaw also noted that wind conditions cannot be controlled and emphasised the importance of considering the effects on local residents.

Max Wallis, speaking on behalf of Barry & Vale Friends of the Earth, advised that the application is a major EIA development supported by an Environmental Statement (ES) which, in his view, is inadequate under the EIA (Wales) Regulations 2017. He stated that the Report to Committee did not confirm that the ES contained sufficient information, particularly in relation to dust emissions and impacts on the adjacent nature reserve. He explained that wood dust from the site blows into the Dock and the Cadoxton Ponds Nature Reserve, located approximately 20 metres from the site boundary, and that preservative chemicals, including copper biocides, can leach from treated wood dust into water and vegetation, posing risks to aquatic life. He referred to external evidence demonstrating such leaching and advised that this should have been properly assessed. Mr Wallis also highlighted Environment Agency guidance identifying risks to human health from dust and bioaerosols, noting that users of the nature reserve, including anglers and school groups, could be affected. He disputed consultant claims that dust would remain within 200 metres of the site, stating this was contradicted by observed dust deposits on nearby homes, vehicles and allotments. He further advised that the nature reserve is a Priority Habitat under the Environment (Wales) Act 2016, despite being described otherwise by consultants and officers, and noted that no up-to-date ecological survey had been required. In conclusion, he stated that the ES is fundamentally inadequate and that the Vale of Glamorgan Council should therefore reject both the Environmental Statement and the planning application.

Councillors Collins and Johnson joined the meeting at 7:13pm.

Lynden Mack advised the Committee that he is a Barry resident speaking on behalf of other local residents who have experienced dust particles settling on their vehicles. He noted that one affected property is located on Dock View Road, approximately 337 metres from the facility, another on Jewel Street at around 448 metres, and a further location on Station Street, approximately 698 metres away.

He stated that the previously suggested distance of 200 metres significantly understates the extent of the issue.

Mr Mack also reported that residents in Cadoxton have raised similar concerns regarding dust on their vehicles, and that multiple claims highlighting the same issue have been shared on social media. He provided the Committee with photographic evidence and stated that he would also forward the images to Barry Town Council via email. Mr Mack added while he acknowledged and welcomed the employment opportunities the facility could provide, he expressed the view that this is not an appropriate location for the development.

Councillor Collins stated that she is aware of the public's concerns regarding the proposed development and confirmed that she shares those concerns, adding that she would not like to see the proposal go ahead.

Councillor Thomas thanked the members of the public for their contributions and stated that she also agrees with their views. She explained that the Vale of Glamorgan has redeveloped former industrial sites into residential areas and expressed concern that it would be unfair to residents, particularly those living in social housing, as the proposed development could have an impact on existing health conditions.

Councillor Ball stated that she is also in agreement.

Councillor Clarke queried the origin of the 200-metre distance guideline.

Councillor Thomas responded that the 200-metre distance had also been referenced at a previous Planning Committee meeting.

The Chief Officer commented that it was encouraging to see so many passionate members of the public in attendance and thanked them for bringing the issues raised to the Committee's attention.

The Chair stated that, despite the additional information provided by the applicant, the Committee remains unsatisfied.

RESOLVED:

1) That the Committee raises a strong objection to the proposed development at Berth 31, noting that significant concerns remain in relation to screening, traffic, dust, fumes and wider environmental impacts. The Committee further notes the substantial concerns raised by members of the public and representative organisations.

2) That the ongoing and unresolved issue of dust emissions is of particular concern, with evidence of dust deposition on vehicles and properties at distances significantly greater than

the previously referenced 200 metres, including Dock View Road, Jewel Street, Station Street, Cadoxton and surrounding areas.

3) That there is an absence of confirmed planning permission for the site's use as a wood storage yard, noting that an application for a Certificate of Lawfulness was refused by the Vale of Glamorgan Council.

4) That there is insufficient consideration and monitoring of fine particulate matter, particularly PM2.5 and PM5, which pose greater health risks than PM10, alongside concerns regarding the effectiveness of the proposed dust monitoring and mitigation measures.

5) That doubts remain regarding the ability to adequately control dust arising from large wood stacks, site operations and vehicle movements, including the inspection and management of dusty materials.

6) That the application lacks key supporting environmental information, including a comprehensive dust assessment, health impact (oncology) considerations, chemical analysis of materials and water, and an up-to-date biodiversity survey.

7) That the proposal presents potential adverse impacts on public health, affecting nearby residents, social housing occupants, children, fishermen, allotments and the adjacent nature reserve, as well as posing risks to aquatic life.

8) That the Committee notes the absence of any demonstrable biodiversity benefit associated with the proposal.

9) That, while the potential employment opportunities arising from the development are acknowledged, the above concerns remain unresolved and collectively support the view that the proposed location is inappropriate for the development in its current form.

Claire Cook, Barrie Shaw, Max Wallis and Lynden Mack left the meeting at 7:28pm

b) Planning Application No. 2025/01202/FUL

Location : Coedllys, 86C Pontypridd Road, Barry

Development: Ground floor extension to front elevation, single storey first floor extension to side and rear and associated works

RESOLVED: No objection.

c) Planning Application No. 2025/00861/FUL

Location: 41 Atlantic Business Park, Hayes Lane, Sully

Development: Change of use of Unit 41 to B2 use in order to operate a brewery on the premises, and installation of associated chiller units and vents to the rear elevation of Units 41 and 42

RESOLVED: No objection.

d) Planning Application No. 2025/0100/FUL

Location: 239 Holton Road, Barry

Development: Variation of Condition 2 (Opening Hours) of Planning Approval 2009/00910/FUL: Change of use of existing ground floor shop/office to hot food take away together with internal alterations.

RESOLVED: No objection.

e) Planning Application No. 2025/01111/FUL

Location: 35 The Parade, Barry

Development: Proposed new front balcony, and new internal remodelling

The Chair noted that all neighbouring properties have small roofs over their balconies, and the proposed development would be the only one without a mono-pitch roof.

RESOLVED: No objection in principle, provided the existing features are maintained, although a mono-pitch roof would be preferred.

f) Planning Application No. 2025/01117/FUL

Location: Bryn Awel, Buttrills Road, Barry

Development: Proposed single storey side extension and external alterations.

Councillor Johnson commented that the property is the second from the junction adding he sees no objection to the proposed extension of the house. However, it was noted that the applicant already owns multiple care homes in Barry and the surrounding area. Councillor Johnson advised that, should the property be intended for a similar use, a change of use would be required.

RESOLVED: No objection in principle, subject to confirmation from the Vale of Glamorgan Council that the proposed development is not intended to facilitate a change of use. If a change of use is proposed, a separate planning application would be required.

g) Planning Application No. 2025/01120/FUL

Location: Seamist, 24 Marine Drive, Barry

Development: Proposed extension to integral garage, replace existing conservatory, changes to fenestration and internal changes to existing domestic dwellinghouse

RESOLVED: No objection.

h) Planning Application No. 2025/01127/ADV

Location: Former Public Conveniences, Friars Road, Nells Point, Barry

Development: installation of fascia signs, projecting sign and menu board.

The Chair commented that the signage appears to be small and tasteful and therefore sees no reason to object.

RESOLVED: No objection.

i) Planning Application No. 2025/01159/FUL

Location: Former Public Toilets, Friars Road, Nells Point, Barry

Development: Variation of Condition 4 (Beer garden hours) of Planning application 2019/00920/FUL - Change of use to the existing building to provide a restaurant (use Class A3), including commercial space and ancillary works.

RESOLVED: No objection.

j) Planning Application No. 2025/01147/FUL

Location: Outside 140b Holton Road, Barry

Development: Installation of new digital communications kiosk with integrated defibrillator and advertising display

Councillor Johnson noted that the proposed development would be located in proximity to Lloyds Bank, the former Wilko premises, and Subway. Concerns were raised regarding the use and ownership of the adjacent pavement. Councillor Johnson also emphasised that any proposed advertisements would need to be appropriate.

Councillor Thomas raised concerns regarding accessibility, noting that the pavement in the area is already narrow and presents difficulties for wheelchair users and those with prams.

The Chair echoed the previously raised concerns regarding accessibility, noting the narrowness of the pavement and the potential impact on wheelchair users and those with prams. The Chair also expressed concerns regarding the management and ongoing maintenance of the defibrillators, advising that insufficient

information had been provided on how issues such as theft or damage would be addressed. Additionally, the Chair noted the absence of bilingual language within the proposed advertisements, highlighting that bilingual signage reflects the community. Based on the concerns raised, the Chair indicated an objection to the proposal in its current form.

The Chief Officer agreed with the concerns raised regarding accessibility and the lack of bilingual language within the proposed advertisements. It was noted that parents with buggies may be required to move into the roadway, creating a potential safety risk. The Chief Officer also expressed concern that, in the event of items being damaged or going missing, members of the public may turn to the Council, and therefore further reassurance is required regarding management and responsibility. While Barry Town Council supports the installation of additional defibrillators, concerns were expressed regarding the proposed placement.

Councillor Johnson further added that the proposal would be located outside retail units on Holton Road, including shops and banks, and could have a potential impact on those premises. Councillor Johnson reiterated concerns regarding the ownership and use of the pavement.

RESOLVED: Objection raised to the proposal in its current form due to accessibility and safety concerns arising from the narrow pavement, unclear pavement ownership, insufficient information regarding the maintenance and management of defibrillators, the absence of bilingual advertising, and potential impacts on nearby retail units and banks. While supportive of additional defibrillators in principle, the committee also raises concerns regarding the proposed locations.

- k) **Planning Application No. 2025/01148/ADV**
Location: Outside 140b Holton Road, Barry
Development: Installation of new digital communications kiosk with integrated defibrillator and advertising display

RESOLVED: Objection raised to the proposal in its current form due to accessibility and safety concerns arising from the narrow pavement, unclear pavement ownership, insufficient information regarding the maintenance and management of defibrillators, the absence of bilingual advertising, and potential impacts on nearby retail units and banks. While supportive of additional defibrillators in principle, the committee also raises concerns regarding the proposed locations.

- l) **Planning Application No. 2025/01149/FUL**
Location: Opposite 80 Holton Road, Barry

Development: Installation of new digital communications kiosk with integrated defibrillator and advertising display opposite

RESOLVED: Objection raised to the proposal in its current form due to accessibility and safety concerns arising from the narrow pavement, unclear pavement ownership, insufficient information regarding the maintenance and management of defibrillators, the absence of bilingual advertising, and potential impacts on nearby retail units and banks. While supportive of additional defibrillators in principle, the committee also raises concerns regarding the proposed locations.

m) Planning Application No. 2025/01149/ADV

Location: Opposite 80 Holton Road, Barry

Development: Installation of new digital communications kiosk with integrated defibrillator and advertising display

RESOLVED: Objection raised to the proposal in its current form due to accessibility and safety concerns arising from the narrow pavement, unclear pavement ownership, insufficient information regarding the maintenance and management of defibrillators, the absence of bilingual advertising, and potential impacts on nearby retail units and banks. While supportive of additional defibrillators in principle, the committee also raises concerns regarding the proposed locations.

n) Planning Application No. 2025/01150/ADV

Location: Opposite 80 Holton Road, Barry

Development: Installation of new digital communications kiosk with integrated defibrillator and advertising display

RESOLVED: Objection raised to the proposal in its current form due to accessibility and safety concerns arising from the narrow pavement, unclear pavement ownership, insufficient information regarding the maintenance and management of defibrillators, the absence of bilingual advertising, and potential impacts on nearby retail units and banks. While supportive of additional defibrillators in principle, the committee also raises concerns regarding the proposed locations.

o) Planning Application No. 2025/01156/FUL

Location: Barclays Bank Plc, 73 Holton Road, Barry

Development: Change of use from A2 to A1 and A3

Councillor Johnson commented that the building has been vacant for more than two years and that the sooner it is brought back into use, the better.

RESOLVED: No objection, provided there is adequate accessibility.

- p) **Planning Application No.** 2025/01141/FUL
Location: Bryn Sion Hall, Llanover Street, Barry
Development: Proposed garage

The Chair commented that the proposed is not visually pleasing.

Councillor N Hodges commented that he saw no issues with the proposal, provided that The Vale of Glamorgan Council ensure it is used solely for garage purposes.

RESOLVED: No objection, subject to the garage being used only for garage purposes.

- q) **Planning Application No.** 2025/01163/FUL
Location: 29 Dunraven Street, Barry
Development: Rear ground floor and first floor extensions

RESOLVED: No objection to the proposed development, however a pitched roof would be preferred rather than a flat roof for the proposed first floor extension.

- r) **Planning Application No.** 2025/01169/FUL
Location: The Dales, Little Brynhill Lane, Barry
Development: Demolition of existing side extension and replacement with two storey side extension. Front and rear dormers. Modernisation and alterations to existing dwelling

Councillor Thomas stated that, although the property is beautiful, she is concerned that modernising it could result in it no longer being in keeping with its surroundings.

The Chair agreed.

RESOLVED: Objection raised due to the proposed amendments being rather significant therefore may result in the dwelling appearing more contemporary than the traditional appearance of the proposed development.

- s) **Planning Application No.** 2025/01171/FUL
Location: Jovale, 20 Maes Y Coed, Barry

Development: Replacement of two existing windows with one large corner window. Removal of an existing lean-to roof and replacement with a flat roof. New rendering to existing brick wall. New balcony to the full width of the front of the house, with storage beneath

RESOLVED: No objection, provided the case officer is satisfied that the proposed balcony will not have a detrimental impact on the privacy of the neighbouring occupiers.

t) Planning Application No. 2025/01187/RG3

Location: Ty'r gyfraith, Thompson Street, Barry

Development: Change of use of vacant units to health and well-being hub

Councillor Collins commented that the unit had been empty for some time therefore it would be good to see it back in use.

Councillor Thomas agreed but expressed disappointment regarding the building's accessibility, noting that while there is access to the ground floor, there is no lift to the second floor.

Councillor Johnson noted that the applicant is The Vale of Glamorgan Council and that there is a possibility that services currently offered at Hen Goleg could be relocated here. He highlighted that, due to the nature of the services provided, the building would need to be fully accessible.

RESOLVED: No objection in principle; however, the Committee expressed concerns regarding accessibility.

u) Planning Application No. 2025/01195/FUL

Location: 31 Bedlington Terrace, Barry

Development: Proposed single-storey front and side

Councillor Johnson commented that the property is located on a corner plot and that views from the street are limited; therefore, he raised no concerns with the proposal.

RESOLVED: No objection.

v) Planning Application No. 2025/01204/FUL

Location: 102 Broad Street, Barry

Development: Proposed two storey rear extension in place of single storey extension

Councillor Johnson commented that he had no objection in principle, providing that there would be no overlooking.

RESOLVED: No objection in principle, subject to the Case Officer being satisfied that there would be no overlooking.

w) Planning Application No. 2025/01211/FUL

Location: Dow Corning, Cardiff Road, Barry

Development: Variation of Condition 2 (Plan Specification) of Planning Approval 2025/00592/FUL: Addition of 4no. new storage silos and vehicle offloading shed within existing Dow Silicones Site

The Chief Officer expressed concerns regarding any potential impact on biodiversity and urged Committee Members to seek additional information under the requirements and duties of the Wellbeing of the Future generations act.

RESOLVED: That the Committee request additional information regarding any potential impacts on biodiversity under the requirements and duties of the Wellbeing of the Future generations act.

x) Planning Application No. 2025/01219/FUL

Location: The People Business Wales, 12-14 Holton Road, Barry

Development: Part demolish ground, 1st and 2nd floor rear annex, internal alteration of ground, 1st and 2nd floor front original building, construction of single and 2 storey rear annex to accommodate change of use from office to 6 self contained flats and related refuse and cycle storage and enhanced access from rear lane.

The Chair stated that the plans were not easy to follow.

Councillor Collins agreed and expressed concerns about the size of the replacement annex, noting that six flats may be excessive and questioning the impact on the retail aspect.

Councillor Thomas raised concerns that the development did not appear to be accessible.

RESOLVED: Objection raised on the grounds that the proposed development appeared to constitute overdevelopment and does not provide adequate accessibility.

PL453. **TO CONSIDER TABLED APPLICATIONS**

None received.

PL454. **LOCAL PLANNING AUTHORITY DECISIONS**

RESOLVED: That the Local Planning Authority Decisions be received and noted.

PL455. **NOTIFICATION OF PREMISES LICENCE APPLICATIONS**

None received.

PL456. **APPLICATIONS DEALT WITH UNDER DELEGATED POWERS – FOR INFORMATION ONLY**

None received.

PL457. **DATE OF NEXT MEETING**

RESOLVED: That the date of the next Planning Committee is scheduled for Tuesday 13 January 2026.

Meeting closed at 8:04pm.

Signed..... (Chairperson) Dated.....

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON TUESDAY 13 JANUARY 2026 AT 7:05PM

PRESENT: Councillor S Hodges (Chairperson) together with Councillors Ball (Vice-Chair), Collins, Hennessy and Thomas.

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Courtney Parker – Administrator
Councillor N Hodges – Observer

The Chair made all committee members and observers aware of Standing Order 3(o) reading:

The use of cameras, camcorders and other recording devices in all Council, Committee and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the Council instigate such a policy.

PL.458 **APOLOGIES FOR ABSENCE**

Councillors Davies – Powell, E J Goodjohn and E S Goodjohn

PL459. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE
COUNCIL'S CODE OF CONDUCT**

None Received.

PL460. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being for Future Generations (Wales) Act 2015 be received and noted.

PL461. **TO APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 16 DECEMBER 2025**

RESOLVED: That the minutes of the Planning Committee's meeting held on 16 December 2025 be approved and signed as a correct record.

PL462. **TO CONSIDER PLANNING APPLICATIONS**

a) Planning Application No. 2025/00913/FUL

Location: 29 Purdey Close, Barry

Development: Proposed ground floor extension to enlarge kitchen. Proposed additional vehicular access off Purdey Close, including new crossover to L.A.Highways approval

RESOLVED: No objection, provided the Highway Authority are satisfied with the proposed vehicular access.

b) Planning Application No. 2025/01224/FUL

Location : 27 Westward Rise, Barry

Development: First floor rear extension to form a new bedroom, using materials to match existing

RESOLVED: No objection.

Councillor Hennessy Joined the meeting at 7:10pm

c) Planning Application No. 2025/01244/FUL

Location: 129 Port Road East, Barry

Development: Alteration to existing front facade to add bay window extension within the front garden of the property.

RESOLVED: No objection.

d) Planning Application No. 2025/01247/ADV

Location: Lloyds Tsb Bank, 140B Holton Road, Barry

Development: External signage

The chair noted that the proposal does not differ significantly from the current design, aside from a change in the logo and lighting.

RESOLVED: No objection.

Councillor Collins Joined the meeting at 7:13pm

e) Planning Application No. 2025/01229/LBC

Location: Harmony Furnishings, 69 High Street, Barry

Development: Change of use of the first and second floor from storage to 3no. self-contained flats. New Access to be created at the front elevation (High Street) for access to the first floor, separate to the maintained and refurbished ground floor commercial units. Creation of a new ground floor commercial unit.

Councillor Ball commented that it is a nice building and that the proposed plans do not appear to be too extensive however, the proposal must still comply with MG14 regulations.

Councillor Thomas stated that, although she has no objection to the proposal, she has concerns regarding the lack of detail within the submitted plans. Councillor Thomas also expressed her disappointment that the building is not being made assessable.

Councillor Collins stated that she feels further information and more detailed plans are required.

The Chief Officer agreed, stating that clearer imagery and detailed plans of the entire building are needed.

RESOLVED: That the Administrator contacts the Planning Officer at the Vale of Glamorgan Council to request more detailed plans and an extended comment deadline, so that the application can be deferred to the next Planning Committee meeting on 3rd February 2026.

f) Planning Application No. 2025/01230/FUL

Location: Harmony Furnishings, 69 High Street, Barry

Development: Change of use of the first and second floor from storage to 3no. self-contained flats. New Access to be created at the front elevation (High Street) for access to the first floor, separate to the maintained and refurbished ground floor commercial units. Creation of a new ground floor commercial unit.

RESOLVED: That the Administrator contacts the Planning Officer at the Vale of Glamorgan Council to request more detailed plans and an extended comment deadline, so that the application can be deferred to the next Planning Committee meeting on 3rd February 2026.

g) Planning Application No. 2025/01277/FUL

Location: 3 Charles Place, Barry

Development: Single storey rear extension

RESOLVED: No objection.

PL463. **TO CONSIDER TABLED APPLICATIONS**

None received.

PL464. **LOCAL PLANNING AUTHORITY DECISIONS**

RESOLVED: That the Local Planning Authority Decisions be received and noted.

PL465. **NOTIFICATION OF PREMISES LICENCE APPLICATIONS**

None received.

PL466. **APPLICATIONS DEALT WITH UNDER DELEGATED POWERS – FOR INFORMATION ONLY**

None received.

PL467. **DATE OF NEXT MEETING**

RESOLVED: That the date of the next Planning Committee is scheduled for Tuesday 3 February 2026.

Meeting closed at 7:19pm.

Signed..... (Chairperson) Dated.....

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BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING COMMITTEE HELD ON TUESDAY 3 FEBRUARY 2026 AT 7:00PM

PRESENT: Councillor S Hodges (Chairperson) together with Councillors Ball (Vice-Chair), Collins and Thomas.

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Courtney Parker – Administrator
Councillor N Hodges – Observer

PL.468 **APOLOGIES FOR ABSENCE**
Councillors Hennessy and Davies-Powell.

PL469. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE
COUNCIL'S CODE OF CONDUCT**
None Received.

PL470. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**
RESOLVED: That the Well-being for Future Generations (Wales) Act 2015 be received and noted.

PL471. **STANDING ORDER 3(o)**
RESOLVED: That Standing Order 3(o) be received and noted.

PL472. **TO APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 13 JANUARY 2026**

RESOLVED: That the minutes of the Planning Committee's meeting held on 13 January 2026 be approved and signed as a correct record.

PL473. **TO CONSIDER PLANNING APPLICATIONS**

a) **Planning Application No. 2025/01121/FUL**

Location: Lloyds Pharmacy, 99 Holton Road, Barry

Development: Ground floor to remain as current usage (Pharmacy). Change of use of first and second floors from storage to residential flats.

The Chair shared that she had spoken with local members, who expressed no concerns.

Councillor Thomas raised concerns that the requirements of the 2010 access legislation have not been incorporated into the proposed development.

Councillor Collins also noted that resident parking arrangements will need to be considered, potentially including parking permits.

RESOLVED: No objection in principle, with concerns raised regarding accessibility and resident parking.

b) **Planning Application No. 2025/01205/RG3**

Location : Plot 8, Atlantic Trading Estate, Barry

Development: Proposed fleet parking for Council vehicles and associated works including office facility.

The Chair commented that Welsh Water has submitted a holding objection to the development, as water mains run through the site and require 24/7 access.

RESOLVED: No objection, subject to Welsh Water's access requirements being met.

c) **Planning Application No. 2025/01291/FUL**

Location: 215 Barry Road, Barry

Development: Garage conversion and extension. Proposed new drop kerb to the front elevation.

The Chief Officer presented the plans to the committee

The chair commented that the proposed doesn't look controversial.

Councillor Collins added that the precedent has already been set in the area.

RESOLVED: No objection.

d) Planning Application No. 2025/01296/FUL

Location: Former Gas Holder Site, Cardiff Road (A4055), Barry

Development: Proposed development of a discount retail foodstore (Use Class A1), together with access, car parking, external lighting, landscaping, drainage, and other associated site works

The Chair noted that the proposal had previously been considered and highway concerns were raised.

Councillor Collins stated that members of the public have also expressed concerns regarding traffic safety and suggested that traffic lights may alleviate these concerns.

RESOLVED: No objection, subject to The Vale of Glamorgan highways being satisfied that the proposal can be accessed safely.

e) Planning Application No. 2025/01307/FUL

Location: 62 Cornwall Rise, Barry

Development: Variation of Condition 2 (Approved Plans) of Planning Permission 2024/01166/FUL: Proposed rear conservatory extension and associated works

RESOLVED: No objection.

f) Planning Application No. 2026/00016/FUL

Location: Hawthorns, Highlight Lane, Barry

Development: Assisted living for applicants parents in an ancillary accommodation chalet in the rear garden

The Chief Officer stated that the application is retrospective and expressed ongoing concern regarding the volume of retrospective applications but acknowledged that more accessible accommodation is greatly needed.

RESOLVED: No objection.

g) Planning Application No. 2026/00026/LBC

Location: Former Public Conveniences, Friars Road, Nells Point, Barry

Development: Listed building consent for installation of new awnings to ground floor windows on south-east and south-west elevations

RESOLVED: No objection.

h) Planning Application No. 2026/00027/FUL

Location: Former Public Conveniences, Friars Road, Nells Point, Barry

Development: Installation of new awnings to ground floor windows on south-east and south-west elevations

RESOLVED: No objection.

i) Planning Application No. 2026/00034/FUL

Location: 39 Bramble Avenue, Barry

Development: Demolition of existing store to front elevation and the construction of a single storey lounge extension and porch to the front elevation in lieu with integral toilet facilities to side elevation

Councillor Ball commented that he sees no issues with the proposed development and noted that a precedent has already been established.

RESOLVED: No objection.

PL474. **TO CONSIDER TABLED APPLICATIONS**

None received.

PL475. **LOCAL PLANNING AUTHORITY DECISIONS**

RESOLVED: That the Local Planning Authority Decisions be received and noted.

PL476. **NOTIFICATION OF PREMISES LICENCE APPLICATIONS**

None received.

PL477. **APPLICATIONS DEALT WITH UNDER DELEGATED POWERS – FOR INFORMATION ONLY**

None received.

PL478. **VALE OF GLAMORGAN REPLACEMENT LOCAL DEVELOPMENT PLAN 2021 – 2036: DEPOSIT PLAN CONSULTATION**

RESOLVED:

- 1) The Chair deferred this item to the next Planning Committee, scheduled for 24 February 2026.
- 2) It was agreed that a digital invitation be made available to the public, allowing them to comment on the Replacement Local Development.

PL479. **DATE OF NEXT MEETING**

RESOLVED: That the date of the next Planning Committee is scheduled for Tuesday 24 February 2026.

Meeting closed at 7:21pm.

Signed..... (Chairperson) Dated.....

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BARRY TOWN COUNCIL

MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON TUESDAY 20 JANUARY 2026 AT 7:00PM

PRESENT: Councillor N Hodges (Chairperson) together with Councillors Aviet, Clarke (Town Mayor Ex-Officio), E J Goodjohn and McKinney.

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Thomas Thorne – Cemeteries Manager
Kathryn Thomas – Office Manager
Councillor S Hodges – Observer
Councillor Payne – Observer

A209. APOLOGIES FOR ABSENCE

Councillor Hennessy.

A210. DECLARATIONS OF INTEREST

None were received.

A211. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A212. TO APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 18 NOVEMBER 2025

The Deputy Chief Officer/ RFO will follow up with the Vale of Glamorgan the proposed increase in Porthkerry Cemetery fees and in particular the excavation fees.

RESOLVED: that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 18 November 2025 be approved and signed as a correct record.

A213. BUDGET MONITORING REPORT TO 31 DECEMBER 2025

Members were provided with a report outlining the Committee's income and expenditure in the 2025/26 financial year as at the end of December 2025.

There is an overspend of £27,984.00 due to money spent on Security and Tree Maintenance however the Deputy Chief Officer / RFO is currently working on the budgets. This overspend has reduced from previously considered by committee which was originally an overspend of £45,000.

RESOLVED: That the budget monitoring report to 31 December 2025 be received noting the projected net overspend of £27,984 in 2025/26.

A214. TRANSFER OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Transfer of Exclusive Right of Burial (1655 – 1661 inclusive) be granted to those named on each transfer request.

A215. GRANTS OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Grants of Exclusive Right of Burial (14084 – 14092 inclusive) be granted to those named on the interment forms.

A216. CEMETERIES UPDATE

The Cemeteries Manager presented the report to the committee.

Three quotations for Cemetery Plant Machinery have been received for the long-term hire of replacement plant machinery and we are waiting on a costs from each on the purchase of our existing machinery, which will be used to offset the cost of the new hire arrangements.

The Green Flag application has been sent.

Councillor N Hodges asked if the assessors were planning on a site visit around the Cemetery this year?

The Cemeteries Manager said he believed so.

Councillor N Hodges said he would be happy to attend and provide additional information if required.

Other updates included Health Surveillance tests for all Cemetery and Facilities staff, there are some minor actions that need to be taken as a result, but most members of staff passed all tests.

Bench Installations – now moving into the third phase, we will continue to purchase new benches in the next financial year.

Memorial Testing, after the success of last year's memorial testing, we have continued to follow the same procedure, we have significantly more memorials to test this year, but with three members of staff qualified as memorial testers have sufficient capacity.

The previously agreed tree felling work is still ongoing. This work should be completed in the coming months, at which point the committee will need to make a decision with regards to what is going to replace the felled trees.

Currently liaising with the Vale of Glamorgan's Local Nature partnership with regards to grant funding to support improvements in both Merthyr Dyfan Cemetery, and Cemetery Approach Gardens. We continue to seek assistance from a temporary gravedigger / Cemetery operative as a result of the ongoing staffing pressures.

The Chief Officer confirmed that the advert has gone out for 2 new gravediggers and is hoping that by April 2026 we should be up to full complement of staff

RESOLVED: That the report be received and noted.

A217.

FACILITIES UPDATE

The Chief Officer gave members an update on Facilities including how successful the new online booking system has been for our Community Halls. We have taken twice as many bookings through the new system.

There are still a number of significant issues at Town Hall including a broken toilet, broken lights and sockets and the heating in the Chamber. In addition to these issues, the staircase leading to the first floor is currently out of use due to rain coming from the ceiling.

The Chief Officer and the Facilities Team Leader have contacted the Vale of Glamorgan daily to report these issues, but nothing has been resolved.

The Leader of the Council has contacted Lorna Cross (Senior Manager in the responsible department) at the Vale of Glamorgan.. The Chief

Officer is genuinely concerned that the ceiling could cave in and cause significant injury. We have the Mayor Coffee Morning at the end of January, so ideally need to have this resolved before then.

Staff and visitors are currently using the lift to go up and down stairs, but it has been temperamental in the past and the significantly increased use of it may cause it to break down.

We had a Health & Safety Audit this week via Peninsula – out of all of the sections there were only 3 issued raised as red – all of these can almost immediately turn green as very minor issues

RESOLVED: That the report be received and noted.

A218. OUTCOME OF PUBLIC CONSULTATION

On 6 November 2025, a notice was placed on the Council’s website and on social media channels to inform the public of the proposed name changes at the Cemetery, and invite any feedback.

No feedback was received from the public, and no objections were raised to the proposed name changes.

It is therefore proposed that the following name changes be approved by members:

- The existing plaque planter currently located with the Garden of Remembrance will be renamed **Western Planter**
- The plaque planter located near the ‘newer’ Garden of Remembrance area will be renamed **Eastern Planter**
- The ‘newer’ Garden of Remembrance area will be renamed **Marble Garden**

RESOLVED

- That members receive and note the report
- That members approve the existing plaque planter currently located with the Garden of Remembrance will be renamed **Western Planter**
- That members approve the plaque planter located near the ‘newer’ Garden of Remembrance area will be renamed **Eastern Planter**
- That Members approve the ‘newer’ Garden of Remembrance area will be renamed **Marble Garden**

A220. NEW PRICE BROCHURE

Members were presented with a proposed price brochure which sets out the cemetery fees in a much more user-friendly way.

RESOLVED:

- That members receive and note the report
- That members approve the use of the new price brochure

A221. HALLS MARKETING CAMPAIGN

Members were presented with a proposed marketing campaign for the Cemetery Approach Community Centre and Pioneer Hall, with the aim of increasing bookings, raising awareness and generating additional income.

RESOLVED:

- That the report be received and noted
- That members approve the budget request of £1,000 for each hall be allocated within the current budget setting for 2026/27, as a new heading of Marketing.

A222. DATE OF NEXT MEETING

RESOLVED: that the next meeting of the Halls, Cemeteries and Community Facilities Committee will be held on Monday 2 March 2026.

Meeting Closed at: 19:20

Signed (Chairperson) Dated

| FOR INFORMATION ONLY | | | | |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------|-----------------|
| ACTION SHEET - HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE - 20 January 2026 | | | | |
| MINUTE NO. | ACTION TO BE TAKEN | ACTION TO BE TAKEN BY | DATE ACTION TO BE CARRIED OUT | PROGRESS |
| A218 | That members approve the existing plaque planter currently located with the Garden of Remembrance will be renamed Western Planter | Cemetery Manager | 23.01.26 | Completed |
| A218 | That members approve the plaque planter located near the 'newer' Garden of Remembrance area will be renamed Eastern Planter | Cemetery Manager | 23.01.26 | Completed |
| A218 | That Members approve the 'newer' Garden of Remembrance area will be renamed Marble Garden | Cemetery Manager | 23.01.26 | Completed |
| A221 | That members approve the budget request of £1,000 for each hall be allocated within the current budget setting for 2026/27, as a new heading of Marketing | RFO | 01.04.26 | ongoing |

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON MONDAY 26 JANUARY 2026 AT 7PM

PRESENT: Councillors Clarke (ex-officio), Dancey, Drake, S Hodges, Iannucci-Williams (Vice Chair), Johnson (Chair), Payne & Thomas

ALSO PRESENT: Chris Mason - Head of Community Services & Facilities
Amanda Webb - Future Generations Project Officer
Kathryn Thomas - Office Manager & Executive Support
Cllr N Hodges - (Observing)

89. APOLOGIES FOR ABSENCE

E.S Goodjohn

90. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

None Received.

91. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

Globally Responsible Committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure the needs of the present are met without compromising the ability of future generations to meet their own needs.

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

92. STANDING ORDER 3(O) (To note)

The use of cameras, camcorders and other recording devices in all Council, Committee a Sub-Committee meetings is expressly forbidden,

with the exception of any formal recording of proceedings in accordance with the Council's policy, should the council instigate such a policy

RESOLVED: That Standing Order 3(o) be received and noted.

93. TO APPROVE THE MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE'S MEETING HELD ON 17 NOVEMBER 2025

Councillor Johnson asked for the previous minutes to be amended. Councillor S Thomas was not part of the committee at that stage but was an observer.

RESOLVED:

- **That the minutes of the Globally Responsible Committee held on 17 November 2025 be approved and signed as a correct record subject to the amendment above**
- **The amendment above has been rectified**

94. BUDGET MONITORING REPORT TO DECEMBER 2025

Members were provided with a summary of the budget monitoring report indicating actual expenditure up to the end of month nine in the 2025/26 financial year.

There is confirmed and committed spend for the next few months including Auditel, Fairtrade and Litter Picking. The Balance to date is £4,951.01

Councillor Johnson queried why Mailchimp and Fairtrade Biscuits are on the same line.

The Head of Community Services & Facilities explained they had both likely been assigned incorrectly within the Council's accounts but had now been journaled correctly.

Councillor Johnson asked for it to be summarised as members did not need to receive this level of detail.

Councillor S Hodges agreed it would be better at summary level going forward.

Councillor Johnson said it should be grouped by the committee's workstreams and this is something for the Finance team to adjust.

RESOLVED:

- **That the Budget Monitoring Report for December 2025 be received and noted.**
- **That the report goes to Finance to group under headings separately.**

95. FAIRTRADE UPDATE 2026

The Future Generations Project Officer gave members an update on Fairtrade 2026.

Fairtrade Fortnight will commence on Monday 21 September and will run through until Sunday 4 October 2026.

The Future Generations Project Officer informed members of an idea to hold a Fairtrade Market on King Square on Saturday 26 September as part of Fairtrade Fortnight.

Members agreed this was a good idea. The Future Generations Project Officer will put together a list of potential traders.

During Fairtrade Fortnight, there will be many social media posts plus advertising at all our events leading up to it.

Wednesday 28 January is the Big Barry Fairtrade Quiz which has sold out. It is being held at Craft Republic and winners will receive Fairtrade Hampers, Fairtrade wine, tea and coffee and other interesting samples.

Councillor S Hodges asked if the market would be indoors or outdoors.

Officers confirmed that the Market will be outside and will be similar to the traders market at our St David's Day event.

Councillor S Thomas commented that it's a fantastic idea and good to increase recognition of Fairtrade, which she feels has declined.

Councillor Johnson requested for more information on the plans to be presented at the March meeting and asked when our Fairtrade Town Certificate expires.

The Future Generations Project Officer advised it expires in July 2026

RESOLVED:

- 1. That members receive and note the report.**
- 2. Members note the dates for future events and agree to inform the Future Generations Project officer if they are available to attend or book tickets where appropriate.**
- 3. That members agree in principle to the Fairtrade Market and await more information at the March meeting.**

97. NET ZERO COMMITMENTS / AUDITEL'S CONTRACTS

Members were updated progress on this stream of work.

The Future Generations Project Officer confirmed that the current contract with Auditel runs through until 31 October 2026 and the data for the 2024/25 financial year is continuing to be inputted by the officer to the Auditel portal with a view that, once completed, the second report will be available during the first quarter of 2026.

Members were asked to decide where they would like to take the contract from 1 November 2026.

The options are:

- Having discussions with Auditel around a further contract, possibly on a rolling contract, and continue the working partnership that we have now
- Work with Auditel to come to a less expensive contract, which will still provide evidence of New Zero Changes.
- Allow the contract to come to an end with Auditel and look at monitoring Net Zero internally, however there will be no evidence to show any changes
- Go back out to tender but with slight differences to the contract
- Any other suggestions from members.

Councillor Thomas said that Auditel were a good firm however far too expensive. She suggests to go out to tender and discuss exactly what we want.

Councillor Iannucci-Williams asked what the feedback is from the staff. She noted that she would be interested to hear officers' views on how helpful it is.

The Future Generations Project Officer said the data input is easy, however, she doesn't have the knowledge to continue the analysis work without external support.

The Head of Community Services & Facilities agreed. £465.00 per month is objectively a lot of money, however consultants' fees are usually high and this represents a fair price for the information we receive.

Councillor Johnson said we have a good starting point; we know our level and direction of travel and we need external validation. Barry Town Council Staff should not have to undertake this work.

We would like to continue with someone guiding us but a full tender process is not preferred as it is unlikely to yield significant savings.

If we want to continue with Auditel, we need to discuss with them to see if they want to continue with us, and the future costs for that.

The Head of Community Services & Facilities confirmed we will continue with this work. External support is important and to continue with Auditel

is the preferred option for himself and the Future Generations Project Officer.

Councillor Johnson thinks we haven't been able to extract the best from Auditel due to internal issues, and there is a sense that we are lagging behind as a result.

Councillor Johnson is keen to have the balance sheet about what we are achieving both in terms of our carbon reduction efforts, but also reflecting the positive impact of managing a large green space, litter picking, and other positive initiatives.

Councillor Clarke has concerns that we have been in contract with Auditel now for 2.5 years but we don't seem to know what they envisage the outcome for us to be, for example whether they feel we could potentially achieve Net Zero, and how we progress in the future.

Councillor Johnson confirmed we will know more when we get the second report in March. We have until October to decide with regards to the continuation of the contract so we have time.

Councillor S Hodges said we don't want to abandon this as its morally right but we do need more information.

Councillor Johnson confirmed that the Head of Community Services & Facilities should initiate discussions with Auditel with regards to the potential continuation of the contract beyond its current expiry and update members on options and costs at a future meeting.

Following on from the staff's first Carbon Footprint Group Meeting on Tuesday 11th November 2025, work has begun by the officer on investigating changing suppliers to more local suppliers, starting with office supplies and sundries. Additionally, officers are auditing all regular suppliers and, where possible, the Council will make changes to the best Net Zero option, including looking at the distance products travel and cost by end of financial year.

Another project popular with staff is to investigate the possibility of placing solar panels on our buildings where possible – e.g. the Cemetery Workshop roof, and if there are any grants that can be used to complete this work.

Councillor Johnson said that he is a member of a community centre which has been successful in getting grant funding which will bring costs down. The name of the grant is the Strong Community Grant and Councillor Johnson advised the officer to look into this funding stream.

RESOLVED:

- **That members receive and note the report**

- **The Head of Community Services & Facilities to discuss contract extension options with Auditel.**
- **The Future Generations Project Officer to contact Strong Community Grants.**

98. BIODIVERSITY DRAFT S6 REPORT

Members were updated on the progress of the S6 – Biodiversity Report for Welsh Government.

In addition to the formal submission, a more user-friendly report has been produced for public distribution. This was sent through to the correct unit in One Voice Wales ahead of the December 2025 deadline, and we now have confirmation that the report has been received. The user-friendly version was published on Council’s website on the same day to ensure compliance.

The next report is due in 3 years (2028) and the Future Generations Project Officer will keep members updated. Additionally, a section focussing on biodiversity will be added to the Council’s Annual Report to provide interim updates on developments and improvements made.

Councillors S Hodges and Johnson said a lot of work had been put into this and they would like to thank all staff involved for their hard work.

RESOLVED: That members receive and note the report

99. BIODIVERSITY FUNDING REQUEST

Members were presented with a funding request to purchase a Greenhouse and ancillary tools to support biodiversity and Community Gardening.

The gardener at the Cemetery has been growing seeds in his house as we do not currently have suitable facilities to do this. The greenhouse will provide a controlled environment for growing a wider variety of plants, including native species and pollinator-friendly flowers.

The Future Generations Project Officer requested that members agree to fund this equipment from the Globally Responsible Budget.

Councillor S Hodges said that the gardener asked for a greenhouse years ago and he was given a small plastic one that is no longer in working order.

Councillor Payne said this was a brilliant idea which fits in with the ethics of this committee. The Gardener should be commended for his efforts.

Councillor Johnson asked for a show of hands if in agreement to purchase the greenhouse.

The result was a unanimous Yes

RESOLVED:

- **That members receive and note the report**
- **Members agree to the purchase of a new Greenhouse and ancillary equipment.**
- **Thanks should be given to the Gardener for the work undertaken on biodiversity.**

100. E-NEWSLETTER

Following the meeting of Working Party for the e-newsletter, a 1st draft was distributed to members for review. Topics included a Christmas Events round up, Upcoming Events, Hall hire etc.

Following feedback from members of this committee, a further e-newsletter draft will be presented to Full Council on 16 February 2026 for approval and once approved, the e-newsletter will be sent out to residents who have signed up to receive the e-newsletter and will also be placed on our social platforms and website.

Councillor Johnson said the formatting didn't seem quite right on the PDF version received by members.

The Head of Community Services & Facilities confirmed that this was due to a technical challenge and the formatting was correct in the email form that would be distributed to residents.

Councillor Johnson suggested the shortening of some of the content, as he feels that its currently too long.

Councillor Iannucci-Williams said it looks broadly in line with what was discussed at the Working Party. With regards to the Community Halls, she suggested possibly including a link for direct bookings.

Councillor Payne said it looked good however she has an issue with white text on a dark background as this can be challenging for those with a visual impairment.

Councillor Clarke was also concerned about the formatting and the position of text and photos on the header. He also asked if it will be accessible to all.

Councillor Johnson confirmed it would be once officers have made the changes.

Councillor S Hodges said it was a good first draft.

RESOLVED:

1. That this report be received and noted.
2. Members agreed to the submission of the e-newsletter to Full Council 16 February 2026 for approval and distribution.

101. KEEP WALES TIDY - LITTER PICK HUB REPORT

Members were updated on the progress of the Litter Picking hub.

Provisional dates for Barry Town Council's organised Litter Picks during 2026:

- 10 April Pencoedtre Park, 2pm-3pm
- 26 April Bendricks Beach, 10.30am-11.30am
- 7 June Bendricks Beach, 10.30am-11.30am
- 28 June Bendricks Beach, 10.30am-11.30am
- 14 August Bendricks Beach, 10.30am-11.30am
- 14 August Pencoedtre Park, 2pm-3pm
- 27 September Bendricks Beach, 10.30am-11.30am
- 18 October Bendricks Beach, 10.30am-11.30am

Councillor Johnson noted about a previous query regarding Barry Town Council responsibility and Vale of Glamorgan responsibility. He asked if we are doing litter picking where the Vale should be?

The Future Generations Project Officer confirmed that Bendricks Beach was not covered by the Vale of Glamorgan, however Pencoedtre Park is covered by them. The Vale of Glamorgan litter pick in the mornings at Pencoedtre Park but we litter pick in the afternoon.

Cemetery Approach was suggested as another potential location and the Future Generations Project Officer will look at changing some dates for us to litter pick there.

Councillor S Hodges said a lot of employers have staff team days and do the litter picking, querying where we are able to work with businesses in this way.

The Head of Community Services & Facilities confirmed that 80%-90% of users of the litter picking hub are from companies like Admiral. They enjoy going over Barry Island as they can go for a coffee after the litter pick. We do try and encourage other places, however they like Barry Island.

Councillor Johnson asked if whether most litter picks are on Sundays to accommodate volunteer availability.

The Future Generations Project Officer confirmed the people that do work in the week so difficult for them, however we can certainly try week days.

The Head of Community Services & Facilities confirmed they will take members feedback, and noted the intention to try and do some work with the schools as well.

Councillor S Hodges asked if we communicate with GVS who offer volunteering opportunities.

The Future Generations Project Officer will look into that.

Councillor Thomas said that Keep Wales Tidy are fantastic. White Farm and the orchard could be possible alternatives.

Keep Wales Tidy Spring clean event is 22 March and we will try and work with them on this day and keep members updated.

RESOLVED:

- 1. That members receive and note the report.**

102. DATE OF NEXT MEETING

RESOLVED: That the date of the next meeting of the Globally Responsible Committee will be 30 March 2026

Meeting closed at 19:52

Signed (Chairperson) Dated

ACTION SHEET - GLOBALLY RESPONSIBLE BARRY COMMITTEE - 26 January 2026

| MINUTE NO. | Re | ACTION TO BE TAKEN | DATE ACTION TO BE CARRIED OUT | PROGRESS |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|-----------|
| 93 | An amendment of the previous minutes of Globally Responsible on 17th November be rectified - Clr Thomas was an observer and not a member of the committee at that time | OM | 27.01.26 | Completed |
| 94 | That the report goes to Finance to group under headings separately. | RFO | 09.02.26 | Ongoing |
| 97 | The Head of Community Services & Facilities to discuss contract extension options with Auditel. | HCS&F | Mar-26 | Ongoing |
| 97 | The Future Generations Project Officer to contact Strong Community Grants | FGPO | 01/03/2026 | Ongoing |
| 100 | Members agreed to the submission of the e-newsletter to Full Council 16 February 2026 for approval and distribution | FGPO | 16/02/2026 | Ongoing |

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF THE VIBRANT CULTURE COMMITTEE MEETING HELD ON MONDAY 2 FEBRUARY 2026 AT 7PM

PRESENT: Councillors Brooks (Chairperson), together with Councillors Aviet, Ball, S Hodges, N Hodges (Vice Chair).

ALSO PRESENT: Chris Mason – Head of Community Services & Facilities
Kathryn Thomas - Office Manager

93. APOLOGIES FOR ABSENCE

Councillor Davies-Powell

94. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

None Received

95. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

96. STANDING ORDER 3(O)

The use of cameras, camcorders and other recording devices in all Council, Communities and Sub-Committee meetings is expressly forbidden, with the exception of any formal recording of proceedings in accordance with the Council's policy, should the council instigate such a policy.

RESOLVED: That the Standing Order 3(o) be received and noted.

97. **TO APPROVE AND SIGN THE MINUTES OF THE VIBRANT CULTURE COMMITTEE HELD ON MONDAY 24 NOVEMBER 2025**

RESOLVED: That the minutes of the meeting of the Vibrant Culture Committee held on 24 November 2025 be approved and signed as a correct record.

98. **BUDGET MONITORING REPORT TO DECEMBER 2025**

Members were presented with the report December 2025, indicating actual income and expenditure up to the end of month nine in the 2025/26 financial year.

The projected out turn for the current financial year anticipates overspends and underspends on various budget headings currently projecting a net underspend of £500

RESOLVED:

That the Budget Monitoring Report to December 2025, indicating actual income and expenditure up to the end of month nine noting the projected underspend of £500 be received and noted.

99. **E-NEWSLETTER DRAFT – 1ST EDITION**

Following on from the meeting held on 2 December 2025 for the Working Party set up to discuss the e-newsletter, members were updated on progress, with a draft having been presented to the Globally Responsible Barry Committee at their meeting on 26 January 2026.

Feedback was given to the Future Generations Project Officer including making the e-Newsletter shorter.

The Head of Community Services & Facilities confirmed they had been working on the feedback. If the newsletter is to be a little shorter, then consideration is being given to increasing the frequency from a 3 monthly basis.

Councillor Brooks asked how we are going to encourage people to sign up to our newsletter.

The Head of Community Services & Facilities said that this will be done at all our events throughout the year

RESOLVED: That the report be received and noted.

100. **HERITAGE CENTRE PROJECT OFFICER - COMMUNICATON**

RESOLVED: That this agenda item be moved to Part 2 of the meeting.

101. ST DAVIDS DAY FESTIVAL WEEKEND

Members were presented with an update on the upcoming St Davids Day Festival Weekend.

This will be a 2-day festival with which take place on King Square and in Central Park on 28 February 2026, and the Daffodil Dash on 1st March at Barry Island.

The festival will run from 10am-3pm which will include bilingual live music and entertainment plus a selection of local traders selling craft and food items on King Square and in Central Park, there will be a range of activities including South Wales Police and the Barry & District Rotary Club. There will also be an opportunity to meet Dexter the Dragon.

The Daffodil Dash will be on 1st March over Barry Island. There will be the 2k fun run where participants are encouraged to wear their best Welsh-themed outfit to run, walk, jog or stroll our 2km route.

We will provide some daffodil merchandise for the runners and this year we are going to have craft traders, live music and choirs to try and encourage people to stay, rather than leaving as soon as the run is over.

Registration opens at 10.00am with a warm up from 10.45. The run will start at 11.00am.

RESOLVED: That members receive the report

102. UK TOWN OF CULTURE 2028

Members were asked to agree for officers to prepare and submit an Expression of Interest in Barry becoming a UK Town of Culture 2028.

The Head of Community Services and Facilities updated members on the process of submitting an Expression of Interest.

Three finalists – one small, one medium and one large town will be chosen. The winner will be crowned UK Town of Culture 2028 and receive a £3million prize. The two runners up will each receive £250,000 to deliver elements of their bid. Barry would fall into the medium town category.

The deadline is 31 March 2026, with the shortlist of towns expected to be announced this Spring. Shortlisted towns will receive £60,000 to help deliver their full bids for the competition.

The Future Generations Project Officer would prepare the document and has agreed to work additional hours in respect of this work. The cost of

these additional hours is available in the Council's salaries budget, which has already been agreed with the Deputy Chief Officer/Responsible Finance Officer

Councillors Brooks and S Hodges both agreed that we should go with it.

Councillor Brooks said we have a unique aspect being bilingual – that should go in our favour. We are proud of our Welsh Culture.

RESOLVED:

- 1. That members receive and note the UK Town of Culture 2028 report**
- 2. That members approve the request for Barry Town Council to submit an Expression of Interest for the UK Town of Culture 2028.**

103. **DATE OF NEXT MEETING**

RESOLVED: That the next meeting of the Vibrant Culture Committee is scheduled to be held on Monday 13 April 2026.

104. **EXCLUSION OF PRESS AND PUBLIC**

That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

105. **CHRISTMAS TREE ON KING SQUARE**

Members were provided with a report on the town centre Christmas Tree in 2025 and asked to consider whether the Town Council would again fund the town's Christmas Tree in 2026.

Councillor Brooks noted it was a fantastic tree last year, and we had no issues. It's in the perfect spot with the backdrop of the Town Hall behind it.

RESOLVED:

- 1. That members receive and note the Christmas Tree Report**
- 2. That members agree that Barry Town Council will organise and fund a Christmas tree on King Square in 2026.**

106. **HERITAGE CENTRE PROJECT OFFICER - COMMUNICATONS**

Members discussed the report presented to them and agreed a structure for communication to ensure that members remain informed of progress with this workstream, with suitable opportunities to input and steer the direction of progress.

RESOLVED:

- 1. That members receive and note the Heritage Centre Project report**
- 2. That the Heritage Centre Working Party will meet online only on a monthly basis, comprised of members of the Vibrant Culture committee.**
- 3. That an executive summary of progress be presented to each meeting of the Vibrant Culture Committee.**

Meeting closed at 7:41pm

Signed (Chairperson)

Dated

| FOR INFORMATION ONLY | | | | |
|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------------|-----------------|
| ACTION SHEET - VIBRANT CULTURE - 2 FEBRUARY 2026 | | | | |
| MINUTE NO. | ACTION TO BE TAKEN | ACTION TO BE TAKEN BY | DATE ACTION TO BE CARRIED OUT | PROGRESS |
| 102 | That members receive and note the UK Town of Culture 2028 report | E&ETL | 31.03.26 | ONGOING |
| 102 | That members approve the request for Barry Town Council to submit an Expression of Interest for the UK Town of Culture 2028 | E&ETL | 31.03.26 | ONGOING |
| 105 | That members agree that Barry Town Council will organise and fund a Christmas tree on King Square in 2026 | E&ETL | | Completed |
| 106 | That the Heritage Centre Working Party will meet online only on a monthly basis, comprised of members of the Vibrant Culture committee. | E&ETL | | ONGOING |
| 106 | That an executive summary of progress be presented to each meeting of the Vibrant Culture Committee | E&ETL | | ONGOING |

Committee Lead Officers

| Committee | Lead Officer |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Full Council | Chief Officer <i>Deputy Chief Officer also attends all meetings</i> |
| Halls, Cemeteries and Community Facilities | Cemeteries Manager <i>Supported by Head of Community Services & Facilities as required</i> |
| Personnel | Chief Officer <i>Deputy Chief Officer (RFO) attends if matters of significant financial implication on agenda</i> |
| Globally Responsible | Head of Community Services and Facilities Future Generations Project Officer |
| Vibrant Culture | Head of Community Services and Facilities |
| Finance, Policy and General Purposes | Deputy Chief Officer (RFO) |
| Planning & Planning Sub-Committee | Chief Officer |
| Shop Local Advisory | Engagement & Events Officer <i>Supported by Head of Community Services and Facilities</i> |
| Barry Youth Council | Engagement & Events Officer |

Senior Leadership Team

| Officer | Committees |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Chief Officer | Full Council Personnel Planning & Planning Sub-Committee |
| Deputy Chief Officer (RFO) | Finance, Policy and General Purposes <i>Full Council</i> <i>Personnel – as required</i> |
| Head of Community Services & Facilities | Globally Responsible Vibrant Culture <i>Shop Local Advisory</i> <i>Halls, Cemeteries and Community Facilities</i> |
| Cemeteries Manager | Halls, Cemeteries and Community Facilities |

BARRY TOWN COUNCIL
SCHEDULE OF MEETINGS FOR 2026/27

| COMMITTEE (<i>S = Standing</i>) | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY |
|----------------------------------------------------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|
| FULL COUNCIL | 11/12* | 29 | 27 | R | | 19 | | 14 (C) | | 15 (D) | | | 24/25* |
| HALLS, CEMETERIES AND COMMUNITY FACILITIES (S) | | 1 | | E | 7 | | 2(B) | | 11 | | 9 | | |
| PERSONNEL (S) | | 15 | | C | 14 | | 9(B) | | 18 | | 24 | | |
| GLOBALLY RESPONSIBLE (s) | | 22 | | E | 21 | | 16(B) | | 25 | | 31 | | |
| VIBRANT CULTURE (S) | | | 6 | S | | 5 | 23(B) | | | 1 | | 5 | |
| FINANCE, POLICY & GENERAL PURPOSES (S) | | | 20 (G1) | S | | 12 | | 7(B) | | 8(G2) | | 19 | |
| PLANNING (S) | 19 | 9 & 30 | 14 & 28 | | 1 & 22 | 6 & 28 | 17 | 8 & 17 | 12 | 2 & 23 | 16 | 6 & 27 | 18 |
| PLANNING FOR BARRY (SUB) (6PM) | | 9 | | | 22 | | | 17 | | | 16 | | |
| SHOP LOCAL (ADVISORY) (all meetings start at 6pm) | | 16 | | | 29 | | | | 19 | | | 20 | |
| BARRY YOUTH COUNCIL | | 17 | 22 | | 9 | 7 & 28 | | | 13 | 17 | | 21 | |

***ANNUAL MEETING**

(B) = Meetings will include consideration of Committee's draft estimates for 2026/27

(C) = Meeting will include consideration of draft estimates for 2026/27 that will then go out for public consultation

(D) = Meeting will include consideration of draft estimates for 2026/27 following public consultation and to determine Precept for 2026/27

(G1) = Meeting to consider first round of Grant Applications for 2026/27

(G2) = Meeting to consider second round of Grant Applications for 2026/27

NB: Working Parties are arranged on a needs basis throughout the year and will be scheduled for a Monday or Tuesday at 6pm prior to those Standing Committees already scheduled. These currently include: Innovation WP, Governance WP and Wellbeing WP which are internal advisory working groups of Council

RESULTS OF THE PUBLIC CONSULTATION ON 2026/27 BUDGET PROPOSALS

Report Author

Chris Mason, Head of Community Services & Facilities

Purpose of Report

To provide members with the results of the 2026/27 Draft Budget Consultation.

Background Information

At a meeting of Full Council held on 15 December 2025, members approved the 2026/27 draft budget for public consultation.

Results of Consultation

The online survey received 44 responses. The results of which are outlined in this report.

The survey was completed by 43 Barry Residents, and 1 Town Council employee.

From those who responded, they reported to have previously engaged in the following services provided by Barry Town Council, in descending order:

- Christmas Tree & Lights (49%)
- Merthyr Dyfan Cemetery (46%)
- Barry Christmas Event (46%)
- Pioneer Hall (29%)
- Shop Local (20%)
- Family Fun Day (20%)
- Cemetery Approach Community Centre (17%)
- Halloween Which Craft? (9%)
- Litter Picking Loan Service (9%)
- Barry Youth Council (6%)

Respondents were asked to confirm which of the 7 Wellbeing Goals were most important to them. The results are ranked in descending order below. There is no change from 2025.

1. A More Prosperous Barry
2. A More Resilient Barry
3. A Barry of Cohesive Communities
4. A Healthier Barry
5. A Barry of Vibrant Culture
6. A More Equal Barry
7. A Globally Responsible Barry

Respondents were also asked to provide their own comments regarding the 7 Wellbeing Goals. An overview of these comments (noted verbatim) is as follows:

- It's the biggest town by population in Wales it needs to act like it.. Holton road is a disaster zone.
- Putting waste, in with the rest of that one paragraph feels off and like an ulterior motive. Seems a very narrow selection overall with wide scope for manipulation of responses.
- Please keep the library going. It is one of the best things about Barry. It is a staple of community and togetherness and learning, under no circumstances ever consider cutting its funding
- I feel that children accessing arts, nature and opportunities to support healthy development is so important.
- Litter is a problem in barry i litter pick independently but more litter picking encouragement and group support would be fab especially if there are initiatives involving schools
- The main wellbeing for people is stop hiking prices up, stop wasting taxpayer money on unnecessary things, stop bringing people to the vale under the NOS and help people local first.
- No, it isn't the most important issue in barry right now. Poverty and tax prices along with cost of living is main concern
- They are too generic. These could be applied to any community anywhere.
- Most of these are outside of the span of control of Barry Town Council. Stick within your swim lane.
- The council needs to actually care. They say one thing but do another, very happy to increase prices with reduced services, Barry people feel beaten by high prices across the board.
- Woke, cultural Marxist, toxic feminist, climate cultist, nonsense.
- Here is a clear, refined version:
I have volunteered for many years with organisations across the Vale of Glamorgan, including Cancer Research, Marie Curie, Ty Hafan, Tenovus, church bell ringing, and Help the Homeless. I volunteered with Help the Homeless for six years, collecting donations and distributing them to people in need. During my volunteering, I noticed that I was often the only person from an ethnic minority. In my view, cancer and homelessness do not affect just one group of people—they can affect anyone. That is why I dedicate my time to serving the community: to break down discrimination and show that we are all the same and want a better Wales for everyone.
- There is a clear need for expanded programs and support for people in our town. I recommend:
Expanded support services: Additional alcohol and drug support groups, Wellbeing Group such as work related stress , Family support & mental health.
Wellbeing and skills development: Library-based classes covering practical topics such as stress management, AI, Finance and other life skills.
Inclusive activities: Opportunities for all people to engage, learn, and develop in a safe and supportive environment.
Social engagement opportunities: More simple social events eg coffee morning, where all ages can meet and talk with others
Board Games
Movie Nights or Screenings – in a library, community hall, or local space
Cooking or Baking Sessions – simple Healthy recipes everyone can try together.

Discussion Clubs – fortnightly chats on light topics (books, hobbies, AI, wellbeing).
Gardening or Community Planting Days – everyone contributes to a shared space.

- Wellbeing - body , mind , exercise - should be free (no car parking charges)
- So much potential

Respondents were asked to tell us which services that the Council offers matter most to them. The following were ranked of (high) importance to those who responded, in descending order:

- Community Events
- Community Halls
- Shop Local Campaign
- Bereavement Services
- Barry Youth Council
- Grant Funding
- Globally Responsible
- Christmas Tree and Lights

Respondents were asked if they had any comments regarding the services that Barry Town Council offers. An overview of these comments (noted verbatim) is as follows:

- I would love more job opportunities
- Stop rising council tax and giving it way .,spend it on the town
- Preserving history, green spaces and supporting access to nature
- Local community leaders should interact with local residents more often, at least once a month, so residents can have more say in what's going on in their area.
- Food kitchens needed and to be available to people who work full time too not just people unemployed as people are really struggling to meet their bills and eat. Green spaces in town needed to allow for dog walking as too many places dont allow dogs.
- Desperately need more services specifically targeted to young people and those who are unemployed or just very poor, things they can access easily for free.
- Yes. Run your community halls, run the cemetery efficiently. Shop local is for traders to run as they have the vested interest. Globally responsible is boiling the ocean (pun intended) and way beyond your means. Stick to your statutory duties, stay within your means. There is irony in you wishing to help economic activity in the Twin whilst putting up the cost of living through increasing the precepts. How are you using AI and automation, digitisation to reduce the operating costs of BTC? Surely your priority which did not feature. So as a survey, this was loaded.
- None. Everything costs at the cost of us, the customer. Barry services are horrid, roads are horrendous and not fixed, bins often get missed on pickup, black bags are once every 3 weeks.. we pay council tax but don't see any improvement for the service we pay for. Also you want cardboard ripped up, it's your job, not ours so discount if we're doing it or pay us to rip the boxes, that's why we pay council tax. The Barry services want more money but with the least effort. Council homes up the buttrills walk area have a mice issue but it costs to get a pest controller? Why? The issue is external but they don't fix and only look inside, how about addressing the issue outside. Cannot afford rent, overdrawn a lot but not eligible for support because I work, but benefit people instantly get help even though I'm paying for it
- You cannot be trusted with our money. Once elected, councillors singularly fail to act in the best interests of Barry and its people.

- The empty Wilco store needs to become a communal indoor market where popup shops can appear on a regular basis
- Please remember: not all disabilities are visible. Be respectful in your language and avoid assumptions about people's abilities
- There are still people experiencing homelessness in the town. Some road conditions are poor, with a few areas affected by major potholes. It is recommended to drive around Barry and take note of roads in need of repair
- Do not feel that we are getting "value for money" - Rhose Community Council appears to be doing far better

Respondents were informed that Barry Town Council proposes to increase the Council Tax precept for 2026/27. They were asked would they be prepared to support this increase. Their responses were:

| | | |
|----------------------------------------|---|----|
| Yes | - | 8 |
| No | - | 21 |
| Yes, if Council increases its services | - | 14 |
| Don't know | - | 1 |

Finally, respondents were asked if they had any additional comments in relation to the proposed council tax precept increase. An overview of these comments (noted verbatim) is as follows:

- Residents simply cannot keep up with the amount of increase in taxes and charges we have each year.
- No, as long as the money goes to the right place I have no problem with increased taxes.
- Take it out of the money that they have in reserves
- I know this would not be aloud however you should have this amount paid direct to you each month.
- Clean up the weeds on the pavements. Bring back the green flag scheme and get rid of Henry Danters fair. It looks terrible.
- We never get the services that the council tax is supposed to cover even though it goes up each year. All we basically get is bins collected. I'd rather save my council tax and take my rubbish to the tip myself.
- Insulting and a slap to your constituents. A gift to the reform party and the start of a populist rise, a disaster in waiting. Unaffordable and crippling for many who are already struggling since the last increase in council tax. Services have fallen since last increase, and I would put money on any increase just being absorbed with no discernable change, certainly not an improvement.
- Everything is so tight financially. If money is spent the council needs to be accountable for the use of money and cost efficiency.
- Pay more for less
- Raising taxes, is another reason people can't get on the property ladder, council tax is rising, while council services has been cut, where is our money going. There should be an open public accounts, book for every resident to see what is getting paid in and what is getting paid out. It's our money we should have the rights.
- Yes you increase every year your the most corrupt council in wales stop upping your wages

- For what we are currently paying, services in Barry are not up to standard and not worth what we pay. Councilors take home too much, work little and are out of touch with society today. I don't even get my bins/recycling collected on the day they say they will. The community is not safe so the amount we also pay towards the police is not worth it, I would expect or like to see bobbies actually on the beat for the cost we pay. Costs are crippling people, even those who work, to increase rates would be for people's pleas to fall on deaf ears. Streets are looking disgusting, including the back lanes in town. Open spaces are being filled in with trees with no care about the kids and where they play or the families and houses around the space, the trees will be a danger and potentially blocking the sun so solar panels will be useless and no one in the area was consulted or even asked how they use the space (Peterswell Road Park). The council just continues to take what it wants but is not giving back what the people want. More things for kids including teens to keep them off the streets, better town square, lower rents. I know our voices won't be heard, so have no faith in this survey and unfortunately expect to have an increase in our council tax as this survey is performative, the council know what they are going to do anyway.
- These local taxes are the ultimate stealth tax. You have to pay them. Opportunities to vote and object or challenge are limited and not taken seriously.
- We pay far too much for far too little as it is. Household budgets are squeezed like never before. Pensioners are worse off now than before the last two budgets thanks to the personal allowance freeze and the cost of living rising sharply. You must stop trying to punish us with yet more unaffordable rises.
- Get your costs under control. Introduce AI, digitisation and automation. Seek efficiency, reduce waste and inefficiency. Stop supporting initiatives outside of your statutory remit. There are more chimney pots in Barry than ever, yet your burn rate exceeds that.
- Absolutely do not agree with this. You need to be cutting staff and budgets. People are already hard pressed. Re-arrange better deals on services you have, on our waste that you sell. 10% is well over the rate of inflation and our income rises. Perhaps it's time you looked at reducing your overheads including staffing levels. I cannot afford to live currently. Single earner household and working, but I am not eligible for council tax reduction, already overdrawn and struggling every month. Secondly the roads are terrible to drive on, they never get fixed. The bins often want boxes to be ripped up and packed, why am I ripping up boxes when we pay you to take it, so take it how does that work? Shall you pay us or discount for because we're doing your job to rip them up! Also black bin bags every 3 weeks and cost to take green bags, it's a reduced service at more of a cost. Council tax rising is an absolute joke! You want more money without actually providing anymore services! I'm struggling and not eligible for support but if I claim benefits, which I pay for in my tax then I would get support. There is no support for working families. Council tax shouldn't rise! If you are charging us for events then don't put events on! You are given more than enough money, stop hiring like 3 bosses do to the same thing at crazy wages. Secondly buttrills walk houses have an issue with mice getting in the walls, but it costs us with a charge to call them out. The problem never gets fixed like looking externally to find the issue and prevent, it's a useless service.
The vale of Glamorgan feels like an abusive joke to increase prices without fixing or solving things. The money you get goes where? Nowhere, it's just more in your pockets.
- You waste our money and cannot be trusted with it.
- Support of local eating places

- tax relief for independent shops and eating places.
drain cleaning
- Our tax is increasing year on year and our finances are maxed. And to be honest I don't see where the money goes. I walk through town and there are no decent shops, the streets are a mess
- The shop local campaign isn't really a campaign - it lacks consistency and isn't visible. The family events look great and I would like to see these continued and expanded. Also more for people who don't have children or aren't older. We could be more aspirational and use culture, technology and passionate local to deliver more and amplify the budget.
- Paying tax is always beneficial if one knows the benefits one can reap from paying tax of course.
- Prices are rising, but wages are not keeping pace, leaving working-class people struggling to make ends meet.
- Any increases in council tax are met with discomfort. And to be honest recent years it has been granted. We are paying more but not seeing benefits. So this may not go down well with people. If I actually see an improvement then it makes sense to pay more, but there hasn't been this evidence in the past.
- Barry Councillors / Officials need to leave "Ivory Tower" and look at the abysmal state of our once beautiful town.
- Council tax has gone up an extortionate amount in the last couple of years, people are struggling to put food on the table, not everyone is on benefits!!!
- As long as this is taken from what the 'Vale' collect, and not an added extra from the 'people'. - we pay enough!

Recommendation

That members receive and note the 2025/26 Budget Consultation results.

| | | |
|---------------------|-------------------------|------------------------|
| FULL COUNCIL | 16 FEBRUARY 2026 | AGENDA ITEM: 22 |
|---------------------|-------------------------|------------------------|

SCHEDULE OF PAYMENTS FOR DECEMBER 2025 & JANUARY 2026

Report Author

Rachel Williams, Finance Administrator

Attached: A. Schedule of Payments for December 2025 & January 2026

Purpose of Report

To provide members with the schedule of payments for December 2025 & January 2026 for approval, consisting of cheque number 2992, BACS payments and direct debits in the amount of £60,634.95.

Background Information

Financial Regulation 5.2 states “The RFO shall prepare a schedule of payments requiring authorisation, forming part of the Agenda for the Meeting and, together with the relevant invoices, present the schedule on a monthly basis either to a meeting of the Town Council or any Standing Committee, depending on which meets first.”

The schedule of payments for December 2025 & January 2026 consisting cheque number 2992, BACS payments and direct debits in the amount of £60,634.95 is attached for approval.

Standing Order 19(c) states “Where it has been necessary to make a payment before it has been authorised by the Council, the appropriate officer shall certify such payment as to its correctness and urgency, except the salaries for which a report will be produced quarterly.”

Standing Order 19(d) states “All payments ratified under Standing Order 19(c) shall be separately included in the next schedule of payments laid before the Council.”

Please find below a summary of salary payments for November and December 2025, and January 2026.

| | <u>November 2025</u> | <u>December 2025</u> | <u>January 2026</u> |
|---------------------------------|----------------------|----------------------|---------------------|
| Lloyds Banking Online (Net Pay) | 49,294.78 | 57,945.69 | 44,659.99 |
| HMRC | 16,855.50 | 22,467.77 | 15,481.59 |
| Cardiff Council (LGPS) | 14,998.85 | 14,992.75 | 12,218.36 |
| GMB | 15.18 | 15.18 | 15.18 |
| Unison | 7.85 | 7.85 | 0.00 |
| | 81,172.16 | 95,429.24 | 72,375.12 |

Recommendations

1. That the information set out above relating to salary payments for November, December 2025 and January 2026 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted;
2. That the attached schedule of payments for December 2025 and January 2026 comprising of cheque number 2992, BACS payments and direct debits in the amount of £60,634.95 be approved, subject to the relevant papers being in order.

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|----------------|-----------------------|------------------------------------------------------|------------|------------|------------------|------------------------------------------|
| BACS | Tudur Jones | Welsh Translation | 151.62 | 0.00 | 151.62 | M&S/Welsh Translation |
| BACS | Memo Arts Centre | Storage for December 2025 | 438.00 | 87.60 | 525.60 | M&S/Rent |
| BACS | The Laundry Room | Table cloths laundered | 13.00 | 0.00 | 13.00 | M&S/Cleaning |
| BACS | Edson Print | 2025 Christmas Cards | 174.00 | 34.80 | 208.80 | M&S/Stationery |
| BACS | The Spark Company | Executive HR Support - November 2025 | 3,764.00 | 752.80 | 4,516.80 | M&S/Professional Fees |
| BACS | Guild of Mace-Bearers | Annual Membership Fee | 10.00 | 0.00 | 10.00 | Corporate/Subscriptions |
| BACS | Prospero Planning | Planning Support November 2025 | 797.50 | 159.50 | 957.00 | Planning/Professional Fees |
| BACS | Masons Self Storage | Storage charge for one container and insurance | 45.84 | 9.17 | 55.01 | M&S/Property Maintenance |
| BACS | Auditel | Carbon Footprint Project 2023 - 2026 | 465.00 | 93.00 | 558.00 | Corporate/Globally Responsible |
| BACS | ICCM | Charter for the Bereaved Scheme - Membership | 320.00 | 0.00 | 320.00 | Cemetery/Subscriptions |
| BACS | Pughs Garden Village | Cherry Blossom Tree | 67.49 | 11.50 | 78.99 | Cemetery/Horticulture |
| BACS | Your Storage Hub | 20 ft Storage Container | 1,600.00 | 320.00 | 1,920.00 | Corporate Events/Storage |
| BACS | Employee 188 | Dementia Bracelets - Staff Reimbursement | 44.95 | 8.99 | 53.94 | Corporate/Dementia Friendly |
| BACS | Employee 188 | Meal allowance Christmas market and light switch on | 26.16 | 0.00 | 26.16 | M&S/Officers Travel |
| BACS | Friends & Neighbours | Tickets to attend event for Mayor & Mayoress | 60.00 | 0.00 | 60.00 | Civic/Civic Donations |
| DD | Sage | Sage monthly support package 01/12/2025 - 31/12/2025 | 154.50 | 30.90 | 185.40 | M&S/Equipment Maintenance |
| BACS | Ran Hire | Crowd Barriers x20 at Christmas Event | 90.00 | 18.00 | 108.00 | Corporate/Corporate Events |
| BACS | Ran Hire | Repairs to long reach hedge trimmer | 128.00 | 25.60 | 153.60 | Cemetery/Equipment Maintenance |
| DD | Screwfix | Twin pack tape measures | 12.47 | 2.50 | 14.97 | Cemetery/Equipment |
| DD | Screwfix | Mastercrete, Stone, Tarmac and Paving slab | 239.33 | 47.87 | 287.20 | Cemetery/Property Maintenance |
| DD | Screwfix | Mastercrete, Stone, Tarmac and Paving slab | 137.67 | 27.53 | 165.20 | Cemetery/Property Maintenance |
| DD | Screwfix | Small and large cable ties | 21.15 | 4.23 | 25.38 | Corporate Events/Equipment |
| DD | Screwfix | 1.5mm Cable, Adaptable outdoor Box | 28.23 | 5.65 | 33.88 | Cemetery/Property Maintenance |
| DD | Screwfix | Wood screws, tape measure | 13.89 | 2.79 | 16.68 | Cemetery/Equipment |
| DD | Screwfix | Safety Wellington Boots | 19.99 | 0.00 | 19.99 | Cemetery/PPE |
| DD | Screwfix | Plastering set, Pick, Cutter & Digging spade | 61.64 | 12.33 | 73.97 | Cemetery/Equipment |
| DD | Screwfix | Waterproof Black Trousers | 10.82 | 2.17 | 12.99 | Cemetery/PPE |
| DD | Screwfix | 4 peice level set | 24.99 | 5.00 | 29.99 | Cemetery/Equipment |
| DD | Screwfix | White Line marking paint | 10.32 | 2.06 | 12.38 | Cemetery/Equipment |
| BACS | Employee 222 | Meal allowance Christmas market and light switch on | 10.95 | 0.00 | 10.95 | M&S/Officers travel |
| BACS | Employee 219 | Meal allowance Christmas market and light switch on | 26.16 | 0.00 | 26.16 | M&S/Officers travel |
| BACS | Employee 210 | Meal allowance Christmas market and light switch on | 26.16 | 0.00 | 26.16 | M&S/Officers travel |
| BACS | Employee 225 | Meal allowance Christmas market and light switch on | 26.16 | 0.00 | 26.16 | M&S/Officers travel |
| BACS | Employee 231 | Meal allowance Christmas market and light switch on | 19.76 | 0.00 | 19.76 | M&S/Officers travel |
| BACS | Cardiff Dogs Home | Corporate volunteer day for Barry Youth | 50.00 | 0.00 | 50.00 | Corporate/Barry Youth |
| BACS | Cardiff Embroidery | Cemetery Uniform - Bottle Green | 810.26 | 162.05 | 972.31 | Cemetery/PPE |
| BACS | Amazon | Chairs for reception | 179.96 | 0.00 | 179.96 | M&S/Equipment |
| BACS | Tip Top Toilets | Portaloo hire at Porthkerry Cemetery | 107.14 | 21.43 | 128.57 | Porthkerry Cemetery/Property Maintenance |
| DD | Viking | Coffee for cemetery | 37.94 | 0.99 | 38.93 | M&S/Stationery |

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|----------------|-----------------------|--------------------------------------------------|------------|------------|------------------|-----------------------------------|
| DD | Ecotricity | Electricity for Electric Van | 102.78 | 5.14 | 107.92 | Cemetery/Electricity |
| DD | Grenke | Equipment protection fee for 2026 | 110.00 | 0.00 | 110.00 | M&S/Equipment |
| BACS | Employee 215 | Staff Mileage claim | 44.18 | 1.32 | 45.50 | M&S/Officers travel |
| BACS | Overt Security | 2x Security Officers Fri 05/12/25 - Sun 07/12/25 | 1,160.25 | 232.05 | 1,392.30 | Cemetery/Professional Fees |
| BACS | One Voice Wales | Job evaluation for Head of Community Services | 120.00 | 0.00 | 120.00 | M&S/Professional Fees |
| DD | SCG | Monthly broadband charges for Dec 2025 | 341.99 | 68.40 | 410.39 | M&S/Broadband |
| DD | SCG | Monthly Call Charges for Nov 2025 | 12.51 | 2.50 | 15.01 | M&S/Telephone |
| DD | SCG | Support service for the month of Dec 2025 | 55.15 | 11.03 | 66.18 | M&S/Equipment Maintenance |
| DD | British Gas | Electricity bill 29/10/2025 - 28/11/2025 | 66.18 | 3.30 | 69.48 | Cemetery/Electricity |
| DD | British Gas | Electricity bill 22/10/2025 - 20/11/2025 | 94.85 | 4.74 | 99.59 | Pioneer Hall/Electricity |
| DD | British Gas | Electricity bill 01/11/2025 - 01/12/2025 | 235.61 | 11.78 | 247.39 | CACC/Electricity |
| DD | UK Fuels | Monthly card fee | 1.50 | 0.30 | 1.80 | Cemetery/Fuel |
| BACS | Glamorgan Star | Season Greetings Advert | 100.00 | 20.00 | 120.00 | Civic/Advertising |
| DD | Certas Energy | HVO Fuel 770 Litres | 1,169.55 | 233.91 | 1,403.46 | Cemetery/Fuel |
| DD | Culligan UK | Rental of Water Dispenser Dec 2025 | 27.00 | 5.40 | 32.40 | Cemetery/Equipment Maintenance |
| DD | Culligan UK | Rental of Water Dispenser Dec 2025 | 43.32 | 8.66 | 51.98 | M&S/Equipment Maintenance |
| BACS | Newhall Janitorial | Various cleaning supplies | 41.54 | 8.30 | 49.84 | Pioneer Hall/Cleaning |
| BACS | Newhall Janitorial | Various cleaning supplies | 41.55 | 8.31 | 49.86 | CACC/Cleaning |
| BACS | Newhall Janitorial | Various cleaning supplies | 71.50 | 14.30 | 85.80 | Cemetery/Cleaning |
| BACS | Newhall Janitorial | Various cleaning supplies | 44.33 | 8.87 | 53.20 | M&S/Cleaning |
| BACS | Amazon | Bluetooth wireless mouse refund | - 9.16 | -1.83 | - 10.99 | M&S/Equipment |
| DD | Lloyds Cardnet | Monthly Cardnet Charges | 16.38 | 0.00 | 16.38 | M&S/Bank Charges |
| DD | Lloyds Bank | Monthly Bank Charges | 45.00 | 0.00 | 45.00 | M&S/Bank Charges |
| BACS | S&G Air Conditioning | Maintenance Contract Nov 2025 - Oct 2026 | 380.00 | 76.00 | 456.00 | CACC/Equipment maintenance |
| BACS | Edson Print | Christmas Concert Booklets | 230.00 | 0.00 | 230.00 | Corporate/Corporate Events |
| BACS | Berry Smith Lawyers | Legal Fees | 450.00 | 90.00 | 540.00 | M&S/Legal Fees |
| BACS | Berry Smith Lawyers | Legal Fees | 4,921.10 | 808.20 | 5,729.30 | M&S/Legal Fees |
| BACS | Sian Hookins | Temp RFO - Oct/Nov/Dec 2025 | 1,846.85 | 0.00 | 1,846.85 | M&S/Professional Fees |
| DD | British Gas | Electricity bill - 22/10/2025 - 21/11/2025 | 201.81 | 10.09 | 211.90 | CACC/Electricity |
| DD | Screwfix | Work Trousers, Wellies & Gloves | 78.29 | 9.67 | 87.96 | Cemetery/PPE |
| BACS | Employee 217 | Staff Mileage Claim Nov 2025 | 7.57 | 0.23 | 7.80 | M&S/Officers travel |
| BACS | Employee 217 | Staff Mileage Claim Oct 2025 | 8.21 | 0.24 | 8.45 | M&S/Officers travel |
| BACS | Jason Parsons Joinery | 35 small tempoary stakes & 4 permanent stakes | 243.00 | 0.00 | 243.00 | Cemetery/Property Maintenance |
| BACS | BT | Broadband bill - 01/12/2025 - 31/12/2025 | 45.35 | 9.07 | 54.42 | Cemetery/Broadband |
| BACS | Microshade | Citrix hosting package for the month of Dec 2025 | 1,183.70 | 236.74 | 1,420.44 | M&S/Citrix |
| BACS | Virgin Media | Broadband for December 2025 | 68.75 | 13.75 | 82.50 | Pioneer Hall/Broadband |
| BACS | Cambrian | Hire of Excavator 24 days | 2,930.00 | 586.00 | 3,516.00 | Cemetery/Equipment Maintenance |
| BACS | Newhall Janitorial | Hand and surface wipes | 5.61 | 1.12 | 6.73 | Cemetery/Cleaning |
| BACS | Churches Fire | Service of Intruder Alarm System | 61.53 | 12.31 | 73.84 | Pioneer Hall/Property Maintenance |

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|----------------|-------------------------|--------------------------------------------------------|------------|------------|------------------|-----------------------------------|
| BACS | Churches Fire | Testing of Emergency Lighting | 116.35 | 23.27 | 139.62 | CACC/Property Maintenance |
| BACS | Churches Fire | Testing of Emergency Lighting | 116.35 | 23.27 | 139.62 | Pioneer Hall/Property Maintenance |
| BACS | Churches Fire | Service of Fire Alarm | 146.97 | 29.39 | 176.36 | Pioneer Hall/Property Maintenance |
| BACS | Employee 210 | Staff Reimbursement | 10.05 | 0.00 | 10.05 | Corporate/Training |
| BACS | Vale Plumbing & Heating | Supply and fit outside tap | 65.00 | 0.00 | 65.00 | Cemetery/Property Maintenance |
| BACS | One Voice Wales | Training Course | 42.00 | 0.00 | 42.00 | Corporate/Training |
| BACS | Employee 231 | Mileage reimbursed | 211.13 | 6.29 | 217.42 | M&S/Officers travel |
| DD | Grenke Leasing | Photocopier charges 01/01/26 - 31/03/2026 | 234.27 | 46.85 | 281.12 | M&S/Photocopier |
| BACS | Overt Security | 2x Security Officers - Mon 08/12 - Friday 12/12/2025 | 1,911.00 | 382.20 | 2,293.20 | Cem/Professional Fees |
| BACS | Newhall Janitorial | Antibac Hand Wipes | 5.49 | 1.10 | 6.59 | M&S/Cleaning |
| BACS | The Spark Company | Executive HR Support December 2025 | 1,950.00 | 390.00 | 2,340.00 | M&S/Professional Fees |
| BACS | Masons Self Storage | Storage charge for one container and insurance | 45.84 | 9.17 | 55.01 | M&S/Property Maintenance |
| DD | BIFFA | Skip hire and excess tonnage charge | 457.14 | 91.43 | 548.57 | Cem/Property Maintenance |
| BACS | Safestyle Security | 6 Event Stewards for Remembrance Sunday | 444.00 | 88.80 | 532.80 | Corporate/Corporate Events |
| BACS | Safestyle Security | 4 SIA Event stewards for Christmas light switch on | 549.78 | 109.96 | 659.74 | Corporate/Corporate Events |
| DD | Vodafone | Monthly rental of six mobile phones & calls for Dec 25 | 104.87 | 20.99 | 125.86 | M&S/Telephone |
| DD | Vodafone | Monthly rental of one mobile phone & calls for Dec 25 | 10.63 | 2.14 | 12.77 | Cemetery/Telephone |
| DD | Vodafone | Monthly rental of mobile Wi-Fi for Dec 25 | 26.60 | 5.34 | 31.94 | Cemetery/Broadband |
| DD | Vodafone | Monthly rental of two mobile phones & calls for Dec 25 | 35.26 | 7.06 | 42.32 | CACC/Telephone |
| DD | Vodafone | Monthly rental of two mobile phones & calls for Dec 25 | 28.26 | 5.65 | 33.91 | Pioneer Hall/Telephone |
| DD | UK Fuels | Monthly card fee | 1.50 | 0.30 | 1.80 | Cemetery/Fuel |
| DD | British Gas | Gas bill - 15/11/2025 - 14/12/2025 | 217.87 | 10.89 | 228.76 | Pioneer Hall/Gas |
| DD | British Gas | Electricity bill - 22/11/2025-21/12/2025 | 240.34 | 12.01 | 252.35 | Cemetery/Electricity |
| DD | British Gas | Electricity bill - 29/11/2025 - 28/12/2025 | 60.05 | 3.00 | 63.05 | CACC/Electricity |
| DD | Lloyds Credit Card | Cashback credit | - 1.18 | 0.00 | - 1.18 | M&S/Bank Charges |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 45.00 | 0.00 | 45.00 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 47.00 | 0.00 | 47.00 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 18.55 | 0.00 | 18.55 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 49.00 | 0.00 | 49.00 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 51.00 | 0.00 | 51.00 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Christmas | 17.02 | 0.00 | 17.02 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Facebook Advert - Halloween | 1.34 | 0.00 | 1.34 | Corporate/Corporate Events |
| DD | Lloyds Credit Card | Cashback credit | - 1.54 | 0.00 | - 1.54 | M&S/Bank Charges |
| DD | Lloyds Credit Card | Mailchimp charges | 20.18 | 4.04 | 24.22 | Corporate/Community Engagement |
| DD | Lloyds Credit Card | Mailchimp charges | 20.28 | 4.06 | 24.34 | Corporate/Community Engagement |
| DD | Lloyds Credit Card | Employee's travel costs | 12.75 | 0.00 | 12.75 | M&S/Officers Travel |
| DD | Lloyds Credit Card | Employee's travel costs | 11.52 | 0.00 | 11.52 | M&S/Officers Travel |
| DD | Lloyds Credit Card | Employee's travel costs | 12.85 | 0.00 | 12.85 | M&S/Officers Travel |

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|----------------|-------------------------|-------------------------------------------------------------|------------|------------|------------------|------------------------------------------|
| DD | Lloyds Credit Card | Abode Illustrator Monthly Charge November | 27.99 | 5.60 | 33.59 | M&S/Equipment Maintenance |
| DD | Lloyds Credit Card | Abode Illustrator Monthly Charge November | 27.99 | 5.60 | 33.59 | M&S/Equipment Maintenance |
| DD | Lloyds Credit Card | 3 USB Slim travel dock | 122.49 | 24.50 | 146.99 | M&S/Equipment Maintenance |
| BACS | JV Tree Services | Removal of dead branches and waste | 325.00 | 65.00 | 390.00 | Cemetery/Tree Work |
| BACS | Ran Tool Hire | Hire of Cultivator | 64.00 | 12.80 | 76.80 | Cemetery/Equipment Maintenance |
| BACS | Ran Tool Hire | Hire of Excavator | 110.00 | 22.00 | 132.00 | Porthkerry Cemetery/Property Maintenance |
| BACS | Ran Tool Hire | Hire of Excavator | 110.00 | 22.00 | 132.00 | Porthkerry Cemetery/Property Maintenance |
| DD | Sage | Sage monthly support 01/01/2026-31/01/2026 | 154.50 | 30.90 | 185.40 | M&S/Equipment Maintenance |
| DD | Ecotricity | Electricity for Electric Vehicle | 89.52 | 4.48 | 94.00 | Cemetery/Electricity |
| BACS | Auditel | Carbon Footprint Project 2023 - 2026 | 465.00 | 93.00 | 558.00 | Corporate/Globally Responsible |
| BACS | Prospero Planning | Planning Support December 2025 | 770.00 | 154.00 | 924.00 | Planning/Professional Fees |
| BACS | Churches Fire | Intruder Alarm & Monitoring 01/02/2026 - 31/01/2027 | 544.51 | 108.90 | 653.41 | Pioneer Hall/Equipment Maintenance |
| BACS | Churches Fire | Fire alarm & Intruder alarm at Chapel 01/02/2026-31/01/2027 | 153.46 | 30.69 | 184.15 | Cemetery/Equipment Maintenance |
| BACS | Churches Fire | Intruder Alarm 01/02/2026 - 31/01/2027 | 73.27 | 14.65 | 87.92 | Cemetery/Equipment Maintenance |
| BACS | Churches Fire | Intruder Alarm & Monitoring - 01/02/2026 - 31/01/2027 | 371.88 | 74.38 | 446.26 | Cemetery/Equipment Maintenance |
| BACS | Churches Fire | Monitoring of intruder system - 01/02/2026 - 31/01/2027 | 392.43 | 78.49 | 470.92 | CACC/Equipment maintenance |
| BACS | The Spark Company | Full team training | 1,500.00 | 300.00 | 1,800.00 | Corporate/Training |
| BACS | ACCA | ACCA Membership 2026 | 326.00 | 0.00 | 326.00 | Corporate/Subscriptions |
| BACS | Tip Top Toilets | Portaloo hire at Porthkerry Cemetery | 110.71 | 22.14 | 132.85 | Porthkerry Cemetery/Property Maintenance |
| BACS | Amazon | Hazard Barrier Tape x3 | 10.15 | 2.03 | 12.18 | Cemetery/Equipment |
| BACS | FAST | First aid medical supplies for Office | 14.67 | 2.94 | 17.61 | M&S/Health & Safety |
| BACS | FAST | First aid medical supplies for Cemetery | 14.67 | 2.94 | 17.61 | M&S/Health & Safety |
| BACS | Amazon | Amazon prime annual fee | 95.00 | 19.00 | 114.00 | Corporate/Subscriptions |
| BACS | Amazon | New Desk for office use | 108.32 | 21.66 | 129.98 | M&S/Equipment |
| DD | SCG | Monthly broadband charges for Jan 2026 | 341.99 | 68.40 | 410.39 | M&S/Broadband |
| DD | SCG | Monthly call charges for Dec 2025 | 14.91 | 2.98 | 17.89 | M&S/Telephone |
| DD | SCG | Support service for the month of Jan 2026 | 55.15 | 11.03 | 66.18 | M&S/Equipment Maintenance |
| BACS | Insight Workplace | Occupational Health Appointment | 245.00 | 0.00 | 245.00 | M&S/Health & Safety |
| BACS | Amazon | 2026 Desk Calendar | 4.87 | 0.97 | 5.84 | M&S/Stationery |
| BACS | NAMM | Annual Membership for 2026 | 220.00 | 44.00 | 264.00 | Corporate/Subscriptions |
| BACS | Virgin Media | Broadband bill - December 2025 | 87.54 | 17.51 | 105.05 | Pioneer Hall/Broadband |
| DD | British Gas | Electricity bill - 21/11/2025 - 18/12/2025 | 107.85 | 5.39 | 113.24 | Pioneer Hall/Electricity |
| BACS | Amazon | Ink cartridges for printer | 10.41 | 2.08 | 12.49 | M&S/Stationery |
| BACS | Employee 217 | Travel fee reimbursement | 7.57 | 0.23 | 7.80 | M&S/Officers Travel |
| BACS | Vale Plumbing & Heating | Copper backplate and tap | 75.00 | 0.00 | 75.00 | Cemetery/Property Maintenance |
| DD | Lloyds Cardnet | Monthly cardnet fees | 20.84 | 0.00 | 20.84 | M&S/Bank Charges |
| DD | Lloyds Bank | Monthly bank charges | 52.70 | 0.00 | 52.70 | M&S/Bank Charges |
| BACS | FAST | Plasters for first aid box | 5.95 | 1.19 | 7.14 | M&S/Health & Safety |
| DD | PHS Group | Sanitary disposal - 14/01/2026 - 18/03/2026 | 3.56 | 0.71 | 4.27 | Cemetery/Personal Hygiene |

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|----------------|-------------------------|-------------------------------------------------------|------------|------------|------------------|--------------------------------|
| BACS | Cardiff Council | Pension Increase and compensation Oct, Nov, Dec 25 | 2,176.74 | 0.00 | 2,176.74 | M&S/Extra Years |
| BACS | Amazon | 2 x HDMI Cables | 7.66 | 1.53 | 9.19 | M&S/Equipment |
| BACS | Microshade | Citrix hosting package for the month of Jan 2026 | 1,192.65 | 238.53 | 1,431.18 | M&S/Citrix |
| DD | Culligan UK | Rental of Water Dispenser Jan 2026 | 27.00 | 5.40 | 32.40 | Cemetery/Equipment Maintenance |
| DD | Culligan UK | Rental of Water Dispenser Jan 2026 | 46.82 | 9.36 | 56.18 | M&S/Equipment Maintenance |
| DD | British Gas | Electricity bill - 01/12/2025 - 01/01/2026 | 221.25 | 11.06 | 232.31 | CACC/Electricity |
| DD | Peninsula | HR Contract 16/01/2026 - 15/02/2026 | 564.82 | 106.68 | 671.50 | M&S/HR Costs |
| DD | Peninsula | Insurance on HR Cover 16/01/2026 - 15/02/2026 | 58.24 | 0.00 | 58.24 | M&S/HR Costs |
| BACS | Insight Workplace | Occupational Health Appointment | 145.00 | 0.00 | 145.00 | M&S/Health & Safety |
| DD | BT | Broadband costs - 01/01/2026 - 31/01/2026 | 46.12 | 9.22 | 55.34 | CACC/Broadband |
| BACS | Amazon | Notice Boards | 111.87 | 22.39 | 134.26 | M&S/Stationery |
| BACS | Masons Self Storage | Rental of Units x4 including safety deposit | 975.81 | 195.15 | 1,170.96 | M&S/Rent |
| BACS | Latus Group | Annual Health Screening for Cemetery & Facility Staff | 950.00 | 190.00 | 1,140.00 | M&S/Health & Safety |
| BACS | Soroptimist Club | Tickets to attend event for Mayor & Mayoress | 65.00 | 0.00 | 65.00 | Civic/Mayors Donations |
| DD | BT | Broadband costs - 1/01/2026 - 31/03/2026 | 175.80 | 35.16 | 210.96 | Cemetery/Broadband |
| DD | BT | Quarterly telephone costs | 137.59 | 27.52 | 165.11 | Cemetery/Telephone |
| DD | Viking | Photocopy Paper | 95.70 | 19.14 | 114.84 | M&S/Stationery |
| BACS | Elite Pipeline | CCTV Surveillance under Lodge | 200.00 | 40.00 | 240.00 | Cemetery/Property Maintenance |
| DD | Lloyds Credit Card | Cashback Credit | - 2.54 | 0.00 | - 2.54 | M&S/Bank Charges |
| DD | Lloyds Credit Card | Staff and Councillor meeting refreshments | 51.00 | 0.00 | 51.00 | Corporate/Staff Training |
| DD | Lloyds Credit Card | Staff and Councillor meeting refreshments | 13.50 | 0.00 | 13.50 | Corporate/Staff Training |
| DD | Lloyds Credit Card | Membership Fee | 418.00 | 0.00 | 418.00 | M&S/Professional Fees |
| DD | Lloyds Credit Card | Mailchimp Monthly Fee | 19.83 | 3.97 | 23.80 | Corporate/Globally Responsible |
| DD | Lloyds Credit Card | Facebook Advertising | 13.49 | 0.00 | 13.49 | Corporate/Community Engagement |
| DD | Lloyds Credit Card | Annual Subscription | 91.26 | 0.00 | 91.26 | Corporate/Advertising |
| DD | Lloyds Credit Card | Cashback Credit | - 0.52 | 0.00 | - 0.52 | M&S/Bank Charges |
| BACS | Amazon | Anti Abuse Sign | 4.66 | 0.93 | 5.59 | CACC/Equipment |
| BACS | Amazon | Anti Abuse Sign | 4.66 | 0.93 | 5.59 | Pioneer Hall/Equipment |
| BACS | Amazon | Anti Abuse Sign | 4.66 | 0.93 | 5.59 | M&S/Equipment |
| BACS | Amazon | Monitor and two keyboards with mouse | 133.31 | 26.66 | 159.97 | M&S/Equipment |
| BACS | Rotary Barry & District | 2x Tickets for Mayor and Mayoress for Burns Night | 70.00 | 0.00 | 70.00 | Civic/Mayors Donations |
| DD | BIFFA | Skip Hire - 27/12/2025 - 23/01/2026 | 172.66 | 34.53 | 207.19 | Cemetery/Property Maintenance |
| BACS | Latus Group | Audiometry Test | 250.00 | 50.00 | 300.00 | M&S/Health & Safety |
| BACS | High Speed Training | Health and Safety Training x10 | 270.00 | 54.00 | 324.00 | Corporate/Training |
| BACS | High Speed Training | Excel and Google for beginners | 60.00 | 12.00 | 72.00 | Corporate/Training |
| DD | British Gas | Gas bill 15/12/2005 - 14/01/2026 | 251.98 | 12.59 | 264.57 | Pioneer Hall/Gas |
| DD | British Gas | Electricity bill 22/12/2025 - 21/01/2026 | 255.24 | 12.76 | 268.00 | Cemetery/Electricity |
| DD | British Gas | Electricity bill 19/12/2025 - 21/01/2026 | 113.68 | 5.68 | 119.36 | Pioneer Hall/Electricity |
| DD | Screwfix | Angle Grinder, Blade and Gloves | 290.62 | 58.13 | 348.75 | Cemetery/Equipment |

Schedule of Payments of Accounts For December 2025 & January 2026

| Chq No. | Supplier | Description | Net | Vat | Price (£) | Posted To |
|-----------------------------------|------------------------------|---------------------------------------------------|-------------------|------------------|-------------------|------------------------------------------|
| DD | Screwfix | Drill bit set and filling knife | 22.89 | 4.58 | 27.47 | Cemetery/Equipment |
| DD | Screwfix | Polyfilla, raw plugs, sponges and screws | 26.88 | 5.39 | 32.27 | Cemetery/Property Maintenance |
| DD | Screwfix | 210mm Sliding Mitre Saw and Mixed Screws | 104.14 | 20.84 | 124.98 | Cemetery/Equipment |
| BACS | High Speed Training | Excel and Google for beginners | 90.00 | 18.00 | 108.00 | Corporate/Training |
| BACS | Lightning Protection Testing | Annual inspection of lightning rod on the Chapel | 310.00 | 62.00 | 372.00 | Cemetery/Property Maintenance |
| BACS | Glamorgan Star | Marie Curie Support Advert - Feb Edition | 60.00 | 12.00 | 72.00 | Civic/Mayors Advertising |
| BACS | Digital Systems | Quarterly Maintenance 31/01/2026 - 29/04/2026 | 274.06 | 54.81 | 328.87 | M&S/Photocopier |
| DD | UK Fuels | Monthly Card Fee | 1.50 | 0.30 | 1.80 | Cemetery/Fuel |
| BACS | Amazon | Salt bin, black out blind & under cupboard lights | 31.63 | 6.32 | 37.95 | Cemetery/Equipment |
| BACS | Charity Job Finder | Heritage Centre Project Officer - Advertisement | 195.00 | 39.00 | 234.00 | Corporate/Advertising |
| BACS | Amazon | Samsung Galaxy phone case | 4.12 | 0.82 | 4.94 | M&S/Equipment |
| BACS | Tip Top Toilets | Portaloos hire at Porthkerry Cemetery | 110.71 | 22.14 | 132.85 | Porthkerry Cemetery/Property Maintenance |
| 2992 | Petty Cash | Reimburse Petty Cash Account | 402.95 | 0.00 | 402.95 | M&S/Petty Cash |
| Total for this period | | | 52,306.74 | 8,328.21 | 60,634.95 | |
| Total from previous period | | | 402,726.85 | 50,770.92 | 453,497.77 | |
| Total to 09 February 2026 | | | 455,033.59 | 59,099.13 | 514,132.72 | |

| | | |
|---------------------|-------------------------|------------------------|
| FULL COUNCIL | 16 FEBRUARY 2026 | AGENDA ITEM: 23 |
|---------------------|-------------------------|------------------------|

BUDGET MONITORING REPORT 31 JANUARY 2025

Report Author

Mark Sims, Deputy Chief Officer

Attached: A. Budget Monitoring Report January 2026 (2 pages)
B. Projected Reserves at 31 March 2026 (as at 31 January 2026) (1 page)

Purpose of Report

To inform members about the Council's income and expenditure in the 2025/26 financial year as at the end of January 2026.

Background Information

On the following pages is the budget monitoring report January 2026, indicating actual income and expenditure up to the end of month ten in the 2025/26 financial year.

In addition, the projected out turn for the current financial year is provided highlighting anticipated overspends and under-spends on various budget headings currently projecting a net underspend of £41,940 that will result in a net amount of £7,638 being transferred to reserves rather than an amount of £34,302 being transferred from reserves in the agreed budget.

Furthermore, also included is a summary showing movement during the year on the Council's reserves with the projected balances as at 31 March 2026.

Recommendation

1. To receive the budget monitoring report for January 2026, indicating actual income and expenditure up to the end of month ten in the 2025/26 financial year, noting the projected underspend of £41,940 that will result in a net amount of £7,638 being transferred to reserves (surplus for the year).
2. To receive and note the movement of reserves during the year, with the projected balances increasing by £7,638 to £779,239 at the year-end, 31 March 2026.

Budget Monitoring Report January 2026

| Gross Expenditure | | | | | | | | | |
|------------------------------------------------------|----------|------------------|------------------|----------------|---------------|------------------|------------------|---------------|---|
| Description | Item No. | Budget | Expenditure | Committed | Balance | Budget | Year End | Projected | |
| | | 12 Months | 10 Months | Expenditure | | For Year | Projections | Variance | |
| | | £ | £ | £ | £ | £ | £ | £ | £ |
| Salaries | 1 | 978,750 | 768,197 | 145,119 | 65,434 | 978,750 | 913,316 | 65,434 | |
| Pension Added Years Costs | 2 | 11,200 | 6,528 | 2,179 | 2,493 | 11,200 | 8,707 | 2,493 | |
| Personal Hygiene Facilities | 3 | 2,190 | 1,591 | 569 | 30 | 2,190 | 2,160 | 30 | |
| Personal Protective Equipment / Clothing | 3 | 4,550 | 1,824 | 2,726 | 0 | 4,550 | 4,550 | 0 | |
| Cleaning Products | 3 | 3,500 | 1,571 | 1,929 | 0 | 3,500 | 3,500 | 0 | |
| Officers Travel and Subsistence | 4 | 2,150 | 973 | 1,027 | 150 | 2,150 | 2,000 | 150 | |
| Rates | 5 | 9,860 | 9,474 | 0 | 386 | 9,860 | 9,474 | 386 | |
| Water | 6 | 3,235 | 1,797 | 1,438 | 0 | 3,235 | 3,235 | 0 | |
| Rent | 7 | 36,260 | 35,918 | 7,082 | -6,740 | 36,260 | 43,000 | -6,740 | |
| Electricity | 8 | 17,900 | 6,102 | 11,798 | 0 | 17,900 | 17,900 | 0 | |
| Gas | 9 | 3,600 | 1,315 | 2,285 | 0 | 3,600 | 3,600 | 0 | |
| Telephone / Alarm Line | 10 | 5,070 | 2,358 | 744 | 1,968 | 5,070 | 3,102 | 1,968 | |
| Postage | 11 | 1,500 | 683 | 817 | 0 | 1,500 | 1,500 | 0 | |
| Printing and Stationery | 12 | 2,300 | 1,446 | 854 | 0 | 2,300 | 2,300 | 0 | |
| Insurance | 13 | 7,460 | 7,386 | 0 | 74 | 7,460 | 7,386 | 74 | |
| Photocopier Costs | 14 | 2,300 | 1,904 | 556 | -160 | 2,300 | 2,460 | -160 | |
| Property Maintenance and Improvements | 15 | 49,940 | 34,986 | 9,484 | 5,470 | 49,940 | 44,470 | 5,470 | |
| Equipment | 16 | 17,310 | 9,976 | 6,559 | 775 | 17,310 | 16,535 | 775 | |
| Equipment Maintenance | 17 | 16,750 | 14,874 | 3,178 | -1,302 | 16,750 | 18,052 | -1,302 | |
| Bank Charges | 18 | 900 | 705 | 315 | -120 | 900 | 1,020 | -120 | |
| Audit Fees - Internal | 19 | 1,600 | 0 | 1,600 | 0 | 1,600 | 1,600 | 0 | |
| Legal Fees | 20 | 5,000 | 5,371 | 5,000 | -5,371 | 5,000 | 10,371 | -5,371 | |
| Audit Fees - External | 21 | 530 | 0 | 530 | 0 | 530 | 530 | 0 | |
| Professional Fees | 22 | 6,000 | 60,298 | 3,445 | -57,743 | 6,000 | 63,743 | -57,743 | |
| HR Costs | 22 | 0 | 623 | 1,246 | -1,869 | 0 | 1,869 | -1,869 | |
| General Salaries Contingency | 23 | 40,000 | 30,491 | 9,509 | 0 | 40,000 | 40,000 | 0 | |
| Health and Safety | 24 | 4,000 | 5,428 | 500 | -1,928 | 4,000 | 5,928 | -1,928 | |
| Internet Broadband | 25 | 6,540 | 5,588 | 1,058 | -106 | 6,540 | 6,646 | -106 | |
| BACAS Burials System Annual Maintenance | 29 | 3,300 | 0 | 3,300 | 0 | 3,300 | 3,300 | 0 | |
| Microshade Citrix | 30 | 12,500 | 12,171 | 2,359 | -2,030 | 12,500 | 14,530 | -2,030 | |
| Welsh Translation Service | 31 | 2,500 | 1,242 | 1,258 | 0 | 2,500 | 2,500 | 0 | |
| Horticulture | 8 | 800 | 358 | 442 | 0 | 800 | 800 | 0 | |
| Vehicle Maintenance | 11 | 3,400 | 2,165 | 1,235 | 0 | 3,400 | 3,400 | 0 | |
| Haulage and Fuel | 12 | 6,200 | 3,606 | 1,394 | 1,200 | 6,200 | 5,000 | 1,200 | |
| Vehicle Tax and Insurance | 13 | 780 | 348 | 349 | 83 | 780 | 697 | 83 | |
| Philadelphia Cemetery | 14 | 500 | 0 | 0 | 500 | 500 | 0 | 500 | |
| Treework Maintenance | 17 | 7,500 | 500 | 26,995 | -19,995 | 7,500 | 27,495 | -19,995 | |
| Cemetery Roads Maintenance | 19 | 4,000 | 2,146 | 854 | 1,000 | 4,000 | 3,000 | 1,000 | |
| Memorial Safety Advertising | 20 | 500 | 300 | 200 | 0 | 500 | 500 | 0 | |
| Cemetery Subscriptions | 21 | 760 | 430 | 330 | 0 | 760 | 760 | 0 | |
| Memorial Inspection Maintenance | 1 | 5,000 | 69 | -69 | 5,000 | 5,000 | 0 | 5,000 | |
| Cemetery Approach Gardens Property Maintenance | 26 | 3,000 | 30 | 970 | 2,000 | 3,000 | 1,000 | 2,000 | |
| Bees at Cemetery | 27 | 500 | 192 | 308 | 0 | 500 | 500 | 0 | |
| New Play Equipment | 11 | 1,600 | 0 | 1,000 | 600 | 1,600 | 1,000 | 600 | |
| Online Charges re Website Bookings | 13 | 480 | 152 | 328 | 0 | 480 | 480 | 0 | |
| Community Groups Use of CACC (FOC) | 1 | 1,800 | 1,836 | 648 | -684 | 1,800 | 2,484 | -684 | |
| Other Professional Fees (PPL/PRS) | 15 | 1,400 | 670 | 700 | 30 | 1,400 | 1,370 | 30 | |
| Civic Hospitality - Remembrance Sunday | 1 | 5,000 | 2,353 | 0 | 2,647 | 5,000 | 2,353 | 2,647 | |
| Civic Hospitality - Civic Service | 1 | 2,000 | 1,482 | 0 | 518 | 2,000 | 1,482 | 518 | |
| Civic Hospitality - Annual Meeting | 1 | 650 | 1,037 | 0 | -387 | 650 | 1,037 | -387 | |
| Civic Hospitality - Bryan Foley Award | 1 | 400 | 174 | 0 | 226 | 400 | 174 | 226 | |
| Civic Hospitality - Christmas Candle Service | 1 | 50 | 81 | 0 | -31 | 50 | 81 | -31 | |
| Civic Hospitality - Freedom of Town | 1 | 500 | 0 | 0 | 500 | 500 | 0 | 500 | |
| Civic Hospitality - Miscellaneous (eg. FOT) | 1 | 0 | 65 | 0 | -65 | 0 | 65 | -65 | |
| Mayor's Hospitality | 2 | 500 | 222 | 278 | 0 | 500 | 500 | 0 | |
| Mayor's Medallions and Plaques | 3 | 3,100 | 0 | 4,300 | -1,200 | 3,100 | 4,300 | -1,200 | |
| Civic Regalia - Repairs and Servicing | 3 | 2,000 | 0 | 800 | 1,200 | 2,000 | 800 | 1,200 | |
| Mayor's Allowance inc. On Cost | 5 | 1,610 | 1,575 | 0 | 35 | 1,610 | 1,575 | 35 | |
| Deputy Mayor's Allowance inc. On Cost | 5 | 500 | 0 | 500 | 0 | 500 | 500 | 0 | |
| Mayor's Travel | 6 | 500 | 0 | 500 | 0 | 500 | 500 | 0 | |
| Mayor's Donations | 7 | 500 | 498 | 0 | 2 | 500 | 498 | 2 | |
| Mayor's Advertising | 8 | 260 | 215 | 45 | 0 | 260 | 260 | 0 | |
| Civic Gifts | 9 | 250 | 181 | 69 | 0 | 250 | 250 | 0 | |
| Corporate Events - Christmas Lights | 3 | 20,000 | 13,365 | 11,635 | -5,000 | 20,000 | 25,000 | -5,000 | |
| Corporate Events - Christmas Events | 3 | 10,000 | 6,217 | 1,898 | 1,885 | 10,000 | 8,115 | 1,885 | |
| Corporate Events - Christmas Charity Event | 3 | 2,000 | 0 | 0 | 2,000 | 2,000 | 0 | 2,000 | |
| Corporate Events - Community Events | 3 | 20,000 | 10,567 | 7,433 | 2,000 | 20,000 | 18,000 | 2,000 | |
| Corporate Events - Community Event Attendance | 3 | 1,000 | 725 | 0 | 275 | 1,000 | 725 | 275 | |
| Corporate Events - Staff Sustenance | 3 | 500 | 500 | 0 | 0 | 500 | 500 | 0 | |
| Corporate Events - Equipment and Storage | 3 | 4,000 | 1,940 | 660 | 1,400 | 4,000 | 2,600 | 1,400 | |
| Corporate Marketing and Communications | 3 | 5,000 | 3,527 | 1,473 | 0 | 5,000 | 5,000 | 0 | |
| Website Costs | 3 | 2,000 | 380 | 620 | 1,000 | 2,000 | 1,000 | 1,000 | |
| Corporate Projects - Town Center Planters | 4 | 8,000 | 0 | 8,000 | 0 | 8,000 | 8,000 | 0 | |
| Corporate Projects - Barry Youth Action | 5 | 3,000 | 111 | 2,889 | 0 | 3,000 | 3,000 | 0 | |
| Corporate Projects - Dementia Friendly Project | 7 | 3,000 | 239 | 761 | 2,000 | 3,000 | 1,000 | 2,000 | |
| Corporate Projects - Shop Local Campaign | 8 | 10,000 | 4,421 | 5,580 | 0 | 10,000 | 10,000 | 0 | |
| Corporate Projects - Globally Responsible Barry | 10 | 11,000 | 5,589 | 5,411 | 0 | 11,000 | 11,000 | 0 | |
| Corporate Projects - Arts, Culture and Entertainment | 11 | 40,000 | 39,500 | 0 | 500 | 40,000 | 39,500 | 500 | |
| Community Grants - Green Grants | 13 | 3,750 | 450 | 3,300 | 0 | 3,750 | 3,750 | 0 | |
| Community Grants - Christmas Meals | 14 | 3,000 | 2,705 | 295 | 0 | 3,000 | 3,000 | 0 | |
| Community Grants - Voluntary Organisations | 15 | 15,000 | 7,212 | 7,788 | 0 | 15,000 | 15,000 | 0 | |
| Community Grants - Small Business Grants | 16 | 3,000 | 1,965 | 1,035 | 0 | 3,000 | 3,000 | 0 | |
| Community Grants - Books for Schools | 17 | 10,250 | 0 | 10,250 | 0 | 10,250 | 10,250 | 0 | |
| Community Grants - Arts, Culture and Entertainment | 19 | 20,000 | 12,540 | 7,460 | 0 | 20,000 | 20,000 | 0 | |
| Cemetery Roads Improvement | 4 | 23,460 | 23,460 | 0 | 0 | 23,460 | 23,460 | 0 | |
| Subscriptions | 9 | 10,930 | 11,640 | 0 | -710 | 10,930 | 11,640 | -710 | |
| Councillor Training | 10 | 4,000 | 958 | 1,042 | 2,000 | 4,000 | 2,000 | 2,000 | |
| Staff Training | 11 | 20,000 | 8,916 | 2,084 | 9,000 | 20,000 | 11,000 | 9,000 | |
| Councillor Allowances | 12 | 2,000 | 625 | 0 | 1,375 | 2,000 | 625 | 1,375 | |
| Councillor Tablets | 13 | 840 | 0 | 840 | 0 | 840 | 840 | 0 | |
| Councillor Emails | 14 | 490 | 460 | 0 | 30 | 490 | 460 | 30 | |
| Staff Wellbeing Fund | 15 | 500 | 0 | 500 | 0 | 500 | 500 | 0 | |
| Cemetery Benches | 5 | 2,000 | 0 | 0 | 2,000 | 2,000 | 0 | 2,000 | |
| Total Expenditure | | 1,573,455 | 1,209,515 | 351,595 | 12,345 | 1,573,455 | 1,561,110 | 12,345 | |
| | | | 2941 | | | | | | |

Budget Monitoring Report January 2026

| Gross Income | | | | | | | | | |
|----------------------------------------|----------|----------------|----------------|-------------|--------------|----------------|----------------|---------------|---|
| Description | Item No. | Budget | Income | Income | Balance | Budget | Year End | Projected | |
| | | 12 Months | 10 Months | Expenditure | | For Year | Projections | Variance | |
| | | £ | £ | £ | £ | £ | £ | £ | £ |
| Bank Interest | 1 | 21,250 | 15,868 | 0 | -5,382 | 21,250 | 19,000 | -2,250 | |
| Interment Fees | 1 | 59,825 | 59,015 | 0 | -810 | 59,825 | 68,016 | 8,191 | |
| Exclusive Right of Burials | 2 | 20,000 | 22,897 | 0 | 2,897 | 20,000 | 26,230 | 6,230 | |
| Memorial Fees | 3 | 19,200 | 21,449 | 0 | 2,249 | 19,200 | 24,449 | 5,249 | |
| Transfer of Exclusive Right of Burials | 4 | 2,700 | 2,117 | 0 | -583 | 2,700 | 2,724 | 24 | |
| Hire of Chapel | 5 | 480 | 480 | 0 | 0 | 480 | 560 | 80 | |
| War Graves | 6 | 78 | 78 | 0 | 0 | 78 | 78 | 0 | |
| Cemetery Lodge Rent | 7 | 6,528 | 5,800 | 0 | -728 | 6,528 | 6,960 | 432 | |
| Other Miscellaneous Income | 8 | 500 | 2,865 | 0 | 2,365 | 500 | 2,793 | 2,293 | |
| Cemetery Improvement Fee | 9 | 3,120 | 2,665 | 0 | -455 | 3,120 | 3,185 | 65 | |
| Grants Receivable | 10 | 0 | 450 | 0 | 450 | 0 | 450 | 450 | |
| Other Miscellaneous Income | 2 | 0 | 2,040 | 0 | 2,040 | 0 | 2,040 | 2,040 | |
| Hire of Chamber | 1 | 0 | 2,500 | 0 | 2,500 | 0 | 2,500 | 2,500 | |
| Assets Disposal Proceeds | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Porthkerry Agreement | 3 | 15,842 | 15,842 | 0 | 0 | 15,842 | 15,842 | 0 | |
| Lettings | 1 | 32,000 | 29,900 | 0 | -2,100 | 32,000 | 36,290 | 4,290 | |
| Total Income | | 181,523 | 183,966 | 0 | 2,443 | 181,523 | 211,118 | 29,595 | |

| Net Expenditure | | | | | | | | | |
|--------------------------------------|----------|------------------|------------------|----------------|---------------|------------------|------------------|---------------|---|
| Description | Item No. | Budget | Expenditure | Expenditure | Balance | Budget | Year End | Projected | |
| | | 12 Months | 10 Months | Expenditure | | For Year | Projections | Variance | |
| | | £ | £ | £ | £ | £ | £ | £ | £ |
| Total Net Expenditure | | 1,391,932 | 1,025,549 | 351,595 | 14,788 | 1,391,932 | 1,349,992 | 41,940 | |
| Transfer to / (from) reserves | | (34,302) | | | | (34,302) | 7,638 | | |
| Amount to be met from Precept | | 1,357,630 | | | | 1,357,630 | 1,357,630 | | |

The approved net budget for the year is £1,391,932 with actual expenditure for the 10 months to 31 January 2026 of £1,025,549 and committed expenditure of £351,595 noting that an amount of £34,302 will be drawn down from reserves.

Our projected out-turn for the year produces an underspend of £41,940 (£12,345 less expenditure with £29,595 more income). This will result in a net amount of £7,638 being transferred to reserves (surplus for the year) rather than transferring £34,302 from reserves.

Budget Monitoring Report January 2026

| Description of Reserves | Balance at 01.04.25 | Contribution to reserve | Contribution from reserve | Balance at 31.03.26 |
|----------------------------------------------------|--------------------------------|------------------------------------|--------------------------------------|--------------------------------|
| Cemetery Improvement Reserve | 8,993 | 3,185 | - | 12,178 |
| Acquisition Reserve | 386,841 | - | (55,000) | 331,841 |
| Plant and Machinery Reserve | 3,004 | - | - | 3,004 |
| Shop Local Reserve | - | - | - | - |
| Election Reserve | 12,810 | 12,810 | - | 25,620 |
| Place Plan Reserve | - | - | - | - |
| Cemetery Roads Reserve | 2,500 | - | - | 2,500 |
| Staff Training Reserve | - | - | - | - |
| General Reserve | 357,453 | 46,643 | | 404,096 |
| <i>Budgeted use of General reserve</i> | | | | |
| <i>Projected additional use of general reserve</i> | | | | |
| | | | | |
| Total | 771,601 | 62,638 | (55,000) | 779,239 |

| | | |
|---------------------|-------------------------|------------------------|
| FULL COUNCIL | 16 FEBRUARY 2026 | AGENDA ITEM: 24 |
|---------------------|-------------------------|------------------------|

DRAFT BUDGET 2026/2027 AND TO DETERMINE THE PRECEPT FOR 2026/2027

Report Author

Mark Sims, Deputy Chief Officer

Attached: A. Draft Budget 2026/2027 (12 Pages)

Purpose of Report

To consider the Town Council's draft budget for 2026/2027 following public consultation and to determine the precept to be levied on the Vale of Glamorgan Council.

Background

At the meeting of Full Council held on 15 December 2026 members approved the Draft Budget 2026/27 for public consultation, that provisionally set a precept requirement of £69.67 for a Band D rate payer, being a total precept of £1,493,393 which is an increase of 10% on 2025/2026.

On the following pages is a projected out-turn for 2025/26, as at 31 January 2026, and a REVISED draft budget for 2026/2027 for consideration. The projected out-turn for 2025/2026 results in a surplus for the year of £7,638 being transferred to reserves rather than the budgeted transfer of £34,302 from reserves.

In the table below is a breakdown showing the movements to / from reserves with the projected balances as at 31 March 2026 (current year).

| | Balance as at 01.04.25 | Contribution to Reserve | Contribution from Reserve | Balance as at 31.03.26 |
|--------------------------------|------------------------|-------------------------|---------------------------|------------------------|
| Cemetery Improvement Reserve | 8,993 | 3,185 | 0 | 12,178 |
| Acquisition Reserve | 386,841 | 0 | (55,000) | 331,841 |
| Plant and Machinery Reserve | 3,004 | 0 | 0 | 3,004 |
| Election Reserve | 12,810 | 12,810 | 0 | 25,620 |
| Cemetery Roads Renewal Reserve | 2,500 | 0 | 0 | 2,500 |
| General Reserve | 357,453 | 46,643 | 0 | 404,096 |
| Total | 771,601 | 62,638 | (55,000) | 779,239 |

It is generally accepted that general (un-earmarked) reserves usually lie within a range of three to twelve months (i.e. between 25% and 100%) of gross expenditure. With REVISED gross expenditure for 2026/2027 of £1,671,938 the general reserve should lie within a range between £417,984 and £1,671,938.

With the general reserve projected to increase from £357,453 to £404,096 this represents a level of 24.2% of gross expenditure, being marginally below the generally accepted range.

Currently included within the REVISED draft budget 2026/2027 is the proposal to use an amount of £56,446 from the General Reserve, thereby reducing the General Reserve further. This is the balancing effect of movement between reserves and following the proposed increase to the Acquisition Reserve by £58,500.

Members must consider the levels of the various reserves and determine whether to include any provision in the draft budget to increase the General Reserve, or continue with the proposed transfer of funds to the Acquisition Reserve, thereby projecting a further reduction in the General Reserve to £347,650 and accept that the balance will fall further below the generally accepted level, to 20.8% of REVISED gross expenditure for 2026/27.

Members agreed an amount of £12,810 in the budget 2025/2026 (and 2024/2025) to add to the Election Reserve, and officers have included the same amount in the draft budget 2026/2027 as a multi-year phased approach to increase the Election Reserve to a level considered sufficient to cover the 2027 Election costs. Continuing with this approach would result in a projected balance of £38,430 being in the Election Reserve by 31 March 2027, with any further amount included in the budget for 2027/2028 as considered necessary by members.

In the table below is a breakdown showing the movements to / from reserves with the projected balances as at **31 March 2027**.

| | Balance as at 01.04.26 | Contribution to Reserve | Contribution from Reserve | Balance as at 31.03.27 |
|--------------------------------|------------------------|-------------------------|---------------------------|------------------------|
| Cemetery Improvement Reserve | 12,178 | 3,400 | 2,100 | 13,263 |
| Acquisition Reserve | 331,841 | 58,500 | 0 | 445,341 |
| Plant and Machinery Reserve | 3,004 | 0 | 0 | 3,004 |
| Election Reserve | 25,620 | 12,810 | 0 | 38,430 |
| Cemetery Roads Renewal Reserve | 2,500 | 0 | 0 | 2,500 |
| General Reserve | 404,096 | 0 | (56,446) | 347,650 |
| Total | 779,239 | 74,710 | (58,546) | 795,403 |

The REVISED draft budget comprises gross expenditure of £1,671,938 with income from services amounting to £194,709 producing a net expenditure budget of £1,477,229.

As shown above, during the financial year 2026/2027, an amount of £3,400 is proposed to be added to the Cemetery Improvement Reserve, being the Cemetery Improvement fees received during the year on new graves, an amount of £2,100 is being drawn down from the Cemetery Improvement Reserve to fund expenditure of new cemetery benches, adding an amount of £58,500 to the Acquisition Reserve, adding an amount of £12,810 to the Election Reserve, with an amount of £56,446 being drawn down from the General Reserve, that results in the net expenditure budget for 2026/2027 being £1,493,393.

We have received notification from the Vale of Glamorgan Council that the tax base for Barry for 2026/2027 is 21,575 an increase on the current tax base of 21,434 (2025/2026).

The increase in the tax base provides Council with the flexibility to increase the precept requirement to £1,503,130, being an annual charge of £69.67 per Band D tax payer, representing an increase of 10% compared to 2025/2026 (£63.34 per year).

This allows an additional amount of £9,737 to be added to the reserves.

Recommendation

Members are requested to approve the REVISED draft budget for 2026/2027 that sets a precept requirement of £1,503,130 to be levied on the Vale of Glamorgan Council, being an increase to a Band D tax payer of 10.0% compared to 2025/2026.



Barry Town Council - Cyngor Tref Y Barri

Revised Draft Budget 2026 / 2027

Revised Draft Budget 2026 / 2027 Summary

| | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
|--------------------------------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| <u>Expenditure</u> | | | | | DRAFT | REVISED | |
| Management and Support Services | 663,673 | 697,932 | 674,355 | 718,675 | 708,073 | 783,900 | |
| Planning | 52,000 | 53,510 | 55,250 | 45,425 | 64,052 | 13,200 | |
| Merthyr Dyfan Cemetery | 523,673 | 541,140 | 432,675 | 411,580 | 455,317 | 457,643 | |
| Porthkerry Cemetery | 19,200 | 16,561 | 16,700 | 16,500 | 17,535 | 16,700 | |
| Pioneer Hall | 50,737 | 55,677 | 57,640 | 53,960 | 60,522 | 57,890 | |
| Community Building at Cemetery Approach Gardens | 56,349 | 53,445 | 60,295 | 61,630 | 63,311 | 60,675 | |
| Corporate | 39,620 | 37,459 | 38,760 | 27,065 | 40,698 | 40,060 | |
| Corporate Engagement and Events | 254,500 | 147,981 | 194,500 | 188,440 | 201,275 | 197,000 | |
| Civic Engagement and Events | 20,979 | 13,010 | 17,820 | 14,375 | 18,710 | 18,120 | |
| Special Projects | 24,500 | 24,450 | 25,460 | 23,460 | 25,725 | 26,750 | |
| | 1,705,230 | 1,641,165 | 1,573,455 | 1,561,110 | 1,655,218 | 1,671,938 | |
| <u>Income</u> | | | | | | | |
| Management and Support Services | 20,000 | 23,000 | 21,250 | 23,990 | 20,000 | 20,000 | |
| Merthyr Dyfan Cemetery | 151,942 | 105,020 | 105,406 | 123,100 | 107,515 | 112,694 | |
| Porthkerry Cemetery | 23,246 | 24,128 | 22,867 | 27,738 | 23,325 | 24,015 | |
| Pioneer Hall | 12,000 | 14,155 | 14,000 | 11,960 | 10,000 | 14,000 | |
| Community Building at Cemetery Approach Gardens | 12,000 | 18,362 | 18,000 | 24,330 | 18,000 | 24,000 | |
| Precept | 1,297,012 | 1,297,012 | 1,357,630 | 1,357,630 | 1,493,393 | 1,493,393 | |
| | 1,516,200 | 1,481,677 | 1,539,153 | 1,568,748 | 1,672,233 | 1,688,102 | |
| Net Operating Deficit / (Surplus) for the Year (Expenditure less Income) | 189,030 | 159,488 | 34,302 | (7,638) | (17,015) | (16,164) | |
| <u>Movement of Council Reserves to Offset the Net Operating Deficit for the Year</u> | | | | | | | |
| Addition to Cemetery Improvement Reserves from in year charges | 3,024 | 2,677 | 3,120 | 3,185 | 3,182 | 3,400 | |
| From Cemetery Improvement Reserve for Seat Replacement | (2,000) | (1,950) | (2,000) | - | (2,100) | (2,100) | |
| Addition to Acquisition Reserve | - | 66,225 | - | - | 58,500 | 58,500 | |
| From Acquisition Reserve to fund expenditure | - | - | (55,000) | (55,000) | - | - | |
| Addition to Election Reserve to fund Election Costs 2027 | 12,810 | 12,810 | 12,810 | 12,810 | 12,810 | 12,810 | |
| Transfer From Place Plan Reserve to General Reserve | (3,000) | (3,000) | - | - | - | - | |
| From Staff Training Reserve to fund expenditure | (6,000) | (6,000) | - | - | - | - | |
| Surplus / Deficit for the Year to be funded to / from General Reserves | (193,864) | (230,250) | 6,768 | 46,643 | (55,377) | (56,446) | |
| | 0 | 0 | 0 | 0 | 0 | 0 | |

Revised Draft Budget 2026 / 2027 Management & Support

| EXPENDITURE | | | | | | | | |
|------------------------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|----------------|--|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Salaries | 1 | 498,000 | 519,878 | 513,500 | 504,568 | 539,175 | 598,000 | |
| Pension Added Years Costs | 2 | 10,885 | 10,870 | 11,200 | 8,707 | 11,760 | 9,050 | |
| Personal Hygiene Facilities | 3 | 260 | 166 | 260 | 260 | 273 | 260 | |
| Personal Protective Equipment / Clothing | 4 | 300 | 250 | 250 | 250 | 263 | 250 | |
| Cleaning Products | 5 | 1,100 | 1,000 | 1,000 | 1,000 | 1,050 | 1,000 | |
| Officers Travel and Subsistance | 6 | 2,400 | 2,000 | 2,000 | 2,000 | 2,100 | 2,000 | |
| Rent | 7 | 36,256 | 36,256 | 36,260 | 43,000 | 38,073 | 42,565 | |
| Telephone | 8 | 3,442 | 2,900 | 3,000 | 1,450 | 3,150 | 1,550 | |
| Postage | 9 | 2,000 | 1,500 | 1,500 | 1,500 | 1,575 | 1,500 | |
| Printing and Stationery | 10 | 2,500 | 2,750 | 2,300 | 2,300 | 2,415 | 2,300 | |
| Insurance | 11 | 7,050 | 7,104 | 7,460 | 7,386 | 7,833 | 7,800 | |
| Photocopier Costs | 12 | 2,625 | 2,625 | 2,300 | 2,460 | 2,415 | 2,600 | |
| Property Maintenance and Improvements | 13 | 4,000 | 3,000 | 3,000 | 3,530 | 3,150 | 3,700 | |
| Equipment | 14 | 5,775 | 5,775 | 5,775 | 5,000 | 6,064 | 5,250 | |
| Equipment Maintenance | 15 | 3,200 | 4,065 | 4,200 | 5,500 | 4,410 | 5,775 | |
| Bank Charges | 16 | 1,010 | 900 | 900 | 1,020 | 945 | 1,100 | |
| Audit Fees (Internal) | 17 | 1,735 | 1,530 | 1,600 | 1,600 | 1,679 | 1,700 | |
| Legal Fees | 18 | 6,000 | 5,000 | 5,000 | 10,371 | 5,250 | 5,000 | |
| Audit Fees (External) | 19 | 530 | 3,910 | 530 | 530 | 557 | 560 | |
| Other Professional Fees | 20 | 6,000 | 15,275 | 6,000 | 44,015 | 6,300 | 6,000 | |
| HR Costs | 21 | 0 | 0 | 0 | 1,869 | 0 | 7,500 | |
| General Salaries Contingency (All Depts) | 22 | 40,000 | 44,091 | 40,000 | 40,000 | 42,000 | 40,000 | |
| Health & Safety Fees | 23 | 5,775 | 4,000 | 4,000 | 5,928 | 4,200 | 4,000 | |
| Internet | 24 | 3,830 | 3,822 | 4,020 | 4,101 | 4,221 | 4,310 | |
| Election Costs | 25 | 0 | 0 | 0 | 0 | 0 | 0 | |
| BACAS Burials System | 26 | 2,970 | 3,025 | 3,300 | 3,300 | 3,465 | 5,200 | |
| MicroShade Citrix | 27 | 12,030 | 12,352 | 12,500 | 14,530 | 13,125 | 15,030 | |
| Welsh Translation Service | 28 | 4,000 | 2,500 | 2,500 | 2,500 | 2,625 | 2,500 | |
| HR Costs | 29 | 0 | 1,388 | 0 | 0 | 0 | 7,400 | |
| | | | | | | | | |
| | | | | | | | | |
| Total Expenditure | | 663,673 | 697,932 | 674,355 | 718,675 | 708,073 | 783,900 | |
| | | | | | | | | |
| | | | | | | | | |
| INCOME | | | | | | | | |
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Bank Interest | 1 | 20,000 | 23,000 | 21,250 | 19,000 | 20,000 | 20,000 | |
| Hire of Chamber | 2 | 0 | 0 | 0 | 2,500 | 0 | 0 | |
| Miscellaneous Income | 3 | 0 | 0 | 0 | 2,040 | 0 | 0 | |
| Grant Income | 4 | 0 | 0 | 0 | 450 | 0 | 0 | |
| | | | | | | | | |
| | | | | | | | | |
| Total Income | | 20,000 | 23,000 | 21,250 | 23,990 | 20,000 | 20,000 | |

Revised Draft Budget 2026 / 2027 Planning

| EXPENDITURE | | | | | | | | | |
|--------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|----------------|---------------|---------------|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | | |
| Salaries | 1 | 52,000 | 51,200 | 55,250 | 37,425 | 58,013 | 0 | | |
| Other Professional Fees | 2 | 0 | 2,310 | 0 | 8,000 | 6,039 | 13,200 | | |
| Total Expenditure | | 52,000 | 53,510 | 55,250 | 45,425 | 64,052 | 13,200 | | |

Revised Draft Budget 2026 / 2027 Merthyr Dyfan Cemetery

| EXPENDITURE | | | | | | | |
|------------------------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|----------------|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> |
| Salaries | 1 | 395,100 | 427,769 | 318,250 | 279,167 | 334,163 | 313,250 |
| Personal Hygiene Facilities | 2 | 685 | 655 | 720 | 720 | 756 | 720 |
| Personal Protective Equipment / Clothing | 3 | 4,000 | 2,500 | 4,000 | 4,000 | 4,200 | 4,000 |
| Cleaning Products | 4 | 1,400 | 1,000 | 1,400 | 1,400 | 1,470 | 1,400 |
| Rates | 5 | 4,374 | 4,176 | 4,390 | 4,220 | 4,610 | 4,450 |
| Water | 6 | 2,100 | 2,100 | 2,200 | 2,200 | 2,310 | 2,200 |
| Electricity & Gas | 7 | 6,600 | 9,000 | 12,100 | 12,100 | 12,705 | 12,100 |
| Telephone | 8 | 453 | 655 | 700 | 840 | 735 | 900 |
| Property Maintenance and Improvements | 9 | 34,650 | 29,650 | 35,440 | 31,440 | 38,220 | 33,100 |
| Horticulture | 10 | 800 | 800 | 800 | 800 | 840 | 800 |
| Equipment | 11 | 7,652 | 6,852 | 8,035 | 8,035 | 8,437 | 8,872 |
| Plant & Equipment Maintenance | 12 | 11,550 | 7,000 | 11,550 | 11,550 | 12,128 | 36,000 |
| Vehicle Maintenance | 13 | 3,234 | 3,234 | 3,400 | 3,400 | 3,570 | 3,400 |
| Haulage and Fuel | 14 | 10,395 | 5,000 | 6,000 | 5,000 | 6,300 | 5,250 |
| Vehicle Tax and Insurance | 15 | 710 | 600 | 780 | 697 | 819 | 800 |
| Philadelphia Cemetery Maintenance | 16 | 500 | 500 | 500 | 0 | 525 | 500 |
| Interest on PWLB Loans | 17 | 365 | 365 | 0 | 0 | 0 | 0 |
| Capital Repayment on PWLB Loans | 18 | 10,463 | 10,464 | 0 | 0 | 0 | 0 |
| Treework Maintenance | 19 | 7,156 | 7,156 | 7,500 | 27,495 | 7,875 | 15,000 |
| Cemetery Roads Maintenance | 20 | 3,780 | 3,780 | 4,000 | 3,000 | 4,200 | 4,000 |
| Memorial Safety Advertising | 21 | 395 | 750 | 500 | 500 | 525 | 500 |
| Subscriptions | 22 | 722 | 640 | 760 | 760 | 798 | 800 |
| Broadband Internet | 23 | 1,090 | 920 | 1,150 | 1,028 | 1,208 | 1,100 |
| External Security re Summer Late Opening | 24 | 0 | 6,484 | 0 | 0 | 0 | 0 |
| Professional Fees | 25 | 0 | 0 | 0 | 11,728 | 0 | 0 |
| Memorial Inspection Maintenance | 26 | 10,000 | 5,000 | 5,000 | 0 | 5,250 | 5,000 |
| Cemetery Approach Gdns Maintenance | 27 | 5,000 | 1,500 | 3,000 | 1,000 | 3,150 | 3,000 |
| Bees | 28 | 500 | 400 | 500 | 500 | 525 | 500 |
| | | | | | | | |
| | | | | | | | |
| Total Expenditure | | 523,673 | 541,140 | 432,675 | 411,580 | 455,317 | 457,643 |
| | | | | | | | |
| | | | | | | | |
| INCOME | | | | | | | |
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> |
| Interment Fees | 1 | 79,333 | 53,159 | 54,000 | 60,040 | 55,080 | 56,700 |
| Exclusive Right of Burials | 2 | 33,296 | 20,621 | 20,000 | 26,230 | 20,400 | 21,000 |
| Memorial Fees | 3 | 26,390 | 18,523 | 18,000 | 20,685 | 18,360 | 18,900 |
| Transfer of Exclusive Right of Burials | 4 | 1,181 | 2,700 | 2,700 | 2,569 | 2,754 | 2,940 |
| Hire of Chapel | 5 | 462 | 462 | 480 | 560 | 490 | 680 |
| War Graves | 6 | 78 | 78 | 78 | 78 | 80 | 78 |
| Cemetery Lodge Rent | 7 | 6,178 | 6,336 | 6,528 | 6,960 | 6,659 | 8,496 |
| Other Miscellaneous Income | 8 | 2,000 | 464 | 500 | 2,793 | 510 | 500 |
| Grants Receivable | 9 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cemetery Improvement Fee | 10 | 3,024 | 2,495 | 3,120 | 3,185 | 3,182 | 3,400 |
| Disposal of Assets | 11 | 0 | 182 | 0 | 0 | 0 | 0 |
| | | | | | | | |
| | | | | | | | |
| Total Income | | 151,942 | 105,020 | 105,406 | 123,100 | 107,515 | 112,694 |
| | | | | | | | |

Revised Draft Budget 2026 / 2027 Porthkerry Cemetery

| EXPENDITURE | | | | | | | | |
|---------------------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|----------------|--|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Salaries | 1 | 15,000 | 15,000 | 15,000 | 15,000 | 15,750 | 15,000 | |
| Property Maintenance and Improvements | 2 | 4,000 | 1,461 | 1,500 | 1,500 | 1,575 | 1,500 | |
| Haulage and Fuel | 3 | 200 | 100 | 200 | 0 | 210 | 200 | |
| Total Expenditure | | 19,200 | 16,561 | 16,700 | 16,500 | 17,535 | 16,700 | |
| | | | | | | | | |
| INCOME | | | | | | | | |
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Interment Fees | 1 | 5,188 | 7,166 | 5,825 | 7,976 | 5,942 | 6,120 | |
| Memorial Fees | 2 | 2,557 | 1,460 | 1,200 | 3,764 | 1,224 | 1,260 | |
| Porthkerry Agreement | 3 | 15,501 | 15,501 | 15,842 | 15,842 | 16,159 | 16,635 | |
| Other Income | 4 | 0 | 0 | 0 | 155 | 0 | 0 | |
| Total Income | | 23,246 | 24,128 | 22,867 | 27,737 | 23,325 | 24,015 | |

Revised Draft Budget 2026 / 2027 Pioneer Hall

| EXPENDITURE | | | | | | | | |
|------------------------------------------|-----------------|----------------|----------------|----------------|-------------------|----------------|----------------|--|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Salaries | 1 | 34,500 | 34,811 | 35,250 | 34,210 | 37,013 | 35,750 | |
| Personal Hygiene Facilities | 2 | 977 | 872 | 1,025 | 975 | 1,076 | 1,025 | |
| Personal Protective Equipment / Clothing | 3 | 200 | 100 | 200 | 200 | 210 | 200 | |
| Cleaning Products | 4 | 500 | 300 | 500 | 500 | 525 | 500 | |
| Rates | 5 | 2,583 | 2,501 | 2,960 | 2,840 | 3,108 | 3,000 | |
| Water | 6 | 520 | 471 | 550 | 550 | 578 | 550 | |
| Electricity | 7 | 2,541 | 2,541 | 2,800 | 2,800 | 2,940 | 2,800 | |
| Gas | 8 | 2,269 | 3,269 | 3,600 | 3,600 | 3,780 | 3,600 | |
| Alarm Line | 9 | 252 | 40 | 505 | 0 | 530 | 0 | |
| Telephone Line | 10 | 252 | 399 | 465 | 380 | 488 | 465 | |
| Broadband | 11 | 403 | 822 | 845 | 965 | 887 | 1,060 | |
| Property Maintenance and Improvements | 12 | 3,500 | 6,690 | 5,000 | 3,000 | 5,250 | 5,000 | |
| Equipment | 13 | 500 | 1,500 | 1,500 | 1,500 | 1,575 | 1,500 | |
| Equipment Maintenance | 14 | 500 | 235 | 500 | 500 | 525 | 500 | |
| New Play Equipment | 15 | 1,000 | 300 | 1,000 | 1,000 | 1,050 | 1,000 | |
| Online Charges re Website Bookings | 16 | 240 | 200 | 240 | 240 | 252 | 240 | |
| Other Professional Fees | 17 | 0 | 626 | 700 | 700 | 735 | 700 | |
| Total Expenditure | | 50,737 | 55,677 | 57,640 | 53,960 | 60,522 | 57,890 | |

| INCOME | | | | | | | | |
|---------------------|-----------------|----------------|----------------|----------------|-------------------|----------------|----------------|--|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Lettings | 1 | 12,000 | 14,155 | 14,000 | 11,960 | 10,000 | 14,000 | |
| Total Income | | 12,000 | 14,155 | 14,000 | 11,960 | 10,000 | 14,000 | |

Revised Draft Budget 2026 / 2027 Community Building

| EXPENDITURE | | | | | | | | |
|------------------------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|-----------------|---------------|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISIED</u> | |
| Salaries | 1 | 38,750 | 39,331 | 41,500 | 42,946 | 43,575 | 42,500 | |
| Personal Hygiene Facilities | 2 | 176 | 176 | 185 | 205 | 194 | 185 | |
| Personal Protective Equipment / Clothing | 3 | 100 | 100 | 100 | 100 | 105 | 100 | |
| Cleaning Products | 4 | 600 | 600 | 600 | 600 | 630 | 600 | |
| Rates | 5 | 2,501 | 2,389 | 2,510 | 2,414 | 2,637 | 2,510 | |
| Water | 6 | 462 | 875 | 485 | 485 | 509 | 485 | |
| Electricity | 7 | 6,062 | 2,500 | 3,000 | 3,000 | 3,150 | 3,000 | |
| Alarm Telephone Line | 8 | 252 | 332 | 400 | 432 | 420 | 455 | |
| Property Maintenance and Improvements | 9 | 1,500 | 4,000 | 5,000 | 5,000 | 5,250 | 5,000 | |
| Equipment | 10 | 2,000 | 500 | 2,000 | 2,000 | 2,100 | 2,000 | |
| Equipment Maintenance | 11 | 500 | 200 | 500 | 502 | 525 | 500 | |
| New Play Equipment | 12 | 600 | 200 | 600 | 0 | 630 | 0 | |
| Broadband | 13 | 655 | 500 | 525 | 552 | 551 | 600 | |
| Officers Travel and Subsistence | 14 | 150 | 0 | 150 | 0 | 158 | 0 | |
| Community Groups Use of Hall (FOC) | 15 | 1,800 | 1,000 | 1,800 | 2,484 | 1,890 | 1,800 | |
| Online Charges re Website Bookings | 16 | 240 | 100 | 240 | 240 | 252 | 240 | |
| Other Professional Fees | 17 | 0 | 642 | 700 | 670 | 735 | 700 | |
| | | | | | | | | |
| | | | | | | | | |
| Total Expenditure | | 56,349 | 53,445 | 60,295 | 61,630 | 63,311 | 60,675 | |
| | | | | | | | | |
| | | | | | | | | |
| INCOME | | | | | | | | |
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISIED</u> | |
| Lettings | 1 | 12,000 | 18,362 | 18,000 | 24,330 | 18,000 | 24,000 | |
| | | | | | | | | |
| Total Income | | 12,000 | 18,362 | 18,000 | 24,330 | 18,000 | 24,000 | |
| | | | | | | | | |

Revised Draft Budget 2026 / 2027 Corporate

| EXPENDITURE | | | | | | | | |
|--------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|-----------------|---------------|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | <u>Budget</u> |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISIED</u> | |
| Subscriptions | 1 | 10,925 | 10,724 | 10,930 | 11,640 | 11,477 | 12,230 | |
| Councillors Training | 2 | 4,000 | 500 | 4,000 | 2,000 | 4,200 | 4,000 | |
| Staff Training | 3 | 20,000 | 24,000 | 20,000 | 11,000 | 21,000 | 20,000 | |
| Councillors Allowances | 4 | 2,000 | 416 | 2,000 | 625 | 2,100 | 2,000 | |
| Councillor Tablets | 5 | 760 | 792 | 840 | 840 | 882 | 840 | |
| Councillor Emails | 6 | 435 | 460 | 490 | 460 | 515 | 490 | |
| Staff Wellbeing Fund | 7 | 500 | 0 | 500 | 500 | 525 | 500 | |
| Long Service Award | 8 | 1,000 | 567 | 0 | 0 | 0 | 0 | |
| | | | | | | | | |
| | | | | | | | | |
| Total Expenditure | | 39,620 | 37,459 | 38,760 | 27,065 | 40,698 | 40,060 | |

Revised Draft Budget 2026 / 2027 Corporate Engagement & Events

| EXPENDITURE | | | | | | | | |
|---------------------------------------------------|----------|-------------------|---------------------|-------------------|-----------------------------------|----------------------------|------------------------------|--|
| Description | Item No. | 2024/25 Budget | 2024/25 Out-Turn | 2025/26 Budget | 2025/26 Out-Turn Projection | 2026/27 Budget DRAFT | 2026/27 Budget REVISED | |
| Corporate Events - Christmas Lights | 1 | 20,000 | 20,000 | 20,000 | 25,000 | 21,000 | 25,000 | |
| Corporate Events - Christmas Events | 1 | 10,000 | 10,000 | 10,000 | 8,115 | 10,500 | 10,000 | |
| Corporate Events - Christmas Charity Event | 1 | 2,000 | 2,000 | 2,000 | 0 | 2,100 | 2,000 | |
| Corporate Events - Community Events | 1 | 20,000 | 16,000 | 20,000 | 18,000 | 21,000 | 20,000 | |
| Corporate Events - Community Event Attendance | 1 | 1,000 | 0 | 1,000 | 725 | 1,050 | 500 | |
| Corporate Events - Staff Sustenance | 1 | 500 | 200 | 500 | 500 | 525 | 500 | |
| Corporate Events - Equipment and Storage | 1 | 4,000 | 3,742 | 4,000 | 2,600 | 4,200 | 4,000 | |
| Corporate Marketing and Communications | 2 | 5,000 | 3,500 | 5,000 | 5,000 | 5,250 | 5,000 | |
| Website Costs | 3 | 2,000 | 1,000 | 2,000 | 1,000 | 2,100 | 2,000 | |
| Corporate Projects - Town Centre Planters | 4 | 8,000 | 7,200 | 8,000 | 8,000 | 8,000 | 8,000 | |
| Corporate Projects - Barry Youth Action | 4 | 3,000 | 285 | 3,000 | 3,000 | 3,150 | 3,000 | |
| Corporate Projects - Dementia Friendly Project | 4 | 3,000 | 0 | 3,000 | 1,000 | 3,150 | 3,000 | |
| Corporate Projects - Shop Local Campaign | 4 | 10,000 | 4,368 | 10,000 | 10,000 | 10,500 | 10,000 | |
| Corporate Projects - Globally Responsible Barry | 4 | 11,000 | 5,580 | 11,000 | 11,000 | 9,000 | 9,000 | |
| Coporate Projects - Arts, Culture & Entertainment | 4 | 100,000 | 33,775 | 40,000 | 39,500 | 42,000 | 40,000 | |
| Coporate Grants - Green Grants | 5 | 4,000 | 850 | 3,750 | 3,750 | 3,938 | 3,750 | |
| Coporate Grants - Christmas Meals | 5 | 3,000 | 3,200 | 3,000 | 3,000 | 3,150 | 3,000 | |
| Coporate Grants - Voluntary Organisations | 5 | 15,000 | 8,979 | 15,000 | 15,000 | 15,750 | 15,000 | |
| Coporate Grants - Small Business Grants | 5 | 3,000 | 2,805 | 3,000 | 3,000 | 3,150 | 3,000 | |
| Coporate Grants - Books for Schools | 5 | 10,000 | 10,250 | 10,250 | 10,250 | 10,763 | 10,250 | |
| Coporate Grants - Arts, Culture & Entertainment | 5 | 20,000 | 14,247 | 20,000 | 20,000 | 21,000 | 20,000 | |
| Total Expenditure | | 254,500 | 147,981 | 194,500 | 188,440 | 201,275 | 197,000 | |

Revised Draft Budget 2026 / 2027 Civic Engagement & Events

| EXPENDITURE | | | | | | | | |
|----------------------------------------------|----------|-------------------|---------------------|-------------------|-----------------------------------|----------------------------|------------------------------|--|
| Description | Item No. | 2024/25 Budget | 2024/25 Out-Turn | 2025/26 Budget | 2025/26 Out-Turn Projection | 2026/27 Budget DRAFT | 2026/27 Budget REVISED | |
| Civic Hospitality - Remembrance Sunday | 1 | 5,000 | 1,712 | 5,000 | 2,353 | 5,250 | 3,000 | |
| Civic Hospitality - Civic Service | 1 | 2,000 | 1,445 | 2,000 | 1,482 | 2,100 | 2,000 | |
| Civic Hospitality - Annual Meeting | 1 | 650 | 487 | 650 | 1,037 | 683 | 1,000 | |
| Civic Hospitality - Bryan Foley Award | 1 | 400 | 400 | 400 | 174 | 420 | 400 | |
| Civic Hospitality - Miscellaneous | 1 | 0 | 0 | 0 | 65 | 0 | 0 | |
| Civic Hospitality - Christmas Candle Service | 1 | 50 | 18 | 50 | 81 | 53 | 100 | |
| Civic Hospitality - Freedom of Town | 1 | 500 | 500 | 500 | 0 | 525 | 500 | |
| Mayor's Hospitality | 2 | 500 | 500 | 500 | 500 | 525 | 500 | |
| Mayor's Medallions | 3 | 2,750 | 2,815 | 3,100 | 4,300 | 3,254 | 5,000 | |
| Civic Regalia - Repairs and Servicing | 4 | 2,000 | 2,456 | 2,000 | 800 | 2,100 | 2,000 | |
| Mayor's Allowance inc. On Cost | 5 | 1,619 | 1,602 | 1,610 | 1,575 | 1,691 | 1,610 | |
| Deputy Mayor's Allowance inc. On Cost | 6 | 500 | 500 | 500 | 500 | 525 | 500 | |
| Mayor's Travel | 7 | 4,000 | 100 | 500 | 500 | 525 | 500 | |
| Mayor's Donations | 8 | 500 | 169 | 500 | 498 | 525 | 500 | |
| Mayor's Advertising | 9 | 260 | 277 | 260 | 260 | 273 | 260 | |
| Civic Gifts | 10 | 250 | 29 | 250 | 250 | 263 | 250 | |
| Total Expenditure | | 20,979 | 13,010 | 17,820 | 14,375 | 18,710 | 18,120 | |

Revised Draft Budget 2026 / 2027 Special Projects

| EXPENDITURE | | | | | | | | |
|----------------------------|-----------------|----------------|-----------------|----------------|-------------------|----------------|----------------|--|
| <u>Description</u> | <u>Item No.</u> | <u>2024/25</u> | <u>2024/25</u> | <u>2025/26</u> | <u>2025/26</u> | <u>2026/27</u> | <u>2026/27</u> | |
| | | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Out-Turn</u> | <u>Budget</u> | <u>Budget</u> | |
| | | | | | <u>Projection</u> | <u>DRAFT</u> | <u>REVISED</u> | |
| Cemetery Roads Improvement | 1 | 22,500 | 22,500 | 23,460 | 23,460 | 23,625 | 24,650 | |
| Cemetery Benches | 2 | 2,000 | 1,950 | 2,000 | 0 | 2,100 | 2,100 | |
| | | | | | | | | |
| Total Expenditure | | 24,500 | 24,450 | 25,460 | 23,460 | 25,725 | 26,750 | |