

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 09 FEBRUARY 2026 AT 7PM

PRESENT: Councillor Brooks (Chair) together with Councillors Clarke, Drake, E S Goodjohn (Vice Chairperson) S Hodges and McKinney.

ALSO PRESENT: Mark Sims – Deputy Chief Officer
Rachel Honey-Jones – Chief Officer
Rachel Williams – Finance Administrator
Councillor N Hodges - Observer

F251. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

F252. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

RESOLVED: Councillor E S Goodjohn declared an interest relating to the grant application from YMCA Barry and Motion Control Dance as he acts as treasurer to the YMCA Barry and Motion Control Dance takes place at the YMCA.

F253. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F254. **STANDING ORDER 3(o)**

RESOLVED: That Standing Order 3(o) be received and noted.

F255. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 08 DECEMBER 2025**

RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee held on Monday 08 December 2025 be approved and signed as a correct record.

F256. **TO RECEIVE A BUDGET MONITORING REPORT TO 31 JANUARY 2026**

Members were informed about the Council's income and expenditure in the 2025/26 financial year as at the end of January 2026.

RESOLVED: That the budget monitoring report for January 2026, indicating actual income and expenditure up to the end of month ten in the 2025/26 financial year be received and noted.

F257. **Grants 2025/2026**

Members were requested to consider grant applications for Green Grants, Small Business Grants, Vibrant Culture Grants and Voluntary Organisation Grants under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.

Small Business Grants

Hatch Bakery	No Award
Budding Design	£250
Kiwami Printing	No Award
Design & Print	No Award
Joys of Gingerlicious	No Award
Mor a Sawna Ltd	No Award
Brawd	£785
Spicy Streetfood	No Award
@ The Salon	No Award
KC Beauty Ltd	No Award
JL Metals	No Award
Vanity Studio	No Award
Tiwlip	No Award
All or Nothing Events	No Award
Richard Jones Carpets	No Award
The Fringe	No Award

1. RESOLVED: Members agreed to award two applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.

Vibrant Culture Grants

Menter Iaith Bro Morgannwg	£2,100
Barry Male Voice Choir	£800
Barry Arts Festival	£2,500
VOG Brass Band	No Award
Vale Voices	£655

- 2. RESOLVED: Members agreed to award the various applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**

Voluntary Organisations Grants

Barry Wanderers Cricket Club	No Award
5 th Barry Guides	£500
YMCA Barry	No Award
VOG Wheelchair Rugby	No Award
Brynhill Golf Club	No Award
CUBE Community United Barry 4 everyone	No Award
St Nicholas Community Association	£821.00
Motion Control Dance	No Award
11 th Barry Sea Scouts Group	£400
Vale Surf Lifesaving Club A	£2,390
Vale Surf Lifesaving Club B	No Award
Island Marine FC	£689.79
6 th Barry Sea Scouts	£500
Three Roxy Stars	No Award
Barry Huskies Basketball Club	No Award
Lost and Found Society	No Award
Barry & District Rotary Club	No Award
Barry Sea Cadets	No Award

- 3. RESOLVED: Members agreed to award the various applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**

Member's commented on the large volume of grant applications and high values within the grant applications this year. Member's discussed making amendments to the grants process policy and placing a ceiling threshold on the value of a grant application. The Chief Officer advised that she and the Deputy Chief Officer/RFO would look into making the amendments to the policy to bring back to Committee.

F258.

Recommendations from other Committees

Members were provided with two recommendations from the Halls, Cemeteries and Community Facilities Committee, held on 18 November 2025, relating to the Cemetery fees and the Pioneer Hall & Community Centre hire charges for 2026/27. Members approved that Cemetery fees and charges be increased by 5.0% for 2026/27 and that the fees and charges for the Pioneer Hall and the Cemetery Approach Community Centre are not increased for 2026/27.

RESOLVED: Member's approved the 5% increase in the Cemetery fees and charges for 2026/27 and that there will be no increase in the fees and charges for Pioneer Hall and Cemetery Approach Community Centre.

F259.

GDPR UPDATE

There was no GDPR update

RESOLVED: Members noted that there was no GDPR update.

F260.

INTRODUCTION OF NEW COUNCIL POLICIES

Member's received a report containing four new policies for consideration and adoption. The purpose of these policies are to strengthen governance, ensure legal compliance, and support consistent operational practice across the organisation.

Natural Resources Policy 2026

The Natural Resources Policy 2026 sets out the Town Council's position on the removal of natural resources from land owned or managed by Barry Town Council. Its aim is to protect public assets, ensure environmental responsibility, and provide clarity for staff and members of the public. Member's agreed with the proposed policy and were happy to approve and adopt the new policy.

RESOLVED: That the new Natural Resources Policy 2026 be approved and adopted.

Offsite Policy – Barry Youth Council

The Offsite Policy for Barry Youth Council is designed to ensure that all off-site activities undertaken by Barry Youth Council, operating under Barry Town Council, are safe, inclusive, well-planned and beneficial to young people. Member's agreed with the new offsite policy and were happy for the policy to be implemented.

RESOLVED: That the Offsite Policy for Barry Youth Council be approved and adopted.

Recording of Council Meetings Policy

Member's received a report and verbal update from the Chief Officer in relation to a new policy where the Town Council intends to record Full Council and committee meetings for the sole purpose of minute accuracy. Member's discussed this in detail but had their hesitations around the new policy. Member's decided to defer their decision on this and requested further information from the Chief Officer

RESOLVED: That member's deferred their decision until further information is provided.

Reference Policy

This policy sets out how the Town Council will respond to requests for employment references relating to former employees. Its aim is to ensure consistency, fairness, and legal compliance in all reference-giving practices. Members were happy to approve the reference policy.

RESOLVED: That the reference policy be approved and adopted.

F261. **DATE OF NEXT MEETING**

RESOLVED: That the date of the next meeting of the Finance, Policy and General Purposes Committee is scheduled to be held on Monday 20 April 2026.

F262. **EXCLUSION OF THE PRESS & PUBLIC**

RESOLVED THAT IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC ARE EXCLUDED FROM THE REMAINDER OF THE MEETING.

F263. **CEMETERY LODGE**

Member's received a report to seek approval to implement a phased rent increase for The Lodge, Merthyr Dyfan Cemetery reflecting market conditions and addressing the long-term under-valuation of the property. Member's discussed the report and agreed to implement a 22% increase for the 26/27 financial year. Member's also agreed to look at this annually to agree the increase year on year.

RESOLVED: That member's agreed a 22% rent increase for the 26/27 financial year for Cemetery Lodge.

F264. **TO RECEIVE RECOMMENDATIONS FROM OTHER COMMITTEES**

Member's received a recommendation from the Halls, Cemeteries and Community Facilities Committee, held on 18 November 2025, relating to the proposal for the replacement of key plant machinery for the use at Merthyr Dyfan Cemetery and Porthkerry Cemetery. The proposal considers moving from ownership to a long-term hire agreement model, in order to improve operational efficiency, reduce maintenance costs, and ensure reliability of equipment used in burial and grounds maintenance tasks. Member's discussed the proposal. A vote was conducted, with one member opposing. The committee agreed to move to a long-term hire agreement.

RESOLVED: Member's agreed to move to a long-term hire agreement for key plant machinery for use at Merthyr Dyan and Porthkerry Cemetery.

F265. **BANK RECONCILIATION**

Member's received a report requesting committee members review and approve the Bank reconciliation as at 31 December 2025. Member's noted the report.

RESOLVED: Member's noted the bank reconciliation as at 31 December 2025.

Meeting closed at 8.35 pm.

Signed(Chairperson) Dated