

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 2 MARCH 2026 AT 7:00PM

PRESENT: Councillor N Hodges (Chairperson) together with Councillors Aviet, Hennessy and Iannucci-Williams.

ALSO PRESENT: Rachel Honey-Jones – Chief Officer
Chris Mason – Head of Community Services and Facilities
Thomas Thorne – Cemeteries Manager
Lyndsey Thomas – Administrator
Councillor S Hodges – Observer
Councillor Payne – Observer

A222. APOLOGIES FOR ABSENCE

Councillors Dancey, EJ Goodjohn and McKinney.

A223. DECLARATIONS OF INTEREST

None were received.

A224. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A225. STANDING ORDER 3(o)

RESOLVED: That Standing Order 3(o) be received and noted.

A226. TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 20 JANUARY 2026

The Head of Community Services and Facilities informed committee that amendments needed to be made to the resolved points of minute 218, to number them rather than use bullet points. Minute number 219 has not been used so the minutes need to be renumbered from that point on.

RESOLVED: that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 20 January 2026 be approved and signed as a correct record once the noted changes have been made.

A227. BUDGET MONITORING REPORT TO 31 JANUARY 2026

Members were provided with a report outlining the Committee's income and expenditure in the 2025/26 financial year as at the end of January 2026.

RESOLVED: That the budget monitoring report to 31 January 2026 be received noting the projected net underspend of £52,495 in 2025/26.

A228. TRANSFER OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Transfer of Exclusive Right of Burial (1662 – 1669 inclusive) be granted to those named on each transfer request.

A229. GRANTS OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Grants of Exclusive Right of Burial (14093 – 14094 inclusive) be granted to those named on the interment forms.

A230. CEMETERIES UPDATE

The Cemeteries Manager presented the report to the committee.

Councillor Hennessy enquired about the public consultation regarding the baby garden.

The Head of Community Services and Facilities replied that due to staff absences, the team were unable to organise the public consultation in February, but anticipates that it should be issued by the end of March.

RESOLVED: That the report is received and noted.

A231. FACILITIES UPDATE

The Head of Community Services and Facilities presented the report to the Committee.

The Chair noted that his main concern was the issues with the front doors of Town Hall.

The Head of Community Services and Facilities expressed that an important concern was the lack of accessibility, due to one of the doors being bolted shut.

Councillor S Hodges asked if there was a better solution for the front doors, even if at Barry Town Council's expense.

The Head of Community Services and Facilities explained that as a Grade II listed building, it was unlikely that the Council would be able to replace the doors with more modern options. This means that there are limitations on what is possible.

The Chief Officer stated that she would be hesitant for Barry Town Council, as tenants, to organise any work themselves as that might set an expectation for future work.

The Chair expressed a concern regarding safety and security of the foyer area with the doors in their current condition.

The Chief Officer informed the committee that she and the Senior Leadership Team are currently investigating measures to ensure the safety of all Council staff, whether working at the Town Hall offices, the Cemeteries, or remotely.

Councillor Payne said that she had sent information regarding safety personal alarms to the Chief Officer.

RESOLVED: That the report is received and noted.

A232. REPLACEMENT BOUNDARY PLANTING

The Cemeteries Manager presented the report to the committee.

Councillor Hennessy commented that an organisation had recently planted a number of trees on Buttrills' Field, approximately 8 inches from the Cemetery fence. He asked if the Council were to install a hedge along the Cemetery side of the fence, how would the team be able to gain access to maintain the fence.

The Cemeteries Manager noted that the majority of issues with the fence are due to vandalism. A hedge either side would lessen the chances of this occurring but agreed that it would be difficult to access in the event of general wear and tear.

Councillor S Hodges asked if the Cemeteries Manager could contact the Vale of Glamorgan Local Nature Partnership for more information about what they are planting and how far along the fence.

The Cemeteries Manager said he would contact them, noting a good working relationship with them.

The Head of Community Services and Facilities stated that the reason for the Council to plant a hedge would be for control of the space. It would help to ensure privacy for service users, which is the Council's responsibility.

The Chair commented that the Cemetery already has a good-looking, robust hedgerow along most of the boundary. He would like to see a continuation of the existing hedge.

The Cemeteries Manager said that he would like to put in something that is already a metre in height, rather than the small trees that have been planted on the other side of the fence.

The Chair added that anything outside of the fence, the Cemetery has no control over. Within the Cemetery boundary the Council can ensure that something is planted that is effective and professional looking, providing the required privacy for service users.

RESOLVED:

- 1. That members received and noted the report.**
- 2. That the existing hedgerow is extended along the rest of the Cemetery boundary.**

A233. DATE OF NEXT MEETING

RESOLVED: that the next meeting of the Halls, Cemeteries and Community Facilities Committee will be agreed at the Annual Meeting on Tuesday 12 May 2026.

Meeting Closed at 7:40pm

Signed (Chairperson) Dated