

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 21 JULY AT 7PM

PRESENT: Councillor Brooks (Chair) together with Councillors Clarke (Town Mayor Ex-Officio), Drake, S Hodges, McKinney and Thomas.

ALSO PRESENT: Mark Sims – Acting Chief Officer
Kathryn Thomas – Office Team Leader
Councillor N Hodges – Observer
Councillor Johnson - Observer

F203 **APOLOGIES FOR ABSENCE**

ES Goodjohn (Vice-Chair)

F204. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

RESOLVED:

1. Councillor S Hodges submitted declarations of interest relating to Glastonbarry Fringe, although not a prejudicial interest.
2. Councillor Clarke submitted a declaration of interest on Item 15, Shop Local Grant Monitoring Forms as he has a professional interest. He will leave the meeting before Item 15 is discussed.
3. Councillor Drake also submitted declarations of interest on item 7 – Grants 2025/26, relating to the Castleland Community Association grant application. Councillor Drake will withdraw from the meeting when item 7 is discussed.
4. The Acting Chief Officer also declared an interest on item 7 – Grants 2025/26, as he is a governor at All Saints Primary School. Members agreed there was no need to leave the meeting.

F205. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F206. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON 7 APRIL 2025**

RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee held on 7 April 2025 be approved and signed as a correct record.

F207. **TERMS OF REFERENCE**

RESOLVED: That the terms of reference for the Finance, Policy & General Purposes Committee were received and noted.

F208. **TO RECEIVE BUDGET MONITORING REPORT TO 30 JUNE 2025**

Members were informed about the Council's income and expenditure in the 2025/26 financial year as at the end of June 2025.

The Acting Chief Officer stated that there have been no questions raised.

He also flagged that Income for the Pioneer Hall is quite low at the moment as we have very little regular hirers. Cemetery approach community centre is much more attractive being a newer building and the fact that there is plenty of parking.

RESOLVED: That the budget monitoring report for June 2025 be received and noted, indicating actual income and expenditure up to the end of month three in the 2024/25 financial year, and also noting the projected underspend of £9,006 for 2025/26 that will result in a net amount of £43,307 being transferred from reserves.

F209. **GRANTS 2025/26**

a. **Green Grants**

Members were requested to consider the applications under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.

An amount of £4,000 has been allocated within the Council's Budget for Green Grants.

Councillor Drake left the meeting at 7.16pm while discussing Castleland Community Centre.

Community Organisation

Amount Awarded

| | |
|-------------------------------|----------------|
| All Saints Primary School | £200.00 |
| Amelia Trust Farm | £250.00 |
| Castleland Community Centre | No Award |
| TL Computer Systems Wales Ltd | No Award |
| Green Box Agriculture Ltd | No Award |
| Total | £450.00 |

RESOLVED:

- 1. That members agreed to award two applications for green grants, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**

Councillor Drake returned to the meeting at 7.18pm

b. Grants for Local Businesses

An amount of £3,000 has been allocated within the Council's Budget for Grants for Local Businesses.

| | |
|--|-----------------|
| Balance/The Skin Lab | £200.00 |
| Barry Island Coffee Company | £500.00 |
| Bee and Bloom | £200.00 |
| Box Edit Boutique | £200.00 |
| Cambrensis | £250.00 |
| Cook Stars Vale of Glamorgan | £400.00 |
| N J Spackman Ltd – T/A Dimensional Art | £214.99 |
| Gaming Squad | No Award |
| Lush Lounge | No Award |
| Mwnciod Bler | No Award |
| Romantasy Realms Publish | No Award |
| Tabernacl Studio CIC | No Award |
| Vale Apiary | No Award |
| Vale of Glamorgan Music Academy | No Award |
| Total | £1964.99 |

RESOLVED:

- 2. That members agreed to award seven applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**
- 3. That members agreed to award Goodsheds £1,000 but to be taken out of the Shop Local pot**

4. **Members agreed to ask Head to Toe Beauty to re submit her grant application form in a different format as unable to read it.**

c. **Vibrant Culture Grants**

An amount of £11,800 has been allocated within the Council's Budget for Vibrant Culture Grants.

| | |
|---|------------------|
| All Saints Church in Wales Primary School | £800.00 |
| Bro Radio (Vale of Glamorgan) | £540.00 |
| Menter Bro Morgannwg | £2500.00 |
| Mindcrafted Wellbeing | No Award |
| Motion Control Dance | £500.00 |
| Total | £ 4340.00 |

RESOLVED:

5. **That members agree to award four applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**
6. **That members defer Mack Events Presents Ltd – Glastonbarry 2026, and ask them to come into Barry Town Council to discuss in more detail.**
7. **That members defer Mack Events Presents Ltd – Glastonbarry Fringe Arts Festival May 2026, and ask them to come into Barry Town Council to discuss in more detail**

d. **Voluntary/Community Organisations**

An amount of £12,621 has been allocated within the Council's Budget for Grants to Voluntary/Community Organisations.

| | |
|--|----------|
| 11 th Barry Sea Scout Group | £217.80 |
| 372 (Barry) Squadron, Air Training Corps | £150.00 |
| Barry Community Choir | £250.00 |
| Barry Athletic Bowls Club | No Award |
| Barry Athletic Club | £600.00 |
| Barry Ladies Choir | £250.00 |
| Barry Round Table | £288.00 |
| Barry Wanderers Cricket Club | No Award |
| Forces Fitness Education CIC | No Award |
| Highlight Park Community Centre | No Award |
| Innovate Trust | £200.00 |
| Lost and Found Gaming CIC | No Award |
| Recovery Cymru | No Award |
| Say Aphasia | £150.00 |
| South Wales Coastal Rowing Club | £92.00 |
| Valeways | £134.97 |
| Whitmore Bay Surf Life Saving Club | £1000.00 |
| The Community Impact Initiative CIC | No Award |

| | |
|--------------|------------------|
| YMCA Barry | £1500.00 |
| Total | £4,832.77 |

RESOLVED:

8. That members agree to award the various applications for financial assistance, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.

F210. RECOMMENDATIONS FROM OTHER COMMITTEES

- a. Cemetery Trees
- b. Merthyr Dyfan Cemetery Tree Surgeon

At the Halls, Cemeteries and Community Facilities Committee meeting on 2 June 2025 members were provided with an update relating to the Cemetery Trees for 2025/26.

The recommendations were for a report to be sent to the meeting of the Finance, Policy & General Purposes committee on 21 July 2025 to request additional funds to proceed with the suggested works from Quotation 3.

Councillor S Hodges has concern over the safety of the trees next to Buttrills Field.

Councillor Brooks agreed and said this is something we cannot ignore.

Quotation 3b: Conifer Row next to Butts Field
 - Tree works to G21 & G22 - Sectioning down and removal of 90+ conifer trees - £19,995 + VAT

Councillor Brooks asked if we could take £5000.00 out of cemetery Reserves which would leave £11,000.00 to come out of general reserves.

The Acting Chief Officer stated that would not leave anything left for any further tree work, however there are emergency powers if needed.

RESOLVED:

1. That Members receive and note the tree survey report
2. That Members agree with option 3B quotation – Tree works to G21 & G22 – sectioning down and removal of 90 conifer trees - £19,995 + VAT

F211. GDPR UPDATE

The Acting Chief Officer advised members that there was nothing to report in relation to GDPR and all new staff have done their GDPR training.

RESOLVED: That members received and noted the GDPR update.

F212. DBS CHECKS FOR COUNCILLORS

Members were asked to discuss and agree a policy on DBS Checks for Councillors.

At the meeting of the Globally Responsible Barry Committee on 23 June 2025, members discussed issues relating to members visiting schools in Barry on behalf of the Council.

Councillor Payne raised a concern about members going into a school without DBS Checks.

There are 3 types of DBS checks:

- a. Basic
- b. Enhanced
- c. Portability

Both councillors Payne and Dancey already have portability checks.

Councillor S Hodges said that as this is a huge project, can this be a project for the new Chief Officer to research.

Councillor Brooks asked which Councillors would be going into schools

Councillor Johnson confirmed it would be himself and Councillor N Hodges.

Councillor Brooks confirmed we are covered for now and for the new Chief Officer to take this forward

RESOLVED:

- 1. That the report for DBS checks be received and noted**
- 2. That the new Chief Officer will research this in more detail.**

F213. SUPPORT FOR REFUGEES AND ASYLUM SEEKERS

At the meeting of the Globally Responsible Barry Committee on 23 June 2025, members discussed what the council could offer refugee groups or asylum seekers, such as free meeting spaces and burial space. It was agreed that this should be referred to the Finance, Policy and General Purposes meeting for approval.

Councillor Brooks stated that a free meeting space is fine however free burial space needs a lot more work done on it

RESOLVED:

1. That members receive and note the report
2. Members agree to offer free meeting space in our community halls for any groups of these individuals to meet
3. Members need to do more research into considering free burial space and would revisit at a later date

F214. DATE OF NEXT MEETING

RESOLVED: The date of the next meeting of the Finance, Policy and General Purposes Committee will be held on Monday 20th October 2025.

Councillor Clarke left the meeting at 08.34pm prior to discussing the Shop Local Grant Monitoring Form

F215. SHOP LOCAL GRANT MONITORING FORM

Members were advised of an outstanding grant monitoring form.

Due to the confidential nature of this matter, confidential notes will be held on file with the Chief Officer

Meeting closed at 8.40pm

Signed(Chairperson) Dated