

#### BARRY TOWN COUNCIL CYNGOR TREF Y BARRI

PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GLOBALLY RESPONSIBLE COMMITTEE IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON MONDAY 23 JUNE 2025 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021, The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact <a href="mailto:info@barrytowncouncil.gov.uk">info@barrytowncouncil.gov.uk</a>

Yours faithfully

Mark Sims
Acting Chief Officer

#### **AGENDA**

- 1. Apologies for Absence
- 2. To receive declarations of interest under the Council's Code of Conduct (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting)
- 3. Well-being of Future Generations (Wales) Act 2015 (To note)

Globally responsible Committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long-term effect;
- (b) the need to take an integrated approach, by considering how
  - i. the body's well-being objectives may impact upon each of the well-being goals;
  - ii. the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

4. To approve the minutes of the Globally Responsible Barry Committee Extra-ordinary meeting held on 14 April 2025

(Pages 118-125)

5. Budget Monitoring Report to 31 May 2025 (Page 126-128)

6. Net Zero Commitments

(Page 129-130)

7. Fairtrade Fortnight Proposals

(Pages 131-132)

8. Biodiversity (Page 133)

9. **KWT – Litter Pick** (Pages 134-135)

10. Town of Sanctuary Update (Page 136

11. Content of E-Newsletter (Pages 137-138)

12. Date of next meeting

The date of the next meeting of Globally Responsible will be held on 29 September 2025

#### **Distribution**

Electronic notification of summons and front-page Agenda to all Committee members. Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices and on the Town Council Website – www.barrytowncouncil.gov.uk

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a fformatiau eraill drwy holi.

#### **BARRY TOWN COUNCIL**

# MINUTES OF THE EXTRAORDINARY GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON MONDAY 14 APRIL 2025 AT 7PM

PRESENT: Councillors Clarke (Chairperson), Drake, E.S Goodjohn, Johnson,

Payne and Perkes (Vice-Chair)

ALSO PRESENT: Chris Mason Engagement and Events Team Manager

Amanda Webb Wellbeing Goals Officer Kathryn Thomas Office Team Leader

Councillor S Hodges – Observer Councillor N Hodges - Observer

#### 47. <u>APOLOGIES FOR ABSENCE</u>

Councillor Dancey

## 48. <u>TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT</u>

None received.

#### 49. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

# 50. TO APPROVE THE MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON 17 FEBRUARY 2025.

Councillor Johnson asked about the lengthy actions list and the fact that they need to work through it.

The Wellbeing Goals Officer explained that she had unfortunately been absent from work but will get it up to date as soon as possible.

The Chair requested the Newsletter to go on the Action List.

The Engagement & Events Team Manager advised it would need to go to Full Council first to be approved.

#### RESOLVED:

- 1. That the minutes of the Globally Responsible Committee held on 17 February 2025 be approved and signed as a correct record.
- 2. That the Wellbeing Goals Officer review the past action sheets and highlight any outstanding actions that were still relevant.

#### 3. The newsletter be referred to the Annual Meeting for approval.

#### 51. AUDITEL CARBON FOOTPRINT UPDATE

Members were provided with an update on the progress of becoming verified with our Carbon Footprint by Auditel.

The Wellbeing Goals Officer confirmed that we had received a preliminary report from Auditel, however, we have still not received the accurate Town Hall utilities information from the Vale of Glamorgan. We are therefore only able to use the estimated usage that we have received so far for full verification.

Members were concerned that the report is still not back from the Vale of Glamorgan after several attempts to contact them.

The Engagement & Events Team Manager said we cannot establish whether the Vale do not have the information, or whether they cannot find it

Councillor Johnson said we are using proxy data and the Vale's failure to respond could be a breach of the Vale's Charter with Town and Community Councils, as they are impeding our progress with this endeavour.

We need a clear answer and preferably before the face-to-face meeting with Auditel.

Councillor S Hodges said that this is not a political thing, rather officers are just not getting back to us. She asked if we could escalate it as an organisation as the relationship with the Vale of Glamorgan is currently not working.

Councillor S Hodges suggested that the Leader of the Council should take it up with the Vale.

Councillor Perkes agreed, and said either a formal or informal meeting would be a good idea.

Councillor Johnson asked whether the meeting should also encompass the on-going issues regarding the state of the Town Hall.

Councillor S Hodges supported this, suggesting to do everything in one meeting.

The Engagements & Events Team Manager confirmed some progress with the issues at Town Hall. The signs at the front of the building are scheduled to be taken down, the Chamber and the Front doors are also being scheduled for re-painting.

Councillor Clarke suggested that the committee asks the Leader to contact the Vale of Glamorgan to get all Town Hall issues resolved, including information on utility usage by the Town Council.

A face-to-face meeting with Auditel representatives needs to be arranged. Auditel suggested 28 April 2025 at 11.30am to meet with members and other interested Councillors.

Councillors Clarke, Drake, E.S. Goodjohn & Johnson are all able to make the face-to-face meeting on 28 April 2025. Councillors Payne and Perkes will try but currently have other commitments.

The Engagement & Events Team Manager asked if the invite can go out to all members. The Chair agreed for the invite to go out to all members.

#### **RESOLVED:**

- 1. That members received and noted the report.
- 2. That the committee asks the Leader to contact the Vale of Glamorgan to get all Town Hall issues resolved, including information on utility usage by the Town Council.

#### 52. FAIRTRADE UPDATE

Members were updated on the progress for promoting Fairtrade, including activities for Fairtrade Fortnight which is being held from 22 September 2025 through to 5 October 2025.

The Wellbeing Goals Officer confirmed that we will utilise corporate events being held throughout the year to promote Fairtrade.

During Fairtrade fortnight, we will promote Fairtrade products using our Social Media platforms and the website, but would also like to ask members if we can purchase a Pop-Up Stand that will be used to promote Fairtrade at events.

The Wellbeing Goals Officer asked if £250.00 from the committee's budget could be spent on the Pop-Up Stand.

Councillor Clarke and Johnson both agreed to support the purchase of the Pop-Up Stand to be taken out of the Corporate Projects/Globally Responsible Barry expenditure heading.

A Fairtrade Quiz night has also been booked. Invitations will go out shortly. At the quiz, the Wellbeing Goals Officer would like to have 3 hampers to be used as prizes for the quiz winners and/or raffle prizes.

Councillor N Hodges offered to write the quiz and to host the quiz on the night.

Councillors Clarke and Johnson both agreed to support the purchase of the 3 hampers at a cost of £90.00 to be taken out of the Corporate Projects/Globally Responsible Barry expenditure heading.

Members were asked to volunteer to go into local schools and talk about Fairtrade. Councillors N Hodges and Johnson put their names forward as volunteers. Any other members interested in volunteering are to let the Wellbeing Goals Officer know.

The Wellbeing Goals Officer will write to schools to gauge interest from them and then get dates in the calendar for members to visit the schools.

Councillor Payne recommends that anyone going into schools should be DBS checked.

Councillor S Hodges said there will be cost implications with getting DBS checks. In a different volunteering role, she had to pay for her own, and therefore questioned whether the town council would pay for these.

Councillor Clarke suggested that many councillors are governors of schools, so would already be DBS checked. He is also happy to help out at Cadoxton School.

The Wellbeing Goals Officer will look into who already has DBS checks and who needs one and will report back at the next Globally Responsible Committee meeting in June 2025.

Councillor Clarke commented that Councillors N Hodges and Johnson have excellent Fairtrade knowledge already, and asked whether information was available to other members who were likely to volunteer for the school's visits.

Councillor Johnson stated that the Fairtrade Foundation in general have excellent information and slides for Councillors to utilise.

#### **RESOLVED:**

- 1. That members received and noted the report.
- 2. That the Wellbeing Goals Officer purchase a Pop-Up Stand for £250.00 from the Corporate Projects/Globally Responsible Barry expenditure heading.
- 3. That the Wellbeing Goals Officer purchase three hampers to be offered as prizes at the Fairtrade quiz costing £90.00 from the Corporate Projects/Globally Responsible Barry expenditure heading.

- 4. The Wellbeing Goals Project Officer will write to schools to gauge interest in Fairtrade talks.
- 5. The Wellbeing Goals Officer establish which Councillors already have or require a DBS check and report this to the next meeting of the Committee.

#### 53. TOWN OF SANCTUARY – WORKING PARTY UPDATE

Members were updated on the progress made with the Working Party for Town of Sanctuary.

The first meeting of the Town of Sanctuary Working Party was held on Thursday 13 March 2025. Members were presented with the Minutes of the meeting which were agreed and noted.

Councillor Clarke went through the Minutes and was very impressed at how much is being planned. He congratulated the Committee and the Events team.

A budget of £2,000 from Vibrant Culture Committee has been assigned to a Multi-Cultural Event which has been provisionally booked during Refugee Week on Friday 20 June 2025 at Cemetery Approach Community Centre.

The initial event plan is to be based on family food recipes and cultural music. The Wellbeing Goals Officer is hoping to get Barry residents to bring along past family recipes written and cooked. All recipes received will be put into a booklet for residents to take away with them. All councillors will be invited to attend, and all help and recipes will be welcomed.

Councillor Johnson was nominated as the Chair of the Working Party with his tasks included drafting a short introductory statement which has been done. He was also asked to contact the Director of Corporate Resources at the Vale of Glamorgan for an update on Town of Sanctuary. He was very interested in our event in June and they are hoping to create their own working party to promote work going on.

Councillor Perkes stated that Barry Town Council can run successful events, and if we get this up and running, it would be good to revisit this event on an annual basis.

Councillor N Hodges said he has loads of information on Barry's multicultural history that Councillor Payne suggested in the Working Party minutes and is happy to provide the information.

Councillor Clarke said he was looking forward to the event but wondered how many can attend an event on a Friday.

The Wellbeing Goals Officer agreed that a Friday may not be the right day.

Councillor Johnson asked members to check who is likely to attend otherwise we may have to consider a different date.

#### **RESOLVED:**

- 1. That members received and noted the report
- 2. That members check with their communities and neighbours to see how many people are able to attend on a Friday for the Multi-Cultural Event

#### 54. <u>DATE OF NEXT MEETING</u>

RESOLVED: That the date of the next meeting of the Globally Responsible Committee will be agreed at the Annual Meeting held on 13 May 2025 with Councillors agreeing that a meeting of the Town of Sanctuary Working Party be arranged in May (date TBC).

Meeting closed at 7.48pm

Signed	(Chairperson) Dated
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#### FOR INFORMATION ONLY

#### ACTION SHEET - GLOBALLY REPONSIBLE BARRY COMMITTEE - 14 April 2025

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS	Notes
10 (i)	The Wellbeing Goals Project Officer investigates training opportunities, regarding Town of sanctuary training	FGPO		On Hold	Having discussed with City of Sanctuary team, no specific training is available at this time, but have regular check backs diarised to continuously check for new training when available.
10 (ii)	Councillor Payne be approached to join the Town and Parish meetings and the Chairperson is reserve.			On Hold	Put on hold until next meeting, due to personal reasons.
10 (iii)	Councillor Dancey approaches a contact at Vale of Glamorgan Council Educational department in reference to the school curriculum and feeds back to the officer. (Town of Sanctuary)	Cllr. Dancey		Ongoing	progress to be checked at next meeting.
41	That the Wellbeing Goals Officer begins to work on four suggestions detailed in the Auditel's preliminary report. Verification has been confirmed - BTC are in the top 10%, as few businesses are verified in the first year. Awaiting Full report and suggestions for recommendations	FGPO		Ongoing	Data collection for Financial Year 2024/25 year will begin shortly, following receipt of 2023 report. Auditel will have the portal ready to upload data by July 2025
50 (i)	That the Wellbeing Goals Officer review the past action sheets and highlight any outstanding actions that were still relevant	FGPO	13th May 2025	Completed	Current Action Sheet includes all previously noted actions
50 (ii)	The eNewsletter project has been sent to Full Council and the project has been approved. Members are to provide guidelines for the content headers so that E&E team are able to contact the relevant committee members to provide content.	Councillors / E&E Team		To be started	First eNewsletter to be ready and sent out September 2025
51	That the committee asks the Leader to contact the Vale of Glamorgan to get all Town Hall issues resolved, including information on utility usage by the Town Council.	FGPO	31/05/2025	ongoing	
	Members to engage with their local groups to work towards the Multi-Cultural event and forward contact details to E&E Team	Councillors			

52 (ii)	That the Wellbeing Goals Officer purchase a Pop-Up Stand for £250.00 from the Corporate Projects/Globally Responsible Barry expenditure heading	FGPO	31/05/2025	Completed	A pop-up stand for Fairtrade and Litter Pick hub have both been purchased and will be in use for all the 2025 events.
52 (iii)	That the Wellbeing Goals Officer to purchase three hampers to be offered as prizes at the Fairtrade quiz costing £90.00 from the Corporate Projects/Globally Responsible Barry expenditure heading.	FGPO	31/05/2025	ongoing	A grant of £450 has been awarded by Fairtrade Wales to cover the costs of the Fairtrade quiz - including the prize hampers. Due to the nature of the items being included in the hampers, this will be completed in September 2025 in time for the Fairtrade Quiz.
52 (iv)	The Wellbeing Goals Project Officer will write to schools to gauge interest in Fairtrade talks.	FGPO	31/05/2025	Completed	Initial email has been sent to all schools with KS2 pupils - awaiting receipts
52 (v)	The Wellbeing Goals Officer establish which Councillors already have or require a DBS check and report this to the next meeting of the Committee.	FGPO	31/05/2025	Completed	Email has been sent to Councillors asking if they are currently DBS checked, and if they would be willing to participate in any event/activity which they are able to attend and requires a DBS Certficate. Also asks if any Councillor would like to have a DBS check for furture events.
52 (v)	Establish if Barry Town Council have the budget and are prepared to pay for any DBS required by Councillors , Establish if any of the Councillors would be prepared to have a DBS check to work events which may be youth focussed	FGPO	29/09/2025	To be done	Email has been sent to Councillors asking if they are currently DBS checked, and if they would be willing to participate in any event/activity which they are able to attend and requires a DBS Certficate. Also asks if any Councillor would like to have a DBS check for furture events.
	Contact the Disclosure and Barring service to ask if Councillors who are on a school governors committee are all DBS Checked automatically	FGPO	23/06/2025	To be done	Email Disclosure and Barring service to ask the question.
	A Fairtrade presentation to be made and available for all staff and Councillors, for events and School visits	FGPO	23/06/2025	Ongoing	

# GLOBAL RESPONSIBLE 23 JUNE 2025 AGENDA ITEM: 5 COMMITTEE

#### **BUDGET MONITORING REPORT MAY 2025**

#### **Report Author**

Rachel Williams, Finance Administrator

**<u>Attached:</u>** A. Budget Monitoring Report May 2025 (1 page)

#### **Purpose of Report**

To provide members with the Committee's expenditure in the 2025/26 financial year as at the end of May 2025.

#### **Background Information**

On the following page is the budget monitoring report to 31 May 2025, indicating actual expenditure up to the end of month two in the 2025/26 financial year.

#### Recommendation

Members are requested to receive the budget monitoring report for May 2025 noting the projected out-turn for the year is to be on budget.

Globally Responsible Committee		
Corporate Projects - Globally Responsible Barry	Amount	
Spend to Date		
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Fairtrade pull up banner	60.00	
Fairtrade biscuits	38.37	
	1,028.37	
Committed to Date		
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
Auditel - Carbon Management Plan	465.00	
T. (10 )   10   10   10   10   10   10   10	5.070.07	
Total Spend and Committed to Date	5,678.37	
<u>SUMMARY</u>		
Budget for Year	11,000.00	
Total Spend and Committed to Date	5,678.37	

5,321.63
Amount
-
8,000.00
8,000.00
8,000.00
8,000.00
-

GLOBALLY RESPONSIBLE COMMITTEE	23 June 2025	AGENDA ITEM: 6
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#### **Net Zero Commitments**

#### **Report Author**

Amanda Webb – Future Generations Projects Officer

<u>Carbon Footprint Report</u> – Final verification report from Auditel

#### **Purpose of Report**

To update members on the progress of our Net Zero Commitments and becoming Verified with our Carbon Footprint by Auditel

#### <u>Update Information</u>

Verification has been carried out by Auditel using estimated energy usage data for Town Hall as the landlord did not provide accurate usage data for Barry Town Council's portion of the building, despite several requests for this information.

A face-to-face meeting with Auditel representatives was arranged following completion of the verification and receipt of the report. The meeting took place on Monday 28 April at 11.30am with members, and other interested Councillors.

Barry Town Council have been Verified, which is an achievement as the majority of companies are not able to achieve verification during the first year. A second achievment is that BTC are within the top 10 percent of companies with a verification, with a carbon level of 63.68 tCO2e

The next step is to look at further reductions that can be made. A full report will be provided to committee on 29 September 2025 to allow time for full evaluation of projects that can reasonably achieved.

Members are asked for any ideas of projects they feel should be investigated as part of the Net Zero endeavours, alongside the following suggestions from Auditel:

- Obtain all gas, electric and water meter readings for Barry Town Hall from Vale of Glamorgan Council
- Record weight of waste collection from each site to avoid estimations based on number of bags collected.
- Record all electricity and gas meter readings to avoid using estimated readings.
- Provide sending addresses and weights of all deliveries for upstream transport and Capital goods.

We will not evaluate all of 2024, but instead will concerntrate on the financial year April 2024 to April 2025, which will show all changes made during 2024 and 2025, including the reduction scheme that is devised from the 2023 Report and any natural improvements that have already been made. This will bring reporting in line with other statistic reporting. As all the information has been correlated, verification should be achieved in a faster time frame.

## **Recommendation**

1. That members receive and note report.

GLOBALLY RESPONSIBLE COMMITTEE	23 June 2025	AGENDA ITEM: 7
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#### Fairtrade Fortnight Proposals

#### **Report Author**

Amanda Webb - Future Generations Projects Officer

#### **Purpose of Report**

To update members on the progress with promoting Fairtrade, including activities for Fairtrade Fortnight which is being held from 22 September 2025 through to 5 October 2025

#### **Detailed Information**

#### **Summer Programme of Events**

As in previous years, Barry Town Council will utilise corporate events being held throughout the year to promote Fairtrade. The FGPO asks that members be available to attend any of the events, in part or in full, to help promote Fairtrade, and they sign up with the Engagement and Events Team.

New promotional material has be created for this year's events, including a pop-up stand to be used at each event and a packaging collage of Fairtrade products that can be found in Barry shops.

#### **Fairtrade Fortnight**

During Fairtrade fortnight we will promote Fairtrade products and ideology using social media platforms and the website.

- A Fairtrade Quiz night has been booked to take place at Cemetery Approach Community Centre on Friday 26 September 2025. Invitations will be sent out to all local Fairtrade groups, including other town and community councils in the Vale.
- 2. 3 Fairtrade hampers will be offered as prizes for the quiz and that the cost of these will be taken from a grant recieved from Fairtrade Wales.
- 3. A Litter pick is being held during the fortnight and will be promoted as a Fairtrade litter pick. This will be held on the 28 September at Bendricks Beach.

As discussed at the last meeting, as part of Fairtrade Fortnight, members are asked to volunteer to go into local schools and talk about Fairtrade. The officer has contacted

local schools to offer dates for talks in the new academic year. There has been no response as yet – a new way of contacting schools is required.

### **Recommendation**

- 1. That members receive and note the report
- 2. That members note the dates for all corporate events and agree to inform FGPO which events they are available to attend.

GLOBALLY RESPONSIBLE COMMITTEE	23 June 2025	AGENDA ITEM: 8
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#### **Biodiversity Update**

#### **Report Author**

Amanda Webb – Future Generations Projects Officer

#### **Purpose of Report**

To update members on progress of the Biodiversity projects

#### <u>Update Information</u>

It was decided during the meeting of this committee on 17 February 2025, that the FGPO would bring the reporting of Biodiversity – Section 6 Report, in line with Welsh Government deadlines.

#### **RESOLVED:**

2. That members agree to the changes requested, and review this item at the beginning of 2026.

The report will be completed for members' approval by 17 November 2025, with submission to WG in December 2025.

The officer will continue to seek and source grants for Biodiversity projects, such as a Greenhouse for Merthyr Dyfan Cemetery.

#### Recommendation

1. That members receive and note report.

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#### **Keep Wales Tidy Litter Pick Hub Report**

#### **Report Author**

Amanda Webb – Future Generations Projects Officer

#### **Purpose of Report**

To update members on the progress of the Litter Picking hub

#### **Update Information**

Keep Wales Tidy have informed the E&E Team that Barry Town Council is currently the Number 1 Litter Picking hub in Wales on all measures of activity. There are currently over 230 Litter Picking hubs.

During the 2024/25 financial year the Litter Picking hub:

- had 720 volunteers
- worked 142 hours
- collected 399 bags of rubbish
- found some strange items: DVLA Metal wheel clamp and a battery powered child's car are two if the strangest

Our current statistics for 2025/26 to date are:

- 228 Volunteers
- worked 34 hours
- collected 95 bags of rubbish
- found some strange items: Pants and Frozen sausages are two if the strangest

Some of our regular hirers, other than litter picks arranged by Barry Town Council include:

- Admiral
- Starling Bank
- Pets @ Home
- Chicken wood Group

At this time, the Placemaking Unit for Vale of Glamorgan are hoping to run "The Big Barry Clean" campaign in July. They will be using our hub to help people and groups hire equipment, and arrange litter picks

#### New Equipment:

Keep Wales Tidy have indicated that they will provide us with extra equipment, if we are not given any of the additional equipment being sourced through VOGC. So no spend on the budget is expected for this financial year, at this time.

The next litter picks arranged by Barry Town Council are for:

•	27 June	With Ysgol Y Deri, Barry Campus at Pencoedtre Park
•	13 July	With Public at Castleland Community Centre
•	29 July	With Public at Pencoedtre Park
•	15 Aug	With Public at Bendricks Beach (am) and Pencoedtre Park (pm)
•	28 Sep	With Public for Fairtrade Fortnight at Bendricks Beach

Please can members note the dates and let the FGPO know of any dates they are able to attend.

#### **Recommendation**

- 1. That members receive and note report.
- 2. That members inform officer of which Litter Picks they are able to attend.

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#### **Town of Sanctuary Update**

#### **Report Author**

Amanda Webb – Future Generations Projects Officer

#### **Purpose of Report**

To update members on the progress of the Town of Sanctuary Event and Refugee Week.

#### **Update Information**

The Multicultural event has been postponed until later in the year. Members are asked again if they can make contact with the multi-cultural groups in their wards, and pass on contact details to the Furture Generations Projects Officer. There is an event plan in place, however there is a need to make contact with groups and establish connections to help the successful delivery of the event.

During Refugee week, there were a number of Social Media posts sent out, which mainly focused on Barry Town being built by multiple nations.

#### **Recommendation**

- 1. That members receive and note report.
- 2. That members send through contacts for their groups so that the FGPO can coordinate for an event to be held later in the year.

GLOBALLY RESPONSIBLE COMMITTEE	23 JUNE 2025	AGENDA ITEM: 11
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#### **Content of E-Newsletters**

#### **Report Author**

Chris Mason – Engagement & Events Team Manager

#### **Purpose of Report**

To confirm more details about the content and format of an e-newsletter to be distributed quarterly.

#### **Detailed Information**

At the Annual Meeting on 13 May 2025, members approved this committee's recommendation to establish an e-newsletter highlighting the work and achievements of Barry Town Council:

#### **RESOLVED:**

That the introduction of a Barry Town Council e-newsletter be approved involving the upgrade to the Essentials Mail Chimp package at a cost of £264 pa (£22 per month) to be allocated from the Corporate Projects/Globally Responsible Barry expenditure heading.

Subsequent to the Annual Meeting, the Mail Chimp package has been upgraded to facilitiate the disribution of the e-newsletter.

At the meeting of this committee on 17 February 2025, members discussed that the e-newsletter would be a good way to encourage public understanding of biodiversity schemes, explain maintenance work being undertaken at the cemeteries, and to highlight the council's interests and achievements.

To allow the Engagement & Events team to begin preparing the first edition for distribution, members are asked to discuss and advise on what content should be included (topics/headings) and who will generate the content to populate each section. There is a separate mailing list for the promotion of upcoming events, so it is important that the e-newsletter is distinct from this and encompasses the wider council's activity.

Officers in the Engagement & Events team have the time available to collate and format the submissions – similar to the role of the editor of a newspaper – but there is not capacity available within the team to generate and write each edition in full. Cllr Clarke, as Chair of this committee for the 2024/25 municipal year, previously expressed his view that each standing committee should submit 'articles' on their work

and achievements. Who the contributors will be depends, of course, upon the content headings agreed by members.

## Recommendation

- 1. That members receive and note report.
- 2. That members advise on the type of content to be included and from whom this content will be received.