



**BARRY TOWN COUNCIL
CYNGOR TREF Y BARRI**

PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF EXTRAORDINARY FULL COUNCIL IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON FRIDAY 13 JUNE 2025 COMMENCING AT 6:00PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact info@barrytowncouncil.gov.uk

Yours faithfully

Dennis Clarke
Town Mayor

*The Council welcomes correspondence in English or Welsh
Mae'r Cyngor yn croesawu gohebiaeth yn Gymraeg neu'n Saesneg*

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AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct**
(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

TO NOTE: Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes, Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Johnson has been granted Dispensation to allow them to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Wilkinson has been granted Dispensation to allow them to speak and vote on future matters relating to the Local Development Plan.

3. **Well-being of Future Generations (Wales) Act 2015**

(To note)

*Members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental*
- (b) long-term effect;*

- (c) the need to take an integrated approach, by considering how—*
 - i. the body's well-being objectives may impact upon each of the well-being goals;*
 - ii. the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;*

- (d) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;*
- (e) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;*
- (f) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.*

4. To approve and sign the minutes of the Annual Meeting held on 12 & 13 May 2025

(Pages 2467-2488)

5. Date of Next Meeting

The next scheduled meeting of the Full Council will be held on Monday 30 June 2025 at 7.00pm

6. Exclusion of the Press & Public

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

7. Chief Officer Recruitment Process

(Verbal)

Distribution

The Mayor (Councillor Clarke) plus all other Town Councillors (22)
Others (Barry & District News, Barry Police, Glamorgan Star and Barry Library) (4)

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn print bras a fformatiau eraill drwy holi.

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

MINUTES OF THE ANNUAL MEETING OF BARRY TOWN COUNCIL HELD ON MONDAY, 12 MAY 2025 AT 6.00 PM

PRESENT: The Retiring Mayor (Councillor Iannucci-Williams), together with Councillors Ball, Brooks, Charles, Clarke, Collins, Davies-Powell, Drake, EJ Goodjohn, ES Goodjohn, Hennessy, N Hodges, S Hodges, Johnson, McKinney, Payne, Perkes, and Wiliam.

ALSO PRESENT:

Mark Sims	-	Acting Chief Officer
Chris Mason	-	Engagements & Events Manager
Kathryn Thomas	-	Office Team Leader
Emma Thorne	-	Engagement & Events Officer
Manda Webb	-	Well-Being Goals Projects Officer
Joanne John	-	Engagement & Events Administrator
Courtney Parker	-	Administrator

PROCEDURAL

562. **ROLL CALL**

The Acting Chief Officer took a roll call of all those present.

563. **TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Aviet, Dancey, Thomas and Wilkinson

564. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

None were received.

565. **TO ELECT A TOWN MAYOR FOR THE 2025/26 MUNICIPAL YEAR AS DIRECTED IN STATUTE, LOCAL GOVERNMENT ACT 1972 SS 15(2) AND 34(2)**

Nominations were received for the position of Mayor of Barry Town Council for the municipal year 2025/26 as follows:

Councillor Dennis Clarke – nominated by Councillor Shirley Hodges and seconded by Councillor I Johnson.

Both Councillors S Hodges and Johnson said it was a great privilege and an honour to nominate Councillor Clarke. He will be the voice of our town and look forward to supporting him.

A vote was taken, the result of which was unanimous that Councillor Dennis Clarke be elected as Town Mayor for 2025/26 municipal year.

RESOLVED: That Councillor Clarke be elected as Town Mayor for the 2025/26 municipal year by unanimous vote.

566. **TO RECEIVE THE NEWLY ELECTED TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**

The newly elected Town Mayor made their Declaration of Acceptance to the Office of Town Mayor, in the presence of the Acting Chief Officer.

567. **TO ELECT A DEPUTY TOWN MAYOR FOR THE 2025/26 MUNICIPAL YEAR**

Nominations were received for the position of Deputy Town Mayor of Barry Town Council for the municipal year 2025/26 as follows: -

Councillor Ewan Goodjohn – nominated by Councillor Payne and seconded by Councillor Iannucci-Williams.

Both Councillors Payne and Iannucci-Williams said it is an honour to nominate Councillor Ewan Goodjohn who will help to make things better for the people of Barry.

A vote was taken, the result of which was unanimous that Councillor Ewan Goodjohn be elected as Deputy Town Mayor for the 2025/26 municipal year.

RESOLVED: That Councillor ES Goodjohn be elected as Deputy Town Mayor for the 2025/26 municipal year by unanimous vote.

568. **TO RECEIVE THE NEWLY ELECTED DEPUTY TOWN MAYOR'S DECLARATION OF ACCEPTANCE OF OFFICE**

The newly elected Deputy Town Mayor made their Declaration of Acceptance to the Office of Deputy Town Mayor, in the presence of the Acting Chief Officer.

569. **INVESTITURE OF THE MAYORESS**

The Mayor named his wife, Janet Clarke, as the Mayoress.

570. **TO RECEIVE THE RETIRED MAYOR'S SPEECH**

The retired Mayor, Councillor Catherine Iannucci-Williams, began her speech by thanking everyone for coming and how nice it was to see so many faces. She said it had been a great pleasure and honour to have been the Mayor of Barry in 2024/25, a unique opportunity and experience.

She thanked Councillor Dennis Clarke, as her Deputy Mayor, for stepping in on events when she couldn't, her family for all their support and Jane Hutt MS for supporting her and cheering her on.

She then thanked all staff at Barry Town Council for all their help over the past year especially the Engagement and Events Team who have worked hard with her Events Calendar.

Councillor Iannucci-Williams had attended approximately 77 events throughout her year as Mayor including Family Fun Day, St David's Day Dash, Halloween Event, Christmas Festival and also judging various competitions including the Christmas Card Competition.

During her year as Mayor, she also had the privilege to travel to London to meet Ruth Jones and James Cordon from Gavin & Stacey and put Barry on the map. She also met Emma Bunton who was hosting the radio programme.

As Mayor, she was also invited to open Glastonbarry and Cadstock which she felt was a real honour as they are great events for the people of Barry.

Councillor Iannucci-Williams is also immensely proud of the fundraising achieved for her two nominated charities – Shua and The Food Bank. The volunteers and trustees of both charities made huge contributions throughout the year with the Food Bank Box in the Library being very successful. The Foodbank Box will remain in the Library for the foreseeable future. She thanked everybody who had contributed financially during the year and has successfully raised approximately £5,000.

Councillor Iannucci-Williams concluded her speech by congratulating the new Mayor, Councillor Dennis Clarke and wishing him all the best for his term in office. The one piece of advice she gave him was to take

every opportunity you can and have fun and always have change for the raffle tickets.

571.

TO RECEIVE THE NEWLY ELECTED TOWN MAYOR'S SPEECH, INCLUDING NOTIFICATION OF THE APPOINTMENT OF THEIR CHAPLAIN AND ANY ARRANGEMENTS FOR THEIR CIVIC SERVICE

The newly elected Mayor addressed the meeting thanking everyone for coming and thanking Councillor S Hodges and Councillor Johnson for nominating and seconding him for the position. He understands that this is the Highest Office for the Mayor and understands the importance of the role. Being elected is a great honour and that is how we start the term of office.

He said he has to be the face and voice of the town and has to be professional at all times.

He thanked Councillor Iannucci- Williams and Owen Iannucci-Williams for everything they have done over the past year. He said he was looking forward to the events but with some trepidation.

Victoria Park Community Centre is part of Cadoxton School, and Councillor Clarke is a School Governor there. He welcomed the Head of Cadoxton School and some of the Year 6 pupils who wanted to come to see what is involved in being elected Mayor.

Councillor Clarke is a great believer in the younger residents of the town having a say in decisions that will affect them. There is such a change in the culture of young people and he regularly talks to them to find out what the new culture is. He also said there is never any documentation aimed at youngsters and hopes that will change.

Councillor Clarke mentioned the elderly as well who also have issues that need looking at including loneliness and ill health and they deserve better.

The Mayor said that there are many charities that do tremendous work, but his two chosen charities are as follows:

1. Mind in the Vale – These are experts in their field and are very well respected. Without them, people would suffer. The Mayor is happy to work with their CEO over the next year to support them.
2. Valeways – This charity is to help encourage people to get out and walk which helps not only physical health but mental health as well. The Millennium Heritage Trail encourages a leisurely walk through 6,000 years of beauty, culture and history in the picturesque Vale of Glamorgan.

The Mayors Celebrant is Andrew Murphy

The Civic Service, with the help of the hard work of the Engagements & Events Team, is hoping to be Sunday 7 September 2025 at Ysgol Sant Baruc. Confirmation and more information on this will follow once details have been confirmed.

The Mayor went on to say how much he loves Barry Town. He said it's the best place to live in and loving the town is one thing but to understand there are issues is another thing. He wants to speak to as many people as he can and to find brilliance in the way of talking to everyone.

We don't hear enough of what is going on in our town and he would like to focus on advertising what is available in Barry.

He said so many people feel disenfranchised. They grumble and have issues but believe they cannot do anything about it. They need to know that we are an active Town Council and people can bring us their problems and to know that coming forward is an easy thing to do.

572. **TO RECEIVE A COMMUNICATION FROM THE MAYOR**

Councillors N Hodges congratulated Councillor Clarke. He said a number of years ago we moved back to Town Hall which is Barry Town Council's rightful home.

He presented the Mayor with two framed pictures which were the original plans of the Town Hall and asked Councillor Clarke to receive them on behalf of the Town Council.

573. **ADJOURNMENT OF MEETING**

The Mayor moved the adjournment of the meeting to be reconvened on Tuesday 13 May 2025 at 6pm in the Council Chamber, Town Hall, King Square, Barry and invited guests to stay for refreshments.

The meeting closed at 6.54pm.

Signed

Dated
(Town Mayor)

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON TUESDAY, 13 MAY 2025 AT 6 PM

PRESENT: The Mayor (Councillor Clarke) together with Councillors Aviet, Ball, Brooks, Collins, Davies-Powell, Drake, EJ Goodjohn, ES Goodjohn, N Hodges, S Hodges, Iannucci-Williams, Johnson, Payne, Perkes, Thomas, William and Wilkinson.

ALSO PRESENT: Mark Sims - Acting Chief Officer
Chris Mason - Engagement/Events Team Manager
Kathryn Thomas - Office Team Leader

574. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Charles, Dancey, Hennessy & McKinney

575. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

TO NOTE: Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes, Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Wilkinson has been granted dispensation to speak and vote on matters relating to the Local Development Plan.

Councillor Wilkinson has been granted dispensation to speak and vote on matters at VOG and BTC meetings where issues are raised (including budgets) relating to Gwenfo and Cadoxton Primary Schools and St Richard Gwyn High School.

Councillor Johnson has been granted dispensation to speak and vote on matters relating to Arts and Events when being discussed at both VOG and BTC meetings.

Councillor Johnson has been granted dispensation to speak and vote on matters relating to Community Centres when being discussed at both VOG and BTC meetings.

Councillor Johnson has been granted dispensation to allow them to speak and vote on matters relating to Sports Facilities within the VOG when being discussed at both VOG and BTC meetings.

Councillor Hennessy has been granted dispensation to speak, vote and remain in meetings when matters relation to Community Centres are to be discussed, and speak only when financial matters relating to Celtic Way Community Centre, Rhoose, are to be discussed at VOG and BTC meetings.

Councillor EJ Goodjohn has been granted dispensation to speak, vote and remain in meetings when matters relating to Community Centres are to be discussed, and speak only when Financial matters relating to Buttrills Community Centre, Barry are to be discussed at VOG and BTC meetings.

576. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being for Future Generations (Wales) Act 2015 be received and noted.

577. **TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETINGS OF FULL COUNCIL HELD ON 1 MAY 2025 AS A CORRECT RECORD**

RESOLVED: That the minutes of the two extraordinary meetings of Full Council held on 1 May 2025 are approved and signed as a correct record.

578. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (G) REFERS)**

None were received.

579. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (H) REFERS)**

None were received

580. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

581. **TO RECEIVE AND NOTE THE MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE MEETINGS HELD ON 17 FEBRUARY 2025 AND 14 APRIL 2025 AND TO CONSIDER ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED:

1. That the minutes of the Globally Responsible Committee meeting held on 17 February 2025 and 14 April 2025 be received and noted.

2. That the introduction of a Barry Town Council e-newsletter be approved involving the upgrade to the Essentials Mail Chimp package at a cost of £264 pa (£22 per month) to be allocated from the Corporate Projects/Globally Responsible Barry expenditure heading.
3. That members of the Halls, Cemeteries and Community Facilities Committee consider whether the Council has capacity for, and the cost of maintaining the King Square planters in house (to include copy of email received from the VOGC and any alternative options available)

582. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 25 FEBRUARY 2025, 18 MARCH 2025, 8 APRIL 2025 AND 29 APRIL 2025 TO CONSIDER ANY RECOMMENDATIONS CONTAINED THEREIN**

Councillor S Hodges move the Planning Committee minutes on block.

RESOLVED:

That the minutes of the Planning Committee held on 25 February 2025, 18 March 2025, 8 April 2025 and 29 April 2025 be received and noted.

583. **TO RECEIVE AND NOTE THE MINUTES OF THE VIBRANT CULTURE COMMITTEE MEETING HELD ON 17 MARCH 2025 AND TO CONSIDER ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED: That the minutes of the Vibrant Culture Committee meeting held on 17 March 2025 be received and noted.

584. **TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY MEETING OF PERSONNEL COMMITTEE HELD ON 24 MARCH 2025 AND TO CONSIDER ANY RECOMMENDATIONS CONTAINED THERIN**

RESOLVED: That the minutes of the Extraordinary Meeting of Personnel Committee held on 24 March 2025 be received and noted.

585. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 24 MARCH 2025 AND TO CONSIDER ANY RECOMMENDATIONS THEREIN**

RESOLVED: That the Minutes of the Halls, Cemeteries and Community Facilities Committee held on 24 March 2025 be received and noted.

586. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 7 APRIL 2025 AND TO CONSIDER ANY RECOMMENDATIONS CONTAIN THEREIN.**

RESOLVED: That the Minutes of the Finance, Policy and general purposes committee meeting held on 7 April 2025 be received and noted.

587. **TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL (ADVISORY) COMMITTEE MEETING HELD ON 15 APRIL 2025 AND TO CONSIDER ANY RECOMMENDATIONS CONTAINED THEREIN.**

RESOLVED: That the Minutes of the Shop Local (Advisory) Committee meeting held on 15 April 2025 be received and noted.

588. **TO ELECT A LEADER OF THE COUNCIL FOR 2025/26 NOTING THAT THERE IS NO OVERALL MAJORITY PARTY THE LEADER OF THE COUNCIL WILL BE ELECTED BY THE COUNCIL IN ACCORDANCE WITH STANDING ORDER 34(1) (B)**

Councillor Perkes nominated Councillor Brooks as Leader and Councillor S Hodges seconded the nomination.

RESOLVED: That Councillor Brooks be elected as Leader of the Council for the 2025/26 municipal year.

589. **TO APPOINT THE FOLLOWING COUNCIL COMMITTEES FOR THE ENSUING MUNICIPAL YEAR AND APPROVE THEIR TERMS OF REFERENCE**

1. **To appoint to the Council's Standing Committees and approve their Terms of Reference**

- a. **Finance, Policy & General Purposes**

Councillors Brooks, Clarke, Drake, ES Goodjohn, S Hodges, McKinney and Thomas.

- b. **Globally Responsible Committee**

Councillors Dancey, ES Goodjohn, S Hodges, Iannucci-Williams, Johnson, Payne and Perkes.

- c. **Halls, Cemeteries & Community Facilities Committee**

Councillors Aviet, Dancey, EJ Goodjohn, Hennessy, N Hodges, Iannucci-Williams and McKinney.

d. **Personnel Committee**

Councillors Charles, S Hodges, Johnson, Payne, Perkes, Thomas and Wiliam.

e. **Planning Committee**

Councillors Ball, Collins, Davies-Powell, EJ Goodjohn, ES Goodjohn, Hennessy, S Hodges and Thomas.

f. **Vibrant Culture Committee**

Councillors Aviet, Ball, Brooks, Davies-Powell, N Hodges, S Hodges and Perkes

2. **To appoint to Working Parties and non-standing committees and approve their Terms of Reference**

g. **Commemorative Naming Advisory Committee**

Councillors Ball, N Hodges, EJ Goodjohn, Iannucci-Williams, Johnson and Payne.

h. **Shop Local Barry Advisory Committee**

Councillors Aviet, Collins, Hennessy, S Hodges, Johnson, Payne and Perkes

(Noting that traders with voting rights are permitted for the Shop Local Advisory Committee)

i. **Shop Local – Trader Membership**

David Elliott
Sharon Thomas
Angharad Gambles
Paul Martin
Sarah Hunt
Alison Moya

j. **Governance Working Party**

Councillors Charles, Drake, Hennessy, N Hodges, S Hodges, Perkes and Thomas

k. **Innovation Working Party**

Councillors Brooks, Collins, ES Goodjohn and N Hodges

I. Wellbeing Working Party

Councillors Drake, Johnson, Payne and Thomas

m. Barry Youth Council Link Councillors

Councillors Clarke and ES Goodjohn

RESOLVED:

1. That the above members be appointed to Committees for the ensuing municipal year as per Standing Order 4(g) appendix 1.
2. That the Terms of Reference for each Committee be approved.

590.

TO ELECT THE CHAIRPERSONS AND VICE-CHAIRPERSONS OF THE STANDING COMMITTEES LISTED ABOVE

In accordance with the provisions of Standing Order 4 (f) (vi) the Council was asked to elect the Chairpersons and Vice-Chairpersons of its various Standing Committees the results of which are as follows:

Finance Policy & General Purposes

Councillor Brooks was nominated and seconded as Chairperson of the Finance, Policy & General Purposes Committee.

Councillor ES Goodjohn was nominated and seconded as Vice-Chairperson of the Finance, Policy & General Purposes Committee.

RESOLVED:

- a. That Councillor Brooks be elected Chairperson of the Finance, Policy & General Purposes Committee for the municipal year of 2025/26.
- b. That Councillor ES Goodjohn be elected Vice-Chairperson of the Finance, Policy & General Purposes Committee for the municipal year of 2025/26.

Globally Responsible Committee

Councillor Johnson was nominated and seconded as Chairperson of the Globally Responsible Committee.

Councillor Iannucci-Williams was nominated and seconded as Vice-Chairperson of the Globally Responsible Committee.

RESOLVED:

- c. That Councillor Johnson be elected Chairperson of the Globally Responsible Committee for the municipal year of 2025/26.**
- d. That Councillor Iannucci-Williams be elected Vice-Chairperson of the Globally Responsible Committee for the municipal year of 2025/26.**

Halls, Cemeteries & Community Facilities

Councillor N Hodges was nominated and seconded as Chairperson of the Halls, Cemeteries & Community Facilities Committee.

Councillor EJ Goodjohn was nominated and seconded as Vice-Chairperson of the Halls, Cemeteries & Community Facilities Committee.

RESOLVED:

- e. That Councillor N Hodges be elected as Chair of the Halls, Cemeteries & Community Facilities Committee for the municipal year of 2025/26**
- f. That Councillor EJ Goodjohn be elected as Vice-Chairperson of the Halls, Cemeteries & Community Facilities Committee for the municipal year of 2025/26**

Personnel

Councillor Perkes was nominated and seconded as Chairperson of the Personnel Committee.

Councillor Johnson was nominated and seconded as Vice-Chairperson of the Personnel Committee.

RESOLVED:

- g. That Councillor Perkes be elected as Chair of the Personnel Committee for the municipal year of 2025/26**
- h. That Councillor Johnson be elected as Vice-Chairperson of the Personnel Committee for the municipal year of 2025/26.**

Planning

Councillor S Hodges was nominated and seconded as Chairperson of the Planning Committee.

Councillor Ball was nominated and seconded as Vice-Chairperson of the Planning Committee.

RESOLVED:

- i. **That Councillor S Hodges be elected as Chairperson of the Planning Committee for the municipal year of 2025/26.**
- j. **That Councillor Ball be elected as Vice-Chairperson of the Planning Committee for the municipal year of 2025/26.**

Vibrant Culture Committee

Councillor Brooks was nominated and seconded as Chairperson of the Vibrant Culture Committee

Councillor N Hodges was nominated and seconded a Vice-Chairperson of the Vibrant Culture Committee.

RESOLVED:

- k. **That Councillor Brooks be elected as Chairperson of the Vibrant Culture Committee for the municipal year of 2025/26.**
- l. **That Councillor N Hodges be elected as Vice-Chairperson of the Vibrant Culture Committee for the municipal year of 2025/26.**

591.

TO APPOINT REPRESENTATIVES ONTO OUTSIDE BODIES

Councillors S Hodges and Brooks agreed to continue with the same members as 2024/25 with the exception of substituting Councillor Thomas onto the Barry YMCA.

Members were requested to elect representatives to serve on a number of outside bodies as follows: -

Barry YMCA

Councillor E S Goodjohn
Councillor Thomas

Gibbonsdown Children's Centre

Councillor Clarke
Councillor S Hodges
Councillor Perkes

Society of Local Council Clerks - Larger Local Council Forum

Councillor Clarke

One Voice Wales

Councillor S Hodges (Representative)

Councillor Brooks (Representative)

Councillor Hennessy (Substitute)

One Voice Wales - Larger Local Council

Councillor Davies-Powell

Public Service Board Workshops/Events Representative

Councillor Drake (Representative)

Councillor S Hodges (Substitute)

Vale of Glamorgan Community Liaison Committee

Councillor S Hodges (Representative)

Councillor Brooks (Substitute)

Plan for Neighbourhood Board (Formerly the Partnership Board)

Councillor Brooks

Vale of Glamorgan Council's Barry Placemaking Plan – Events

Councillor Davies-Powell

RESOLVED:

1. That the above appointments be agreed
2. That letters are sent to each organisation to notify them of the Council's representatives and request that future notifications of meetings be forwarded to the relevant representative(s) and the Chief Officer.

592. **TO AGREE THE SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2025/26**

Members were requested to consider the Schedule of Town Council meetings for 2025/26.

The Acting Chief Officer advised that there are a few clashes with the Vale of Glamorgan's meeting dates following a change of their Scrutiny Committee Meetings.

RESOLVED: That the Schedule of Town Council meetings for 2025/26 be agreed, with officers rechecking any new clashes with Vale of Glamorgan Council meetings and submit any changes to the Full Council meeting on 30 June 2025.

593. **TO RE-ADOPT THE COUNCILS STANDING ORDERS FOR 2024/25**

Members were provided with the Council's Standing Orders for re-adoption.

The Acting Chief Officer suggested a change on Page 2568 of the report relating to Standing Order 3(j) should refer to 3(h) instead of 3(g).

RESOLVED: That the Councils Standing Orders be re-adopted for 2025/26, subject to the amendment above.

594. **TO RE-ADOPT THE COUNCIL'S FINANCIAL REGULATIONS FOR 2025/26**

Members were provided with the Council's Financial regulations for re-adoption.

The Acting Chief Officer advised that One Voice Wales had provided new Model Financial Regulations and suggested these be considered at a meeting of the Innovation Working Party.

RESOLVED:

- 1. That the Council's Financial regulations be re-adopted for 2025/26.**
- 2. That officers review the One Voice Wales new Model Financial Regulations and report any amendments to a meeting of the Innovation Working Party.**

595. **TO RE-ADOPT THE COUNCIL'S SCHEME OF DELEGATION FOR 2024/25**

Members were provided with the Council's Scheme of Delegation for re-adoption.

Councillor S Hodges requested that the Planning Officer's scheme of delegation, that was recently agreed by the Planning Committee, be included.

RESOLVED: That the Council's Scheme of Delegation be re-adopted for 2025/26 subject to the new Planning Officer's scheme of delegation being included.

596. **TO CONFIRM THE COUNCIL'S CHEQUE SIGNATORIES FOR 2025/26**

Members were requested to determine the Council's cheque signatories for 2025/26.

The Council's current bank signatories are:

Councillor Brooks
Councillor Charles

Councillor N Hodges
Councillor Johnson
Councillor Perkes

Plus either Emily Forbes - Chief Officer
Mark Sims - Deputy Chief Officer
(currently Acting Chief Officer)

RESOLVED: That the following are Council cheque signatories for 2025/26: -

Any two of Councillor Brooks
Councillor Charles
Councillor N Hodges
Councillor Johnson
Councillor Perkes

Plus either or to be confirmed (Chief Officer)
Mark Sims (Deputy Chief Officer)
(Currently Acting Chief Officer)

597. **TO DETERMINE THE CHEQUE SIGNATORIES FOR THE TOWN MAYOR'S CHARITY ACCOUNT FOR 2025/26**

Members were requested to determine the cheque signatories for the Mayor's Charity Account for 2025/26

RESOLVED: That the following are cheque signatories for the Mayor's Charity Account for the ensuing municipal year 2025/26: -

Councillor Clarke

Plus either or to be confirmed (Chief Officer)
Mark Sims (Deputy Chief Officer)
(Currently Acting Chief Officer)

598. **TO RECEIVE AND APPROVE THE TOWN COUNCIL'S OVERALL RISK REGISTER**

Members were provided with a report containing the Town Council's Risk Assessments Register.

RESOLVED: That the Town Council's Risk Assessment Register for 2025/26 be received and approved.

599. **MOTIONS FOR ANNUAL MEETING – ONE VOICE WALES**

Members were asked to consider any motions they wish to propose for debate at the One Voice AGM on Wednesday 1 October 2025.

RESOLVED: That the Motions for the Annual Meeting – One Voice Wales be received and noted

600. **TO REVIEW AND ADOPT THE TOWN COUNCIL'S STAFF HANDBOOK**

Members were presented with the Town Council's Staff Handbook.

RESOLVED: That the Town Council's staff handbook be re-adopted for 2025/26

601. **TO REVIEW AND ADOPT THE TOWN COUNCIL PROTOCOLS**

Members were provided with the Town Council's Protocols which had been separated from the Council's Policies.

RESOLVED: That the Town Council's Protocols be re-adopted for 2025/26

602. **TO CONSIDER THE COUNCIL'S ELIGIBILITY TO USE THE GENERAL POWER OF COMPETENCE (GPoC)**

Members were provided with detailed information on the General Power of Competence provided by One Voice Wales and they were requested to consider the eligibility of the Council to resolve itself for 2025/26 as competent, under the General Power of Competence introduced on 5 May 2022 through the Local Government and Elections (Wales) Act 2021.

RESOLVED: That the Council resolves itself to be an eligible Council under the General Power of Competence as it meets all the criteria set out in legislation being:

- **At least two-thirds of the total number of members of the council have been declared to be elected whether at an ordinary election or at a by-election**
- **The Clerk to the council (Proper Officer) holds such qualification or description of qualification as may be specified by the Welsh ministers by regulations, and**
- **The council satisfies the audit condition.**

603. **INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT 2025/26**

Members were provided with a report to advise them of the Independent Remuneration Panel for Wales' Annual Report for 2025/26, that provides for Payments for Members of Community and Town Councils.

Councillor S Hodges suggested to remain the same as last year.

RESOLVED:

1. That members agree to accept the following: -

- **the number of Councillor positions to receive senior salary payment of £500 for specific responsibilities, Minimum of 1 (Mandated) up to maximum of 7 (Determination 4 of 2023)**
- **payment in respect of travel costs for attending approved duties be agreed (Determination 46 of 2022)**
- **reimbursement of subsistence expenses where an overnight stay has been approved, be agreed (Determination 47 of 2022)**
- **payment of financial loss compensation for attending approved duties to be agreed (Determination 7 of 2023)**
- **payment to Mayor/Chair of the Council up to a maximum of £1,500 be agreed (Determination 50 of 2022)**
- **payment of an attendance allowance be agreed (Determination 50 of 2022)**
- **payment to Deputy Mayor/Deputy Chair of the Council up to a maximum of £500 be agreed (Determination 51 of 2022)**

604.

TO APPROVE THE SCHEDULE OF PAYMENTS FOR MARCH, APRIL AND MAY 2025

Members were provided with the schedule of payments for March, April and May 2025 for approval, consisting of BACS payments and direct debits in the amount of £202,028.29

RESOLVED:

1. That the information set out relating to salary payments for February, March and April 2025 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted.
2. That the attached schedule of payments for March, April and May 2025 consisting of BACS payments and direct debits in the amount of £202,028.29 be approved, subject to the relevant papers being in order.

605.

TO RECEIVE AND NOTE THE ANNUAL STAFF AND COUNCILLOR TRAINING REPORT

Members were provided with a report outlining the training provided to both staff and Councillors from May 2024 to May 2025.

The Acting Chief Officer asked if members wanted to refresh their Code of Conduct Training.

Councillor Perkes requested this to be discussed at the next Personnel Meeting on 16 June 2025

RESOLVED:

1. That members receive and note the report.
2. That the Annual Staff and Councillor Training report be discussed at the next Personnel Meeting on Monday 16 June 2025.

606. **TO APPROVE THE COUNCIL'S DRAFT ANNUAL REPORT**

The Acting Chief Officer presented the Council's Draft Annual Report.

The Annual Report provides an update on our services, activities and achievements over the last year and meets the Council's legislative requirements.

Councillor S Hodges said a big thank you to all staff for their hard work and asked the Acting Chief Officer to pass on the members thanks to all staff.

RESOLVED: That the Council's Draft Annual Report be approved with members endorsing all the work undertaken in 2024/25.

607. **TO NOTE REPORTS FROM REPRESENTATIVES SERVING ON OUTSIDE BODIES ARE AVAILABLE FOR INSPECTION IN THE LEVER ARCH FILE KEPT IN THE MAIN OFFICE AND INFORMATION E-CIRCULARS ARE SENT REGULARLY**

RESOLVED:

1. That reports from representatives serving on Outside Bodies be received and noted.
2. That e-circulars are sent out regularly.

608. **DATE OF NEXT MEETING**

RESOLVED: That the next meeting of Full Council will be held on Monday, 30 June 2025.

609. **EXCLUSION OF THE PRESS & PUBLIC**

RESOLVED that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

610.

TO RECEIVE AND NOTE THE MINUTES OF THE COMMEMORATE NAMING ADVISORY COMMITTEE HELD ON 14 APRIL 2025 AND TO CONSIDER ANY RECOMMENDATIONS THEREIN.

Councillor Payne provided members with the nominations and supporting information on the Bryan Foley Award. The two categories are as follows:

1. Under 16's Category
2. Over 25's Category

RESOLVED:

1. **That the minutes of the Commemorate Naming Advisory Committee meeting held on 14 April 2025 be received and noted.**
2. **That the recommendations from the Commemorate Naming Advisory Committee held on 14 April 2025 be approved, however, due to the confidential nature, the information will be kept on file with the Acting Chief Officer.**

The meeting closed at 6:32pm.

Signed

Dated
(Town Mayor)

ACTION SHEET - FULL COUNCIL - 13 May 2025

Minute No	Action to be taken	Action to be taken by	Date action to be carried out	Progress
581 (2)	That the introduction of a Barry Town Council e-newsletter be approved involving the upgrade to the Essentials Mail Chimp package at a cost of £264 pa (£22 per month) to be allocated from the Corporate Projects/Globally Responsible Barry expenditure heading.	E&E Team	30-Jun-25	Completed
581(3)	That members of the Halls, Cemeteries and Community Facilities Committee consider whether the Council has capacity for, and the cost of maintaining the King Square planters in house (to include copy of email received from the VOGC and any alternative options available)	ACO	23-May-25	Complete
589 (1)	That the above members be appointed to Committees for the ensuing municipal year as per Standing Order 4(g) appendix 1.	Admin Team	17-May-25	Complete
592	That the Schedule of Town Council meetings for 2025/26 be agreed, with officers rechecking any new clashes with Vale of Glamorgan Council meetings and submit any changes to the Full Council meeting on 30 June 2025.	ACO	30-Jun-25	Ongoing
593	That the Councils Standing Orders be re-adopted for 2025/26, subject to the amendment relating to Standing Order 3(j) should refer to 3(h) instead of 3(g).	ACO	17-May-25	Complete

594 (2)	That officers review the One Voice Wales new Model Financial Regulations and report any amendments to a meeting of the Innovation Working Party.	ACO	31-Jul-25	Ongoing
595	That the Council's Scheme of Delegation be re-adopted for 2025/26 subject to the new Planning Officer's scheme of delegation being included.	ACO	17-May-25	Complete
596	That the following are cheque signatories for 2025/26 - Councillors Brooks, Charles, N Hodges, Johnson & Perkes, plus Chief Officer or Deputy Chief Officer	Finance Administrator	30-Jun-25	Ongoing
597	That the following are cheque signatories for the Mayors Charity Account for 2025/26 - Councillor Clarke plus the Chief Officer or the Deputy Chief Officer	Finance Administrator	30-Jun-25	Ongoing
605 (2)	That the Annual Staff and Councillor Training report be discussed at the next Personnel Meeting on Monday 16 June 2025.	ACO	16-Jun-25	Ongoing
610 (2)	That the recommendations from the Commemorate Naming Advisory Committee held on 14 April 2025 be approved, however, due to the confidential nature, the information will be kept on file with the Acting Chief Officer	E&E Team	30-Jun-25	Completed