

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

**PRESENT:** The Mayor (Councillor Clarke) together with Councillors Aviet, Ball, Brooks, Charles, Davies-Powell, Dancey, Drake, EJ Goodjohn, ES Goodjohn, N Hodges, S Hodges, Iannucci-Williams, Johnson, McKinney, Payne, Perkes, Thomas, Wilkinson and Wiliam

**ALSO PRESENT:**

Mark Sims                      Acting Chief Officer  
Courtney Parker              Administrator

574.            **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Collins and Hennessy.

575.            **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

None were received

576.            **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Wellbeing of Future Generations (Wales) Act 2015 be noted.

577.            **TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETING OF FULL COUNCIL HELD ON MONDAY 23 JUNE 2024**

**RESOLVED:** That the minutes of the Extraordinary meeting of Full Council held on Monday 23 June 2025 be approved and signed as a correct record.

578.            **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor provided an update on the many events he has recently attended, including the Vale Ways history tour, local litter picks, civic services, a dementia awareness event, and many others. He expressed his sincere thanks to everyone for their help and support in organising and participating in these events.

He also spoke about the unveiling of the headstone for Margaret Lyndsey Williams at Merthyr Dyfan Cemetery, describing it as a lovely day with a large and respectful attendance.

The Mayor extended his condolences on the passing of the former Cowbridge Town Council Mayor. He attended the funeral, which was very well attended.

**RESOLVED: That communications from the Mayor be received and noted.**

579. **TO CONSIDER QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3 (G)**

None were received.

580. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDER 3 (F)**

None were received.

581. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

582. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 2 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN.**

**RESOLVED: That the minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 2 June 2025 be received and noted.**

583. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 20 MAY 2025 AND 10 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED: That the minutes of the Planning Committee meetings held on 20 May 2025 and 10 June 2025 be received and noted.**

584. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING FOR BARRY SUB-COMMITTEE MEETING HELD ON 10 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

**RESOLVED:**That the minutes of the Planning for Barry Sub-Committee meeting held on 10 June 2025 be received and noted.

585.

**TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON 16 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN INCLUDING POLICIES ATTACHED TO THE MINUTES**

**RESOLVED:**

1. That the Minutes of the Personnel Committee held on 16 June 2025 be received and noted.
2. That the 'waiting time' of 26 weeks prior to the 15<sup>th</sup> week before child's birth be removed for all types of leave in the Maternity, Paternity, Adoption, Parental and Shared Parental Leave Policy.
3. That the requirement to complete the Chair and Vice Chair training annually be removed.
4. That all councillors to evidence what training they have completed elsewhere.
5. That a timescale of 6 months for induction of promoted staff be added to the policy, with a requirement for monthly focussed discussions that are evidences in writing.
6. That the % target figure for sickness absence be removed from the Sickness Policy.

586.

**TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL (ADVISORY) COMMITTEE HELD ON 17 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Councillor Payne updated the committee, noting a positive response from traders on the High Street and stating that she would soon be engaging with businesses on Holton Road.

**RESOLVED:**

1. That the minutes of the Shop Local (advisory) Committee held on 17 June 2025 be received and noted.

587.

**TO RECEIVE AND NOTE AN UPDATE OF THE BARRY YOUTH COUNCIL HELD ON 18 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN.**

**RESOLVED:** That the update of the Barry Youth Council held on 18 June 2025 be received and noted.

**588. TO RECEIVE AND NOTE THE MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE HELD ON 23 JUNE 2025 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN.**

**RESOLVED:** That the minutes of the Globally Responsible Committee held on 23 June 2025 be received and noted.

**589. TO RECEIVE BUDGET MONITORING REPORT TO 31 MAY 2025**

Members were provided with a report outlining the Council's income and expenditure in the 2025/26 financial year as at the end of May 2025.

**RESOLVED:** That the budget monitoring report for May 2025, indicating actual income and expenditure up to the end of month two in the 2025/26 financial year, noting the projected overspend of £2,896 for 2025/26 that will result in a net amount of £37,198 being transferred from reserves.

**590. TO APPROVE THE SCHEDULE OF PAYMENTS FOR JUNE 2025**

Members were provided with the Schedule of Payments for June 2025 (Final) for approval, consisting of BACS payments, direct debits and cheque number 002990 in the amount of £50,805.74

**RESOLVED:**

- 1. That the information set out relating to salary payments for May and June 2025 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted;**
- 2. That the schedule of payments for June 2025 comprising BACS payments, direct debits and cheque number 002990 in the amount of £50,805.74 be approved, subject to the relevant papers being in order.**

**591. TO APPROVE THE DRAFT TOWN COUNCIL ACCOUNTS AND ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2025**

Members were provided with the draft Town Council accounts and the Annual Return for the year ending 31 March 2025 for approval prior to their submission to the external auditors, Audit Wales

**RESOLVED:** That the draft Town Council Accounts and Annual Return for the year ending 31 March 2025 be approved.

592. **TO ADOPT THE INTERNAL CONTROL STATEMENT**

Members were provided with the annual review of the effectiveness of the council's system of internal control.

**RESOLVED That the Annual Review of Internal Controls be approved.**

Councillor Davies-Powell joined the meeting remotely at 7:19pm

593. **TO AGREE THE SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2025/26**

Members were provided with a revised Schedule of Meetings for 2025/26.

The Acting Chief Officer acknowledged that some clashes were inevitable.

**RESOLVED: That the Schedule of Town Council meetings for 2025/26 be approved.**

594. **NEW PRIVACY AND GDPR POLICY**

**RESOLVED: That the new privacy and GDPR Policy be approved and adopted.**

595. **DATE OF NEXT MEETING**

**RESOLVED: The next scheduled meeting of the Full Council will be held on Monday 28 July 2025.**

596. **EXCLUSION OF THE PRESS & PUBLIC**

**RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.**

597. **URGENT ACTIONS**

Members were presented with a report advising them of any Urgent Actions that have been undertaken by the Acting Chief Officer in conjunction with Group Leaders, since the annual meeting of Council held on 13 May 2025.

**RESOLVED: That the urgent actions report was received and noted.**

**The meeting closed at 7.22pm**

**Signed .....Dated.....**  
**(Town Mayor)**