

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

DRAFT MINUTES OF THE EXTRA-ORDINARY GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON MONDAY 11 NOVEMBER AT 6PM

PRESENT: Councillors Clarke (Chairperson), Dancey, Drake, Johnson, Payne, and Perkes.

ALSO PRESENT: Chris Mason – Engagement and Events Team Manager
Amanda Webb – Wellbeing Goals Officer
Joanne John – Engagement and Events Administrator
Councillor N Hodges - Observer
Councillor S Hodges - Observer

25. APOLOGIES FOR ABSENCE

None

26. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

None received.

27. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

28. TO APPROVE THE MINUTES OF THE GLOBALLY RESPONSIBLE BARRY COMMITTEE MEETING HELD ON 16 SEPTEMBER 2024.

Members agreed the minutes.

RESOLVED: That the minutes of the Globally Responsible Committee held on 16 September 2024 be approved and signed as a correct record.

29. **TO NOTE THE GLOBALLY RESPONSIBLE COMMITTEE'S TERMS OF REFERENCE.**

RESOLVED: That the Globally Responsible Committee's Terms of Reference are agreed and noted.

30. **BUDGET SETTING FOR THE FINANCIAL YEAR 2025 / 2026**

The Chair requested members for any thoughts on the budget for 2025 / 2026.

Members agreed that due to current council pressures they would like to request the same budget of £19,000 for next year (£8,000 for planters and £11,000 available for projects).

The Chair agreed and confirmed the same budget be requested for 2025 / 2026 as they had for 2024 / 2025.

RECOMMENDED:

That the draft estimates for 2025/2026 are recommended to the meeting of the Finance, Policy and General Purposes Committee being held on 25 November 2024 as confirmation of the Globally Responsible Committee requirements for the 2025/26 financial year.

31. **SCOPE OF GLOBALLY RESPONSIBLE COMMITTEE'S RESPONSIBILITIES (TERMS OF REFERENCE)**

The Chair advised members that the committee may have a lot to discuss in the scheduled January meeting, and wanted to be prepared as possible.

Councillor Johnson raised with members that it was worth considering the history of the committee and gave a summary of why it was originally set up:

- Globally Responsible committee was set up as part of Corporate Plan
- Result of a series of different priorities passed by Council

- Fairtrade Town resulted in a specific committee being created
- Plastic Free Barry became 'Sustainable Barry'
- Council of Sanctuary became 'Town of Sanctuary'
- Rather than have three separate committees, it was chosen to merge them into one overarching committee that covered them all.

Councillor Johnson clarified that the four traditional committees of any council are:

- Finance and Policy
- Personnel
- Halls and Facilities
- Planning

Councillor Johnson continued to comment that he felt the number of Globally Responsible committee meetings left in this municipal year didn't reflect the amount of work required, and suggested that more meetings would be required to address this. Councillor Johnson also noted that the committee was fortunate to have dedicated staff resource in the Wellbeing Projects Officer. Councillor Johnson commented that the three work streams should be included in the agenda as standing items in order to try and deal with them at a faster rate.

The Chair thanked Councillor Johnson for the background to the committee, commenting it was very helpful and accurate. The Chair clarified that a working party was agreed in the last meeting to discuss Fairtrade, but a meeting date has not yet been set. Councillor Johnson volunteered to be the lead for the Fairtrade workstream. He also offered to produce a report on it, possibly for the January meeting. The chair queried if other working groups should be set up that could then report back to the full committee. Members commented that additional working groups could mean work takes longer to complete by the time comments are reported back, and there could be issues with complying with quorate numbers, as had been the case previously. Cllr Johnson also commented that the creation of more sub-committees/working groups would be at odds with the purpose of combining the previous committees under the umbrella of the Globally Responsible Committee.

Councillor S Hodges commented that the committee model isn't to have increased sub committees, but if required it could be suggested that a sub group meets on a single occasion to discuss one topic in the form of a Task and Finish Group if it would help to move things forward.

The Chair requested that individual members take on responsibility to lead discussion on elements of the Terms of Reference. Councillor Payne agreed that she would be happy to form a working party for Town of Sanctuary with other members. Councillors Johnson, Perkes, and Dancey agreed to form the Town of Sanctuary working party alongside Councillor Payne.

The Chair advised members that he has heard a number of times in conversation from the public that they don't see Barry Town Council as being responsible for much, and felt the Globally Responsible Committee has an opportunity to make sure they are in a position to comment, and have increased visibility with constituents.

Councillor Johnson requested an update on the Auditel work and felt that as public money had been committed to this project then we should be getting value for money. The Wellbeing Goals Officer confirmed that Phase 1 is complete, Phase 2 is 80% complete and will be finished once surveys are completed, and everything for Phase 3 should be ready by the beginning of December. The Wellbeing Goals Officer was waiting for a list from Auditel to clarify who still needed to complete the survey. Following completion of the report there would be an opportunity for Councillors to meet with Auditel. Members commented that staff members should be the priority, as travel emissions by Councillors would be minimal. Members also commented that the Mayor's travel to engagements should be considered and accounted for.

RESOLVED:

- 1. That a Town of Sanctuary Working Party be formed, consisting of Councillors Payne, Perkes, Johnson and Dancey, to lead discussions on this element of the Terms of Reference (Under Delegated Powers Item 5) and provide Recommendations back to the Globally Responsible Committee.**
- 2. That members received and noted the report by the Chair. Members discussed points 1, 3, 4, 5, 6, and 7 under delegated powers.**

32. DATE OF NEXT MEETING

RESOLVED: That the next meeting of the Globally Responsible Committee is scheduled to be held on 13 January 2025 at 7pm.

Meeting closed at 18:33.

Signed (Chairperson) Dated