

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 7 OCTOBER 2024 AT 7PM

PRESENT: Councillor N Hodges (Chairperson) together with Councillors Aviet and McKinney.

ALSO PRESENT: Mark Sims – Deputy Chief Officer
Lyndsey Thomas – Administrator
Councillor S Hodges – Observer

A114. APOLOGIES FOR ABSENCE

Councillors Goodjohn, Hennessy and Payne

A115. DECLARATIONS OF INTEREST

None were received.

**A116. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015
RESOLVED: that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.**

A117. TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 8 JULY 2024

RESOLVED: that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 8 July 2024 be approved and signed as a correct record.

A118. BUDGET MONITORING REPORT TO 31 AUGUST 2024

Members were provided with a report outlining the Committee's income and expenditure in the 2024/25 financial year as at the end of August 2024.

The Deputy Chief Officer explained that income being down by £38,361 is resulting in a projected net overspend for the year.

The Chair added that this would be due to less business coming in to the Cemetery. He stated that due to the cost of living crisis people are choosing to go elsewhere as Cemetery fees are higher than the local Crematorium.

The Chair suggested maybe the Council could look at working on some more PR for the Cemetery and services that are available.

RESOLVED: that the budget monitoring report for August 2024 be received noting the projected net overspend (deficit for the year) of £19,448 in 2024/25.

A119. DRAFTS HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE ESTIMATES FOR 2025/26

Members were provided with a report outlining the draft budget for 2025/26.

The Deputy Chief Officer noted that the provision for a second 'Green Mean Electric Ride-On Mower' had been included in the budget but could be deferred to the following year should members wish.

The Chair suggested that the electric mower remain in this year's budget. Members unanimously agreed.

RESOLVED:

1. That the draft budget for 2025/2026 be received and noted

RECOMMENDATION:

2. That the draft estimates for 2025/2026 are recommended to the meeting of the Finance, Policy and General Purposes Committee being held on 25 November 2024 as confirmation of the Halls, Cemeteries and Community Facilities Committee requirements for the 2025/26 financial year.

A120. CEMETERY FEES AND CHARGES 2025/26

Members were provided with a report recommending the increase of the Cemetery fees by 2.2% as per the Consumer Prices Index.

The Chair commented that he believed the increase to be reasonable, adding that the Council want services to remain as affordable as possible. He said that he was happy to agree to the price increase.

Members unanimously agreed.

RESOLVED:

1. That the proposed fees and charges for the 2025/2026 financial year are agreed
2. That the Vale of Glamorgan is advised of the proposed increase in the Porthkerry Cemetery fees and in particular the increase in the excavation charges (the excavation charge is a non-negotiable charge).

RECOMMENDATION:

3. That the proposed cemetery fees and charges for 2025/2026 are recommended to the meeting of the Finance, Policy and General Purposes Committee being held on 25 November 2024 be increased by 2.2%.

A121. PIONEER HALL & CEMETERY APPROACH COMMUNITY CENTRE CHARGES 2025/26

Members were presented with a report recommending that hire fees for the hall and community centre are not increased for the 2025/26 financial year.

RESOLVED:

1. That the proposed hire charges for 2025/26 are confirmed.

RECOMMENDATION

- 2. To a meeting of the Finance, Policy and General Purposes Committee being held on 25 November 2024 that the fees and charges for the Pioneer Hall and the Cemetery Approach Community Centre are not increased for 2025/26.**

A122. TRANSFER OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Transfer of Exclusive Right of Burial (1522 – 1549 inclusive) be granted to those named on each transfer request.

A123. GRANTS OF EXCLUSIVE RIGHT OF BURIAL

RESOLVED: that the Grants of Exclusive Right of Burial (14020 – 14029 inclusive) be granted to those named on the interment forms.

A124. DATE OF NEXT MEETING

RESOLVED: that the next meeting of the Halls, Cemeteries and Community Facilities Committee will be held on Monday 20 January 2025.

A125. EXCLUSION OF THE PRESS & PUBLIC

RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A126. CEMETERIES AND FACILITIES UPDATES

The Chair outlined the report provided by the Facilities and Cemetery Manager.

He added that with the consultation on the revised Local Development Plan that the Council should consider asking the Vale of Glamorgan Council about new land for burials in the Vale of Glamorgan.

Councillor S Hodges asked if there was any update regarding a Heritage board for the RNLI.

The Chair explained that the 1st coxswain of the RNLI is buried in Merthyr Dyfan Cemetery and the Council would like to implement a heritage board about him as part of the RNLI 200th year celebrations and that he would discuss this with the Facilities and Cemetery Manager.

The Chair commented that Town Hall has now installed a new flag pole and that Councillors have received lots of good feedback surrounding it, including comments made regarding the flag being flown at half-mast out of respect when some past Councillors have passed away recently.

RESOLVED: That the Cemetery and Facilities update is received and noted

A127. FIRE ALARM SYSTEM

Members received a report advising that following a Fire Risk Assessment it was noted that Pioneer Hall only houses smoke detectors and does not have a. Members were provided with three quotations to comply with BS5839 Pt1 to consider.

The Chair commented that local businesses had provided quotations which also aligns with the Council's Corporate Plan to support local businesses.

RESOLVED:

- 1. That quote no 3 be accepted for the Pioneer Hall fire alarm system**

RECOMMENDATION

- 2. That a recommendation is sent to the Finance, Policy and General Purposes Committee meeting being held on 25 November 2024 to authorise an additional amount of £1,690 from the General Reserve for the purchase of the fire alarm system for the Pioneer Hall**

A128. SMALL WOODEN PLAQUES

The Chair commented that he was stunned at the increase in costs for the production of wooden plaques, adding that the Council can't afford to lose money on them and upon reflection they do last quite a while.

RECOMMENDATION: That the Finance, Policy and General Purposes Committee meeting being held on 25 November 2024

authorise an increase in price to cover the costs of production for small wooden plaque to £67 (2024/25).

A129. CADOXTON COMMUNITY ORCHARD UPDATE

The Chair commented that he felt that Barry Town Council had given the scheme plenty of opportunity but the project is not practical for the Council and he recommended that they withdraw from the project.

Councillor Aviet seconded.

RESOLVED:

- 1. That the Council withdraws from the project and the Corporate Plan is updated to reflect this.**

- 2. That officers identify a new, more suitable site to develop with similar project aims**

Meeting Closed at 7:22pm

Signed (Chairperson) Dated