CYNGOR TREF Y BARRI
BARRY TOWN COUNCIL

BARRY TOWN COUNCIL
CYNGOR TREF Y BARRI

PURSUANT TO THE REQUIREMENTS OF THE BELOW STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE VIBRANT CULTURE COMMITTEE IS TO BE HELD ON A HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW AND REMOTELY ON MONDAY 22 JULY 2024 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021, The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

This is a public meeting and any resident of Barry may attend in person or remotely; for remote access details, please contact info@barrytowncouncil.gov.uk

Yours faithfully

Emily Forbes

Emily Forbes
Chief Officer (Town Clerk)

AGENDA

1. **To receive apologies for absence**

2. **To receive declarations of interest under the Council's Code of Conduct** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

3. **Well-being of Future Generations (Wales) Act 2015 (To note)**

Vibrant Culture Committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure ***that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

In order to act in that manner, a public body must take account of the following things:

(a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;

(b) the need to take an integrated approach, by considering how—

(i) the body's well-being objectives may impact upon each of the well-being goals;

(ii) the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;

(c)the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;

(d)how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;

(e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

4. **To note the Vibrant Culture Committee's Terms of Reference below:**

UNDER DELEGATED POWERS

1. To work towards the Council's Wellbeing Goal of a Barry of Vibrant Culture and Thriving Welsh Language

2. To bring forward and streamline projects strategically within the Vibrant Culture Ringfenced Budget

3. To control budgets for the Vibrant Culture Standing Committee within the parameters of its budgets, subject to a financial limit on virements of £1,000 and be responsible for monitoring expenditure of:

    - Arts, Culture and Entertainment £100,000
    - Dementia Friendly campaign of £3,000
    - Barry Youth Council of £3,000
    - Remembrance Sunday of £5,000

4. To increase promotion of the Welsh Language in the community and increase opportunities for learning the language

5. To increase opportunities to catalogue, highlight and share the history of Barry with residents and visitors to the town

6. To work with Barry Youth Council to support the development of a cultural Barry and document it for future generations.

7. To deliver a Heritage Centre for Barry

8. To be the lead committee to deliver cultural events with partners, such as Remembrance Sunday

9. To maintain an overview of the civic calendar of events to ensure a vibrant culture in Barry

10. To apply for and obtain other grants and funding to maximise the Council's contribution to the community

11. To find innovative ways to engage with residents, community groups and other organisations and work in partnership to deliver long term goals for Barry

BY WAY OF RECOMMENDATION TO FULL COUNCIL

- To make recommendations on any issues that have a staffing implication for the Town Council.

- To make recommendations concerning the introduction of new policies, procedures or practice in accordance with the relevant legislation

5. **To approve the minutes of the Vibrant Culture Working Party held 22 February 2023 (Pages 50 - 54)**

6. **To receive and note the Budget Monitoring report and discuss budget allocation for 2024-25 (To Follow)**

7. **To receive and note the Family Fun Day Event Management Plan (Pages 55 - 79)**

8. **Remembrance Sunday 2024 (Verbal)**
(Awaiting update which will be received before the meeting)

9. **Welsh language provision update (Pages 80 - 81)**

10. **Setting the Vibrant Culture Priorities for the municipal year ahead (Page 82)**

11. **Date of next meeting**

The date of the next meeting of the Vibrant Culture Committee will be held on 18 November 2024 at 7pm

12. **Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

13. **To receive a report on the proposed Heritage Centre and consider recommendations therein (Pages 83 - 88)**

Distribution

Electronic notification of summons and front-page Agenda to all Committee members. Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices and on the Town Council Website – www.barrytowncouncil.gov.uk

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a ffor matiau eraill drwy holi.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE VIBRANT CULTURE WORKING PARTY HELD REMOTELY ON WEDNESDAY 22 FEBRUARY 2023 AT 6PM

PRESENT: Councillors Wiliam (Chair), Drake, Goodjohn, Johnson, and Thomas

ALSO PRESENT: Robyn Walsh – Engagement and Events Team Manager
Amanda Webb – Well-being Goals Project Officer
Councillor N Hodges – Substitute for Councillor Collins
Councillor S Hodges – Substitute for Councillor Dancey
Councillor H Payne - Observer

10. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Collins, Dancey, Davies-Powell and Perkes

11. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT

Councillor Johnson declared an interest in agenda item 6 due to him being a member of Barry Arts Festival and that he had sought advice from the Monitoring Officer and was able to speak and vote on the matter. The Chair advised that this item was for noting only but thanked the Councillor for his transparency.

12. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-Being of Future Generations Wales Act 2015 be received and noted

13. TO RECEIVE AND NOTE THE WORKING PARTY'S MINUTES FROM PREVIOUS MEETING 10 OCTOBER 2022

RESOLVED that the notes of the Vibrant Culture Working Party meeting held on 10 October 2022 be approved and signed as a correct record.

14. PROGRESS TOWARDS A VIBRANT CULTURE PROJECT INCLUDING WELSH LANGUAGE PROVISION

Members were provided with an update regarding the responses received from the Corporate Plan Consultation.

The Engagement and Events Team Manager provided members with a brief overview of the report and the following were the main responses received (in response to if members of the public had any ideas they would like to share with us that could encourage the Town Council in achieving "A Barry of Vibrant Culture and Thriving Welsh Language";

- To increase promotion of the Welsh language in the community, possibly by trailing Free Welsh Lessons from BTC Community Centres, Pioneer Hall and Cemetery Approach Community Centre.
- To deliver a Heritage Centre / Museum Project for Barry.

The Engagements and Events Team Manager also drew the Members attention to the reoccurring theme throughout many consultations which seemed to be the public's perception that there isn't a cinema in Barry and that the public felt this was a responsibility of the Town Council to provide.

It was also noted that the proposed Heritage Centre was well supported throughout the consultation and again, this was a reoccurring trend throughout all Council consultations.

It was also brought to Members attention that at the last Barry Youth Council meeting the consultation was discussed and that the members discussed that they would like to explore potentially Sporting opportunities delivered through the Welsh Medium. They would also be compiling a list of all road signs within the community that are not the correct Welsh translation, so that it can be passed onto the Vale of Glamorgan Council.

Councillor Goodjohn noted that she fully supported the Youth Council and feels their engagement is outstanding and fully backs their ideas.

Councillor Wiliam commented that he was extremely impressed and encouraged by the Youth Council's response

Councillor Johnson added that it is has long been an ambition of Barry Town Council (BTC) to deliver a Heritage Centre and it was clearly supported by the public, but he would like to know how and what are the steps that Barry Town Council need to fulfil the reality.

Councillor Johnson also stated that the perception that there is no cinema in Barry is wrong as the Memorial Arts Centre (MAC) runs regular film showings. He noted that Council still needs to understand and finish its position in relation to the past relationship (between BTC and MAC) and that this needs to be resolved within a Full Council discussion.

Councillor Johnson also went on to state that it is important to note that one quarter of BTC councillors are Welsh Speakers, but the Council use English as its language almost exclusively – this needs to be changed and the Welsh language Policy needs to be followed.

Councillor Johnson suggested that before a specific project is embarked upon that it would be necessary to invite local Welsh organisations to a meeting. Members agreed suggesting the following organisations to be invited, Menter Iaith, Bro Morgannwg, Adult Learning Wales, Barry Youth Council members and local Welsh schools and that a report outlining the current provisions throughout Barry should be submitted to this meeting to aid discussions.

Councillor Payne commented that the 18-25 age range were already able to access free Welsh lessons and so it was important not to duplicate this provision.

Councillor Payne brought to the meetings attention that BTC should not just discuss the Welsh language but also other examples of other languages used within the community, such as Ukrainian, and that all these communities should be involved. Councillor Payne also stated that the Youth Council also discussed and wanted to get other communities (within the wider community) together, at events such as sports events.

The Engagement and Events Team Manager stated that the Youth Council has its own budget which can be used for this specific project (identified by the young people) and that it could also be a project to support BTC work towards becoming a Council of Sanctuary.

Councillor Goodjohn agreed that BTC needed to be inclusive and it would be beneficial to include different cultures in welsh language events.

Councillor S Hodges proposed that the Globally Responsible Advisory Committee (once it is established) would be the best platform to discuss how BTC would embrace other cultures and that it was important to note that this Working Party was specifically set up to look at the Town Council's Welsh Language provision and she feared that this was being overshadowed through discussing projects that were better suited to an alternative Council Committee.

Councillor Thomas stated that as a Welsh speaker she fully understood Councillor S Hodges' comments, and suggested that the Mayor look at possibly holding Welsh coffee mornings at a Welsh language venue such as a school, and invite other cultures to participate.

Councillor Johnson suggested that URDD could be contacted regarding the work they have carried out in regard to placing Ukrainian families.

RECOMMENDED to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Monday, 3 April 2023:

1. **That once the Globally Responsible Advisory Committee is established that members of Barry Youth Council are invited to discuss their ideas surrounding engaging young people from multi-cultural backgrounds and contributing towards Barry being a welcoming space.**
2. **That a meeting is arranged, inviting Welsh organisations to attend to discuss the gaps in provision that Barry Town Council could potentially support.**
3. **That the support for the Heritage Centre received from the consultation is noted and that the Planning Officer provides members with a detailed report regarding the project plan in place which will help Barry Town Council achieve the objective of establishing a Heritage Centre in Barry and that this is submitted to the next meeting.**

4. **That a report is collated outlining the current Welsh Language provision in Barry and this is provided to the meeting set out in recommendation 2.**

15. PROGRESS ON THE £30,000 VIBRANT CULTURE GRANT ASSIATNCE PROGRAMME FOR 2022/23

Members were provided with an update regarding the Vibrant Culture Grant Assistance Programme for 2022/23.

Councillor Johnson queried at which points of the year did each grant programme that the Council has is launched and have we ever consulted with the organisations each grant programme is aimed towards to establish at which point in the year is best for them (for the programme to be advertised). The Engagement and Events Team Manager responded that they had not been consulted. However, members could recommend this exercise to a meeting of the Finance, Policy and General Purposes Committee and if they resolve this, then the team could start a consultation exercise and report this back to members at a later date.

RECOMMENDED to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Monday, 3 April 2023:

1. **That a consultation takes place between Council and organisations / businesses to establish when is best throughout the year to launch the various grant programmes that Barry Town Council offers throughout the year to ensure they are launched at appropriate and consistent times throughout the year and at times appropriate for the organisation.**

16. ART CENTRAL UPDATE

The Engagement and Events Team Manager provided members with a verbal update received form Phil Southard of the Vale of Glamorgan Council in relation to Arts Central and its future use.

Members agreed that they would like either Phil Southard or Trevor Barker to attend a future meeting of the Vibrant Culture Working Party to discuss this project further.

RECOMMENDED to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Monday, 3 April 2023:

1. **That either Phil Southard or Trevor Barker be invited to a future meeting of the Vibrant Culture Working Party to discuss Art Central with members.**

17. TABERNACLE CIC

The Engagement and Events Team Manager informed members that an update had not yet been received from the owners of the Tabernacle CIC.

Councillor N Hodges noted that he was disappointed with the lack of response, but suggested that if progress was stalled with regard to this project that Officers should widen the premises search. He suggested that the Vale of Glamorgan Council may be open to a conversation surrounding potentially leasing a floor at the Dock Offices, but this would need to be explored fully by Officers.

Councillor Johnson noted that the group had already requested that the Planning Officer compile a report in relation to how the Heritage Centre will be delivered and this conversation with the Vale of Glamorgan Council could be included within this.

RECOMMENDED to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Monday, 3 April 2023:

1. **That Officers begin conversations with the Vale of Glamorgan Council to determine the viability of leasing a floor of the Dock offices for the purpose of delivering a Heritage Centre.**

18. DATE OF NEXT MEETING

That the next meeting of the Vibrant Culture Working Party will be scheduled as and when required.

The meeting ended at 7 pm.

……

VIBRANT CULTURE	22 JULY 2024	AGENDA ITEM: 7

Family Fun Day Event Management Plan

Report Author

Jason Harvey, Engagement and Events Team Manager

Purpose of Report

To provide members with the current edition of the Event Safety documentation for the Council's Family Fun Day Event taking place on 8th August 2024.

Background Information

Under legislation, including the Health and Safety at Work Act 1974, the Council is required to ensure events are run in a safe manner. The Event Management Plan is the overarching document outlining the various steps officers have taken to ensure compliance and safety of staff and public at this event. The plan has been written in line with guidance offered in the Purple Guide, a guidance document written to support the safe planning of events.

The plan was submitted to the Event Safety Advisory Group (ESAG) for ratification and recommendations to improve safety which may not have been considered. Along with this, documentation from vendors and providers has also been submitted and is available for Council to view upon request to the Engagement and Events Team Manager, along with any other queries Council may have.

Feedback received so far states that the report is very thorough and the breakdown and information on traders is very comprehensive.

No recommendations/amendments have been requested.

Recommendation

1. That members receive and note the report.

Barry Town Council

EVENT	Family Fun Day 2024		
DATES	8 August 2024		
VENUE	King Square and Central Park, Barry		
VERSION NUMBER	1	VERSION DATE	20.06.24
AUTHOR	Jason Harvey		

EVENT SAFETY MANAGEMENT PLAN 2024

Contents

1. **Event Summary**
   - 1.1. Event Summary
   - 1.2. Venue Suitability Assessment
   - 1.3. Event Management Team
   - 1.4. Staff Roles & Locations
   - 1.5. Time Table Setup & Breakdown
   - 1.6. Event Checklist
2. **Event Infrastructure**
   - 2.1. Event Infrastructure
   - 2.2. Communications
   - 2.3. Structures
   - 2.4. Power & Lighting
   - 2.5. Stage
   - 2.6. Signage
   - 2.7. Complaints Procedures
3. **Public Facilities**
   - 3.1. Sanitary Facilities
   - 3.2. Arrangements for Disabled
   - 3.3. Lost Children
4. **Health & Safety**
   - 4.1. Risk Assessment
   - 4.2. Fire Risk Assessment
   - 4.3. First Aid Risk Assessment
   - 4.4. Construction & Design Management Regulations
   - 4.5. Emergency Planning
   - 4.6. Cancellation due to severe weather
   - 4.7. Anti-Terrorism Protection Plan
5. **Activities, Providers & Traders**
   - 5.1. Activities & Stalls (non-food)
   - 5.2. Activities & Stalls (food-based)
   - 5.3. Amusements

1. Event Summary

1.1. Event Summary

Event Name	Family Fun Day	
Venue (s)	King Square and Central Park	
Venue Address (s)	King Square, Holton Road Barry, CF63 4RW	
Venue Contact	Jason Harvey	
Event Tier (Based upon Purple Guide)	Tier 3	
Event Timings	**Set up**	08:00
	Event opening	11:00
	Event Closing	16:00
	Event Breakdown	16:15
Event Description	This event is a family friendly event taking place in the centre of Barry. The event will be primarily outdoors, utilising space on the pedestrianised section of Holton Road, King Square, Central Park and the Council Chambers within Town Hall. The event will host traders, workshops and activities for children and young people, information stalls, fairground rides and musical performances from a stage.	

1.2. Venue Suitability Assessment

When will the event take place?					
Season:	Summer	**Time of Day:**	11:00-16:00	**Duration:**	1 Day (5 hrs)
Audience Profile					
Audience Type:	Family	**Seating/Standing:**	Standing	**Capacity:**	2,300 @3pm^2
Behaviours:	This is a family friendly event with no alcohol being purchased on site. The behaviour is expected to be generally good. There is a risk of some low-level anti-social behaviour from users of the town, such as those entering the area intoxicated and unaccompanied young people although this will be managed through event stewards.				
Site Access:	The site has multiple access points into the event space. Central park has 4 gates, one of which will remain locked for the duration of the event. The access points into the park will be from King Square (main park gate), and two points from the car park of which 1 is ramped. King Square is part of the town centre, and accessible to pedestrians from multiple directions. Part of Holton Road to the south of King Square is a pedestrianised zone during the running times of the event (8:30am-6:00pm Monday to Saturday). The site is relatively flat, with access to the park from the car park via a gate with steps and a gate with a ramp.				
Evacuation Rates:	King Square is an open site with no fencing or gates, therefor no evacuation calculations have been made. Central park will have 3 of 4 gates open. 1 gate is accessed via steps, 1 via a ramp and one on a level surface. Calculations are based upon the following: Stepped Surface = 66 persons per 1 meter exit Level surface – 82 persons per 1 meter exit Main gate (3m) = 246 persons per minute Ramped car park gate (2.3m) = 188 persons per minute Stepped car park gate (1.2m) = 79 persons per minute *Total evacuation rate* *= 513 persons per minute* The usable space within the park has been calculated at 6,090m^2 which has subtracted space taken by stalls, attractions and the banked areas of the park (which will likely be used for seating). At 3 persons per m^2 this gives a capacity of 2,030 persons within the park at any one time. The				

	evacuation time for the park is: 2,030 ÷ 513 per minute 3.95 minutes to evacuate the park. This evacuation time is below the literature within the purple guide stating: Higher risk - less than 5 minutes Normal risk - greater than 5 minutes but less than 10 minutes Lower risk - 10 minutes
Transport & Parking	The location has good links to public transport with buses servicing the area regularly. The site is approximately a 10-minute walk to Barry Dock Train Station, which receives 1 train every 15 minutes in east to west and west to east. See 2.2.1
Ground Conditions	The ground conditions are good, the site is mostly flat with paving on King Square and grass areas and concrete footpaths within the park.
Is the venue a suitable location?	Yes ☒ No ☐

1.2.1. Traffic & Pedestrian Routes

1.3. Event Management Team (EMT)

Title	Name	Contact	Company
Deputy Event Manager	Emma Thorne		BTC
Event Manager & Safety Officer	Jason Harvey		BTC
Other Key Staff			
Safeguarding Officer	Emily Forbes	Telephone	BTC
Key Holder	Emma Thorne		BTC
Chief Steward			
Security Manager	N/A		
First Aid Manager	Alan		Cardiff First Aid Centre

1.4. Staff Roles & Locations

Job Title	Staff Name	Location	Job Role
E&E Team Manager	Jason Harvey	All site coverage	Event Manager & Safety Officer
E&E Officer	Emma Thorne	All site coverage	Deputy Event Manager
Wellbeing Goals Officer	Manda Webb		
E&E Admin	Jo John		
Steward 1	Kath Thomas	TBC	
Steward 2	Courtney Parker	TBC	
Steward 3	Lyndsey Thomas	TBC	
Steward 4	Don Reynolds	TBC	
Steward 5	Jason Parsons	TBC	
Steward 6	Cemetery Staff	TBC	
Steward 7	Cemetery Staff	TBC	

1.5. Time Table Setup – Event - Breakdown

Time	Activity	Who is responsible?
7:30	Deputy Event Manager on-site	ET
7:30	On-Stage on-site	ET
7:30	Crew on-site	ET
7:30	James Danter and Sons on-site	ET
8:00	Traders allowed on-site	ET
8:30	Event Manager on-site	JH
8:30	First Aid Arrival	JH
10:30	On-Stage electric set up and checks	JH
10:30	Staff briefing	JH/ET
11:00	Event opens	JH
16:00	Event closes	JH
16:05	Traders to pack down	JH/ET
16:30	Staff to litter pick event site	JH/ET
17:00	All traders to have left and structures removed	JH

1.6. Event Check List

Action	Who is responsible?	When?	Complete Y/N

2. Event Infrastructure

2.1. Event Infrastructure

Provider/Contractor	Contact Info	Description of Services	PLI & RA Provided
Cardiff First Aid Centre	Alan	Medical cover throughout external event (x4 medics)	
Vale of Glamorgan Council		Provide bins for event – new recycling laws	
On Stage	Bryan	Staging, PA and electricity to providers	Yes
Elite	Max	Crew assisting in setup of event	Yes

2.1.1. Event Map

1. Barry Rotary Club
2. RAFA
3. Cook Stars
4. Crafty Club
5. St John's Ambulance
6. Coast Watch NCI
7. Barry Round Table
8. Vale Youth Service
9. Barry Town Council & Vale of Glamorgan Placemaking
10. Frozen Rainbows
11. Pogo Pastries
12. Anna Loka
13. Bro Radio
14. Reptile Worl Vehicle
15. Aber Printz
16. Reptile World
17. South Wales Police
18. HART
19. Best Whippy
20. Face Painting
21. Vale Play
22. Eleri's Welsh Cakes
23. Cox's Crochet Co.
24. Cut & Stick 4 U
25. Bocs Pwdin
26. Cariad Catering
27. Gaming Squad
28. Mrs Bow Jangles
29. Dwtty Crafts

A. Bungee Trampolines
B. Tea Cups
C. Toy Carousel

2.2. Communications

BTC Will employ the use of two-way radios for the event. Radios will be held by the following staff and volunteers:
Event Manager
Deputy Event Manager
First Aid Manager
Stewards
In the event of a developing or live incident the following calls are to be used:
• “code amber location .....” = situation developing needs supervision
• “code red location .....” = situation needs immediate intervention
• “code purple location .....” = situation requires maximum support from all response stewards and onsite Police
• “Code Green" = return to normal

2.3. Structures

BTC will be utilising temporary demountable structures (gazebos) throughout the event. Most gazebos will be installed by BTC or its contractors, and are owned by BTC and the Vale of Glamorgan Council. Most structures will be 3x3m, with some being 6x3m and the largest 8x4m. All gazebos will be erected by competent persons and inspected by the event management team. Gazebos will be required to be weighted or tied to prevent movement in the wind. Gazebos located on King Square will have a combination of leg weights and being tied to fixed anchors. The gazebos in the park will be steaked to the ground. Any structures not owned or operated by BTC will be inspected prior to setup to ensure suitability for the event, but will be vetted pre-event as part of the trader application process.

2.4. Power & Lighting

Power will be utilised for the PA system and some vendors. As this is a daytime event no lighting is required. Any electrical equipment in use will hold a valid PAT testing certificate if relevant. On Stage to ensure that any trailing cables are covered to minimise trip hazards.

2.5. Stage

The stage is being provided by On Stage. The stage will host performances throughout the event, and any public announcements will come via the stage. The stage will be covered.

2.6. Signage

Signage to direct the public to toilet facilities will be placed around the event site. There will be also be signage to highlight certain areas of the event, such as “reptile encounter”, and bins will have the required signage on them to ensure correct disposal of refuse.

2.7. Complaints Procedure

Complaints will be dealt with through the Barry Town Council's *Concerns and Complaints* policy. Complaints will be taken seriously and can be made to the Event Manager whom will record these. Complaints which can be dealt with on the day will be managed, whereas more complex complaints will be referred to the Town Clerk.

3. Public Facilities

3.1. Sanitary Facilities

Sanitary facilities are available to the side of Barry Library which are open to the public between the hours of 9:00am to 4:30pm. Additional bins have been booked via Vale of Glamorgan Council.

3.2. Arrangements for the Disabled

Accessible sanitary facilities are available at the side of the Library

3.3. Lost Children

If a child approaches a steward and identifies as lost, the steward is to radio the event management team with a description of the child including their name, gender and age, and escort them to the Barry Town Council main stand. The event management team will liaise with On Stage to make an announcement over the PA system directing the child's parents/carers to the lost child's location. The lost child shall not be left with a lone adult.

If a parent/carer approaches a steward to report a lost child the steward is to take a full description of the child including:

- Name
- Age
- Gender
- Clothing
- Last location seen

The steward will relay this to all event staff over the radio, with stewards to search for the missing child. Once the child is found the stewards with the child is to announce so over the radio. The steward with the parent/carer to take them to the located child.

In the event of a safeguarding concern this is to be reported to the event manager who will record the information and act within the Council's safeguarding policy.

4. Health & Safety

This page is intentionally blank!

4.1. Risk Assessment

Risk Matrix Analysis

The horizontal axis relates to the LIKELIHOOD of harm occurring whilst the vertical axis relates to the **SEVERITY** of that harm. Multiplying these numbers provides us with the **INITIAL RISK RATING** from which we can implement **CONTROL MEASURES** to reduce the risk rating to one that is lower.

	1. VERY UNLIKELY	2. UNLIKELY	3. POSSIBLE	4. LIKELY	5. VERY LIKELY
1. NEGLIGIBLE	**1 LOW**	**2 LOW**	**3 LOW**	**4 LOW**	**5 LOW**
2. SLIGHT	**2 LOW**	**4 LOW**	**6 MEDIUM**	**8 MEDIUM**	**10 MEDIUM**
3. MODERATE	**3 LOW**	**6 MEDIUM**	**9 MEDIUM**	**12 HIGH**	**15 HIGH**
4. SEVERE	**4 LOW**	**8 MEDIUM**	**12 HIGH**	**16 HIGH**	**20 HIGH**
5. VERY SEVERE	**5 LOW**	**10 MEDIUM**	**15 HIGH**	**20 HIGH**	**25 HIGH**

Using this methodology, we are able to understand risks and how they can be managed.
Risk Assessments should be seen as “Living Documents” and should be updated / amended as and when necessary as new information available or new hazards are identified.

HEALTH AND SAFETY RISK ASSESSMENT FORM

RISK ASSESSMENT FOR: Family Fun Day 2024 | **ASSESSMENT UNDERTAKEN BY:** Jason Harvey

DATE OF ASSESSMENT: 22/05/2024 | **REVIEW DATE:** | **REVIEWED BY:**

HAZARDS	WHO MAY BE HARMED AND HOW?	WHAT ARE YOU DOING ALREADY?	SEVERITY	LIKELY-HOOD	RISK	WHAT FURTHER ACTION IS NECESSARY?	BY WHOM	BY WHEN
Event construction/strip down	Public, staff, contractors. Collapse of structures, falling objects during construction	Pre-construction mapping completed and discussed with contractors. All contractors erecting structures will provide risk assessments and/or method statements of work which conform to CDM (2015) regulations.	5	2	10	Event management team to monitor event setup/strip down. Team are to ensure public are segregated from construction activity and contractors RA/MS are being followed.	Event Management Team	Event Day
Terrorism	Public	Staff to visually scan event site. Staff undertake ACT training. Police participating in the event. Staff vigilance for items left unattended. Use the HOT system to decide next action.	5	2	10	RUN HIDE TELL! use this approach in the event of an attack. First aid staff on site if required. If concerned raise issue with Police. Move public 100m small item. 200m from small vehicle and 400m from large van. No radio use 15m. Consider evacuation of event site.	Event Stewards	Event Day
Crowd Safety, anti-social behaviour	Public / Staff / (assault) as above	Stewards will manage the event. Stewards will interact with members of the public as required. Stewards to monitor crowd.	3	3	9	If required, Police to be informed of any anti-social behaviour that poses a risk to the event.	Event/Safety Manager	During Event
Trips Slips	Public / Staff	The event is taking place in a public, well maintained location and then utilising the pedestrianised zones which are in a moderate to good condition.	2	3	6	Perform a site walk closer to event to identify and mark new hazards and report to Vale of Glamorgan Council. Ensure any cables used for PA system and electricity supply are secured. Within the park a cable will be run to the scout zone. If possible, this will be overhead, if not it will be on the ground and covered with a mat/tracking.	Event Management Team	Event Day

HAZARDS	WHO MAY BE HARMED AND HOW?	WHAT ARE YOU DOING ALREADY?	SEVERITY	LIKELY-HOOD	RISK	WHAT FURTHER ACTION IS NECESSARY?	BY WHOM	BY WHEN
Lack of First Aid Provision	Staff, volunteers, participants, spectators	First Aid risk assessment completed suggesting a minimum of four firsts aiders are required. Contractor booked	3	2	6	St John's Ambulance will be providing First Aid cover, Event Management Team to contact and finalise details of provision.	St John's Ambulance, Event Management Team	Event Day
Lost Children	Children	Parents will be responsible for children participating in the Event. Unaccompanied young people will be monitored by event stewards.	3	2	6	Stewards will be at strategic points within the event space. Lost children will be directed to the BTC main stand in Central Park. Announcements via stage will be communicated via the Event Management Team	All stewards, Event Management Team	Event Day
Weather	All participants, staff and volunteers – Falling objects/structures due to wind, sunburn & heatstroke	The Event Management Team will monitor weather in the days approaching the event, and implement additional safety requirements as required or cancellation should adverse weather conditions be forecast.	3	2	6	In the event of severe weather the Event Management Team will cancel the event in the interests of public safety. Event participants to wear appropriate clothing for the weather. Sun cream to be available to staff. Water station to be provided for participants.	Event Management Team	Event day or sooner if required
Vehicle Movements	All persons	Vehicles moving during event set-up/close down will be escorted by stewards. The only vehicle on site once event opens will belong to the PA contractor. Emergency services vehicles will be onsite, and be walked on/off as required. These will be located on pedestrianised section of Holton Road for ease of movement.	4	1	4	The bollards giving access to King Square will be raised and locked at 13:30, with no further vehicle movement permitted until the event has closed.	Event/Safety Manager	Event day
Manual Handling	Staff & contractors	Staff engaged in manual handling operations to have undertaken appropriate training. Loads to be reduced where possible and mechanical means utilised.	2	2	4	Event manager to monitor to ensure correct techniques and practices are deployed.	Event Manager	Event Day

HAZARDS	WHO MAY BE HARMED AND HOW?	WHAT ARE YOU DOING ALREADY?	SEVERITY	LIKELY-HOOD	RISK	WHAT FURTHER ACTION IS NECESSARY?	BY WHOM	BY WHEN
Gazebo collapse	All persons	BTC are providing some Gazebos loaned from VOGC or BTC owned, which will be erected using a contractor/BTC Staff. These will be weighted/tied as appropriate. Independently provided Gazebos will be inspected by Event Management Team.	3	1	3	Checks to be made before and during event. The event management team will check for adequate pegging at regular intervals. Weather conditions will be considered which may require additional measures to fix structures in place.	Event Management Team	Event Day
Fire	All persons	Some stewards have undertaken fire warden training. Additional bins have been procured through the Vale of Glamorgan Council. No use of petrol on site, gas certification.	3	1	3	Electrical equipment to be connected by competent person	Event Management Team, On Stage	During event
Noise	All persons	Noise levels will be moderate at times from the stage and fairground rides. Noise levels will be monitored during event and not exceed 107DB(A)	1	2	2	Ensure volume levels remain within safe limits during the event and monitored by the Event Manager. Levels to be recorded indicating reading, time and location.	Event Manager	Event Day
Traffic congestion	All persons using public and private transport	There are no road closures in place for this event. Participants will be encouraged to use public transport where possible. The area has several public car parks available for use.	1	2	2	Cones to be place along entrance point to King Square to prevent parking and blocking of emergency entrance/exit.	Event Management Team	Event Day
Electric shock	All persons	Electrical infrastructure will be provided by On Stage using competent persons. Cabling will be managed to prevent public coming into contact with electrical outlets. Barriers will be placed around pop-up power outlets on King Square. Vendors will be required to have all electrical equipment PAT Tested.	1	1	1	Visual check on the day	On Stage, Event Manager	Event Day

4.2. Fire Risk Assessment

FIRE RISK ASSESSMENT FORM								
RISK ASSESSMENT FOR: Family Fun Day 2024						**ASSESSMENT UNDERTAKEN BY:** Jason Harvey		
DATE OF ASSESSMENT: 22/05/2024			**REVIEW DATE:**			**REVIEWED BY:**		
HAZARDS & IGNITION SOURCES	**WHO IS AT RISK?**	**WHAT ARE YOU DOING ALREADY?**	**SEVERITY**	**LIKELY-HOOD**	**RISK**	**WHAT FURTHER ACTION IS NECESSARY?**	**BY WHOM**	**BY WHEN**
Oils & gas	Staff, vendors, public through explosive injuries and burns.	All food vendors cooking are required to submit current risk assessments based upon their activity. Vendors using gas are to provide evidence of current gas safety certificates.	4	2	8	Event management team to monitor vendors throughout the day. Powder or CO2 fire extinguishers to be placed in close proximity to food vendors using oil fryers.	Event Management Team	Event Day
Coal/charcoal BBQ & fire pit	Staff, vendors, public through burns.	One organisation is cooking from a coal BBQ. BBQ will not be covered by gazebo, and all gazebos on site are fire resistant. Scouts will be operating wood burning fire pits	3	1	3	Water fire extinguisher to be placed close to the BBQ and fire pits. Scouts to follow own risk assessment with children using firepit with event management team to monitor and address safety concerns with scout leaders.	Event Management Team	Event Day
Electrical	Staff, vendors, public through burns and electric shock.	All vendors are asked what their power requirements are prior to the event to calculate loads and ensure an adequate supply is available. Competent contractor booked to manage electricity. Vendors told pre-event that all equipment to be PAT Tested.	3	1	3	Competent person to connect vendors in the event and check loads match what was requested. Outlets to be isolated from public.	On Stage	Event Day
Waste	Staff, vendors, public through burns.	Extra bins are being deployed to the site. Some bins in the park have specific cigarette disposal points.	2	1	2	Event staff to monitor.	Event Staff	Event Day

4.3. First Aid Risk Assessment

Barry Town Council Assessment form for major events
This form will give you an indication of the required level of cover for your event however you should consult with your designated first aid provided before making your final arrangements.

Event Name: Family Fun Day 2024
Location: King Square, Barry ***Date:*** 29/05/2024

Table 1

Item	Details	Score
(A) Nature of Event	Classical Performance	2
	Public Exhibition	3
	Pop / Rock concert	5
	Dance event	8
	Agricultural / Country show	2
	Marine	3
	Motorcycle display	3
	Aviation	3
	Motor sport	4
	Cultural Event	4
	State occasions	2
	VIP visits / summit	3
	Music festival	3
	Bonfire / pyrotechnic display	4
	New Year celebrations	7
	Demonstrations / Marches / Political events	
	Low risk of disorder	
	Medium risk of disorder	2
	High risk of disorder	5
	Opposing factions involved	7
		9
	Total	**0**
(B) Venue	Indoor	1
	Stadium	2
	Outdoor in confined location, eg Park	2
	Other outdoor, eg Festival	3
	Widespread public location in streets	4
	Temporary outdoor structures	4
	Includes overnight camping	5
	Total	**3**
(C) Standing / Seated	Seated	1
	Mixed	2
	Standing	3
	Total	**3**
(D) Audience Profile	Full mix in family groups	2
	Full mix, not family groups	3
	Predominantly young adults	3
	Predominantly children & teenagers	4
	Predominantly elderly	4

	Full mix, rival factions	5
	Total	**2**
	(Add A+B+C+D From table1) Total	**8**

Table 2

Item	Details	Score
(E) Past history	Good data, low casualty rate previously (less than 1%) Good data, medium casualty rate previously (1% - 2%) Good data, high casualty rate previously (more than 2%) First event, No data	- 1 1 2 3
	Total	**-1**
(F) Expected numbers	<1000 <3000 <4000 <5000 <10,000 <20,000 <30,000 <40,000 <60,000 <80,000 <100,000 <200,000 <300,000	1 2 5 8 12 16 20 24 28 34 42 50 58
	Total	**2**
	(Add E + F From table 2) Total	**1**

Table 3

Item	Details	Score
(G) Expected queuing	Less than 4 hours More than 4 hours More than 12 hours	1 2 3
	Total	**1**
(H) Time of year (Outdoor events)	Summer Autumn Winter Spring	2 1 2 1
	Total	**2**
(I) Proximity to definitive care (Nearest A&E)	Less than 30 minutes by road More than 30 minutes by road	0 2
	Total	**0**
(J) Profile of definitive care	Choice of A&E departments Large A&E department Small A&E department	1 2 3
	Total	**2**
(K)	Carnival	1

Additional Hazards	Helicopters Motor sport Parachute display Street theatre	1 1 1 1
	Total	**0**
(L) Additional On site facilities	Suturing X-Ray Minor surgery Plastering Psychiatric / GP facilities	-2 -2 -2 -2 -2
	Total	**0**
	(Add G+H+I+J+K+L from table 3) Total	**5**

Overall Totals

Table	Totals
1	8
2	1
3	5
Total	14

Table 4

Score	Ambulance	First aid staff	Ambulance personnel	Doctor	Nurse	NHS Ambulance Manager	Support Unit
< 20	0	4	0	0	0	0	0
21 - 25	1	6	2	0	0	Visit	0
26 – 30	1	8	2	0	0	Visit	0
31 – 35	2	12	8	1	2	1	0
36 – 40	3	20	10	2	4	1	0
41 – 50	4	40	12	3	6	2	1
51 – 60	4	60	12	4	8	2	1
61 – 65	5	80	14	5	10	3	1
66 – 70	6	100	16	6	12	4	2
71 – 75	10	150	24	9	18	5	3
> 75	15+	200+	35+	12+	24+	8+	3

Notes: First Aid provision to be located in Central Park.
Completed By: Jason Harvey
Date: 29/05/2024

4.4. Construction & Design Management Regulations

Are there any roads or bridges on the site?	No	**Are the roads and/or bridges suitable for vehicles used and the number of attendees expected?**	N/A
Are there any hazards from underground services and overhead power lines?	Yes	**Location(s) of hazards:**	Festoon lighting running the perimeter of King Square at 4.2m high. No known underground services in areas of gazebo stakes.
		Control of hazards	A height restriction of 4m will be in place at the entrance to the park
Topography of site	**Ground conditions**	The ground conditions are good throughout the site, which is not liable to flooding.	
	Ground gradients	The park has some steep gradients around the perimeter with access via steps and a ramp. The main area of the park is flat. King Square is on a slight gradient.	
Wind conditions	**Direction**	The area is relatively sheltered from the wind, however winds coming from the South West can affect the site significantly.	
	Effect on constructing temporary structures	South Westerly winds can affect temporary structures during construction and once erect.	
	How can wind load be reduced on temporary structures?	Using a combination of weights and tying to fixed structures on the site. If in the park, using ground pegs.	
	Effect of wind on event signage	N/A	
Are there any pre-existing structures present that may cause a hazard?	No	**What are the hazards and how can they be controlled?**	N/A
What distance will be between structures to prevent fire spreading?		Sections will be at least 5m away from other sections.	
What space will be allocated for toilets, drainage and waste management?		Space will be allocated for waste management. Toilets and drainage are not required as already on site.	
Car parks and areas for vehicles	**Holding areas for plant, equipment and traders' vehicles**	No plant equipment required. Traders will unload vehicles on King Square or Central Park before leaving site to a public car park.	
	Vehicle movement and ground conditions	Vehicle movement will be controlled by the event management team. Where vehicles are moving in the park they are to use the pathways and avoid the grass.	
	Safe storage for flammable solids, liquids and gasses	Solid fuels will be stored by vendors and kept away from sources of ignition. Solids fuels will include coal/charcoal and wood.	
	Site access for pedestrians	The site has various access points for pedestrians, however during construction the park will remain closed until the event opens.	
	Temporary surfaces	None	
Signage	**Location and size**	N/A	
	Is it accessible to non-English Speakers?	N/A	
	Is it accessible to those with visual impairments?	N/A	
Animal droppings control measures		The park is a dog exclusion zone, however people do allow their dogs into the space. EMT to site check and dispose of droppings prior to setup. Dogs to be excluded from area for duration of event.	

Lighting	**Ambient**	None required as a daytime event.
	Emergency/backup lighting requirements	None required as a daytime event.

4.5. Emergency Planning

The purpose of the emergency evacuation plan is for the Event Team to be able to deal with and contain any incident within the site boundary until the emergency services can respond. Once the emergency services can assume control of the site, then the Event Team will come under the direction of the emergency services. The responsibility for the crowd control on site is under the direction of the Event Team consisting of the Event Manager and Safety Officer.
The main reasons for evacuation will include:

- Communication of a threat (including bomb threat)
- Suspicious package
- Person/s threatening violence with use of a weapon
- Fire
- Collapse or the potential collapse of structures
- Adverse weather conditions including flood and high winds

The initial decision making remains with the Event Management Team who will make decisions before the arrival of the Police (Police may be on site). The Police will assess the credibility of the threat at the earliest opportunity. All bomb threats should be reported to the police and their advice followed accordingly. The Steward Supervisors will be the appointed persons familiar with evacuation points and assembly (rendezvous) points, to act as marshals and assist with this procedure.
Evacuation procedures should put adequate steps in place to ensure no one else enters the area once an evacuation has been initiated. For open events it is likely that people will make their way out of the event area. The police will establish cordons depending upon the size of an identified suspect device. Staff will follow police directions and avoid assembly close to a police cordon. If a situation escalates to a full or part evacuation of the site, the Event Team will advise all event staff as to the action to be taken. (This will be discussed at the pre-event briefing).
Procedures for staff and volunteers to follow in an emergency should include:

- Staff to raise the alarm with Event Management Team
- The Event Team to summons and assist emergency services
- Supervisors and Stewards to inform the public and remove people away from immediate danger (immediate area)
- Stewards - onsite emergency response, i.e. use of fire extinguishers
- Supervisors and Stewards - crowd management, including evacuation where necessary
- Supervisors and Stewards - evacuation of people with disabilities
- Supervisors and Stewards - traffic management to allow easy access for emergency vehicles
- Event team with Police - incident control
- Event Management Team - liaison with emergency services
- St Johns Ambulance to provide initial first aid and medical assistance
- There may be a need to provide additional assistance for people with a disability, (those with limited mobility) and children.

In the event of an incident requiring the response of additional emergency services units other than those on duty within the site, the request must be directed through the Event Management Team.

4.6. Cancellation due to severe weather

It can be difficult to predict the weather, however if the weather forecaster predicts severe weather it will be necessary to consider cancelling the event, preferably in advance. Signage can be used at strategic routes and messages given out over the local radio. In the case of severe weather without

notice, the Event Management Team will make the decision to close the event. The following actions should take place:

- Stewards informed by two-way radio and relocated to wait for the signal to assist the public to leave the site safely.
- The Police to be informed and relocated if necessary.
- The public informed by the public-address system to leave the site.

"This is a public announcement, unfortunately due to the bad weather and with consideration to public safety it is necessary to close this event. We would ask you to make your way to the exits, safely and without delay".

4.7. Anti-Terrorism

This event is an open site with various access routes, therefore it will be difficult to monitor all entrances so the public will access without being searched. Staff will be instructed to be vigilant looking for persons acting suspiciously and reporting any concerns to the event management team. The event management team will approach and question the individual and call the Police on 999 if necessary. Cars will be prevented from driving into the event through bollards being locked in position at King Square.

Prior to the event opening the event management team will walk the site to search for suspicious items. If suspicious items are identified they will respond quickly and a visual check of the item will be made before making a decision to report to the Police. Further, a cordon will be established at a distance 100 meters for small items and 400 meters for a large van. The cordon will be operated by the event stewards before the Police take control. More staff will be called to assist including the event management team. Radios will not be used within 15 meters of the item. All entrances will be cleared to allow access to the emergency services.

Should an armed attack on public occur a call will be made reporting the incident to the Police and ambulance service immediately. In the event that an incident such as this occur Stewards are to follow and support the public to '*Run, Hide, Tell*'.

5. Activities, Providers & Traders

5.1. Activities and Stalls (non-food)

Provider	Contact Info	Description of Services	PLI	RA
Aber Printz		Retail – 3D printed products	☒	☒
Barry Rotary Club		Games and information	☒	☒
Barry Town Council		Corporate stand with information	☒	☒
Coxs Crochet Co		Retail – Crochet	☒	☒
Crafty Club		Slime Workshop	☒	☒
Crazy Faces Face Painting		Face painting	☒	☒
		Face Painting	☒	
		Face Painting	☒	
		Face Painting	☒	
Cut and Stitch 4 U		Retail – Handmade products	☒	☒
Dwtty Crafts		Retail - Personalised products	☒	☐
Gaming Squad		Gaming van	☒	☒
Mrs Bow Jangles		Retail – Hair accessories	☒	☒
National Coast Guards		Information	☒	☒
On Stage Events		Stage and Sound system provider and operator	☒	☐
RAFA		Games and information	☒	☒
Reptile World		Reptile Experience	☒	☒
South Wales Fire & Rescue		Fire Engine	☐	☐
South Wales Police		SW Police van and information	☐	☐
Techniquest		Planetarium and workshops	☒	☐
Vale of Glamorgan Council - Placemaking		Survey and information	☒	☐
Vale of Glamorgan Council - Play Team		Activities and workshops	☒	☒
Vale of Glamorgan Council - Youth Service		Quiet Zone with activities	☒	☒

5.2. Activities and Stalls (food-based)

Provider	Contact Info	Description of Services	Gas Cert	Food Hygiene	Power Requirement	PLI	RA
Barry Round Table		BBQ and NERF game	N/A	N/A	No	☒	☒
Best Whippy		Ice Cream Van	N/A	5	No	☒	☐
Bocs Pwdin		Food – Cakes	N/A	5	No	☒	☐
Cariad Catering		Food van	☒	5	Yes	☒	☒
Cook Stars		Decorating biscuits with children	N/A	5		☒	☒
Eleri's Welsh Cakes		Food – Welsh cakes	N/A	5		☒	☒
Frozen Rainbows		Snowcones & Snacks	N/A	5		☒	☒
Pogo		Pastries	N/A	4	No	☒	☐
Anna Loka		Vegan Food	☒	Had inspection in June, awaiting confirmation of rating	Yes	☒	☒

5.3. Amusements

Provider	Amusement Description	Planned Location	PIPA/ADIPS Certification Tag No	PLI	RA
Scouts	Zorb Football	Scout Zone – Park	SJ6092-2	☒	☒
Scouts	Bungee Run	Scout Zone – Park	SJ6092-1	☒	☒
James Danter & Sons	Tea cups	King Square	06151	☒	☒
	Toy Set		11981		
	Bungee Trampoline		20323		
Techniquest	Inflatable planetarium	Council Chambers		☒	☐

VIBRANT CULTURE	22 JULY 2024	AGENDA ITEM: 9

PROGRESS TOWARDS A VIBRANT CULTURE PROJECT INCLUDING WELSH LANGUAGE PROVISION

Report Author

Jason Harvey, Engagement and Events Team Manager

Purpose of Report

To provide members with an update regarding the action:

That a report is collated outlining the current Welsh Language provision in Barry and this is provided to the meeting

Background Information

At the Vibrant Culture Working Party dated 22 February 2023, members requested a report outlining current Welsh Language learning Provision available to residents in Barry.

Currently Welsh Language courses are offered to residents throughout the Vale by Adult Community Learning. Funding is available to residents aged 18-25 years of age, however the cost for those unelligable for funding is £100 per course exluding taster sessions which are free. Upcoming courses taking place in Barry are as follows:

Title	Location	Start Date	Duration
Taster Course	Virtual	02/09/24	1 Week
Taster Course	Palmerston	04/09/2024	2 Weeks
Taster Course	Barry Library	06/09/24	2 Weeks
Entry Course Part 1 & 2	Virtual & Self Study	13/09/24	10 Weeks
Intermediate Course Part 1 & 2	Virtual & Self Study	07/09/24	32 Weeks
Foundation Course Part 1 & 2	Virtual & Self Study	21/10/24	5 Weeks

In addition to these courses, others are available throughout the Vale of Glamorgan for residents willing to travel.

The Vale Youth Service in partnership with the Urdd offer a Welsh Medium youth club for young people aged 11-17 year from the YMCA, Barry during term time on Thursday evenings 6-7pm.

There are a number of schools within Barry offering Welsh medium education as follows:

Ysgol Sant Baruc
Ysgol Sant Curig
Ysgol Gwaun y Nant
Ysgol Gymraeg Bro Morgannwg

The Vale of Glamorgan Council offer parents considering sending their child to Welsh medium education the opportunity for their child to attend a 12 week course at the Welsh Language Centre opperating from Ysgol Gwaun y Nant.

Recommendation

1. That members receive and note report.
2. That members instruct if any further action is taken

VIBRANT CULTURE	22 JULY 2024	AGENDA ITEM: 10

Setting priorities for the year ahead

Report Author

Jason Harvey, Engagement and Events Team Manager

Purpose of Report

To request members discuss and set priorities for the year ahead for this Committee given the Terms of Reference.

Background Information

Suggestions to guide the conversation should focus on the following:

- Setting the priorities for the year ahead
- Identify how these link to the Corporate Plan
- How we can best use the money allocated to create A Barry of Vibrant Culture and Thriving Welsh Language
- How we can increase the promotion of the Welsh Language in the community and increase opportunities for learning the language
- How we deliver a Heritage Centre/Museum project for Barry
- How can we work with Globally Responsible Committee to organise an event/activity/project promoting multi-culturalism which supports the application of becoming a Town of Sanctuary

Recommendation

1. That members consider and discuss the contents of this report

2. That members instruct officers on key streams of work for the municipal year ahead including any specific budgetary allocations.