

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

DRAFT MINUTES OF THE GLOBALLY RESPONSIBLE COMMITTEE MEETING HELD ON MONDAY 3 JUNE AT 7PM

PRESENT: Councillors Clarke (Chairperson), Drake, E S Goodjohn, Dancey, together with Councillor Perkes.

ALSO PRESENT: Jason Harvey – Engagement and Events Team Manager
Amanda Webb – Wellbeing Projects Officer
Joanne John – Engagement and Events Administrator
Councillor N. Hodges
Councillor S. Hodges

1. APOLOGIES FOR ABSENCE

Councillors Payne, Johnson, Thomas, Iannucci-Williams

2. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

None received.

3. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

4. TO NOTE THE GLOBALLY RESPONSIBLE COMMITTEE'S TERMS OF REFERENCE.

RESOLVED: That the globally responsible committee's terms of reference are received and noted.

5. **TO RECEIVE ACTION SHEET UPDATES FROM THE PREVIOUS GLOBALLY RESPONSIBLE BARRY ADVISORY COMMITTEE**

The last meeting was held on 18th September 2023, and work has continued to progress the actions of the Committee, however some work has been delayed due to the suspension of the meetings.

The Wellbeing Goals Project Officer provided an update on the outstanding action points from the Globally Responsible Advisory Committee.

(21a) Globally Responsible Certification - A working party will be required to look at the criteria

(21c) Fairtrade – Fairtrade fortnight is moving to September to coincide with 30 years of the Fairtrade mark in the UK. There are plans for a Fairtrade quiz in September.

(22a) Funding for Grants – Work on funding for the community garden is currently on hold temporarily and is due to be discussed at the Halls, Cemeteries and Facilities Committee meeting.

(22d) Update of action plan by Spring 2024 – This work is ongoing and Auditel has now started working towards its initial report.

(22d) Online Presence Action – this is outstanding until Auditel is half way through its report.

(23)2 Town of Sanctuary – The Wellbeing Goals Project Officer advised that we now have a contact within the Vale of Glamorgan Council, but they have just gone on maternity leave. The Events Team would like to hold a multiculturalism event possibly in the Autumn whether this is a stand-alone event or ties into one that is already scheduled, but a budget will need to be set / agreed, and clarification whether costs should come from Vibrant Culture or Globally Responsible Committees.

RESOLVED that:

i: Outstanding action points be noted, and the Committee will continue working towards completing.

ii: That officers arrange for a photograph of members with the Fairtrade Town Status Certificate at the start of the next meeting being held on 16 September 2024

6. **TO DISCUSS THE DEVELOPMENT OF THE GLOBALLY RESPONSIBLE WORKING PARTY**

Members discussed setting up a new Working Party to look at setting award parameters that local Organisations can work towards to meet A Globally Responsible Barry Award scheme. Members discussed how many would be required for the Working Party and who would be happy to join and agreed on four Councillors. Councillors Dancey and E S Goodjohn volunteered, and the Committee suggested that Councillors Payne and Johnson are approached to see if they would be happy to complete the group.

The Chairperson suggested that the Terms of Reference for the Working Party should be:

- Award scheme Name
- What basis is the award – Fairtrade or Sustainability as a whole
- Is there to be a cost to participate in the scheme.
- Is the scheme open to all organisations or just local traders?
- Developing a criterion for the award
- Determining the length of the award – 1year/ 2year etc.
- In what way is the award shown – Window Sticker / email signature / other
- How are the criteria to be measured?

Following the meeting of the Working Party, the outcome will be reported back to the next Globally Responsible Committee meeting.

The suggested date for working party meeting is end of July following the General Election.

RESOLVED That

1. a working party is created from within this Standing Committee, and Terms of Reference are agreed as above
2. Councillor's Payne and Johnson are approached to see if they would be happy to join.
3. A Working Party meeting is held at the end of July

7. **SECTION 6 – BIODIVERSITY REPORT 2023/2024**

Members received and noted the report.

Councillor Perkes noted and endorsed the report stating that some of the information was very interesting. This was seconded by Councillor E S Goodjohn.

Councillor N Hodges added that judging has taken place at the Cemetery for the Green Flag Award and the results should be known in July.

RESOLVED that the report is received, noted and endorsed.

8. AUDITEL UPDATE

The Wellbeing Goals Project Officer provided an update on the work that Barry Town Councils undertaking towards Carbon Neutrality.

Auditel has been eager to begin work and the first survey has already been sent out to Councillor and Staff. 10 responses had been received by Friday 31st May. There have been some issues with accessing the QR code so the Events and Engagement Team will send a direct link to all staff and Councillors.

Data has started to be collected for 'Scope 1' which is mainly regarding fuel types and energy.

The Wellbeing Goals Project Officer is hopeful that the start of the report will be back within a month, and advised that Auditel will be attending the next Committee meeting to provide further information, and answer any questions. Member should send any questions they have in advance to the Wellbeing Goals Project Officer.

The Events and Engagement Manager advised members that a portion of the Globally Responsible budget has already been allocated to Auditel for this work to be completed totalling £5,580.

RESOLVED that

i: the Globally Responsible Committee receives and notes the budget update

ii: the Events and Engagement Team will send a direct link (in place of QR code) to the current live survey

iii. that Members send any question for Auditel in advance of the next meeting to the Wellbeing Goals Project Officer.

9. SCHOOL SUSTAINABILITY EVENTS PROGRAMME

The Wellbeing Goals Project Officer advised that in 2022 spaces were made available to schools in the area to attend the Cemetery for wildlife talks, and bugs hunts. The cost of the transport and Welsh Wildlife Trust Educator was covered by Barry Town Council.

There has been interest from schools if this is an opportunity we will be running again.

Councillor Dancey queried how the talks will fit into the new curriculum, and which age group they were aimed at, as she felt it should be aimed at a younger age group.

Councillor Dancey also advised that the new curriculum focuses more on skills, questions, research and experiences, and information should be sent out in time for the schools to feed into the start of the year.

Councillor Dancey gave examples from her experience working in a school and offered to help with advice going forward if needed suggesting it would be good if the sessions were adaptable to a stage of learning.

Councillor E S Goodjohn queries how long each session would last.

The Chairperson confirmed that slots should be made available to schools again, but queried how many would be possible due to costs. He asked if there were any grants available for this type of scheme.

The Wellbeing Goals Project Officer responded that the sessions have previously been for Years 4 and 5, and should last approx. 1hr 30 min, but will check with the Welsh Wildlife Trust Educator what age range the current talks are aimed at, and clarify how they will fit into the new curriculum. The Wellbeing Goals Project Officer will then feedback this information to Councillor Dancey.

The officer also confirmed that no grants are available currently, but they are making enquiries with the National Lottery.

Councillor N Hodges commented that some funds may be available from the Halls, Cemeteries and Facilities budget as this scheme would form part of the Cemetery PR and continuing Green flag work.

RECOMMENDED to a meeting of Full Council that

- 1. the Council should offer five sessions to schools to begin with, funded by the Council and if any savings can be made on the costs (i.e through grants) look to increase this number.**
- 2. Councillor Dancey to assist / advise as required**

10.

TOWN OF SANCTUARY APPLICATION UPDATE

Members agreed that a Statement of Commitment could be placed on the website following the General Election.

The Wellbeing Goals Project Officer recommended that a Councillor join the Town and Parish Council meetings. This has previously been attended in the past by the Events and Engagement Manager and Wellbeing Goals Project Officer, however they noted that most attendees were Councillors.

Members suggested that Councillor Payne originally proposed to be involved in the meetings, and should be approached to see if she would be happy to attend. The Chairperson volunteered to be a reserve.

The Wellbeing Goals Project Officer advised that they are currently looking into training options on Refugee Asylum and Displaced People, and wanted to know if any Councillors would be interested in attending.

Most members agreed they would be interested if it was offered and wanted to know if Barry Town Council could host the training to increase the number of Councillors who may attend.

The Chairperson advised it would be useful to have the knowledge to signpost people to the right information, as may not be able to give advice.

Councillor Dancey advised she has a contact in the Vale of Glamorgan Council who may be able to help, and will approach them on our behalf.

RESOLVED that:

- 1. The Wellbeing Goals Project Officer investigates training opportunities.**
- 2. Councillor Payne be approached to join the Town and Parish meetings and the Chairperson is reserve.**
- 3. Councillor Dancey approaches a contact at Vale of Glamorgan Council and feeds back to the officer.**

11. BIOMASS INCINERATOR UPDATE

The Chairperson provided members with a verbal update on the Biomass incinerator. He informed members that the applicant has appealed to PEDW, and advised that it is likely to be on the agenda at future Globally Responsible meetings.

Councillor S Hodges advised as Chair of the Planning Committee that there may be a number of issues that overlap Committees, and there would be no issues in discussing them, but they would be limited by time.

Members suggested that any recommendations are made to the Planning committee for discussions going forward, and may also be required to be taken to Full Council.

The Chairperson commented that previous objections written by the Chief Officer have been 'firstClass'.

The Events and Engagement Manager advised members that the Chief Officer had clarified: If the matter was raised with us a statutory consultee, this will sit within the Planning portfolio. If the matter is more about the environmental impacts on Barry and our Wellbeing Goals re: sustainability, then it would sit with the GR Standing Committee.

RESOLVED that Committee members note the information.

12. DATE OF NEXT MEETING

RESOLVED: That the next meeting of the Globally Responsible Barry Advisory Committee is scheduled to be held on 16 September 2024 at 7pm.

Meeting closed at 7:46pm.

Signed (Chairperson) Dated