

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out— (a)the names of the members who attended the meeting, and any apologies for absence; (b)any declarations of interest; (c)any decision taken at the meeting, including the outcomes of any votes. Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

MINUTES OF THE MEETING OF COUNCIL HELD ON MONDAY 15 APRIL 2024 AT 7PM

PRESENT: The Mayor (Councillor Johnson) together with Councillors Aviet, Brooks, Charles, Clarke, Collins, Dancey, Davies-Powell(Arrived at 7.23pm), Drake, EJ Goodjohn, ES Goodjohn, N Hodges, S Hodges, Iannucci-Williams, Payne, Perkes, Thomas, Wiliam and Wilkinson

ALSO PRESENT:

Emily Forbes	Chief Officer
Mark Sims	Deputy Chief Officer
Amanda Evans	Facilities & Cemeteries Manager
Jason Harvey	Engagement & Events Team Manager
Emma Thorne	Engagement & Events Officer
Joanne John	Engagement & Events Administrator
Lyndsey Thomas	Administrator
Courtney Parker	Administrator

346. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Ball, Hennessy and McKinney.

347. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

Councillor E J Goodjohn has been granted Dispensation to allow him to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

The Mayor has been granted Dispensation to allow him to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Charles declared an interest in agenda item 24 as she is a member of the Royal British Legion and would leave the meeting for this item.

Agenda number change – the Mayor suggested that item 24 be moved to the final item of the agenda which was agreed.

Councillor Clarke declared an interest in agenda item 15 as he is the Chair of the group who benefit from the grant so would leave the meeting for this item.

348. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Wellbeing of Future Generations (Wales) Act 2015 be noted.

349. **TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY MEETING OF FULL COUNCIL HELD ON MONDAY 26 FEBRUARY 2024**

RESOLVED: That the minutes of the Extraordinary meeting of Full Council held on Monday 26 February 2024 be approved and signed as a correct record.

350. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor expressed his thanks to everyone, stating this would be his last full council meeting as the Mayor and that his final few weeks are going to be both busy and exciting.

The Mayor gave thanks to Councillor Ball and friends, , and to all those who attended the gig that they recently performed in aid of the Mayors Charities.

The Mayor said he had great fun at the Vale of Glamorgan Civic Event on 14th April 2024, also at the Friends and Neighbours Easter Event.

The Mayor informed members that a donation of a badge and neckerchief had been received from 1st Barry Sea Scouts as a thank you for a grant previously given to Barry scouts to attend the 25th World Scout Jamboree in the Republic of Korea.

The Mayor congratulated Barry Town Ladies Under 19's on their recent accomplishment.

The Mayor informed members that he recently opened. Mary's Church Community Garden which now houses a defibrillator.

The Chief Officer Informed members that Barry Town Council was recently commended for a number of One Voice Wales national awards for supporting the Cost of Living by enabling free access to events for Barry residents.

Members were reminded that there was a Corporate all staff and all councillor workshop being held on Friday 19th April at 1pm.

RESOLVED: That communications from the Mayor be received and noted.

351. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E))**

None were received.

352. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F))**

None were received.

353. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

354. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 20 FEBRUARY 2024, 12 MARCH 2024 AND 3 APRIL 2024**

RESOLVED: That the minutes of the Planning Committee meetings held on 20 February 2024, 12 March 2024 and 3 April 2024 received and noted.

355. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 11 March 2024**

Councillor N Hodges commented there was one recommendation regarding the Filming Policy which has since been agreed by the Finance, Policy and General Purposes Committee.

RESOLVED: That the minutes of the Hall, Cemeteries and Community Facilities Committee meeting held on 11 March 2024 be received and noted.

356. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 8 APRIL 2024**

RESOLVED: That the minutes of the Finance, Policy and General Purposes Committee meeting held on 8 April 2024 be received and noted.

357. **TO RECEIVE BUDGET MONITORING REPORT TO 31 MARCH 2024 (INTERIM)**

Members were provided with a report outlining the Council's income and expenditure in the 2023/24 financial year as at the end of March 2024 (interim).

RESOLVED: That the budget monitoring report to 31 March 2024 (interim) indicating actual income and expenditure up to the end of month twelve in the 2023/24 financial year, be received and noted with the projected underspend of £168,175 for 2023/24 that will result in a net amount of £44,116 being transferred from reserves.

358. **ONE VOICE WALES MEMBERSHIP**

The Deputy Chief Officer informed members that the annual renewal letter has been received from One Voice Wales needing authorisation.

Councillor Brooks commented the advice from One Voice Wales over the years has been invaluable therefore agree to continue with membership.

Councillor S Hodges agreed.

RESOLVED:

- 1) That the report be received and noted.
- 2) That membership is renewed to One Voice Wales for 2024/2025 at a cost of £10,268.

359. **TO CONSIDER COSTS OF CIVIC ATTIRE AND REGALIA**

Members were provided with a report outlining the condition of the civic attire and regalia.

The Engagement & Events Administrator explained due to the condition of the items a specialist was approached to carry out an inspection. The specialist's recommendations were to replace the Tricorn hats as they are beyond repair and to have robes inspected again in a few years' time; the robe garment bags have already been replaced.

The Engagement & Events Administrator added that the Mace currently has no transport case. Two quotes have been obtained to purchase one.

The report also advised that the Town Clerk should wear a wig and black robes which the Council do not currently own.

Councillor Brooks commented she was pleased that the robes are in better condition than originally feared. In regards to the Town Clerk attire she felt that including a wig feels very outdated.

The Mayor summarised the report.

Councillor S Hodges asked for the view of the Town Clerk.

The Chief Officer said she understands the purpose of the attire however the costs seem inflated. She went on to state she would be willing to wear the attire if required but would not request it.

Councillor Davies-Powell joined the meeting at 7.23pm

Councillor Perkes advised she would like to proceed with Option 1 Phase 1 from the report.

RESOLVED:

- 1) The report was received and noted.**
- 2) That the Council proceeds with Option 1 Phase 1 of the suggested budget plans and does not proceed with Phase 2.**

Councillor Clarke left the meeting at 7.24pm

360.

GRANTS AND DONATIONS 2024/2025 – COMET FRINGE ARTS FESTIVAL

Members were provided with a grant application submitted by Comet CIC for an event scheduled for June 2024. Barry Town Council will have a presence at the event. It was noted that the application also covers multiple wellbeing goals.

Councillor Brooks said she would be happy to support the request for £1,000 but would like to know if the remaining £9,000 has been sourced from elsewhere.

Councillor S Hodges agreed she was also happy to support the request for £1,000 on the proviso that Comet CIC has secured the outstanding £9,000, or were confident that the event could go ahead.

RESOLVED:

- 1) That the COMET CIC be awarded £1,000 under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021, from the Council's Corporate Grants / Arts, Culture and Entertainment budget in 2024/25, subject to COMET confirming that their event is viable.
- 2) That receipts / copy of invoices be provided with the grant monitoring form to support the grant awarded.

Councillor Clarke re-joined the meeting at 7.32pm

361.

ENGAGEMENT AND EVENTS 2023/2024 REPORT

The Engagement & Events Officer recapped the events that had taken place over the last year, which were overall very successful in helping engage with the public and differentiate Barry Town Council from Vale of Glamorgan Council.

Councillor Brooks thanked the Engagement & Events Team for their hard work putting on flagship events that will hopefully become known as Barry Town Council events.

The Mayor commented that the level of visibility over the year has been fantastic.

Councillor S Hodges congratulated and thanked the Engagement & Events Team for their work.

Councillor ES Goodjohn said he felt more was needed for young people therefore is happy that the Youth Council will be returning later this month.

RESOLVED: That the report is received and noted and that the Team's achievements are celebrated and endorsed.

362.

50 YEAR REPORT

The Engagement & Events Officer explained how the Council has now launched Barry Town Council's 50th year celebrations that will span throughout the whole of 2024 to exhibit what Barry Town Council does. She also explained how social media will be used to help with this stating Facebook will be used as an information tool and Instagram as a showcase along with introducing 50th year branding.

The Engagement & Events Officer went on to explain how previously the Council's Crest has had minor changes made to it over the years but has now been reverted back to the original. This intricate graphic design work was undertaken inhouse.

Councillor Drake mentioned that she owns a year book of Barry giving a clear description of the features of the original crest.

Councillor ES Goodjohn commented that he was happy that the crest had been attended to in house and that he was very happy with the 50th year celebrations being held for the people of Barry to celebrate the history of the town at no additional cost to the tax payer.

Councillor N Hodges Informed members that 2024 will also be the 135th anniversary for both the Docks opening and Merthyr Dyfan Cemetery. However, Barry Town Council's 50th year celebrations are very important as it is about showing who the Council are now within the town and he was very happy to support the history and celebrations.

RESOLVED: That the report is received and noted

363.

RESULTS OF THE PUBLIC CONSULTATION ON GRANTS

The Engagement & Events Officer informed members that in September 2023 a consultation was sent out to the public asking comments in regards to the Council's grants. Responses suggested a newsletter may be helpful.

Councillor S Hodges said that grants have changed post-pandemic. A rigid approach means people miss deadlines feeling the dates don't line up with their plans. She believes that a more flexible approach would work better.

Councillor Brooks added having a half yearly window sounded reasonable but would mean splitting the budget.

The Mayor clarified that the Leader has proposed two windows for grant applications with a 50/50 split.

Councillor S Hodges suggested leaving the ability to move grant money between pots could be a matter for the Finance Committee to discuss.

Councillor Brooks agreed, also commenting she would be happy for a newsletter to be prepared providing that the Engagement & Events Team have enough capacity to do so.

RESOLVED:

1) That the Grants Consultation has been received and noted.

2) That the Council prepares a Newsletter

3) That future grant availability and timings of grant rounds has been referred to the Finance, Policy and General Purposes Committee for in depth discussion.

364. **TO NOMINATE THE MAYOR ELECT FOR THE COUNCIL YEAR 2024/25**

Members were requested to nominate the Mayor Elect for the Council Year 2024/25.

Councillor Payne nominated Councillor Iannucci-Williams, Councillor Brooks seconded the nomination.

A vote was held and the result was unanimous.

RESOLVED: That Councillor Iannucci-Williams be nominated as Mayor Elect for the Council Year 2024/25.

365 **TO NOMINATE THE DEPUTY MAYOR ELECT FOR THE COUNCIL YEAR 2024/25.**

Members were requested to nominate the Deputy Mayor Elect for the Council Year 2024/25.

Councillor S Hodges nominated Councillor Clarke, Councillor N Hodges seconded the nomination.

A vote was held and the result was unanimous.

RESOLVED: That Councillor Clarke be nominated at Deputy Mayor Elect for the Council Year 2024/25.

366. **TO RECEIVE AND AGREE THE COUNCIL'S GOVERNANCE FRAMEWORK**

The Chief Officer provided a comprehensive report following the report provided by One Voice Wales. Included in the Chief Officer's report were the revised Standing Orders, revised Committee Structure, revised Terms of Reference and revised Scheme of Delegation. The Chief Officer talked members through decision making powers, the legal framework for delegation and the voting rights of Advisory Committees, Committees and non-councillor members.

Members considered the detailed report and its appendixes and considered that creating two new Standing Committees, plus the Planning sub-committee suggested was the best way forward to undertake the amount of work that was covered under the two themes.

RESOLVED:

- 1) That two new Standing Committee's be created called the Globally Responsible Committee, and the Vibrant Culture Committee.
- 2) That a Planning for Barry sub-Committee be created with the Terms of Reference to be considered by the Governance Working Party and then submitted to the Annual Meeting in May 2024.
- 3) That the new Committee Structure is updated and circulated
- 4) That the revised Standing Orders be agreed.
- 5) That the revised Terms of References for Committees be agreed, with new Terms of Reference for the two new Standing Committees to be considered by the Governance Working Party and then submitted to the Annual Meeting in May 2024.
- 6) That the revised Scheme of Delegation be agreed, subject to any amendments due to the creation of the two new Standing Committees above.
- 7) That the wording provided within the One Voice Wales report for the Urgent Action Standing Order be agreed and adopted.

367.

DATE OF NEXT MEETING

RESOLVED: The next scheduled meeting of the Full Council will be the Annual Meeting scheduled to be held on Monday 13 May 2024.

368.

EXCLUSION OF THE PRESS & PUBLIC

RESOLVED: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

369.

TO CONSIDER ARRANGEMENTS FOR CADSTOCK 2024

The Engagement & Events Team Manager informed members that he had recently attended a meeting with Cadstock who are asking for assistance with funding and with taking ownership of the event that is due to take place in July. The Vale of Glamorgan Council has asked Barry Town Council to underwrite the event up to the value of £15,000.

Councillor Aviet enquired whether The Vale of Glamorgan Council may be providing bins or other support.

The Engagement & Events Team Manager confirmed that The Vale of Glamorgan Council would be providing bins and staffing however have given permission for Barry Town Council to badge the event however they would like.

A detailed discussion was held.

At 8.30 pm the Mayor moved that Standing Order 3(aa) be suspended for thirty minutes until 9.00 pm. This was seconded and agreed by members

Councillor EJ Goodjohn suggested a Barry Town Council Engagement & Events Team Member to sit on the Cadstock committee.

Councillor S Hodges proposed that she would like to nominate Councillor ES Goodjohn to sit alongside The Engagement & Events Team Manager on the Cadstock committee.

Both Councillors Goodjohn and Payne supported the nomination.

The Mayor clarified that members are happy to underwrite the event up to the value of £15,000 however what budget this comes from would need to be determined. Both the Engagement & Events Team Manager and councillor ES Goodjohn are to sit on the Cadstock Event Committee. This is to be agreed on a single year basis for 2024

RESOLVED:

- 1) That the Town Council underwrite Cadstock 2024 up to an amount of £15,000 under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021, from the Council's Corporate Projects / Arts, Culture and Entertainment budget in 2024/25.
- 2) That this funding was committed for the 2024 event only.
- 3) That the Engagement and Events Team Manager and Councillor E S Goodjohn are nominated to liaise with the Cadstock team for the planning of this year's event and join the Events Committee.
- 4) That the Council will examine the situation further after the 2024 event and explore future support and partnership working.

370.

TO CONSIDER EXTRA COSTS FOR INSTALLATION POINTS FOR ELECTRICAL VEHICLES

The Facilities & Cemeteries Manager advised of a new unexpected cost from National Grid totalling £14,378.69 for the installation of

electrical charge points in relation to the purchase of the new electric vehicle for the Cemetery.

Councillor N Hodges expressed his disappointment at this high cost however supports the allocation of funds as the installation of electrical points are essential for the fleet to work.

RESOLVED: That the Merthyr Dyfan Cemetery/New Electric Vehicle expenditure budget be increased from £25,000 to £41,357 with the additional funds of £16,357 be agreed from the General Reserve.

371. **PIONEER HALL AND CEMETERY APPROACH COMMUNITY CENTRE HIRE CHARGES**

Councillor Brooks stated that she was not happy with the proposal of introducing a deposit system and would prefer the report to be discussed at length by Halls, Cemeteries and Community Facilities committee.

The Deputy Chief Officer commented that this was brought to Full Council as it was considered urgent and the next Committee meeting would be some time away.

The Mayor replied that everyone had been made aware of the potential risks involved however felt that it would be suitable to refer to the next meeting of the Halls, Cemeteries and Community Facilities committee.

RESOLVED: That the report be referred to the next meeting of the Halls, Cemeteries and Community Facilities committee.

Councillor Charles left the meeting at 8:46pm

The Chief Officer requested that staff leave for the last item with the exception of the Deputy Chief Officer and the Engagement & Events Team Manager

372. **TO RECEIVE AND NOTE A COUNCIL COMPLAINT SUBMITTED AND RESPONSE RECEIVED RELATING TO THE REMEMBRANCE SUNDAY PARADE 2023.**

The Chief Officer provided an update on the complaint submitted and response received. Further meetings and investigations were taking place and the initial response had been positive and solutions focused.

RESOLVED: That the report and update be received and noted.

The meeting closed at 9:00pm

Signed Dated
(Town Mayor)