

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

## **BARRY TOWN COUNCIL**

### **MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 08 APRIL 2024 AT 7PM**

**PRESENT:** Councillor Brooks (Chair) together with Councillors Clarke, Drake, E S Goodjohn (Vice Chairperson) S Hodges, McKinney and Payne.

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rachel Williams – Finance Administrator  
Councillor N Hodges

F138. **APOLOGIES FOR ABSENCE**

Councillor Johnson (Town Mayor Ex-Officio)

F139. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

**RESOLVED:** That no declaration of interest were received.

F140. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F141. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 29 JANUARY 2024**

**RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee held on Monday 29 January 2024 be approved and signed as correct record.**

F142. **TO RECEIVE A BUDGET MONITORING REPORT TO 31 MARCH 2024 (INTERIM)**

Members were informed about the Council's income and expenditure in the 2023/24 financial year as at the end of March 2024. The Deputy Chief Officer informed members of unforeseen additional costs circa £14,500 related to works that need to be carried out by the National Grid in relation to the installation of EV charging points at the Merthyr Dyfan Cemetery for use by the Council's new Electric Vehicle. A further report on this subject will be submitted to the meeting of Full Council being held on 15 April 2024 requesting approval of the additional spend.

**RESOLVED: That the budget monitoring report for March 2024 (Interim), indicating actual income and expenditure up to the end of month twelve in the 2023/24 financial year be received and noted.**

F143. **TO RECEIVE THE SCHEDULE OF PAYMENTS FOR APRIL 2024**

Members were provided with the schedule of payments for April 2024 consisting of direct debits and BACS payments, in the amount of £25,613.76.

**RESOLVED: That the schedule of payments for April 2024 consisting of direct debits and BACS payments in the amount of £25,613.76 be approved.**

F144. **INTERNAL AUDIT REPORT 2023/24 (SECOND INTERIM UPDATE)**

Members were provided with the internal auditor's reports (second interim update) for 2023/24.

**RESOLVED that the internal auditor's reports (second interim update) 2023/24 be received and noted.**

F145. **LONG SERVICE AWARD**

Members were provided with a Long Service Award policy for consideration and approval. Members agreed that a sum of £250 should be awarded to employees for their prolonged service at 25 years and at 40 years. Members felt that there shouldn't be any difference in the amount of money awarded regardless of hours worked. Part time employees should receive the same as full time employees. Also, it was suggested that the Mayor be present at the presentation of the long service award along with the Chief Officer and Leader of Council.

**RESOLVED: That the Long Service Award Policy be approved and adopted (subject to the amendments detailed above).**

F146. **FILMING POLICY**

Members received a recommendation from the Halls, Cemeteries & Community Facilities Committee meeting held on 11 March 2024 relating to implementing a New Policy on Filming at Merthyr Dyfan Cemetery. The new filming policy was presented to members by the Chairperson of the Halls Committee which outlined the new policy and how it would allow Officers the flexibility to manage filming at the Cemetery accordingly. It was agreed that the fee charged would be by negotiation depending on the amount of time to be taken for filming and the area and usage of buildings in the Cemetery including the Chapel.

**RESOLVED: That the Filming Policy be approved and adopted.**

F147. **GDPR UPDATE**

Members were provided with a GDPR update from the Deputy Chief Officer.

**RESOLVED: That the GDPR update be received and noted.**

F148. **DATE OF NEXT MEETING**

**RESOLVED: That the date of the next meeting of the Finance, Policy and General Purposes Committee will be agreed at the Annual Meeting held on 14 May 2024.**

Meeting closed at 7.21 pm.

Signed .....(Chairperson) Dated .....