

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **BARRY TOWN COUNCIL**

#### **MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD ON MONDAY 5 FEBRUARY 2024 AT 7.00 PM**

**PRESENT:** Councillors Perkes (Chair) together with Councillors N Hodges, S Hodges, Johnson (Town Mayor – Ex-officio), Thomas and Wiliam (Vice-Chair)

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Lyndsey Thomas – Administrator

**R118. APOLOGIES FOR ABSENCE**

Apologies received from Councillor Wilkinson.

**R119. DECLARATIONS OF INTEREST**

Councillor Wiliam declared an interest in Agenda item 9 as one of the applicants.

**R120. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

**R121. TO APPROVE AND SIGN THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON 13 NOVEMBER 2023**

**RESOLVED:** That the minutes of the Personnel Committee held on 13 November 2023 be approved and signed as a correct record.

**R122. BUDGET MONITORING REPORT TO 31 DECEMBER 2023**

Members were provided with the Committee's expenditure in the 2023/24 financial year as at the end of December 2023 which showed a net underspend of £26,715. The Deputy Chief Officer informed the committee that due to movement in January to purchase a new vehicle for the cemetery that the underspend will have gone down to £1,715 as of the end of January.

**RESOLVED:** That the budget monitoring report for December 2023 be received and noted.

**R123. DATE OF NEXT MEETING**

**RESOLVED:** The date of the next meeting of the Personnel Committee will be agreed at the Annual Meeting scheduled to be held on Tuesday 14 May 2024.

**R124. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.