



**BARRY TOWN COUNCIL
CYNGOR TREF Y BARRI**

PURSUANT TO THE REQUIREMENTS OF THE ABOVE STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE TO BE HELD HYBRID BASIS IN THE COUNCIL CHAMBER, TOWN HALL, KING SQUARE, BARRY, CF63 4RW REMOTELY ON MONDAY 2 OCTOBER 2023 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.

From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

Yours faithfully

A handwritten signature in black ink, appearing to read 'T J Predeth', on a white rectangular background.

Tracy Predeth
(Locum Town Clerk)

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct**
(Note Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting)

To Note: Councillor Johnson has been granted dispensation to allow him to speak and vote on future matters appertaining to any community facilities owned or run by Barry Town Council, by virtue that he is a Vale of Glamorgan Council Trustee for the Alexandra Gardens Community Association.

3. **Well-being of Future Generations (Wales) Act 2015** (To note)

*Halls, Cemeteries and Community Facilities members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;*
- (b) the need to take an integrated approach, by considering how—*
 - i. the body's well-being objectives may impact upon each of the well-being goals;*
 - ii. the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;*
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;*
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;*

(e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

4. **To approve the minutes of the meeting of the Halls, Cemeteries & Community Facilities Committee held on 10 July 2023**
(Pages 116-120)

5. **Budget Monitoring Report to 31 August 2023** (Pages 121-122)

(If Councillors have any queries on the attached please contact the Deputy Chief Officer prior to the meeting)

6. **Draft Halls, Cemeteries and Community Facilities Committee Estimates for 2024/25** (To Follow)

7. **Cemetery Fees and Charges 2024/25** (Pages 123-127)

8. **Pioneer Hall and Cemetery Approach Community Centre Fees and Charges 2024/25** (Pages 128-129)

9. **Request from South Wales Police for Free Use of the Pioneer Hall** (To Follow)

10. **Humanist Funerals** (Page 130)

11. **Transfer of Exclusive Right of Burial (1426 – 1456 inclusive)**

That in accordance with Standing Order 27(a), authority be given for the Council's Common Seal to be applied to Transfer Deeds numbered **1426 – 1456** inclusive, granting the Transfer of Exclusive Right of Burial to those named on each transfer request.

12. **Grants of Exclusive Right of Burial (13977 – 13985 inclusive)**

That in accordance with Standing Order 27(a), authority be given for the Council's Common Seal to be applied to Deeds of Exclusive Right of Burial numbered **13977 – 13985** inclusive, granting the Exclusive Right of Burial to those named on the interment form.

13. **Date of Next Meeting**

The next meeting of the Halls, Cemeteries and Community Facilities Committee is scheduled to be held on Monday 22 January 2024.

Distribution

Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices for inspection; electronic copies to Barry & District News and Barry Library.

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a ffor matiau eraill drwy holi.

BARRY TOWN COUNCIL
MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 10 JULY 2023 AT 7PM

PRESENT: Councillor N Hodges (Chairperson) together with, Councillors Aviet, Hennessy, Iannucci, Johnson (Town Mayor - Ex Officio) and McKinney

ALSO PRESENT: Amanda Evans – Facilities and Cemeteries Manager
Kathryn Thomas – Office Team Leader
Councillor S Hodges – Observer

A 44. APOLOGIES FOR ABSENCE

No Apologies were received

A 45. DECLARATIONS OF INTEREST

None were received.

A 46. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A 47. TO NOTE THE TERMS OF REFERENCE FOR THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE

RESOLVED that the Terms of Reference for the Halls, Cemeteries and Community Facilities Committee be received and noted.

A 48. TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 13 MARCH 2023

RESOLVED that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 3 October 2023 be approved and signed as a correct record.

A 49. BUDGET MONITORING REPORT TO 31 MAY 2023

Members were provided with a report outlining the Committee's income and expenditure in the 2022/23 financial year as at the end of May 2023.

Councillor Johnson had a question about the Rates and the figures on the report. The Facilities & Cemeteries Manager said she ask the Finance Officer and report back.

RESOLVED that the budget monitoring report for March 2023 be received noting the projected net underspend (surplus for the year) of £6,828 in 2023/24

A 50 **TRANSFER OF EXCLUSIVE RIGHT OF BURIAL (1398-1425 INCLUSIVE)**

RESOLVED that the Transfer of Exclusive Right of Burial (1398-1425 inclusive) be granted to those named on each transfer request.

A 51 **GRANTS OF EXCLUSIVE RIGHT OF BURIAL (13950 - 13976 INCLUSIVE)**

RESOLVED that the Grants of Exclusive Right of Burial (13950 – 13976 inclusive) be granted to those named on the interment forms.

A 52. **CEMETERY AND FACILITIES UPDATE**

Members were provided with a report to update since the last meeting on 13 March 2023.

The Facilities and Cemeteries Manager confirmed Planning Permission has been granted for the 2 Flagpoles at the Cemetery from the Vale of Glamorgan and we will not need to reapply again for the next 5 years.

The Launch of the Remembrance and Mindfulness Garden will be taking place on Wednesday 12 July at 11.00am

All memorial tests have now been completed. Spot checks will be completed over the summer to ensure all have been captured as part of diligence

All 30 saplings have been received from the Woodland Trust and have been planted. Councillor Johnson asked approximately how many we will lose? The Facilities and Cemeteries Manager confirmed 135 were planted last year and we only lost 19.

The heater in the Chapel is now up and running

The Porthkerry cemetery maps have all been updated as agreed with the Vale of Glamorgan

A review of all the Cemetery forms will be taking place over the summer to ensure we have everything in place and the team are happy on how to complete these.

Due to the unusual level of complaints received relating to certain sections up Merthyr Dyfan Cemetery, 2 agency staff were taken on which eased the issue with the long grass without the month of June. 1 agency staff member will stay on until September to cover the summer period and support absence.

Councillor Ian Johnson asked how we were logging the complaints – the Facilities & Cemeteries manager advised that calls, verbal communication and emails are collated and responded. Lessons for next

year with regards to the warmer weather coming earlier and absence levels. We have had 6 complaints in a month compared to 2 last month

Councillor S Hodges said these complaints come in every year. Councillor Hennessey commented that the grass was not an issue. It's the strimming that is an issue. He said we should trim then mow however Facilities and Cemeteries Manager advised she is happy to discuss best practice with the team.

Tours and Candle-lighting services have been very successful and well received with the next one scheduled for 27 July

The Vale of Glamorgan has been informed that we are back down to 4 full burial plots at Porthkerry Cemetery.

The new Facilities Team leader is now in post since 2nd May and all training needs have been completed

Since introducing QR codes to the Pioneer Hall and Community Centre we have not been receiving any customer feedback however, we will be sending out forms along with the hire forms to encourage feedback whilst looking at how to better communicate the presence of the QR code and their use.

RESOLVED: That the report be received and noted

A 53. DATE OF NEXT MEETING

RESOLVED: That the date of the next Halls, Cemeteries and Community Facilities Committee will be agreed at the Annual Meeting schedule to be held on Tuesday 2nd October 2023 but if anything come up in the meantime, we can try and schedule another meeting.

A 54. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A 55. FLAG POLE

Quotes were received for the cost of a third flag pole at Merthyr Dyfan Cemetery and Councillors agreed that this would be a benefit to the site and instructed the Facilities and Cemeteries Manager to go ahead with arranging this

RESOLVED: That members agree to appoint the contractor who provided quote (a) and instructed the Facilities and Cemeteries Manager to proceed with the works outlined within the report.

A 56. FAMOUS NOTICE BOARD

Members were provided with a report for another Heritage information board for Merthyr Dyfan Cemetery. This was for Sir William Carruthers.

Councillors Catherine Iannucci and Lesley Dancy both commented that they don't know anything about Sir William Carruthers apart from he is buried at Merthyr Dyfan Cemetery

Councillor Shirley Hodges is going to investigate to see if he has done anything else

RESOLVED: It was agreed to put this on hold until more information is found.

A 57. BEST PICTURE COMPETITION

A large selection of drawings had been received by Council with regards to the "Best picture competition" the pictures had been shortlisted to the best 6 and from these the committee voted on and agreed the winner.

RESOLVED: The winner of the competition was selected

Meeting Closed at 7.35pm

Signed (Chairperson) Dated

FOR INFORMATION ONLY

ACTION SHEET - HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE - 10 JULY 2023

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS
A55	That members agree to appoint the contractor who provided quote (a) and instructed the Facilities and Cemeteries Manager to proceed with the works outlined within the report	FCM	02.10.2023	Ongoing

BUDGET MONITORING REPORT AUGUST 2023

Report Author

Mark Sims, Deputy Chief Officer

Attached: A. Budget Monitoring Report to 31 August 2023 (1 page)

Purpose of Report

To provide members with the Committee's income and expenditure in the 2022/23 financial year as at the end of August 2023.

Background Information

On the following page is the budget monitoring report to 31 August 2023, indicating actual income and expenditure up to the end of month five in the 2023/24 financial year.

In addition, the projected out turn for the current financial year is provided highlighting anticipated overspends and under-spends on various budget headings currently projecting a net underspend for the year of £83,526.

Recommendation

Members are requested to receive the budget monitoring report for August 2023 noting the projected net underspend (surplus for the year) of £83,526 in 2023/24.

CEMETERY FEES AND CHARGES 2024/25

Report Author

Mark Sims, Deputy Chief Officer

Attached: A. Current and Proposed fees for Merthyr Dyfan Cemetery (3 pages)
B. Current and Proposed fees for Porthkerry Cemetery (1 page)

Purpose of Report

The purpose of this report is to request that Members give consideration to, and review the cemetery fees and charges for the financial year 1 April 2024 to March 2025.

The Council's decision with regards to Porthkerry Cemetery will be forwarded to the Vale of Glamorgan Council advising them of the proposed increase for their Cabinet's consideration.

Background

On 20 September 2023 the Office for National Statistics advised that The Consumer Prices Index (CPI) rose by 6.7% in the 12 months to August 2023, down from 6.8% in July.

Members are requested to consider an increase of either 5.0% or 10.0% to the cemetery interment fees, exclusive rights of burial fees, memorial fees and Sanctum Panorama Columbaria with **NO INCREASE** to the other burial fees e.g. Babies Memorial Garden plaques, Garden of Remembrance plaques and Octagonal Planter plaques, searches, duplicate deeds, transfer deeds, use of chapel etc.

Based on the projected out-turn as per the Budget Monitoring Reports to September 2023, an increase of 5.0% could generate an additional £7,817 of income with an increase of 10.0% generating a further £7,817.

Please find attached a schedule of the current and proposed price list for Merthyr Dyfan and Porthkerry Cemeteries.

Recommendation

1. Members are requested to consider and agree the proposed fees and charges for the 2024/2025 financial year.
2. That a recommendation be referred to the meeting of the Finance, Policy and General Purposes Committee to be held on 27 November 2023.
3. That the Vale of Glamorgan Council is advised of the proposed increase in the Porthkerry Cemetery fees and in particular the increase in the excavation charges (the excavation charge is a non-negotiable charge).

Proposed Prices for Merthyr Dyfan Cemetery 2024 / 2025

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Exclusive Right of Burial (Includes Cemetery Improvement Fee of £60 for 2023/24 (£63 for 2024/25))

Residents of Barry	2023 / 2024	2024 / 2025 Increase of 5.0%	2024 / 2025 Increase of 10.0%
1 In any earthen grave 7' x 4' (70 years)	£626	£657	£686
2 In any earthen cremated remains grave 4' x 3' (70 years)	£357	£375	£390
3 In a walled grave or vault 7' x 4' (70 years)	£1,377	£1,446	£1,515
4 In a walled grave or vault 7' x 8' (70 years)	£1,952	£2,050	£2,147
5 Reclaimed earthen grave 7' x 4' (25 years)	£259	£272	£285

Non - Residents of Barry

1 In any earthen grave 7' x 4' (70 years)	£1,758	£1,845	£1,932
2 In any earthen cremated remains grave 4' x 3' (70 years)	£951	£999	£1,044
3 In a walled grave or vault 7' x 4' (70 years)	£4,006	£4,206	£4,407
4 In a walled grave or vault 7' x 8' (70 years)	£5,731	£6,018	£6,304
5 Reclaimed earthen grave 7' x 4' (25 years)	£659	£692	£725

Interment Fees

Residents of Barry

1 In Graves for which an Exclusive Right of Burial has been granted.										
a	For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
I	Below Eighteen Years (Charged to WG MOU)	£294	£495	£686	£309	£520	£720	£323	£545	£755
II	Eighteen years and over	£432	£623	£818	£454	£654	£859	£475	£685	£900
b	For an interment in a bricked grave or vault.									
I	Any interment in a bricked grave 7' x 4' or vault			£436			£458			£480
II	Any interment in a bricked grave 7' x 8' or vault			£704			£739			£774
c	For any interment of cremated remains in any earthen grave.			£245			£257			£270
d	For any interment of cremated remains in the Garden of Remembrance.			£154			£162			£169
e	To scatter ashes in the newly created Scatter Garden.			£51			£54			£56
f	For an interment of a body part in an earthen grave (up to £50 at officers discretion).									
g	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£79			£83			£87
h	Cancellation Fee - 50% of original fee (For re-opened graves only).									
i	To provide a test dig for one depth			£222			£233			£244
	To provide a test dig for two depth			£321			£337			£353

2 In Graves for which an Exclusive Right of Burial has NOT been granted

a	For an interment in an earthen grave									
I	Below Eighteen Years (Charged to WG MOU)			£294			£309			£323
II	Eighteen years and over			£432			£454			£475
b	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£79			£83			£87
c	Cancellation Fee - 50% of original fee (For re-opened graves only).									

Non - Residents of Barry

1 In Graves for which an Exclusive Right of Burial has been granted.										
a	For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
I	Below Eighteen Years (Charged to WG MOU)	£882	£1,485	£2,058	£926	£1,559	£2,161	£970	£1,634	£2,264
II	Eighteen years and over	£1,296	£1,869	£2,454	£1,361	£1,962	£2,577	£1,426	£2,056	£2,699
b	For an interment in a bricked grave or vault.									
I	Any interment in a bricked grave 7' x 4' or vault			£1,308			£1,373			£1,439
II	Any interment in a bricked grave 7' x 8' or vault			£2,112			£2,218			£2,323
c	For any interment of cremated remains in any earthen grave.			£735			£772			£809
d	For any interment of cremated remains in the Garden of Remembrance.			£462			£485			£508
e	To scatter ashes in the newly created Scatter Garden.			£153			£161			£168
f	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£237			£249			£261

		2023 / 2024	2024 / 2025 Increase of 5.0%	2024 / 2025 Increase of 10.0%
g	Cancellation Fee - 50% of original fee (For re-opened graves only).			
h	To provide a test dig for one depth	£666	£699	£733
	To provide a test dig for two depth	£963	£1,011	£1,059
2	In Graves for which an Exclusive Right of Burial has NOT been granted			
a	For an interment in an earthen grave			
I	Below Eighteen Years (Charged to WG MOU)	£882	£926	£970
II	Eighteen years and over	£1,296	£1,361	£1,426
b	For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".	£237	£249	£261
c	Cancellation Fee - 50% of original fee (For re-opened graves only).			
Memorial Fees				
	For the right to erect any memorial, not exceeding 4' 7" high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted:	£242	£254	£266
	For the right to erect any memorial, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted:	£205	£215	£226
	For the right to erect a tablet, in front of a main memorial, not exceeding 24" x 18", on any grave where an Exclusive Right of Burial has been granted:	£153	£161	£168
	To carry out any additional inscription in relation to any form of memorial.	£104	£109	£114
	Permit to place a small wedge memorial in a location within the cemetery in consultation with the Cemetery Supervisor	£47	£49	£52
	The right to erect a small kerb-set on cremated remains plot (36"x18")	No charge	No charge	No charge
The overall height of 4' 7" includes the base and is the size of the monument above the concrete headstrips on new sections or above a foundation slab on older sections.				
The overall height of 2' 3" on a cremated remains grave is the size of the monument (including the base) on top of a foundation slab (no thicker than 4") on the concrete headstrips.				
Babies Memorial Garden / New Garden of Remembrance / Cremated Remains Octagon Planter (Section EE)				
	Purchase of a plaque, including inscription 7.5" x 5", (12" x 3") and an aluminium flower container (70 years) including VAT.	£432	£432	£432
Old Garden of Remembrance Cremated Remains Octagon Planter (Section H.O.P)				
	Purchase of a plaque, including inscription 6" x 3" and an aluminium flower container (70 years) including VAT.	£240	£240	£240
Sanctum Panorama Columbaria (Summer 2017)				
	Cost of 20 year lease	£228.00	£239.40	£250.80
	Cost of placement of each set of ashes within niche	£114.00	£119.70	£125.40
	Cost of inscribed plaque (to include up to 80 letters) including VAT.	£129.60	£136.08	£142.56
	Cost of first ashes interment	£471.60	£495.18	£518.76
	Cost of placement of each set of ashes within niche	£114.00	£119.70	£125.40
	Cost of additional inscription to existing plaque including VAT.	£64.80	£68.04	£71.28
	Cost of second ashes interment	£178.80	£187.74	£196.68
Any plaques requiring more than 80 letters will incur an additional fee of £2.40 (including VAT) per letter. Artwork can be provided at an additional fee dependent on design.				
Other				
	A search for an entry of burial in the register books. (Each application)	£10	£10	£10
	A certified copy of an entry of burial in the register books.	£10	£10	£10
	Providing a duplicate burial deed (typed).	£10	£10	£10
	For the assignment (transfer) of the Exclusive Right of Burial	£30	£30	£30
	For the exhumation of human remains from an earthen grave.	£1,169	£1,169	£1,169
	For the exhumation of human remains from a bricked grave or vault.	£2,080	£2,080	£2,080
	For the exhumation of an urn containing cremated remains from any grave.	£289	£289	£289
	For the exhumation of cremated remains from the garden of remembrance	£320	£320	£320

	2023 / 2024	2024 / 2025 Increase of 5.0%	2024 / 2025 Increase of 10.0%
For the use of Chapel	£77	£77	£77
Capping fee for any earthen grave.	£188	£188	£188
For Purchase of Ornamental Tree and Plaque	£155	£155	£155
For Purchase of Bios Urn (options available for different seeds) including VAT	£75	£75	£75
For Purchase of Print-a-Plate UK Plaque (for Bios Urn etc.) including VAT.	£36	£36	£36
Entries into Book of Remembrance	Please refer to separate literature	Please refer to separate literature	Please refer to separate literature
THE GROUNDS ON WHICH CONSIDERATION CAN BE GIVEN FOR THE WAIVING OF NON RESIDENTS FEES WILL BE AS FOLLOWS AND THAT THIS DECISION BE MADE BY THE RELEVANT OFFICER			
1. FORMER INHABITANTS OF BARRY WHO HAVE MOVED AWAY TO SEEK CARE OR TREATMENT FOR A CONDITION THAT IS NOT AVAILABLE IN BARRY.			
2. SOMEONE WHO HAS MOVED OUT OF BARRY TO LIVE WITH OR NEAR RELATIVES FOR CARE NO LONGER THAN FOUR YEARS PRIOR TO DEATH. WITH THE EXCEPTION OF EXCEPTIONAL CIRCUMSTANCES WHICH WILL BE DETERMINED BY OFFICERS.			

Proposed Prices for Porthkerry Cemetery 2024 / 2025

BARRY TOWN COUNCIL - CYNGOR TREF Y BARRI.

Exclusive Right of Burial	2023 / 2024			2024 / 2025 Increase of 5.0%			2024 / 2025 Increase of 10.0%		
In any earthen grave 7' x 4' (70 years)			£566			£594			£623
In any earthen cremated remains grave 4' x 3' (70 years)			£297			£312			£327
Interment Fees									
In Graves for which an Exclusive Right of Burial has been granted.									
For an interment in an earthen grave.	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth	1 Depth	2 Depth	3 Depth
Below Eighteen Years (Charged to WG MOU)	£419	£617	£843	£440	£648	£885	£461	£679	£927
Eighteen years and over	£557	£783	N/A	£585	£822	N/A	£613	£861	N/A
For any interment of cremated remains in any earthen grave.			£295			£310			£325
For every 1 inch or part thereof in width excavated for a grave which is to admit a coffin or casket having a greater width than 2' 6".			£79			£83			£87
Cancellation Fee - 50% of original fee (For re-opened graves only).									
To provide a test dig for one depth			£287			£301			£316
To provide a test dig for two depth			£403			£423			£443
Memorial Fees									
For the right to erect any monument, not exceeding 4' high x 3' wide, on a full grave where an Exclusive Right of Burial has been granted:			£242			£254			£266
For the right to erect any monument, not exceeding 2' 3" high x 2' wide, on a cremated remains grave where an Exclusive Right of Burial has been granted:			£205			£215			£226
For the right to erect a tablet, not exceeding 18" x 12", on any grave where an Exclusive Right of Burial has been granted:			£153			£161			£168
To carry out any additional inscription in relation to any form of memorial.			£104			£109			£114
Other									
Search for, and a certified copy of an entry of burial in the register books.			£11			£11			£11
Providing a duplicate burial deed.			£11			£11			£11
For the assignment (transfer) of the Exclusive Right of Burial			£30			£30			£30
For the exhumation of human remains from an earthen grave.			£1,227			£1,227			£1,227
For the exhumation of an urn containing cremated remains from any grave.			£303			£303			£303
Capping fee for any earthen grave.			£192			£192			£192
NON RESIDENTS OF THE VALE OF GLAMORGAN ARE SUBJECT TO TRIPLE FEES ON ALL OF THE ABOVE, THIS MAY BE WAIVED AT THE DISCRETION OF THE CHIEF OFFICER / DEPUTY CHIEF OFFICER IN RELATION TO FORMER RESIDENTS OF THE VALE OF GLAMORGAN									

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	2 OCTOBER 2023	AGENDA ITEM: 8
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PIONEER HALL & CEMETERY APPROACH COMMUNITY CENTRE CHARGES 2024/25

Report Author

Mark Sims, Deputy Chief Officer

Purpose of Report

The purpose of this report is to request that Members give consideration to, and review the hire charges at, the Pioneer Hall and the Cemetery Approach Community Centre for the financial year 1 April 2024 to March 2025.

Background

The Pioneer Hall is available for hire from 8am until 12.00 midnight, seven days a week, excluding bank holidays. The Community Centre is available from 8am until 10pm, seven days a week, excluding bank holidays.

Current Price List for 2023/2024 (from 1 April 2023)

8.00am – 5.00pm (Monday to Friday)	£10.00 per hour
After 5.00pm (Monday to Friday)	£20.00 per hour
Saturday and Sunday	£20.00 per hour
Children’s Party package (3 hour hire 10am-1pm or 2-5pm) (includes the use of the play equipment at Pioneer Hall)	£60.00
Regular bookings receive 10% discount. Staff discount 10%	

On 20 September 2023 the Office for National Statistics advised that The Consumer Prices Index (CPI) rose by 6.7% in the 12 months to August 2023, down from 6.8% in July. Due to the current cost of living crisis, coupled with hall occupancy yet to return to pre-pandemic levels, officers suggest that Members consider **NO INCREASE** to the prices at the Pioneer Hall and the Cemetery Approach Community Centre thereby retaining the hourly charges as £10 per hour and £20 per hour respectively and the Children’s Party package to £60 as detailed below.

Proposed Price List for 2024/2025 (from 1 April 2024)

8.00am – 5.00pm (Monday to Friday)	£10.00 per hour
After 5.00pm (Monday to Friday)	£20.00 per hour
Saturday and Sunday	£20.00 per hour
Children’s Party package (3 hour hire 10am-1pm or 2-5pm) (includes the use of the play equipment at Pioneer Hall)	£60.00
Regular bookings receive 10% discount. Staff discount 10%	

Recommendations

1. Members are requested to consider the proposed hire charges for 2024/25 and to amend or confirm as appropriate.
2. That a recommendation be referred to the Meeting of the Finance, Policy and General Purposes Committee to be held on 27 November 2023.

HALLS, CEMETERIES & COMMUNITY FACILITIES COMMITTEE	2 OCTOBER 2023	AGENDA ITEM: 10
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HUMANIST FUNERALS

Report Author

Mark Sims, Deputy Chief Officer

Purpose of Report

The purpose of this report is to request Members of the Halls, Cemeteries & Community Facilities Committee to consider whether to allow Humanist Funerals to take place in the Cemetery Approach Community Centre.

Background Information

Officers received a request from a local Funeral Director asking whether Council would permit a Humanist funeral to take place in the Cemetery Approach Community Centre and if so, what would be the price.

Officers have researched (via Internet) and found the following:

'Most funerals are traditionally held in sacred places, chapels, churches and crematoria but tastes are changing. A funeral is a personal event when a family comes together to mark the passing of a loved one and to celebrate their life, and it should reflect the beliefs and personality of the deceased as closely as possible. In modern society, an increasing number of people refuse to follow formal religion as they once did. That means the church, chapels and crematoria that were preferred spaces for a ceremony no longer meet the varying spiritual needs of those of different faiths and beliefs. To accommodate these changes, rather in the same way that weddings can be held in everything from caves to castles, so the venue for the funeral ceremony can be tailored as a beautiful personal statement to honour your loved one.

There are no legal restrictions on where a funeral can be held, providing of course that a venue agrees. It can take place at a location that was significant for the deceased, or their loved ones – maybe outdoors in woodland or even in a garden.

No licence is required either, and the coffin can be present anywhere that will accept it.'

Recommendation

That members of the Halls, Cemeteries & Community Facilities Committee consider whether to allow Humanist Funerals at the Cemetery Approach Community Centre.