

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **BARRY TOWN COUNCIL**

#### **MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 11 SEPTEMBER 2023 AT 7PM**

**PRESENT:** Councillor Brooks (Chair) together with Councillors Drake, ES Goodjohn (Vice Chairperson), S Hodges, Clarke and McKinney

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rachel Williams – Finance Administrator  
Councillor N Hodges

F89. **APOLOGIES FOR ABSENCE**

Councillors Johnson (Town Mayor Ex-Officio) and Payne

F90. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

**RESOLVED:** That no declarations of interest were received.

F91. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F92. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 19 JUNE 2023**

**RESOLVED:** That the minutes of the Finance, Policy & General Purposes Committee held on 19 June 2023 be approved and signed as correct record.

F93. **TO RECEIVE THE SCHEDULE OF PAYMENTS FOR SEPTEMBER 2023**

Members were provided with the schedule of payments for September 2023 consisting of direct debits and BACS payments, in the amount of £70,795.73.

**RESOLVED: That the schedule of payments for September 2023 consisting of direct debits and BACS payments in the amount of £70,795.73 be approved.**

F94. **TO RECEIVE A BUDGET MONITORING REPORT TO 31 JULY 2023**

Members were informed about the Council's income and expenditure in the 2023/24 financial year as at the end of July 2023.

**RESOLVED: That the budget monitoring report for July 2023, indicating actual income and expenditure up to the end of month four in the 2023/24 financial year be received currently projecting a net underspend of £75,753.**

F95. **GRANTS AND DONATIONS 2023/24**

Members discussed the grant application from SSAFA Wales and agreed not to provide a grant as, although being a worthy organisation they felt that insufficient information had been provided to justify that the grant would have proportionate benefit to the residents of Barry.

Members then discussed the grant application from Barry East Explorer and agreed they were happy to support the application and agree a grant of £714. A suggestion was also made for the Mayor to get involved in the handover of the new camping equipment purchased via the grant funds as recognition of the grant awarded.

**RESOLVED:**

- 1. That members agreed to award Barry East Explorer Unit a grant of £714, under the General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021.**
- 2. That members agreed not to award a grant to SSAFA.**

F96. **INTERNAL AUDIT REPORT 2022/23**

Members were provided with the internal auditor's report (Final Update) for 2022/23.

**RESOLVED:**

- 1. That the Internal Audit Report (Final Update) for 2022/23 be received and noted.**
- 2. That members agree to re-appoint Auditing Solutions Ltd as internal auditor for 2023/24.**

F97. **E&E BUDGET REQUEST FOR NEW COMMUNITY EVENT**

Members discussed the request from the Engagement and Events team to use underspent funds from previous events to provide additional Community Events for families during school holidays. Members agreed that they were happy to support this request due to the success of the Family Fun Day event held in August. Potential events to be arranged as an outcome of the underspent funds may include Halloween, St David's Day or Easter event.

**RESOLVED: That members agree to a virement of £700 from the Corporate Events/Family Fun Day budget and a virement of £300 from Corporate Events/Barry Pride budget resulting in £1,000 be added to the Corporate Events/Miscellaneous budget heading for the new events proposed.**

F98. **REMEMBRANCE DAY EVENT**

Members held a discussion on the three options presented to them in regards to Remembrance Day. Members expressed their feelings around modernising the Remembrance Day service with the intention of the event becoming more inclusive. Members agreed that following the parade and outdoor service Barry Town Council hold an indoor service at Pioneer Hall. Barry Town Council will provide refreshments and it will be an opportunity to congratulate and thank volunteers.

**RESOLVED:**

- 1. That members agree Option 3 that following the parade and outdoor service on Remembrance Day, Barry Town Council provide refreshments at the Pioneer Hall.**
- 2. That officers enter into discussions with the RBL to review the Remembrance Service for 2024 to modernise and be more inclusive.**

F99. **GDPR UPDATE**

The Deputy Chief Officer advised members that there was nothing to report in relation to GDPR and that the two new members of office staff will receive GDPR E-learning as part of their induction.

**RESOLVED:** That members received and noted the GDPR update.

F100. **DATE OF NEXT MEETING**

**RESOLVED:** The date of the next meeting of the Finance, Policy and General Purposes Committee will be held on Monday 27 November 2023.

F101. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

F102. **TO RECEIVE RECOMMENDATIONS FROM OTHER COMMITTEES**

Members received a recommendation from the Personnel Committee meeting held on 4 September 2023 requesting to increase the working hours of the Locum Chief Officer.

**RESOLVED:** That additional hours for the Locum Chief Officer to provide Locum support until 1 November 2023, for up to 22½ hours per week (increased from 15 hours per week) on a remote basis, to be arranged via the Local Government Resource Centre (LGRC) at a cost of £1,213.58 per week, be agreed.

Meeting closed at 7.30pm

Signed .....(Chairperson) Dated .....