

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **MINUTES OF THE MEETING OF COUNCIL HELD ON MONDAY 26 JUNE 2023 AT 7PM**

**PRESENT:** The Mayor (Councillor Johnson) together with Councillors Aviet, Ball, Brooks, Charles, Collins, Dancey, Drake, E J Goodjohn, E S Goodjohn, Hennessy, N Hodges, S Hodges, Iannucci, McKinney, Payne, Perkes, William and Wilkinson.

**ALSO PRESENT:**

Mark Sims	Deputy Chief Officer
Jason Harvey	Engagement and Events Team Manager
Lyndsey Thomas	Administrator

210. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Davies-Powell and Thomas

211. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

**TO NOTE:** Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes and Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Johnson has been granted dispensation to allow them to speak and vote on future matters appertaining to community centres,

sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Wilkinson has been granted dispensation to allow them to speak and vote on future matters relating to the Local Development Plan.

212.

### **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

It was noted that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.**

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;
- (b) the need to take an integrated approach, by considering how—
  - (i) the body's well-being objectives may impact upon each of the well-being goals;
  - (ii) the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

**RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be noted.**

213. **TO APPROVE AND SIGN THE MINUTES OF THE ANNUAL MEETING HELD ON 15 AND 16 MAY 2023**

Members were provided with the minutes of the Annual Meeting held on both Monday 15 May and Tuesday 16 May 2023.

Cllr S Hodges noted that they referred to the Mayor and Deputy Mayor being elected unanimously by a majority vote, which seemed redundant and didn't read well.

**RESOLVED: That the minutes of the Annual Meeting held on 15 and 16 May 2023 be amended.**

214. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor wanted to extend his condolences to Deputy Mayor Sian Thomas for the loss of her mother. The Mayor suggested a letter be sent to Cllr Thomas to this effect.

The Mayor introduced the Committee to Jason Harvey, the new Engagement and Events Team Manager and wished him well.

The Mayor advised members of events that are coming up which include the Scout Fete on 1<sup>st</sup> July, asking for Councillors to volunteer at the Council stall and to advise the Engagement and Events Team Manager of their availability, Civic Service on 2<sup>nd</sup> July, again the Mayor asked members to RSVP to the Civic Engagement and Events Administrator.

The Mayor also expressed that he would look forward to future fundraising events for his chosen charities and that he hopes that the other councillors will be eager to attend.

**RESOLVED:**

- 1. That a letter will be sent to Deputy Mayor Sian Thomas to share the Council's condolences for her loss.**
- 2. That communications from the Mayor be received and noted.**

215. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E) REFERS)**

None were received.

216. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F) REFERS)**

None were received.

217. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

218. **TO RECEIVE AND NOTE THE MINUTES OF THE VIBRANT CULTURE WORKING PARTY HELD ON 22 FEBRUARY 2023 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Vibrant Culture Working Party's meeting held on 22 February 2023.

**RESOLVED:**

- i. That the minutes of the Vibrant Culture Working Party's meeting held on 22 February 2023 be received and noted.
- ii. That once the Globally Responsible Advisory Committee is established that members of Barry Youth Council are invited to discuss their ideas surrounding engaging young people from multicultural backgrounds and contributing towards Barry being a welcoming space.
- iii. That a meeting is arranged, inviting Welsh organisations to attend to discuss the gaps in provision that Barry Town Council could potentially support.
- iv. That the support for the Heritage Centre received from the consultation is noted and that the Planning Officer provides members with a detailed report regarding the project plan in place which will help Barry Town Council achieve the objective of establishing a Heritage Centre in Barry and that this is submitted to the next meeting.
- v. That a report is collated outlining the current Welsh Language provision in Barry and this is provided to the meeting of the Vibrant Culture Working Party.
- vi. That a consultation takes place between Council and organisations/businesses to establish when is best throughout the year to launch the various grant programmes that Barry Town Council offers throughout the year to ensure they are launched at appropriate and consistent times throughout the year and at times appropriate for the organisation.
- vii. That either Phil Southard or Trevor Barker be invited to a future meeting of the Vibrant Culture Working Party to discuss Art Central with members.

- viii. That Officers begin conversations with the Vale of Glamorgan Council to determine the viability of leasing a floor of the Dock offices for the purpose of delivering a Heritage Centre.

219.

**TO RECEIVE AND NOTE THE MINUTES OF THE SUSTAINABLE BARRY WORKING PARTY HELD ON 13 MARCH 2023 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Sustainable Barry Working Party meeting held on 13 March 2023.

Councillor Perkes thanked everyone for their hard work as part of the Sustainable Barry Working Party and looked to the future as part of the new Globally Responsible Barry Advisory Committee. Councillor Payne added that social media posts were well done, promoting and explaining Barry Town Council's participation in No-Mow May.

**RESOLVED:**

- i. That the minutes of the Sustainable Barry Working Party meeting held on 13 March 2023 be received and noted.
- ii. That 'No Mow May' is agreed
- iii. That following a comprehensive discussion with the Facilities and Cemeteries Manager, the Wellbeing Goals Officer compiles a complete list of areas that can form part of the campaign and explore if the Vale of Glamorgan Council agree to parts of the Cemetery Approach Gardens form part of the campaign.

220.

**TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL BARRY ADVISORY COMMITTEE HELD ON 6 JUNE 2023 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Shop Local Barry Advisory Committee meeting held on 6 June 2023.

Councillor S Hodges thanked Councillor Perkes as the previous Vice Chair of the committee, commenting that the committee is in the strongest position it has been.

**RESOLVED:** That the minutes of the Shop Local Barry Advisory Committee meeting held on Tuesday 6 June 2023 be received and noted.

221. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE HELD ON 19 JUNE 2023 AND TO GIVE CONSIDERATIONS TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Finance, Policy and General Purposes Committee held on Monday 19 June 2023.

Councillor Brooks advised members that the committee awarded a number of grants to strong local causes.

**RESOLVED: That the minutes of the Finance, Policy and General Purposes Committee held on Monday 19 June 2023 be received and noted.**

222. **TO RECEIVE AND APPROVE THE TOWN COUNCIL'S OVERALL RISK REGISTER**

Members were provided with a report containing the Town Council's Risk Assessments Register for 2023/24.

**RESOLVED: That the Town Council's Risk Assessment Register for 2023/24 be received and approved.**

223. **BUDGET MONITORING REPORT TO 31 MAY 2023**

Members were provided with a report informing members of the Council's income and expenditure in the 2023/24 financial year as at the end of May 2023.

**RESOLVED: That the budget monitoring report for May 2023, indicating the actual income and expenditure up to the end of month two in the 2023/24 financial year, noting the projected underspend of £1,326 for 2023/24 that will result in a new amount of £210,965 being transferred from reserves be received.**

224. **TO APPROVE THE DRAFT TOWN COUNCILS ACCOUNTS AND ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2023**

Members were provided with the draft Town Council accounts and the Annual Return for the year ending 31 March 2023 for approval prior to their submission to the external auditors, Audit Wales.

**RESOLVED: That the draft financial statements and annual return for the year ending 31 March 2023 be approved, prior to their submission to the external auditors, Audit Wales.**

225.

**TO ADOPT THE INTERNAL CONTROLS STATEMENT**

Members were provided with a report for members to approve the annual review of the effectiveness of the Councils system of internal control.

**RESOLVED: That the annual review of internal control be approved.**

226.

**CHRISTMAS BUDGET REALLOCATION REQUEST**

Members were provided with a report for members to approve the reallocation of the £10,000 budget previously noted for the “Festival of Light” to “Christmas Events”.

Councillor S Hodges commented that the Engagement and Events Officer gave a good presentation at the Shop Local Barry Advisory Committee meeting on 6 June 2023 explaining the new Christmas plans. She added that the Shop Local Traders support it.

Councillor Perkes seconded.

**RESOLVED: That the £10,000 previously earmarked for “Festival of Light” will be reallocated to the new Christmas Events**

227.

**RECOMMENDATIONS FROM OTHER COMMITTEES**

a. Shop Local Advisory Committee held on 6 June 2023 – Halloween 2023

Members were provided with a report for members to approve an amount of £1,500 being used from the Shop Local budget towards a Halloween Trail as last year was so successful.

Councillor S Hodges commented that the Halloween Trail last year was probably the most successful event that Shop Local have had as it meant that the public were entering shops that they may not have visited previously. Councillor Perkes seconded.

The Mayor reminded the committee that new terms were set at the Annual Meeting for Shop Local, meaning that more requests of this nature will occur in future as they request authorisation for fund usage.

**RESOLVED: That members authorise £1,500 from the Shop Local budget with regards to Halloween events.**

b. Shop Local Advisory Committee held on 6 June 2023 – Family Fun Day

Members were provided with a report for members to approve the release of funds from the Shop Local budget to cover a screen at Family Fun Day.

The Engagement and Events Team Manager explained that members of the Shop Local Barry Advisory Committee would like a screen within the Barry Town Council corporate event displaying a slideshow of local shops in the town. The committee would like to request funds up to the amount of £150 to pay for this.

Councillor S Hodges added that using the screen would look more professional, especially being in the corporate tent. She noted that recently a Jumbotron had been installed near Dow Corning and maybe that could be potential for the future.

Councillor Hennessy seconded.

**RESOLVED: That members authorise £150 would be released from the Shop Local budget to pay for a screen at Family Fun Day**

228. **DATE OF NEXT MEETING**

**RESOLVED:** That the next meeting of Full Council is scheduled to be held on Monday 31 July 2023 at 7pm

229. **EXCLUSION OF THE PRESS & PUBLIC**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

230. **URGENT ACTIONS**

Members were provided with a report to advise them about the grant of £10,750 that was used to save Cadstock. Councillor Brooks noted that this had already been paid to Cadstock as it was required by urgent action to ensure that the event could run this year.

Members discussed that the event needs to make changes to make it more sustainable for future years.

Councillor S Hodges enquired as to why this report was marked as confidential in the agenda as it is a grant request which is usually in the public domain.



The Deputy Chief Officer advised that previous urgent actions have been below the line but agreed that as a grant this could have been above the line.

**RESOLVED: That the urgent action report was received and noted.**

The meeting closed at 7.30pm

Signed ..... Dated .....  
(Town Mayor)