

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

DRAFT MINUTES OF A GLOBALLY RESPONSIBLE BARRY ADVISORY COMMITTEE MEETING HELD ON MONDAY 3 JULY 2023 AT 6PM

PRESENT: Councillors Dancey, Drake, Hennessy, N Hodges, Iannucci, Johnson and Payne, together with A Greenfield

ALSO PRESENT: Jason Harvey – Engagement and Events Team Manager
Amanda Webb – Wellbeing Projects Officer
Lyndsey Thomas - Administrator
Councillor S Hodges – Observer

1. APOLOGIES FOR ABSENCE

None received.

2. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

A declaration of interest was received from Councillor Drake in regards to Agenda Item 10 point 2.

3. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

4. ELECTION OF CHAIRPERSON FOR 2023/24 MUNICIPAL YEAR

Councillor N Hodges nominated Councillor Johnson for the position of chairperson for the 2023/24 municipal year.

Councillor Hennessy seconded the nomination.

Councillor Iannucci nominated Councillor Helen Payne with Councillor Drake seconding the nomination.

A vote was taken, the results of which were;

4 votes for Councillor Johnson

3 votes for Councillor Payne

RESOLVED: That Councillor Johnson be appointed Chairperson of the Globally Responsible Barry Advisory Committee for the 2023/24 municipal year.

5. ELECTION OF VICE-CHAIRPERSON FOR 2023/24 MUNICIPAL YEAR

Councillor Payne nominated Councillor Iannucci for the position of Vice-Chairperson for the 2023/24 municipal year.

Councillor Drake seconded the nomination.

RESOLVED: That Councillor Iannucci be appointed Vice-Chairperson of the Globally Responsible Barry Advisory Committee for the 2023/24 municipal year.

6. TERMS OF REFERENCE

The Chair informed members that the committee will work similarly to the Shop Local Advisory Committee, such as members will have to agree to a Code of Conduct and financial recommendation will need to go before the Finance Committee, Full Council or to Urgent Action if necessary.

Councillor Hennessy noted that there is no mention of a limit to the number of non-council members that can join the committee.

RESOLVED: That the Terms of Reference for the Globally Responsible Barry Advisory Committee be received and noted.

7. TO NOTE THE GLOBALLY RESPONSIBLE BARRY ADVISORY COMMITTEE'S APPLICATION FORM AND CODE OF CONDUCT REQUIREMENT FOR MEMBERSHIP

RESOLVED: That the Globally Responsible Barry Advisory Committee application form and code of conduct be noted.

8. GLOBALLY RESPONSIBLE BARRY ADVISORY COMMITTEE'S BUDGET 2023/24

Members were provided with the budget information for the 2023/24 municipal year.

The Chair noted that the budget is a combination of the previous Sustainability and Fairtrade budgets. He also commented that the committee will maintain a budget monitoring report every meeting.

RESOLVED: That the Globally Responsible Barry Advisory Committee's budget for the 2023/24 municipal year be noted.

9. FAIRTRADE ADVISORY GROUP UPDATE

The members were provided with an update from projects previously worked on by the Fairtrade Advisory group.

Members commented that we could use more Fairtrade information on the Barry Town Council website such as sign-posting to local stockists.

The committee was informed that the application for Barry to maintain Fairtrade Town status should be finished by 21 July, ahead of the deadline.

The Chair asked that the committee take action to continue working on some of the projects initially planned for the previous Fairtrade Committee.

The Chair informed that committee that there is an event at The Senedd on 11 July to celebrate 15 years of Fairtrade in Wales.

RESOLVED:

- 1. That the Chair will provide the Well-being Projects Officer details of Cathy in Dinas Powys as a contact to help organise Fairtrade events.**
- 2. That the Chair will forward invitation details to the Well-being Projects Officer regarding the Fairtrade event at the Senedd**
- 3. That the committee liaise with Amy Greenfield as Chair of the Shop Local Advisory Committee to see how the committees can work together.**
- 4. That the committee look to organise a quiz as part of Fairtrade Fortnight.**
- 5. That the committee look to organise a Fairtrade art exhibition at Barry Library/Art Central.**

10. SUSTAINABLE BARRY WORKING PARTY UPDATE

Members received a report updating them on projects previously started as part of the Sustainable Barry Working Party.

The Well-being Projects Officer advised that the Local Nature Partnership will attend the next committee meeting to discuss what can be done at the cemetery and also what grants are available.

Councillor Drake left the room for the next item.

The Well-being Projects Officer provided an update on the Green Space Project. With regard to Cadoxton Community Orchard, a long-term lease can be offered for a period of 999 years at market value for the land.

The Chair commented this was good news but the committee needs clarification as to what 'market value' means. Councillor N Hodges agreed and noted that the committee would need to look at the negotiables.

Councillor Payne added that the land is sloping so it would be undesirable to housing developers.

Councillor Drake returned to the room.

The Well-being Projects Officer informed the committee that there had been no movement on the Carbon Reduction Strategy but that the original quote for an external consultant obtained 31 May 2022 was only valid for eight days so had long expired. Permission was requested to ask for a new quotation which the committee agreed to.

The Chair noted that the Finance committee authorised the spend last year but that may have lapsed meaning that they will need to be consulted again with the new quote. He added that if we do not start working towards this project now, then it likely will not happen this financial year.

Councillor N Hodges agreed that it is sensible to take the issue to the Finance committee. He also noted that as the quotes are only valid for eight days then it may require taking to Urgent Action.

Councillor Hennessy commented that only eight days for a quotation period is unusual. Members discussed and agreed that with inflation the quote will likely have risen. It was decided that it was wise to set a parameter that the committee is happy to proceed with.

The Chair suggested a ceiling of £5,000 which the committee agreed with.

A Greenfield asked whether this plan was Net Zero for Barry Town Council or whether the parameters were wider, extending outside of council projects.

The Chair confirmed it was just within Barry Town Council.

RESOLVED:

- 1. That the Local Nature Partnership will be invited to the next meeting on 18 September 2023**
- 2. That more information is obtained regarding the market value of the Cadoxton Community Orchard**
- 3. That Well-being Projects Officer will seek a new quote for an external consultant to undertake the BTC Net Zero Carbon Reduction Strategy**

RECOMMENDED:

- 4. That the information regarding the lease at Cadoxton Community Orchard is taken to the Finance Committee for further debate**
- 5. That the meeting of Full Council being held on 31 July 2023, release £5,000 from the Sustainable Barry budget for an external consultant to undertake the BTC Net Zero Carbon Reduction Strategy (subject to new quotes being obtained)**

11.

CLIMATE CHANGE ACTION PLAN

Members were provided with a report regarding the current Climate Change Action Plan which is due a review next year, as Year five of the plan. The recommendation of the Well-being Projects Officer is to bring forward the review to this year to allow the committee six years to work on the goals set to achieve them by Year 10.

The Chair agreed it was a good idea to see where things are currently and where they need to go moving forward.

He commented that there are two stages to look at; one is to review the current plan as it stands. Noting what has slipped and the timescales required to achieve those. The other is to build upon that and progress forward.

RESOLVED:

- 1. That the current Climate Change Action Plan will be reviewed by September**
- 2. That the future plan be revised accordingly by Spring**

12.

EVENTS PROGRAMME AND FAIRTRADE BANANAS

Members were presented with a list of upcoming events that Barry Town Council will have a presence where Fairtrade could play a role. The number of events this year has grown significantly. The Committee decided to discuss whether to provide Fairtrade bananas at all of them.

Councillor Payne asked if due to the committee being new, are Barry Town Council attending events as Globally Responsible Barry with the Fairtrade tag or will the stall market as Fairtrade.

Members discussed and suggested that as the public are familiar with the Fairtrade name, it would be best to proceed under that umbrella.

Councillor Payne also asked could we possibly provide a variety of fruit rather than just bananas.

A Greenfield informed the committee that bananas are more cost-effective than other Fairtrade fruit. Mangoes are another option but will be more expensive and not as easy to eat at a public event. The committee asked if she could research other fruits available and costs so that members could discuss in future.

Councillor Iannucci asked why are councillors handing out Fairtrade bananas at Pride. She suggested that at such an event the public would rather hear about what the Council are doing for the LGBTQ+ community.

The Engagement and Events Team Manager told members that at each event the team are pushing all parts of Barry Town Council, including our Fairtrade ethos and what work we are doing at the cemetery etc.

Councillor S Hodges commented that previously the council have given out KitKats as well as bananas.

Councillor N Hodges suggested that the committee should have a leaflet to show what the council have done and are trying to achieve to hand out at Pride.

Councillor Iannucci asked whether the committee are just handing out bananas or if they are trying to achieve something.

The Chair agreed, stating there was concern that the committee might be overdoing it by handing out bananas at every event.

A Greenfield informed members that Fairtrade bananas don't arrive individually stickered anymore. This means that the committee will need to work harder to push the message that they are Fairtrade Bananas rather than just a free banana.

Councillor S Hodges suggested just giving away bananas at town council events.

A Greenfield noted that the product should be coming with information as to where the person can get Fairtrade items on a daily basis.

The Chair reminded the committee that the discussion is ultimately to set a budget for bananas to go to Full Council or the Finance Committee for consideration. Only offering them at Barry Town Council events would mean Scout Fete, Family Fun Day, Fairtrade Fortnight, the Mental Elf Run and any Christmas events.

Members decided it was better to consider on a case-by-case basis. Looking through the list they decided it was appropriate to provide bananas at Cadstock, Glaston Barry Juniors, Family Fun Day, Remembrance Sunday and the Mental Elf Fun Run.

Councillor Payne left the meeting at 6:45pm.

Members agreed to the new list of events and decided that a total of 12 boxes of bananas would be needed. The Chair suggested a budget of £400 be requested from the Finance Committee for these.

RESOLVED:

- 1. That Fairtrade alternatives for bananas be researched and brought to the next meeting**

RECOMMENDATION:

- 2. That the meeting of Full Council being held on 31 July 2023, release £400 to cover the cost of bananas at upcoming council events.**

13. EXPANDING THE PUBLIC MEMBERSHIP OF THE GLOBALLY RESPONSIBLE BARRY ADVISORY COMMITTEE

Members were provided with a report outlining ways that the committee could recruit more members and support outside of the council.

The Chair noted that across the three areas of the committee, they have interest from the church, the Soroptimists, schools, Youth Council, Trade Unions and local traders such as Awesome Wales and Karry's Deli.

Councillor S Hodges suggested that a photo is taken of the committee members to be posted on social media inviting members of the public to join.

Members suggested that these organisations are contacted for support with projects, such as the Cadoxton Orchard.

A Greenfield had a list of interested parties including the Repair Café, Vale Nappy Library and Cwm Talwg Woodlands Project. She added that

Local Traders have asked for some kind of certification to show that they're actively working to use more Fairtrade products.

Councillor N Hodges suggested that these interested parties are emailed an invite to the committee with a copy of the aims and objectives.

The Chair advised that the discussion regarding certification or a prize be put on the agenda for the next committee meeting as well as an update regarding the Town of Sanctuary.

A Greenfield informed the committee that Awesome Wales and other local businesses have applied for the Community Ownership Scheme to buy building and set up a sustainability hub. She asked that the committee support this action as it is a community project in the community's interest.

Councillor N Hodges advised that if letters of support are required during the application process to bring it to the committee and they will examine.

RESOLVED:

- 1. That a photograph of the committee is taken and posted on social media to recruit new members**
- 2. That the Well-being Projects Officer contact the parties on the list provided by A Greenfield**
- 3. That the discussion as to whether to create a certification for traders opting for Fairtrade products is put on the agenda for next meeting**
- 4. That an update regarding the Town of Sanctuary is put on the agenda for next meeting**
- 5. That the committee contacts groups that they have previously worked with to ask for support with projects**

14. DATE OF NEXT MEETING

RESOLVED: That the next meeting of the Globally Responsible Barry Advisory Committee is scheduled to be held on 18 September 2023 at 6pm.

Meeting closed at 7:00pm.

Signed (Chairperson) Dated