

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **BARRY TOWN COUNCIL**

#### **MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON WEDNESDAY 1 FEBRUARY 2023 AT 7PM**

**PRESENT:** Councillor Brooks (Chair) together with Councillors Davies-Powell, Drake, E S Goodjohn (Vice Chairperson), N Hodges, S Hodges, McKinney and Payne (Town Mayor Ex-Officio).

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rebecca Blackwell – Office Team Leader

The Chair was experiencing technical problems at the beginning of the meeting, the Vice Chair started the meeting.

F56. **APOLOGIES FOR ABSENCE**

None were received.

F57. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT**

None

F58. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F59.

**TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 28 NOVEMBER 2022**

Councillor S Hodges wished to make a point of clarity under minute number F55. where it stated 'Councillor S Hodges noted that she had concerns surrounding the governance of the Committee'. Councillor S Hodges confirmed that she did not have concerns surrounding the governance of the Committee, rather the 'Governance Framework', in particular the decision making process as traders are required to leave the room for Councillors to then make a decision, and she feels that this gives the perception of shutting the traders out.

**RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee held on 28 November 2022 be approved and signed as correct record, noting the amendment of minute no. F55.**

F60.

**TO RECEIVE THE MINUTES OF THE SHOP LOCAL BARRY ADVISORY COMMITTEE HELD ON 26 JANUARY 2023 AND TO GIVE ANY CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Councillor S Hodges updated members as she was at that meeting noting that Shop Local are limited to spending up to 20% of their budget per meeting, advising that the Committee wish to commit to various projects as per the minutes.

**RESOLVED:**

- 1. That the minutes of the Shop Local Barry Advisory Committee held on 26 January 2023 be received and noted.**
- 2. That a budget of £260 is approved in order for Shop Local to participate in the Totally Locally "Fiver Fest" campaigns throughout the year.**
- 3. That a budget of £100 is approved in order to boost posts across Social Media.**
- 4. That a budget of £300 is approved (from the Shop Local reserve) to host a "Re-launch Party" to celebrate the group's new branding & logo, involving all traders.**

F61.

**TO RECEIVE THE SCHEDULE OF PAYMENTS FOR JANUARY 2023**

Members were provided with the schedule of payments for January 2023 consisting of direct debits and BACS payments, in the amount of £38,287.97.

**RESOLVED** that the schedule of payments for January 2023 consisting of direct debits and BACS payments in the amount of £38,287.97 be approved.

Councillor Payne connected at 7.15pm but had technical difficulties

F62. **TO RECEIVE A BUDGET MONITORING REPORT TO 31 DECEMBER 2022**

Members were informed about the Council's income and expenditure in the 2022/23 financial year as at the end of December 2022.

The Deputy Chief Officer advised that earlier in the year there was a concern that due to the Pay Award for 2022 being greater than budgeted for, the salaries budget was expected to be overspent. However, a few roles have become vacant with delays to recruitment which now results in a saving to the salaries budget. The Deputy Chief Officer advised that further up-to-date (as at 31 January 2023) figures will be presented to the Full Council meeting in two weeks in readiness to discuss the proposed budget.

**RESOLVED:** That the budget monitoring report for December 2022, indicating actual income and expenditure up to the end of month nine in the 2022/23 financial year be received, noting the projected underspend of £32,854 for the 2022/23 that will result in a net amount of £22,283 being transferred from reserves.

F63. **GRANTS AND DONATIONS 2022/23**

a. Vibrant Culture Grants

Members were provided with application forms from various organisations requesting grant assistance.

The Deputy Chief Officer advised members that the Engagement and Events Team Manager had gone through the applications and provided their suggestions for members' consideration.

**7.20 pm - The Chair re-connected to the meeting and took back the Chair from Councillor ES Goodjohn.**

Members were asked to consider the Vibrant Culture grant applications received (including a Green Grant application) under the power of Section 24 of the Local Government and Elections (Wales) Act 2021 General Power of Competence (GPoC). They were as follows

<b>Organisation Name</b>	<b>Amount Awarded</b>
Barry Arts Festival	£3,000
Barry Community Craft Group	£1,000
Barry Floral Society	£0
T6S (formerly Brawd Health)	£0

Crafted Arts	£1,593
Glamorgan Music School	£2,550 (See note below)
GlastonBarry/Mack Events	£0
Have Your Say Stories	£0
Hurts So Good	£4,800
Little Daffodil Clothing	£0
Barry-Tones	£3,000
Motion Control Dance	£4,000
Project Linus	£1,100
Sweetshop Revolution	£0
Tabernacle Studio CIC	£0
Vale of Glamorgan Brass Band	£2,511.14 (See note below)
<b>TOTAL</b>	<b>£23,554.14</b>

### Green Grant

<b>Organisation Name</b>	<b>Amount Awarded</b>
--------------------------	-----------------------

Baobab Bach CIC – Barry	£350
-------------------------	------

Members felt that the Barry Floral Society did not meet the requirements of the Vibrant Culture Grant, however encourage them to apply for a Community grant once they are live.

Members requested to defer the application for T6S (formerly Brawd Health) to the Small Business Grants in 2023/2024, asking if Officers could signpost them to the Vale of Glamorgan Council for a Vale Business Start-up Grant as the amount requested would be too large for this council, however they could be supported on a smaller scale.

Members wished to request more information from Glamorgan Music School wanting to know what the local benefit would be, noting that once the information is received and if approved, the application can be granted under urgent action.

Members asked for the following applications to be deferred to an Innovation Working Party for a wider discussion:

- GlastonBarry/Mack Events
- Have Your Say Stories

Members asked that the Chief Officer request more information from the Tabernacle Studio CIC to be provided to the next meeting of the Finance, Policy and General Purposes Committee scheduled for 3 April 2023.

Members also requested more information from the Vale of Glamorgan Brass Band wanting to know the benefit to Barry, noting that once the information is received and if approved, the application can be granted under urgent action.

**RESOLVED:**

- 1. That members considered the various applications for financial assistance, under the power of Section 24 of the Local Government and Elections (Wales) Act 2021 (GPoC), from the Council's Vibrant Culture grants budget and the Green Grants budget in 2022/23, in accordance with the Council's agreed criteria and that the Committee determine the amount to be awarded in relation to each organisation giving consideration to the eligibility of each of the applications accordingly;**
- 2. That each organisation making application be informed of the Committee's decision accordingly, in writing, and that they be advised of a date for this year's ceremony.**
- 3. That an Innovation Working Party is arranged to discuss applications received from GlastonBarry/Mack Events and Have Your Say Stories.**
- 4. That the Chief Officer contact the Tabernacle Studio CIC for more information to be provided the Committee's next meeting to be held on 3 April 2023.**

F64.

**GDPR UPDATE**

Members were provided with a GDPR breach that had occurred. The Deputy Chief Officer advised that an email had been sent with Councillors personal email address in the carbon copy (Cc) section rather than the blind carbon copy (Bcc) section. An email was re-sent to those who had received the email asking for them to delete the previous email they had received. As the data breach had a low likelihood of the risk to people's rights and freedoms the risk is considered very low and therefore not necessary to report to the ICO

**RESOLVED that the GDPR update be received and noted.**

F65.

**DATE OF NEXT MEETING**

**RESOLVED that the date of the next meeting of the Finance, Policy and General Purposes Committee is scheduled to be held on Monday 3 April 2023**

Meeting closed at 8.10 pm.

Signed .....(Chairperson) Dated .....