

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

DRAFT MINUTES OF A MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON MONDAY 11 JULY 2022, AT 7PM

PRESENT: Councillor N Hodges (Chairperson) together with, Councillors Aviet, Dancey, EJ Goodjohn, Hennessy, Iannucci and McKinney

ALSO PRESENT: Amanda Evans – Facilities and Cemeteries Manager
Hannah Linton – Administrator
Councillor S Hodges – Observer
Councillor Johnson – Observer

A 1. APOLOGIES FOR ABSENCE

None were received.

A 2. DECLARATIONS OF INTEREST

None were received.

A 3. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

A 4. TO NOTE THE TERMS OF REFERENCE FOR THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE

RESOLVED that the Terms of Reference for the Halls, Cemeteries and Community Facilities Committee be received and noted.

A 5. TO APPROVE THE MINUTES OF THE MEETING OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 17 JANUARY 2022

RESOLVED that the minutes of the meeting of the Halls, Cemeteries and Community Facilities Committee held on 17 January 2022 be approved and signed as a correct record.

A 6. BUDGET MONITORING REPORT TO 31 MAY 2022

RESOLVED that the Budget Monitoring Report to 31 May 2022 be received and noted.

A 7. TRANSFER OF EXCLUSIVE RIGHT OF BURIAL (1301 – 1339 INCLUSIVE)

RESOLVED that the Transfer of Exclusive Right of Burial (1301 - 1339 inclusive) be granted to those named on each transfer request.

A 8. GRANTS OF EXCLUSIVE RIGHT OF BURIAL (13856 – 13873 INCLUSIVE)

RESOLVED that the Grants of Exclusive Right of Burial (13856 – 13873 inclusive) be granted to those named on the interment forms.

A 9. TIME LINE BOARD

The Facilities and Cemeteries Manager provided a report to the members of the Halls, Cemeteries and Community Facilities Committee with an update and proposal to the Time-line Cemetery Board.

The Chair noted that the picture / design from a local school or community organisation was a lovely idea and that the timeline board was put in place as promised by the Committee to support the Heritage Award.

The Facilities and Cemeteries Manager suggested that a financial incentive for both the winner and school / community organisation could encourage more to apply.

Councillor Hennessy suggested the amount of £100 be awarded to the winners school / community organisation.

The Chair agreed with Councillor Hennessy's suggestion of £100.

Councillor Iannucci noted that the winner of the competition should also receive an award.

The Facilities and Cemeteries Manager suggested that the winner receive £50 and the school / community organisation also receive £50.

RESOLVED:

- 1. That members of the Halls, Cemeteries and Community Facilities Committee agree to a £100 incentive with the winner of the best picture / design to be placed on the Time-line Cemetery Board receiving £50, and £50 awarded to the school / community organisation.**
- 2. That the Facilities and Cemetery Manager will liaise with the Events and Engagement Team regarding the Time-line Cemetery Board picture / design competition.**

A 10. DATE OF NEXT MEETING

RESOLVED that the next meeting of the Halls, Cemeteries and Community Facilities Committee is scheduled to be held on Monday 3 October 2022.

A 11. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

A 12. CHAPEL REPAIR

The Facilities and Cemeteries Manager provided members with a report and an update on quotes received for the repairs that need to be carried out on Merthyr Dyfan Chapel.

Councillor Hennessy stated he was happy for the repairs to go ahead on the Merthyr Dyfan Chapel and questioned if the company that supplied quote A had done historical buildings previously.

Councillor Iannucci also stated she would be happy for the repairs to happen with Quote A.

The Facilities and Cemeteries Manager confirmed that Lapidier would only engage with competent companies for the project.

Councillor Iannucci queried whether the budget to complete the repairs were coming from the Halls, Cemeteries and Community Facilities Committee's reserves.

The Chair confirmed that the repairs could be allocated from the Halls, Cemeteries and Community Facilities Committee reserves.

1. **RESOLVED** that the members of the Halls, Cemeteries and Community Facilities Committee considered the report and the options available
2. **RECOMMENDED** to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Tuesday, 19 July 2022: That expenditure of £6,024 + VAT is authorised to be spent from the Halls, Cemeteries and Community Facilities Committee's reserves for the Merthyr Dyfan Chapel repairs.

A 13. COLUMBARIUM SANCTRUM PANORAMA

The Facilities and Cemeteries Manager provided a report to members with an update on the cost and lease life of other Cemeteries Columbarium's.

Councillor Hennessy queried the difference between the interments in Merthyr Dyfan Cemeteries columbarium to Cardiff Cemeteries columbarium both in terms of numbers and cost.

The Facilities and Cemeteries Manager noted that the difference due to Cardiff Cemetery having a Crematorium on site. She also noted that Cardiff Cemetery make a profit on the sales of columbarium interments and Merthyr Dyfan Cemetery does not.

The Chair noted that the Columbarium at Merthyr Dyfan Cemetery need to be advertised more as the columbarium is in the new section. He suggested to members of offering a better deal with rates and leases with the columbarium interments or to publicise first before making a decision on pricing.

Councillor Iannucci noted that the pricing is already under what other cemeteries are offering and suggested publicising heavily first before changing the rates and leases.

The Chair agreed with Councillor Iannucci's suggestion of publicising first and suggested a 6 months' scheme to then review the outcome at a future Halls, Cemeteries and Community Facilities Committee meeting.

The Facilities and Cemeteries Manager suggested creating a leaflet for Funeral Directors to help inform members of the public

The Chair suggested organising a day / evening for members to look around the Cemetery and Facilities including the columbarium and chapel.

RESOLVED:

- 1. That members of the Halls, Cemeteries and Community Facilities Committee noted the report.**
- 2. That the Facilities and Cemeteries Manager create and distribute new brochures to Funeral Directors to include information on the Columbarium and Cemetery Approach Community Centre.**
- 3. That the Facilities and Cemeteries Manager organise a day / evening for the members of the Halls, Cemeteries and Community Facilities Committee to attend a walkthrough of the Cemetery and Facilities.**

A 14. ELECTRIC GRASS MOWER – MEAN GREEN

The Facilities and Cemeteries Manager provided a report to members with an update on equipment that has become available to purchase from our local supplier which fits more with the Council's Values, which is to reduce the environmental impact and support the Well-being goals of:

- A Healthier Barry
- A Resilient Barry
- A Globally Responsible Barry

Councillor Hennessy queried whether the old Kubota's could be sold to help fund the new Mean Green electric mower.

The Facilities and Cemeteries Manager responded that the Kubota's can be sold and noted that the local supplier would part exchange the old Kubota for £900 to go towards another electric vehicle. She noted another option were to sell the Kubota with Merthyr Motor's Auctions with the company's confidence of achieving over £1,000 after deducting auction fees. The Facilities and Cemeteries Manager suggested that she can liaise with the Well-being Projects Officer to look into grants available for this type of project.

Councillor Johnson agreed with the Facilities and Cemeteries Manager in the comparison of costing between the diesel Kubota and the Mean Green electric mower. Councillor Johnson queried where the funding for the new Mean Green electric mower would be coming from.

The Facilities and Cemeteries Manager stated that in a previous Halls, Cemeteries and Community Facilities Committee meeting the budget was committed to replace the two Kubota's every other year and the suggestion would be to use that money to fund the new Mean Green electric mower.

The Chair interjected that the Council signed up for the 2030 Green Scheme and with most of the Council's vehicles in use are at the Cemetery, it would be a step in the right direction.

Councillor Iannucci queried whether the one Mean Green electric mower would accommodate for the two Kubota's that were previously agreed upon.

The Facilities and Cemeteries Manager confirmed that the Cemetery Team were confident in the new machine and felt it would be good enough to replace the two Kubota's.

The Chair inputted that the environmental impact of the new Mean Green electric mower had been agreed and suggested that the Committee recommend it to the next Finance, Policy and General Purposes Committee meeting scheduled to be held on Tuesday, 19 July 2022.

RESOLVED

- 1. That members of the Halls, Cemeteries and Community Facilities Committee received the report.**

RECOMMENDED:

- 2. To a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on Tuesday, 19 July 2022: That expenditure of £26,058 + VAT is authorised to be spent from the Halls, Cemeteries and Community Facilities Committee's reserves for the new Mean Green Mower to replace the existing Kubota's.**
- 3. That the Facilities and Cemeteries Manager liaise with the Well-being Projects Officer regarding available grants to help fund the cost of the new Mean Green Mower.**

Meeting Closed at 19:45pm.

Signed (Chairperson) Dated