

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **DRAFT MINUTES OF THE MEETING OF COUNCIL HELD ON MONDAY 27 JUNE 2022 AT 7PM**

**PRESENT:** The Mayor (Councillor Payne) together with Councillors Aviet, Ball, Brooks, Collins, Davies-Powell, Dancey, Drake, E J Goodjohn, E S Goodjohn, Hennessy, N Hodges, S Hodges, Iannucci, Johnson, Marshall, Perkes, Thomas, Wiliam (arrived at 7.12pm) and Wilkinson.

**ALSO PRESENT:**

Mark Sims	Deputy Chief Officer
Robyn Walsh	Engagement and Events Team Manager
Rebecca Blackwell	Office Team Leader

49. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Charles and McKinney

50. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

Councillors Brooks advised that a number of members, who are also Vale of Glamorgan Council Councillors, have applied for dispensations to speak and vote on matters appertaining to Reshaping Services, however have yet to receive notification on whether any dispensations have been granted by the Standards Committee.

51. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

It was noted that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.**

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;
- (b) the need to take an integrated approach, by considering how—
  - (i) the body's well-being objectives may impact upon each of the well-being goals;
  - (ii) the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

**RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be noted.**

52. **TO APPROVE AND SIGN THE MINUTES OF THE ANNUAL MEETING HELD ON 16 AND 17 MAY 2022**

Members were provided with the minutes of the Annual Meeting held on both Monday 16 May and Tuesday 17 May 2022.

**RESOLVED: That the minutes of the Annual Meeting held on 16 and 17 May 2022 be approved and signed as a correct record.**

53. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor provided members with an update of the events she had attended including ten street parties to celebrate the Queen's Platinum Jubilee, a dinner at Nells' Point Coast Watch with Seafarers and members of the Merchant Navy. The Mayor also attended an interesting opening of the new toilet at St. Cadoc's Church.

The Mayor advised members of events that are coming up which include the Scout Fete on 2<sup>nd</sup> July, asking for Councillors to volunteer at the Council stall and to advise the Engagement and Events Team Manager of their availability, Civic Service on 3<sup>rd</sup> July, again the Mayor asked members to RSVP to the Civic Engagement and Events Administrator. The Mayor added that there will be a Barry Bingo event held on Friday 8<sup>th</sup> July at Market Street Club which has received a lot of interest. The Mayor said that the intention is to have fun and up lifting events during her term to raise community spirits following two years of the pandemic.

The Mayor presented a replica chain to Councillor Margaret Wilkinson for her two consecutive terms of office as Town Mayor during the municipal years 2019/2020 and 2020/2021. Councillor Steffan Wiliam was not present at the time, with his replica badge being presented to him when he arrives.

**RESOLVED that communications from the Mayor be received and noted.**

54. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E) REFERS)**

None were received.

55. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F) REFERS)**

None were received.

56. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

57. **TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL BARRY ADVISORY COMMITTEE HELD ON 9 JUNE 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Shop Local Barry Advisory Committee's meeting held on 9 June 2022.

Councillor Perkes addressed members as the Vice Chair of Shop Local advising that there is a recommendation requesting the Town Council to set aside a budget of £7,000 to ensure that Barry continues to be a host for the Santa's Post Office, noting that this budget may not be required should the Vale of Glamorgan Council choose to host it in Barry for 2022.

Councillor Brooks asked which budget did the money for the Santa's Post Office come from last year. The Deputy Chief Officer advised that

it came from the Shop Local budget as last year however the budget for Shop Local was £15,000 in 2021/2022 and reduced to £10,000 this for 2022/2023.

Councillor Brooks asked if there had been talks with the Vale of Glamorgan Council. The Engagement and Events Team Manager advised that the Vale of Glamorgan Council are very supportive of the idea noting that the Town Council have expressed interest for Barry to have another Santa's Post Office. The request for a budget had been suggested in the event that the Vale of Glamorgan Council do not hold the event in Barry.

Councillor Brooks noted that there is £4,736 in the Shop Local Reserve and asked does the additional money need to come from General Reserves. Councillor S Hodges advised that the Shop Local Committee have great ideas but suggested to cap the amount in the event that the Vale of Glamorgan Council changes its mind in relation to hosting the event.

Councillor Brooks suggested that £4,000 is drawn down from the Shop Local Reserve with the balance of up to £3,000 from the General Reserve. Councillor S Hodges agreed with the suggestion noting that group leaders can authorise a budget via Urgent Action however would suggest no more than a total of £8,000.

**RESOLVED:**

- 1. That the minutes of the Shop Local Barry Advisory Committee be received and noted**
- 2. That a budget of £7,000 be agreed (£4,000 from the Shop Local Reserve and £3,000 from the General Reserve) to ensure that Barry continues to be a host for the Santa's Post Office, noting that this budget may not be required should the Vale of Glamorgan Council choose to host it in Barry for 2022.**

58.

**TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON 13 JUNE 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Personnel Committee meeting held on 13 June 2022.

Councillor Wilkinson added that Councillor Thomas was in attendance but is not recorded in the minutes.

**RESOLVED: That the minutes of the Personnel Committee held on 13 June 2022 be received and noted.**

59. **TO RECEIVE AND NOTE THE MINUTES OF THE FAIRTRADE ADVISORY COMMITTEE HELD ON 20 JUNE 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Fairtrade Advisory Committee meeting held on 20 June 2022.

Councillor Johnson advised members that the committee discussed the Fairtrade Town renewal and action plan and congratulated Councillor Iannucci becoming the Vice-Chair of the Fairtrade Advisory Committee. Councillor Johnson also advised members that there will be a Fairtrade presence at the Scout Fete due to be held on Saturday 3 July 2022 at Romilly Park and at the Town Council's Family Fun Day on 11 August 2022 in Central Park.

**RESOLVED: That the minutes of the Fairtrade Advisory Committee meeting held on Monday 20 June 2022 be received and noted.**

60. **TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE HELD ON 20 JUNE 2022 AND TO GIVE CONSIDERATIONS TO ANY RECOMMENDATIONS THEREIN**

Members were provided with the minutes of the Finance, Policy and General Purposes Committee held on Monday 20 June 2022.

Councillor Brooks advised members that there was a discussion around the Council's intentions and ambitions relating to the £150,000 budget ring-fenced for Arts, Culture and Entertainment. Councillor Brooks advised that it was suggested that a working party be set up before the summer recess consisting of 12 members from all parties.

The Deputy Chief Officer requested that Group Leaders contact the Chief Officer to advise their representatives for the working party based on the political proportional balance of:

Labour – 6  
Plaid – 5  
Conservative – 1

Councillor S Hodges supported the recommendation stating that there needs to be an overarching policy and a report on how the Council will progress with the budget provision with a view to get it right from the start.

**RESOLVED:**

**1. That the minutes of the Finance, Policy and General Purposes Committee be received and noted.**

2. That a Working Party be set up (consisting of twelve members) to discuss Council's intentions and ambitions relating to the £150,000 budget provision, ring fenced for arts, culture and entertainment. (All members are encouraged to provide written suggestions to the Council to ensure all ideas are considered).

Councillor Wiliam arrived 7.12 pm

The Mayor presented Councillor Wiliam with his replica chain for his term of office as Town Mayor during the municipal year 2021/2022.

61. **TOWN AND COMMUNITY COUNCIL REPRESENTATIVE ON THE VALE OF GLAMORGAN COUNCIL'S STANDARDS COMMITTEE**

Members were provided with a report requesting members to consider nominating a representative for the position of a Town and Community Council representative on the Vale of Glamorgan Council's Standards Committee.

Councillor S Hodges advised that she had no nominations.

Councillor Brooks also advised that she had no nominations.

The Deputy Chief Officer advised that he would respond to the Vale of Glamorgan Council advising that there would be no representative nominated from Barry Town Council.

**RESOLVED: That the Deputy Chief Officer informs the Vale of Glamorgan Council that the Town Council do not intent to nominate a representative for the position of a Town and Community Council representative on the Vale of Glamorgan Council's Standards Committee.**

62. **BUDGET MONITORING REPORT TO 31 MAY 2022**

Members were provided with a report informing members of the Council's income and expenditure in the 2022/23 financial year as at the end of May 2022.

**RESOLVED: That members receive the budget monitoring report for May 2022, indicating the actual income and expenditure up to the end of month two in the 2022/23 financial year, noting the projected underspend of £1,590 for 2022/23 that will result in a new amount of £36,380 being transferred from reserves.**

63. **TO APPROVE THE DRAFT TOWN COUNCILS ACCOUNTS AND ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2022**

Members were provided with the draft Town Council accounts and the Annual Return for the year ending 31 March 2022 for approval prior to their submission to the external auditors, Audit Wales.

Councillor Brooks advised that there is a larger amount in the General Reserves than expected. With Council's long term ambition to have a heritage centre/community facility Councillor Brooks suggested to move £200,000 into the Acquisition Reserve in order to make a start for the Council's future ambitions.

The Deputy Chief Officer confirmed that it would be a transfer between reserves to credit (increase) the Acquisition Reserve and debit (decrease) the General Reserve which demonstrates that Council is monitoring and considering the appropriate level and use of Reserves.

Councillor S Hodges agreed with the suggestion noting that it would be saving money for a project that the public have been asking for.

Councillor S Hodges also thanked the Deputy Chief Officer for the presentation of the accounts.

**RESOLVED:**

- 1. That the draft financial statements and annual return for the year ending 31 March 2022 be approved, prior to their submission to the external auditors, Audit Wales.**
- 2. That £200,000 be transferred from the General Reserve into the Acquisition Reserve at the year end 31 March 2023.**

64. **TO ADOPT THE INTERNAL CONTROLS STATEMENT**

Members were provided with a report for members to approve the annual review of the effectiveness of the Councils system of internal control.

**RESOLVED: That the annual review of internal control be approved.**

65. **COMMEMORATIVE BENCHES**

Members were provided with an update relating to the installation of a commemorative benche on one of the plinths on the seating area overlooking Blind Park, opposite the Memorial Hall Theatre and Cenotaph.

Councillor Brooks noted that it was a substantial increase but felt that it was important for the public to have a commemorative bench in Barry.

Councillor Brooks also felt that it would be an important acquisition for the Town Council and an important commitment to all those who have gone before us. Councillor Brooks asked if that would be the final cost or could the Council expect further increases.

The Deputy Chief Officer advised that he would go back to the Vale of Glamorgan Council to request more information.

Councillor S Hodges asked if the installation cost is for all three benches. The Deputy Chief Officer advised that it would just be for one bench.

Councillor S Hodges requested assurances that the cost is only for one bench as the Vale of Glamorgan Council and was happy to agree in principle to the cost for one bench with a cap of £1,700.

Councillor Johnson raised concerns over the Welsh translation for the plaque on the bench and the costs relating to them.

Councillor Perkes said that Barry is in need of the bench and had concerns about capping, Councillor Perkes added that the bench is a mark of respect and that it would be the Town Council's bench.

Councillor S Hodges stressed how important it is to agree a figure with the Vale of Glamorgan Council and if there is another increase, proposed that Group Leaders can look at it via Urgent Action.

**RESOLVED:**

- 1. That the Deputy Chief Officer be authorised to instruct the Vale of Glamorgan Council to install a commemorative bench on one of the plinths on the seating area overlooking Blind Park opposite the Memorial Hall Theatre and Cenotaph.**
- 2. That the Deputy Chief Officer contact the Vale of Glamorgan Council to confirm the final figure for the commemorative bench and if there is any variation, any additional fee can be agreed by Group Leaders via Urgent Action.**

66.

**DATE OF NEXT MEETING**

**RESOLVED:** That the next meeting of Full Council is scheduled to be held on Monday 19 September 2022 at 7pm

The meeting closed at 7.30pm



Signed ..... Dated .....  
(Town Mayor)