

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

MINUTES OF THE MEETING OF COUNCIL HELD ON MONDAY 12 DECEMBER 2022 AT 7PM

PRESENT: The Mayor (Councillor Payne) together with Councillors Aviet, Ball, Brooks, Charles, Collins, Davies-Powell, Drake, E J Goodjohn, E S Goodjohn, Hennessy, N Hodges, S Hodges, Iannucci, Johnson, McKinney, Perkes, Thomas, William and Wilkinson

ALSO PRESENT:

Emily Forbes	Chief Officer
Mark Sims	Deputy Chief Officer
Harry Jamshidian	Barry and District News (Arrived 7.09pm)
Mrs Tinsley	Vale of Glamorgan Council's Standards Committee Representative

96. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors, Dancey and Marshall.

97. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

TO NOTE: Councillors Aviet, Brooks, Charles, Collins, Drake, E Goodjohn, E J Goodjohn, Hennessy, Iannucci, Johnson, Payne, Perkes and Wilkinson have received dispensation from the Vale of Glamorgan Council to speak and vote on any item on this agenda relating to Reshaping of Services

Councillor Johnson has been granted Dispensation to allow them to speak and vote on future matters appertaining to community centres, sports facilities and matters relating to arts and events within the Vale of Glamorgan.

Councillor Wilkinson has been granted Dispensation to allow them to speak and vote on future matters relating to the Local Development Plan.

98. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

It was noted that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.**

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;
- (b) the need to take an integrated approach, by considering how—
 - (i) the body's well-being objectives may impact upon each of the well-being goals;
 - (ii) the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be noted.

99. **TO APPROVE AND SIGN THE MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON WEDNESDAY 26 OCTOBER 2022**

RESOLVED: That the minutes of Full Council held on Wednesday 26 October 2022 be approved and signed as a correct record.

100. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor provided members with an update of the events she had attended. The Mayor advised that she had attended the Barry Pride event, Cowbridge Town Council's Civic Service, Tir y Mor Scouts activity day, People First Women's Group Raise Your Voice charity fashion event, Diwali service, Fifty years of the Santa Sleigh, Soroptomist knitting event, Vale for Africa dinner and a celebration of local company Scafftag being in business for 40 years.

The Mayor also noted that she had held a Story time with the Mayor Halloween event. The Mayor also attended the Remembrance Sunday Service and laid a wreath on behalf of the people of Barry.

The Mayor advised that the Town Carol Service will be held at St Mary's Church on Sunday 18th December at 7.00pm with all Councillors invited to attend.

RESOLVED: That communications from the Mayor be received and noted.

101. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E) REFERS)**

None were received.

102. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F) REFERS)**

None were received.

103. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

104. **TO RECEIVE AND NOTE THE MINUTES OF THE SUSTAINABLE BARRY WORKING PARTY HELD ON 3 OCTOBER 2022**

Members were provided with the minutes of the Sustainable Barry Working Party meeting held on 3 October 2022.

RESOLVED: That the minutes of the Sustainable Barry Working Party meeting held on 3 October 2022 be received and noted.

105. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE HELD ON 3 OCTOBER 2022**

Members were provided with the minutes of the Halls, Cemeteries and Community Facilities Committee meeting held on 3 October 2022.

RESOLVED: That the minutes of the Halls, Cemeteries and Community Facilities meeting held on 3 October 2022 be received and noted.

106.

TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE HELD ON 14 NOVEMBER 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Members were provided with the minutes of the Personnel Committee held on 14 November 2022. Councillor Johnson, as Vice chair, advised of minute number R37 being a Recommendation to Full Council that a working party be set up to discuss the potential of a policy on a 4 day working week. Councillor S Hodges suggested that this should be cross party representation. Councillor Brookes suggested that the Innovation Working Party, which has cross party representation (2 Labour and 2 Plaid Cymru) could take this item forward with an invitation that a member of the Conservative Group and the Chair of the Personnel Committee to also attend for this item.

RESOLVED:

- 1. That the minutes of the Personnel Committee held on 14 November 2022 be received and noted.**
- 2. That the Policy position on a 4 day working week be referred to the Innovation Working Party (Councillor Hennessy to be the Conservative representative and the Chair of the Personnel Committee to attend)**

107.

TO RECEIVE AND NOTE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE HELD ON 28 NOVEMBER 2022 AND TO GIVE CONSIDERATIONS TO ANY RECOMMENDATIONS THEREIN

Members were provided with the minutes of the Finance, Policy and general Purposes Committee meeting held on 28 November 2022. Councillor S Hodges requested a point of clarification relating to minute number F55 where it stated 'Councillor S Hodges noted that she had concerns surrounding the governance of the Committee'. Councillor S Hodges confirmed that she did not have concerns surrounding the governance of the Committee, rather the 'Governance Framework', in particular the decision making process as traders are required to leave the room for Councillors to then make a decision, and she feels that this gives the perception of shutting the traders out. Members agreed that the Terms of Reference needed to be reviewed and that the Chief Officer would look into this and report to members at a later date.

RESOLVED:

1. That the minutes of the Finance, Policy and general Purposes Committee meeting held on 28 November 2022 be received and noted (with the point of clarification made by Councillor S Hodges to be considered at the Committee's next meeting in January 2023)
2. That the Chief Officer looks into the Terms of Reference of the Shop Local Committee, and other Committee's which have public involvement, and provide a report to members at a later date.

108. **TO RECEIVE AND NOTE THE MINUTES OF THE CONSULTATIONS WORKING PARTY HELD ON 30 NOVEMBER 2022.**

Members were provided with the minutes of the Consultations Working Party meeting held on 30 November 2022.

RESOLVED: That the minutes of the Consultations Working Party meeting held on 30 November 2022 be received and noted.

109. **CIVILITY AND RESPECT PLEDGE**

The Chief Officer advised that the Civility and Respect Pledge was submitted to the Personnel Committee held on 14 November 2022. The Pledge was created by the Society of Local Council Clerks with a large amount of work done Nationally on this topic. Referring to the Checklist on page 481 of the agenda, the Chief Officer noted that although a Dignity at Work Policy was to be reviewed by the Personnel Committee during 2023 this did not prevent the Council from formally 'signing up' to the Civility and Respect Pledge.

RESOLVED: That Barry Town Council signs up to the Civility and Respect Pledge noting that a new Dignity at Work Policy will be considered by the Personnel Committee in 2023.

110. **CORPORATE PLAN CONSULTATION RESPONSES**

Members were provided with a report providing responses from the Council's Corporate Plan Consultation. In total, 106 people engaged directly (face to face event) and 5,891 people indirectly through social media. The Consultation responses identified the following four themes in order of importance, being Cost of Living, Facilities and Local Services, Activities for young people and Events. The Chief Officer advised that the responses agreed with the Council's overarching objectives and direction of travel ranging with a high of 93% agreeing with the Council's Objectives for 'A Barry of Cohesive Communities' to a low of 77% agreeing with the Council's Objectives for 'A Barry of Vibrant Culture and Thriving Welsh Language'.

Councillor S Hodges noted that she considered the results were pleasing with nothing being said that we were going in the wrong direction, and was happy to move forward with the Corporate Plan as consulted.

Councillor Brookes noted that some comments related to services provided by the Vale of Glamorgan Council however agreed that the majority of comments were supportive and she was happy to agree the Corporate Plan consulted.

Councillor Johnson agreed that the lowest response was 77% with the majority of responses being positive.

Councillor Payne commented that the Corporate Plan has developed since 2017 and that she would like to commend the staff for an excellent piece of work.

RESOLVED: That the Town Council's Corporate Plan be approved and adopted.

111. **TEAM PLANS**

Members were provided with the Engagement and Events Team Plan and the Administration Team Plan that aims to deliver the strategic direction of the Corporate Plan. The Chief Officer advised that the Facilities and Cemeteries Team Plan would follow to the next Full Council meeting due to sickness absence within the team.

RESOLVED: That the Team Plans be approved and adopted.

112. **URGENT ACTIONS**

Members were provided with a report outlining the Urgent Actions that had been undertaken by the Chief Officer in conjunction with Group Leaders, since the last meeting of Council held on 19 September 2022.

RESOLVED: That the Urgent Actions be received and noted.

113. **GRANTS AND DONATIONS 2022/2023 (CHRISTMAS LUNCHESES GRANTS)**

Members were requested to consider seven Christmas Lunches Grant applications under Section 24 of the Local Government and Elections (Wales) Act 2021 (GPoC).

Community Organisation	Amount Awarded
Barry Women's Institute Highlight Park	£530
New Colcot Community Association – Whist Drive	£130

New Colcot Community Association –	
Seniors Bingo	£275
Friends and Neighbours	£400
Social Sisters	£265
Cadoxton / Barry Women’s Institute	£126
Soroptimist International Barry & District	<u>£400</u>
TOTAL	<u>£ 2,125</u>

RESOLVED:

1. That members agree to award the various applications for financial assistance, totalling £2,125.00 under Section 24 of the Local Government and Elections (Wales) Act 2021.
2. Delegated authority be provided for Group Leaders to consider and approve any late Grant Applications for Christmas Lunches for Voluntary Organisations 2022.

114. **SCHEDULE OF PAYMENTS FOR DECEMBER 2022**

Members were provided with the schedule of payments for December 2022 for approval consisting of cheque number 002981, BACS payments and direct debits in the amount of £15,026.44

RESOLVED:

1. That the information set out within the report relating to salary payments for October 2022 and November 2022 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted;
2. That the schedule of payments for December 2022 comprising of cheque number 002981, BACS payments and direct debits in the amount of £15,026.44 be approved, subject to the relevant papers being in order.

115. **BUDGET MONITORING REPORT 31 OCTOBER 2022**

Members were provided with a report outlining the Council’s income and expenditure in the 2022/23 financial year as at the end of October 2022.

RESOLVED: That the budget monitoring report to 31 October 2022 be received noting the actual income and expenditure up to the end of month seven in the 2022/23 financial year, noting the projected overspend of £22,573 for 2022/23 that will result in a net amount of £77,710 being transferred from reserves.

116. **DRAFT BUDGET 2023 - 2024**

Members were requested to consider the Town Council's draft budget for 2023/24 that will go out for public consultation from 21 December 2022 to 22 January 2023. The draft budget will then be considered at the Town Council's meeting on 13 February 2023 to determine the precept to be levied on the Vale of Glamorgan Council.

Councillor Brooks advised that the 2023 – 2024 draft budget was a standstill budget with adjustments relating to energy and salary pressures. It included proposals for using reserves and maintaining hall hire fees to protect small local business hirers and families using the hall for Children's Parties. Councillor Brookes concluded in advising that it will be a difficult year and constant monitoring will be necessary to ensure staying within the tight budget constraints.

Councillor Johnson stated that the draft budget 2023 – 2024 for public consultation recommends a 2% increase which is lower than the current level of inflation. He noted that the draft budget includes the full year cost of the full time Planning Officer role to assist delivering the more ambitious Corporate Plan specifically the Community Plan and Heritage Centre. He further noted that the General Reserve will be lower due to Council previously agreeing to transfer £200,000 into the Acquisition Reserve towards the Heritage Centre.

The Chief Officer advised that Cardiff Council Pensions had recently advised (following agenda dispatch) the Town Council's employer contribution rates from 1 April 2023, reducing from 19.4% to 18.3%, that will provide a saving of £8,500 per year.

RESOLVED: That the draft budget 2023 - 2024 be approved for public consultation that provisionally sets a precept requirement of £1,267,209 being an increase of 2.0% compared to 2022 - 2023.

117.

CORRESPONDENCE IN RELATION TO BIOMASS CASE NUMBER CAS-01341-N2Q5B8

Members were provided with copies of all correspondence in relation to Biomass Case Number CAS-01341-N2Q5B8.

Councillor S Hodges thanked the Chief Officer for the work done in a short amount of time to provide detailed responses to the Biomass Environmental Permit Application.

Councillor E Goodjohn also thanked the Chief Officer for a brilliant job done within a short period of time and within budget.

RESOLVED: That members receive and note the correspondence relating to the Biomass Case Number CAS-01341-N2Q5B8.

118.

DATE OF NEXT MEETING

RESOLVED: That the next meeting of Full Council is scheduled to be held on 13 February 2023

The meeting closed at 7.40pm

Signed Dated
(Town Mayor)