



**BARRY TOWN COUNCIL  
CYNGOR TREF Y BARRI**

**PURSUANT TO THE REQUIREMENTS OF THE ABOVE STATUTORY PROVISIONS, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE TO BE HELD REMOTELY ON TUESDAY 27 SEPTEMBER 2022 COMMENCING AT 7.00 PM FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA SET OUT BELOW.**

From 1 May 2021 The Local Government and Elections (Wales) Act 2021 makes provision for meetings to take place through a variety of arrangements, including multi-location meetings where all individuals are attending virtually and hybrid meetings where a number of individuals are attending in person at a designated location and others are attending virtually from a range of other locations. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents

Yours faithfully

A handwritten signature in black ink that reads 'Emily Forbes'.

Emily Forbes  
Chief Officer (Town Clerk)

**AGENDA**

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).
3. **Well-being of Future Generations (Wales) Act 2015**  
(To note)

*Finance, Policy and General Purposes committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the***

***present are met without compromising the ability of future generations to meet their own needs.***

*In order to act in that manner, a public body must take account of the following things:*

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;*
- (b) the need to take an integrated approach, by considering how—*
  - i. the body's well-being objectives may impact upon each of the well-being goals;*
  - ii. the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;*
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;*
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;*
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.*

- 4. To approve the minutes of the Finance, Policy & General Purposes Committee meeting held on 19 July 2022  
(Pages 231-235)**
- 5. To receive the minutes of the Extraordinary Shop Local Barry Advisory Committee held on 19 July 2022 and to give any consideration to any recommendations therein  
(Pages 236-240)**
- 6. To receive and note the minutes of the Innovation Working Party held on 28 July 2022 and to consider any recommendations contained therein (Noting that minute number 9 (2) is included as Agenda Item 10 below)  
(Pages 241-247)**
- 7. Pride 2022  
(Pages 248-260)**

## **FINANCIAL REPORTS**

8. **To receive a Budget Monitoring Report to 31 August 2022**  
**(Pages 261-264)**

(If Councillors have any queries on the attached please contact the Deputy Chief Officer prior to the meeting)

9. **Grants and Donations 2022/23** **(Pages 265-268)**
- a. **Grants to Voluntary and Community Organisations**
  - b. **Grants to Businesses in the Private Sector**

## **POLICY REPORTS**

10. **GDPR Update** **(Verbal)**
11. **Town of Sanctuary** **(Pages 269-272)**
12. **Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

13. **To Receive Recommendations from Other Committees**
- Personnel Committee 5 September 2022** **(Pages 273-284)**
- a. **Draft Fertility Journey Policy (Minute No. R19)**
  - b. **Financial Administrator (Minute No. R24)**
  - c. **Engagement And Events Team Increased Capacity (Minute No. R25)**
14. **Date of Next Meeting**

The date of the next meeting of the Finance, Policy & General Purposes Committee is scheduled to be held on Monday 28 November 2022.

## **Distribution**

Electronic notification of summons and front page Agenda to all Committee members. Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices and on the Town Council Website – [www.barrytowncouncil.gov.uk](http://www.barrytowncouncil.gov.uk)

**This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn print bras a ffor matiau eraill drwy holi.**

## **BARRY TOWN COUNCIL**

### **MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON TUESDAY 19 JULY 2022 AT 7PM**

**PRESENT:** Councillor Brooks (Chair) together with Councillors Davies-Powell, Drake, E S Goodjohn (Vice Chairperson), N Hodges and S Hodges.

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rebecca Blackwell – Office Team Leader

F13. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Payne and McKinney

F14. **DECLARATIONS OF INTEREST**

None were received.

F15. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F16. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE MEETING HELD ON 20 JUNE 2022**

**RESOLVED:** That the minutes of the Finance, Policy & General Purposes Committee held on 20 June 2022 be approved and signed as correct record.

F17. **TO NOTE THE MINUTES OF THE SUSTAINABLE BARRY WORKING PARTY HELD ON MONDAY 11 JULY 2022**

**RESOLVED:** That the minutes of the Sustainable Barry Working Party held on 11 July 2022 be received and noted.

F18. **SCHEDULE OF PAYMENTS FOR JUNE 2022**

Members were provided with the schedule of payments for June 2022 consisting of direct debits and BACS payments, in the amount of £49,621.97.

**RESOLVED:** That the schedule of payments for June 2022 consisting of direct debits and BACS payments, in the amount of £49,621.97 be approved.

- F19. **INTERNAL AUDIT REPORT 2021/22**
- Members were provided with the internal auditor's report (Year-end up date) for 2021/22.
- RESOLVED:**
1. **That the Internal Audit Report for 2021/22 (Year-end up date) for 2021/22 be received and noted.**
  2. **That members agree to re-appoint Auditing Solutions Ltd as internal auditor for 2022/23.**
- F20. **GDPR UPDATE**
- The Deputy Chief Officer advised members that there was nothing to report in relation to GDPR.
- RESOLVED: That members received and noted the GDPR update.**
- F21. **TO RECEIVE THE NEWLY LAUNCHED FINANCE AND GOVERNANCE TOOLKIT FOR COMMUNITY AND TOWN COUNCILS AND NOTE THAT THIS SELF-ASSESSMENT WILL BE TAKEN FORWARD WITH FULL COUNCIL AT A FUTURE MEETING**
- Members were provided with The Finance and Governance Toolkit for Community and Town Councils received from the SLCC.
- RESOLVED: The information provided within the toolkit for Town and Community Councils be received, noting that the self-assessment will be taken forward to a future meeting of Full Council.**
- F22. **TO RECEIVE AND NOTE THE STATUTORY GUIDANCE RELATING TO THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021**
- Members were provided with the Statutory Guidance relating to the Local Government and Elections (Wales) Act 2021.
- RESOLVED: The Government and Elections (Wales) Act 2021: Statutory Guidance for Community and Town Councils be received and noted.**
- F23. **EXCLUSION OF THE PRESS & PUBLIC**
- In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.
- F24. **TO RECEIVE RECOMMENDATIONS FROM OTHER COMMITTEES**
- a. **Sustainable Barry Working Group**

Members were provided with a report with a request for costs for the undertaking of a Carbon Management and reduction Plan and development of an Environmental Management System.

Councillor S Hodges advised that it is the next logical step in the Sustainable Action Plan noting that there is a large difference in the cost of the two quotes.

The Chair also commented on the difference between the two quotes and asked if there was a rational for the difference and would the second quote provide what is required.

The Deputy Chief Officer advised that the Engagement and Events Team Manager and the Wellbeing Projects Officer have checked the quotes and believe that both quotes will provide the baseline report Council requires.

**RESOLVED: That £3,196 is authorised to be spent from the Sustainable Barry Working Party's budget to engage an external consultant to undertake the BTC Net Zero Carbon Reduction Strategy (as per quotation received dated 31 May 2022).**

b. Halls, Cemeteries and Community Facilities Committee

a. Electric Grass Mower

Members were provided with a report on information in regarded to equipment that has become available to purchase from a local supplier which fits into the Councils values and with an aim to reduce the environmental impact and support the well-being goals of a healthier Barry, a resilient Barry and a globally responsible Barry.

Councillor N Hodges addressed members as the Chair of the Halls, Cemeteries and Community Facilities Committee advising that there has been a long standing problem with the current ride on mowers with either one being out of service at any one time. Councillor N Hodges advised members that the Cemetery Team were given an opportunity to have a demonstration in November 2021 to which their feedback was very positive. Councillor N Hodges continued to advise members of the benefits of having an electric ride on mower.

Discussions continues with concerns being raised that the Cemetery Reserve would be depleted if the machine was purchased using the whole of the Cemetery's Reserves. Members discussed subsidising part of the purchase from the Councils General Reserve.

Members agreed to authorise up to £17,000 be taken from the General Reserves and £10,000 allocated from Cemetery Reserves, making a total of £27,000 to purchase the electric ride on mower.

**RESOLVED: That members authorise the purchase of the Mean Green electric ride on mower at a cost of up to £27,000 with £10,000 from the Cemetery Reserves and up to £17,000 from the General Reserve.**

b. Merthyr Dyfan Chapel Repairs

Members were provided with a report to request the cost to carry out repairs to Merthyr Dyfan cemetery Chapel. The report contained two quotes. Members considered the two quotes noting that again there is a large difference between them.

The Chair advised that the Chapel repairs are necessary and asked if there needs to be a new budget heading for the Halls, Cemeteries and Community Facilities for repairs to the Chapel.

Councillor N Hodges welcomed the proposal of a new budget heading. Councillor Brooks suggested that it be discussed during budget setting process later in the year for draft budget 2023/24..

Councillor S Hodges with to make members aware that if they wish to make more use of the Chapel then electric lighting would be required during the darker months to make the area safer for people to walk to and from the Chapel and the Main Gates.

The Chair noted that would be a good idea and should be for Halls, Cemetery and Community Facilities Committee to consider.

**RESOLVED:**

- 1. That members authorise to allocate £6,024 from the General Reserve accepting quote 2 for the repairs to the Cemetery Chapel.**
- 2. That a recommendation is made to the Halls, Cemeteries and Community Facilities Committee to consider a Cemetery Chapel Maintenance revenue budget and a Cemetery Buildings Reserve when it comes to setting the budget for 2023/24.**

F25. **DATE OF NEXT MEETING**

**RESOLVED: The date of the next meeting of the Finance, Policy and General Purposes Committee is scheduled to be held on 12 September 2022.**

Meeting closed at 7.40 pm.

Signed .....(Chairperson) Dated .....

**FOR INFORMATION ONLY**

**ACTION SHEET - FINANCE, POLICY & GENERAL PURPOSES COMMITTEE - 19 JULY 2022**

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS
F21	The information provided within the toolkit for Town and Community Councils be received, noting that the self-assessment will be taken forward to a future meeting of Full Council.	CO?	Sep-22	On FC agenda
F 24(a)	That £3,196 is authorised to be spent from the Sustainable Barry Working Party's budget to engage an external consultant to undertake the BTC Net Zero Carbon Reduction Strategy (as per quotation received dated 31 May 2022).	DCO	Jul-22	Complete
F 24(b)(a)	That members authorise the purchase of the Mean Green electric ride on mower at a cost of up to £27,000 with £10,000 from the Cemetery Reserves and up to £17,000 from the General Reserve.	DCO	Jul-22	Complete
F 24 (b)(b)	That a recommendation is made to the Halls, Cemeteries and Community Facilities Committee to consider a Cemetery Chapel Maintenance revenue budget and a Cemetery Buildings Reserve when it comes to setting the budget for 2023/24.	FCM	01-Oct	Ongoing

## **BARRY TOWN COUNCIL**

### **DRAFT MINUTES OF A MEETING OF THE EXTRAORDINARY SHOP LOCAL ADVISORY COMMITTEE HELD ON TUESDAY, 19 JULY 2022, AT 6PM**

**PRESENT:** A Greenfield (Chairperson), Councillors Davies-Powell, S Hodges, Marshall, Payne, Perkes, Thomas and Wiliam, together with Traders: N Bolan (Dimensional Art), C Edwards (Vale of Glamorgan Council – Town Centre Manager), H Isted (HI Communications), K Meyrick (Karry's Deli).

**ALSO PRESENT:** Robyn Walsh – Engagement and Events Team Manager  
Hannah Linton – Administrator  
Councillor Drake – Observer  
Councillor Charles – Observer  
Councillor N Hodges – Observer

#### **SL 13. APOLOGIES**

Apologies were received from D. Elliott.

#### **SL 14. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT**

Declarations were received from A Greenfield, N Bolan and K Meyrick regarding agenda item 5 – Barry Summer Festival Grant Applications Received. Members were advised that these Traders would be placed in the virtual waiting room whilst their applications were discussed.

#### **SL 15. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED** that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

#### **SL 16. TO APPROVE THE MINUTES OF THE SHOP LOCAL ADVISORY COMMITTEE HELD ON THURSDAY, 9 JUNE 2022**

The Engagement and Event Team Manager noted that both Traders and Councillors confirmed the Extraordinary Shop Local Advisory Committee to be scheduled for September to discuss Christmas events, and suggested inviting Sarah Jones from the Vale of Glamorgan Council's Event Team to update the Committee on the Vale of Glamorgan Council's Christmas plans and events.

Councillor S Hodges agreed with the suggestion and moved the minutes to be signed as correct record with Councillor Perkes seconding.

#### **RESOLVED:**

- 1) That the minutes of the Shop Local Advisory Committee held on Thursday, 9 June 2022 be received and signed as correct record.**

- 2) **That the Engagement and Events Team Manager schedule an Extraordinary Shop Local Advisory Committee meeting in September to discuss Christmas events with an invitation extended to Sarah Jones at the Vale of Glamorgan Council's Events Team.**

**SL 17. BARRY SUMMER FESTIVAL GRANT APPLICATIONS RECEIVED**

Members received a report outlining the Grant Applications received in relation to the Barry Summer Festival.

Councillor Payne questioned what the Group were to receive in terms of recognition if they were successful in their grant application.

The Engagement and Events Team Manager noted that traders were asked to promote Barry Town Council and Shop Local as the grant provider for the events taking place, with the Engagement and Events Team promoting the events / outcomes on the Council's social media pages and website. The Engagement and Events Team Manager also noted that the Mayor has received invitations to events across Barry and will be in attendance to help promote the Barry Summer Festival.

Councillor S Hodges suggested that the Engagement and Events Team Manager look into pull up banners for future events for the Council to distribute to Traders.

The Engagement and Events Team Manager suggested obtaining quotes for pull up banners to put forward to the next Shop Local Advisory Committee. The Engagement and Events Team Manager noted that previous pull up banners were between £75 - £80 and suggested a budget of £200.

Councillor Payne suggested creating a marketing pack to include posters and freebies.

Councillor Marshall agreed with the Engagement and Events Team Manager and suggested using local traders for the pull up banners to keep in the ethos of Shop Local and sustainability.

Members of the Shop Local Advisory Committee discussed the 12 Grant Applications received for the Barry Summer Festival.

**RESOLVED:**

- 1) **That the following grants meet the Councils criteria are awarded the following amounts, subject to Shop Local receiving the necessary recognition and the Mayor is invited to all events as a result;**

- a. **Awesome Wales – Kids Healthy Smoothie Workshop - £50**
- b. **Bloomin' Barry – Wreath Making Workshop - £100**

- c. **Box Edit Boutique – Summer themed party/shopping evening in support of the charity Welsh Women’s Aid on 26 July 2022 - £50**
- d. **Cake and Cwtch – Cookie and Cupcake Workshop - £100**
- e. **Cowshed Flowers – Pick Your Own Event at Glebe Farm in Porthkerry - £90**
- f. **Crafted Arts – Pop-up Jewellery Making Workshops for Children during the Summer Holidays in their outdoor space - £50**
- g. **Dimensional Art – Start of Summer Party on July 23 2022 – Outdoor games for new Children’s Area - £50**
- h. **Fussy Home – Vintage Pick and Mix Market on Sunday, 31 July between 10am and 4pm - £100**
- i. **Karry’s Deli – Pop-Up Event - £50**
- j. **Majestic Essentials – Bath Bomb Workshop to offer 5 people for free - £100**
- k. **Wild Botanic – Plants Workshop - £50**

**RESOLVED** that the following application did not reach the Council’s requested criteria;

- i. **HI Communications – In person Social Media Workshop for small Businesses in Barry called ‘Get Your Summer Content Sorted’ - £0**

**Additional information for grant applications that did not meet the Councils criteria**

Councillor Perkes noted that the funding was to help traders with events being held over summer.

The Chair noted that a discussion was had at a previous Shop Local Advisory Committee meeting regarding training being provided to local Traders.

Councillor Perkes responded that the criteria for this particular grant out was for traders to access who are hosting events for the public to enjoy and that this application did not meet these criteria.

The Engagement and Events Team Manager stated that training for Traders can be discussed at a future meeting of the Shop Local Advisory Committee.

**RESOLVED:**

- 2) **That the outcome of the Committee’s decision in relation to each Traders application for the Barry Summer Festival funding be notified to all Traders by email.**
- 3) **That the Committee agreed a £200 budget for the Engagement and Events Team Manager to obtain quotes from local businesses to provide 3 x pull up banners / marketing packs and**

report to the next meeting of the Shop Local Advisory Committee.

**SL 18.      DATE OF NEXT MEETING**

**RESOLVED** that the next meeting of the Shop Local Advisory Committee will be held in September, the date of the Extraordinary meeting is to be confirmed.

Meeting closed at 18:35pm.

Signed .....(Chairperson) Dated .....

**FOR INFORMATION ONLY**

**ACTION SHEET - EXTRAORDINARY SHOP LOCAL BARRY ADVISORY COMMITTEE - 19 JULY 2022**

<b>MINUTE NO.</b>	<b>ACTION TO BE TAKEN</b>	<b>ACTION TO BE TAKEN BY</b>	<b>DATE ACTION TO BE CARRIED OUT</b>	<b>PROGRESS</b>
SL 16(1)	That the following grants meet the Councils criteria are awarded the following amounts, subject to Shop Local receiving the necessary recognition and the Mayor is invited to all events as a result; (see minutes for those awarded)	DCO		Complete
SL 16 (2)	That the Engagement and Events Team Manager schedule an Extraordinary Shop Local Advisory Committee meeting in September to discuss Christmas events with an invitation extended to Sarah Jones at the Vale of Glamorgan Council's Events Team.	E&ETM		Complete - Meeting scheduled for 14 September 2022
SL 17(2)	That the outcome of the Committee's decision in relation to each Traders application for the Barry Summer Festival funding be notified to all Traders by email.	E&ETM		Complete
SL 17(3)	That the Committee agreed a £200 budget for the Engagement and Events Team Manager to obtain quotes from local businesses to provide 3 x pull up banners / marketing packs and report to the next meeting of the Shop Local Advisory Committee.	E&ETM	Oct-22	To be discussed at the next ordinary Shop Local meeting scheduled to be held on 6 October 2022

## **BARRY TOWN COUNCIL**

### **DRAFT MINUTES OF A MEETING OF THE INNOVATION WORKING PARTY HELD ON THURSDAY, 28 JULY 2022, AT 6PM**

**PRESENT:** Councillors Collins, E S Goodjohn, N Hodges and Perkes (Substitute)

**ALSO PRESENT:** Robyn Walsh – Engagement and Events Team Manager  
Hannah Linton – Administrator  
Nick Pearce – Vocaleyes  
Susan Rodaway – Vocaleyes  
Maggie Filipova-Rivers – Town of Sanctuary  
Sian Summers-Rees – Town of Sanctuary  
Councillor Aviet – Observer  
Councillor S Hodges - Observer  
Councillor Iannucci – Observer  
Councillor Johnson – Observer  
Councillor Marshall – Observer (Arrived at 18:08pm)  
Councillor McKinney – Observer  
Councillor Payne – Observer

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Brooks and Councillor Hennessy. Councillor Perkes advised that she would act as substitute in Councillor Brooks absence.

#### **2. DECLARATIONS OF INTEREST**

None were received.

#### **3. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED** that the Well-Being of Future Generations (Wales) Act 2015 be received and noted.

#### **4. ELECTION OF CHAIRPERSON FOR 2022/23 MUNICIPAL YEAR**

Councillor Perkes nominated Councillor Brooks with Councillor Goodjohn seconding.

As the nominated Chairperson had provided their apologies prior to the meeting, Councillor Perkes advised that she would act as Chairperson in her absence as her substitute.

**RESOLVED** that Councillor Brooks is elected as the Chairperson of the Innovation Working Party Committee for the 2022/23 Municipal Year.

#### **5. TO NOTE THE INNOVATION WORKING PARTY COMMITTEE TERMS OF REFERENCE**

Members were provided with the Innovation Working Party Committee's Terms of Reference that were adopted at the Annual Meeting held on 17 May 2022.

**RESOLVED that the Terms of Reference be received and noted.**

**6. ELECTION OF VICE-CHAIRPERSON FOR 2022/23 MUNICIPAL YEAR**

Councillor Goodjohn nominated himself with Councillor Perkes seconding.

**RESOLVED that Councillor Goodjohn is elected as the Vice-Chairperson for the Innovation Working Party Committee for the 2022/23 Municipal Year.**

**7. TO APPROVE THE MINUTES OF THE INNOVATION WORKING PARTY MEETING HELD ON 8 MARCH 2022**

**RESOLVED that the minutes of the Innovation Working Party meeting held on 8 March 2022 be approved and signed as correct record.**

**8. VOCALYES – PRESENTATION**

Members received a report providing details regarding a new way in which Barry Town Council may wish to consider using to engage in the future, called Vocaleyes.

The Chair welcomed Nick Pearce and Susan Rodaway of Vocaleyes, who were present to provide members with further information. Susan Rodaway noted that the platform could be used to;

- recruit volunteers
- residents can add ideas to be explored
- platform is transparent for both Council and residents
- platform can help when applying for funding / securing funding
- voting system in place for project ideas
- local businesses can advertise on the platform

Councillor Johnson queried the platforms processes to stop abuse towards the staff running the site and how the platform stops individuals from voting to help their own cause.

Susan Rodaway noted that the platform administrators would have full access to all information on the accounts set up on the platform and their identities. Members of the platform are able to flag comments and administrators can adjust and moderate the comments and content received on the platform. Susan Rodaway also noted that there had been no issues so far with the platform, stating that notifications sent to account holders were not personalised and administrators can approve accounts and comments, if required.

Councillor Johnson queried the number of account holders on the platform for the Council listed on the report, stating that as Barry was the largest Town in Wales, it needed to take staff capacity into consideration.

Susan Rodaway noted that the platform was being used across the whole of the UK, and by others Council's larger than the one provided in the report noting

that 15% of the population across Pennard were now engaging with the platform.

Councillor S Hodges questioned what the costings were for the platform.

Susan Rodaway noted that costing would depend on the support needed and the population size.

The Chair asked if training would be included for the team within the costing.

Susan Rodaway noted that the first year cost for the platform was more expensive due to the training and support provided and noted technical support is provided in the cost for the platform.

The Chair thanked Nick and Susan for attending.

Nick Pearce and Susan Rodaway left the meeting.

The Chair queried whether Barry Town Council had the capacity to operate the platform.

Councillor S Hodges noted that the scale of population between Pennard Community Council's (2,000) and Barry's 58,000 was very different, stating that running the platform could be too much for the staff to operate. Councillor S Hodges also queried if there were other packages available.

Councillor Johnson stated that ideally a brief should have been put together to outline exactly what was required for such a platform, who the Council wishes to engage with and how. This would then inform which products is most suitable.

The Engagement and Events Team Manager noted that the Engagement Strategy included looking into new ways to engage with the community.

Councillor Payne noted that the Council already has a good reach and engagement with the community using their social media platforms, consultations and the website and queried whether the platform suggested would reach the same.

Councillor E S Goodjohn recommended that the Engagement and Events Manager look into other platforms and costings.

Councillor N Hodges queried whether the Council could create their own process to keep the project in-house.

Councillor Collins noted that the Council had a tender procedure in place that had to be followed such as, an open and fair process at finding companies to complete work.

**RESOLVED that members received and noted the report the presentation from Vocaleyes.**

**RECOMMENDATION that the Engagement and Events Team Manager obtain more information regarding companies providing a similar service**

**and their costings and whether a similar procedure can be established in-house once the Corporate Plan is established.**

**9. TOWN OF SANCTUARY – PRESENTATION**

Members received a report providing further information regarding becoming a Town of Sanctuary.

Members also received a presentation from two members of Cities of Sanctuary UK; Sian Summers-Rees and Maggie Filipova-Rivers.

Sian Summers-Rees noted that Cities of Sanctuary UK had a network of over 124 local cities which included a wide variety of sectors. The City of Sanctuary UK as an umbrella organisation offered support through training, meetings, presentations and webinars, with lots of modules in place to help establish personal strategies.

Maggie Filipova-Rivers continued the presentation explaining that as a Local Authority Network it would not be led by Town of Sanctuary and Council would have to pass on all motions. She explained that more Local Authorities have joined the network and they are able to share practises and policies to help other Council's while creating their own.

Councillor S Hodges stated that Barry Town Council were unable to become a Town of Sanctuary without the support of the Local Authority and the 3<sup>rd</sup> Sector organisations, and that Council could potentially become a Council of Sanctuary.

Councillor Johnson queried whether Barry Town Council had the capacity to deliver on such a big project with a Town the size of Barry. The Councillor also noted that the committee needed to have a better understanding of what is needed to deliver such a project, what can be delivered and what Council were committing to. He also stated that the Vale of Glamorgan Council had more resources and connections to achieve this project.

Sian Summers-Rees noted that the City of Sanctuary UK would help the Council understand the commitments needed.

Maggie Filipova-Rivers noted that the aim would be to help people arriving to the Town feel welcomed and understood.

The Chair thanked Sian and Maggie for attending.

Sian Summers-Rees and Maggie Filipova-Rivers left the meeting.

Councillor S Hodges noted that the Cities of Sanctuary UK website provided a lot of information and recommended becoming a Council of Sanctuary in the first instance, until more information was available in terms of becoming a Town of Sanctuary. The Councillor also noted that it would not be a quick process and that it was essential for the project to be well considered and the strategy in place.

Councillor E S Goodjohn queried whether Council could develop the strategy after the recommended motion was agreed at Full Council.

Councillor S Hodges stated that she would prefer a strategy in place first to understand the procedure and what is needed from the Council, including the financial implications.

Councillor McKinney agreed with Councillor S Hodges with the need to have a strategy / procedure in place to help accommodate people arriving accordingly, and further details regarding what this would involve.

Councillor Marshall noted that Barry already had residents that were in need of help and that rushing the project without understanding the right processes could not be helpful to the Community in the long term.

Councillor Payne responded that Cities of Sanctuary UK could help Council with the support needed and as felt it was the duty of Barry Town Council to fulfil such a project.

Councillor N Hodges recommended that the committee work with the Vale of Glamorgan Council as they have resources that Barry Town Council do not have such as; Housing and Social Care Staff. The Councillor also recommended that Barry Town Council could help with providing free use of the facilities for groups or organisations helping refugees, and provide free burials to refugee families. Councillor N Hodges felt that the committee needed to look into this project practically before committing, and that the financial implications needed to be seriously considered.

The Chair agreed with Councillor N Hodges comments and that further consideration towards the financial implications would be necessary, as well as a report detailing what council currently does, i.e. translation services for example.

Councillor S Hodges noted that she was happy to support the motion (as detailed in recommendation 2) that BTC supports Wales Nation of Sanctuary and noted for the Town to become a Town of Sanctuary an appropriate budget would need to be ascertained, alongside further details of the type of commitments Council would need to deliver within the Town of Sanctuary Strategy and their potential costings.

The Chair agreed that more information was needed and agree that recommendation 2 should be forwarded to Full Council for their consideration and recommendation 3 to a meeting of the Finance, Policy and General Purposes with further information as detailed in the previous discussion

**RECOMMENDED to a meeting of Full Council scheduled to be held on 19 September 2022;**

**1) That Barry Town Council supports Wales becoming the first Nation of Sanctuary and that Full Council Resolves that;**

***“We support the vision of Wales as the world’s first ‘Nation of Sanctuary’, welcoming those fleeing violence and persecution in their own countries. We recognise the contribution of refugees and people seeking sanctuary to Wales. We are committed to taking practical steps to welcome and include people seeking sanctuary in our activities and are actively seeking ways of supporting them whenever we can. We are willing for our organisation’s name to be added to a list of supporters of Wales Nation of Sanctuary. We are also willing to be contacted by the Wales Nation of Sanctuary team with further ideas for how we can turn this pledge into practical action.”***

**RECOMMENDED to the meeting of Finance, Policy and General Purposes scheduled to be held on 12 September 2022;**

**2) That the Engagement and Events Team Manager provide more information and financial implications of Barry Town Council becoming a Town of Sanctuary and this aspiration be reflected in the Council’s revised Corporate Plan if agreed.**

**10. DATE OF NEXT MEETING**

**RESOLVED that the date of the next meeting of the Innovation Working Party Committee will be scheduled as and when required.**

Meeting closed at 20:08pm.

Signed ..... (Chairperson) Dated .....

**FOR INFORMATION ONLY**

**ACTION SHEET - INNOVATION WORKING PARTY 28 JULY 2022**

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS
8	That the Engagement and Events Team Manager obtain more information regarding companies providing a similar service and their costings and whether a similar procedure can be established in-house once the Corporate Plan is established.	EEM	After Coporate Plan is established.	In Progress.
9 (1)	That Barry Town Council supports Wales becoming the first Nation of Sanctuary and that Full Council Resolves that; "We support the vision of Wales as the world's first 'Nation of Sanctuary', welcoming those fleeing violence and persecution in their own countries. We recognise the contribution of refugees and people seeking sanctuary to Wales. We are committed to taking practical steps to welcome and include people seeking sanctuary in our activities and are actively seeking ways of supporting them whenever we can. We are willing for our organisation's name to be added to a list of supporters of Wales Nation of Sanctuary. We are also willing to be contacted by the Wales Nation of Sanctuary team with further ideas for how we can turn this pledge into practical action."	EEM	19.09.2022	Complete.
9 (2)	That the Engagement and Events Team Manager provide more information and the financial implications of Barry Town Council becoming a Town of Sanctuary and this aspiration be reflected in the Council's revised Corporate Plan if agreed.	EEM	12.09.2022	In Progress.

<b>FINANCE, POLICY &amp; GENERAL PURPOSES COMMITTEE</b>	<b>12 SEPTEMBER 2022</b>	<b>AGENDA ITEM: 7</b>
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## **PRIDE 2022**

### **Report Author**

Robyn Walsh, Engagement and Events Team Manager

### **Purpose of Report**

To provide members with further information regarding Barry Pride (2022) and how Barry Town Council may wish to consider being involved with the event.

NB. Members will also receive a presentation from the organisers of Barry Pride and will need to consider what (if any) financial support they will provide towards the event. **However, please note that this financial contribution will be separate to the recommendations contained below.**

### **Further Information**

Barry Pride 2022 will celebrate #AllOurPride, and mark the 50<sup>th</sup> anniversary of the UK's first official pride march. The day will start with a march from the Parade Gardens at 11 am, marching along the causeway to the Island, to be followed by an event on the Promenade.

Date: Saturday, 1 October 2022  
 Protest March: 11 am – 12 pm  
 Stage and Stalls: 12 pm – 8 pm  
 Finale: 7 pm – 8 pm

There are various ways in which Barry Town Council can get involved;

### **Join the March**

The march will start at the Parade Gardens at 11 am. Members are asked to consider whether Barry Town Council would like a space at the march and whether this would include both Councillors and Staff.

Members would also need to consider setting aside a small budget to allow for the production of a banner which could display the following logo and the text "Barry Town Council supports Pride 2022"



## **BARRY TOWN COUNCIL SUPPORTS BARRY PRIDE 2022**

### **Host a Stall**

The cost to host a stall is £50 per business and £20 suggested donation for third sector organisations. Members are asked to consider whether they wish Barry Town Council to have a presence and if so, set aside budgetary provision so car stickers with the “Love Barry” in pride colours can be purchased as these were very popular in previous years.

### **Window Display Competition**

Members may also wish to decorate the windows of the Town Hall. Businesses are being asked to get involved through making the high streets as colourful and inclusive as possible. The competition will run the week prior to the march and will be judged by the Mayor of Barry.

### **Become a Sponsor**

Presentation from event organisers to discuss this further.

### **Financial Implications**

Banner & Props	-	£100
Stall	-	£50
Stall Misc	-	£200 (engagement activities, promo material)
Car Stickers	-	£750
Window Art	-	£200

### **Recommendation**

1. That members consider the presentation from the event organisers of Barry pride 2022.
2. That members consider whether to join the Protest March starting at the Parade Gardens and determine whether staff will also be invited to join.

3. That members consider a budget to purchase a banner and Props to be used on the March.
4. That members consider whether to host a stall at Barry Pride and set aside an appropriate budget to ensure the stall is well equipped.
5. That members consider expenditure to purchase Pride Love Barry car stickers to be used as free giveaways at the stall.
6. That members consider whether to decorate the Town Hall in Pride colours in the lead up to the event.



**BARRY PRIDE**

# Rationale

- To increase visibility and inclusivity of the LGBTQ+ community in Barry
- To adhere to the National theme: **#AllOurPride**
- To mark the 50<sup>th</sup> anniversary of Pride and celebrate all notable events
- To build on the success of the 2019 event
- To look to the future and build a movement across the vale leading to the national celebration of Pride Cymru

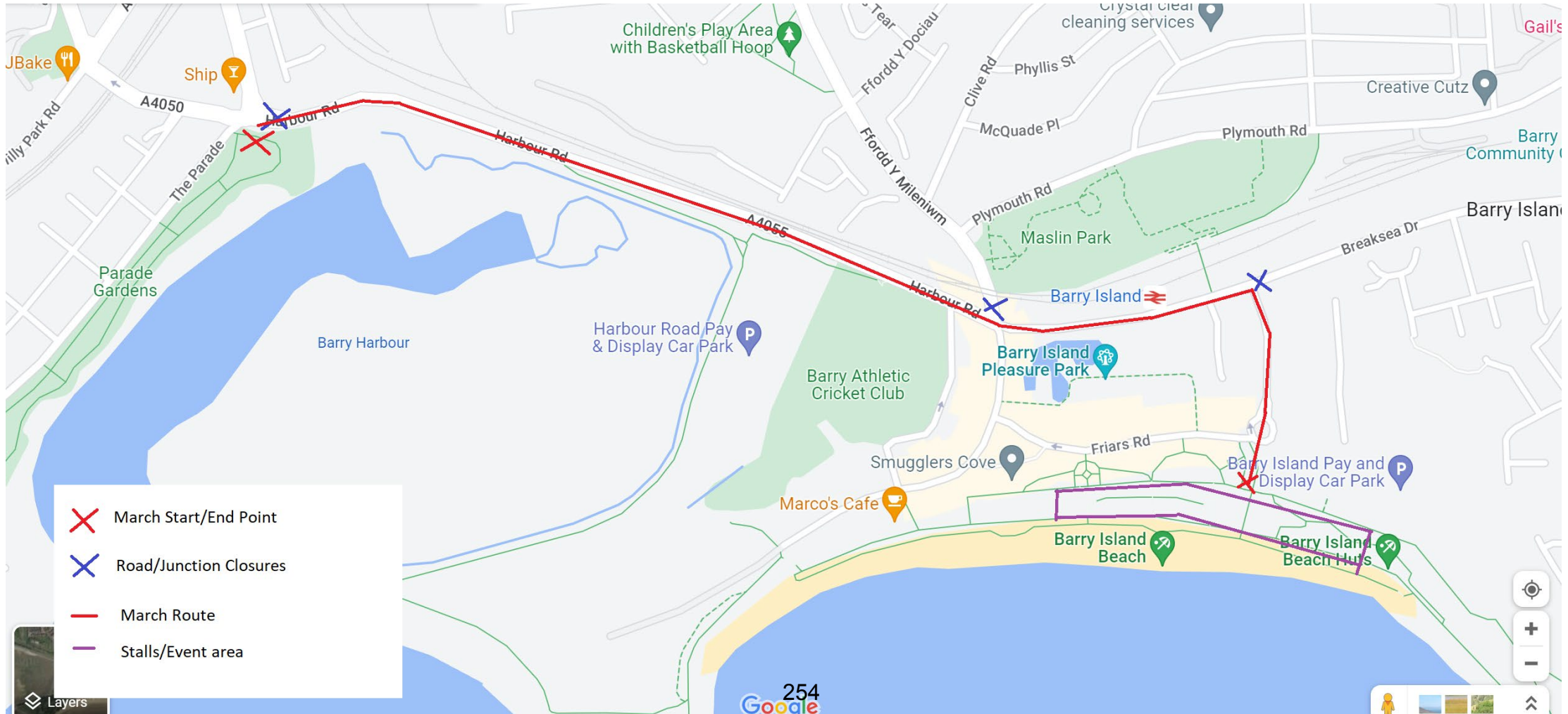


# Barry Pride 2022

- **Date:** Saturday 1st October
- **Location:** Barry Island – with a march starting at the gardens end of the causeway c.11am, marching along the causeway to the Island, to be followed by an event similar to the Food Festival on the Promenade during the day.
- **Timings:**
  - Protest march: 11.00-12.00
  - Stage and stalls: 12.00 – 20.00
  - Finale: 19.00-20.00



# Proposed map



# Suggested stakeholders

- Pride Cymru
- Fast Track
- Frisky Wales
- THT
- Gender Wales
- Glam Network
- Mermaid
- Local schools, CAVC, Bro Morganwgg
- Rotary Club
- LGBT Cymru Helpline
- Umbrella
- Prysm
- Unions
- Police
- Ambulance
- Hurt so good
- Queer Emporium
- Round Table



# Local businesses

- 6 areas
  - Holton Road
  - High/Broad Street
  - Goodsheds
  - Vere Street
  - Park Crescent
  - Barry Island
- Window competition
- Via shop local
- Traders Group
- **Community funds**
  - Dow Silicones
  - Tarmac
  - ASDA
  - Morrisons
  - Knights
  - Cardiff Airport



# Stage and artists

- Bro Radio
  - Aida HD
  - Tina Sparkles
  - Patsy Hunt
  - Mike Bubbins
  - Vogue Class
  - Comedy
  - Oasis Choir
- Possible celebrities
    - Ruth Jones (Nessa)
    - Derek Brockway
    - Owain Wyn-Evans
    - H



# Finale

- Switching of the Rainbow Lights under the shelter
- Disco space / glow sticks
- Paddle Boards lit up on the sea (tide dependant)



# Merchandise

- Car stickers
- Tshirts
- Badges
- Temporary tatooes
- Banners
- Flyers
- Flags



# Costs

- Road Closure
- Stalls
- Merchandise
- Stage and artists
- Communications



<b>FINANCE, POLICY &amp; GENERAL PURPOSES COMMITTEE</b>	<b>12 SEPTEMBER 2022</b>	<b>AGENDA ITEM: 8</b>
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## **BUDGET MONITORING REPORT 31 AUGUST 2022**

### **Report Author**

Mark Sims, Deputy Chief Officer

**Attached:** A. Budget Monitoring Report August 2022 (2 pages)  
B. Projected Reserves at 31 March 2023 (as at 7 September 2022) (1 page)

### **Purpose of Report**

To inform members about the Council's income and expenditure in the 2022/23 financial year as at the end of August 2022.

### **Background Information**

On the following pages is the budget monitoring report August 2022, indicating actual income and expenditure up to the end of month five in the 2022/23 financial year. In addition, the projected out turn for the current financial year is provided highlighting anticipated overspends and under-spends on various budget headings currently projecting a **net overspend of £133,374** that will result in a net amount of £175,227 being transferred from reserves rather than an amount of £41,853 in the revised budget for 2022/23.

### **Recommendation**

Members are requested to receive the budget monitoring report for August 2022, indicating actual income and expenditure up to the end of month five in the 2022/23 financial year, noting the **projected overspend of £133,374** for 2022/23 that will result in a net amount of £175,227 being transferred from reserves.

**Budget Monitoring Report August 2022**

Description	Item No.	Gross Expenditure						
		Budget	Expenditure	Committed	Balance	Budget	Year End	Projected
		12 Months	5 Months	Expenditure		For Year	Projections	Variance
		£	£	£	£	£	£	£
Salaries	1	819,212	318,086	535,064	-33,938	819,212	853,150	-33,938
Pension Added Years Costs	2	9,600	0	9,600	0	9,600	9,600	0
Personal Hygiene Facilities	3	1,995	475	1,520	0	1,995	1,995	0
Personal Protective Equipment / Clothing	3	3,375	1,181	2,194	0	3,375	3,375	0
Cleaning Products	3	2,700	559	2,141	0	2,700	2,700	0
Officers Travel and Subsistence	4	2,700	358	2,384	-42	2,700	2,742	-42
Rates	5	13,775	6,559	6,560	656	13,775	13,119	656
Water	6	4,050	1,235	2,815	0	4,050	4,050	0
Rent	7	36,256	17,690	18,566	0	36,256	36,256	0
Electricity	8	7,790	2,543	15,867	-10,620	7,790	18,410	-10,620
Gas	9	1,250	193	1,682	-625	1,250	1,875	-625
Telephone	10	4,465	1,117	2,682	666	4,465	3,799	666
Postage	11	2,000	1,123	877	0	2,000	2,000	0
Printing and Stationery	12	2,500	629	1,871	0	2,500	2,500	0
Insurance	13	5,310	5,641	0	-331	5,310	5,641	-331
Photocopier Costs	14	3,976	849	3,127	0	3,976	3,976	0
Property Maintenance and Improvements	15	38,200	15,723	27,477	-5,000	38,200	43,200	-5,000
Equipment	16	14,125	2,835	11,290	0	14,125	14,125	0
Equipment Maintenance	17	13,700	2,201	11,499	0	13,700	13,700	0
Bank Charges	18	960	279	681	0	960	960	0
Audit Fees - Internal	19	1,425	0	1,425	0	1,425	1,425	0
Legal Fees	20	6,000	662	5,338	0	6,000	6,000	0
Audit Fees - External	21	460	0	460	0	460	460	0
Professional Fees	22	6,000	7,111	4,514	-5,625	6,000	11,625	-5,625
General Salaries Contingency	23	30,000	15,145	14,855	0	30,000	30,000	0
Health and Safety	24	5,000	788	4,212	0	5,000	5,000	0
Internet Broadband	25	4,812	2,070	2,881	-139	4,812	4,951	-139
Election Costs	28	30,000	51,448	0	-21,448	30,000	51,448	-21,448
BACAS Burials System Annual Maintenance	29	2,550	0	2,550	0	2,550	2,550	0
Microshade Citrix	30	8,427	3,951	4,830	-354	8,427	8,781	-354
Welsh Translation Service	31	4,000	49	3,951	0	4,000	4,000	0
Horticulture	8	800	0	800	0	800	800	0
Vehicle Maintenance	11	1,800	320	1,480	0	1,800	1,800	0
Haulage and Fuel	12	5,371	4,515	4,685	-3,829	5,371	9,200	-3,829
Vehicle Tax and Insurance	13	583	583	0	0	583	583	0
Philadelphia Cemetery	14	500	0	500	0	500	500	0
Interest on PWLB Loan	15	1,338	730	608	0	1,338	1,338	0
Capital Repayment on PWLB Loan	16	10,464	5,232	5,232	0	10,464	10,464	0
Treework Maintenance	17	6,195	0	6,195	0	6,195	6,195	0
Cemetery Roads Maintenance	19	3,000	0	3,000	0	3,000	3,000	0
Memorial Safety Advertising	20	250	0	250	0	250	250	0
Subscriptions	21	850	405	445	0	850	850	0
Cemetery Approach Gardens Property Maintenance	26	0	622	0	-622	0	622	-622
Bees at Cemetery	27	0	288	0	-288	0	288	-288
New Play Equipment	11	1,600	0	1,600	0	1,600	1,600	0
Civic Hospitality	1	2,200	1,316	884	0	2,200	2,200	0
Mayor's Hospitality	2	500	0	500	0	500	500	0
Mayor's Medallions and Plaques	3	2,000	24	1,976	0	2,000	2,000	0
Photographical Services	4	250	210	40	0	250	250	0
Mayor's Allowance inc. On Cost	5	1,619	1,702	0	-83	1,619	1,702	-83
Deputy Mayor's Allowance inc. On Cost	5	500	0	500	0	500	500	0
Mayor's Travel	6	500	426	74	0	500	500	0
Mayor's Donations	7	750	262	488	0	750	750	0
Mayor's Advertising	8	750	104	646	0	750	750	0
Civic Gifts	9	500	410	90	0	500	500	0
Corporate Events	3	40,000	1,923	38,077	0	40,000	40,000	0
Corporate Advertising and Marketing	4	4,000	1,529	2,471	0	4,000	4,000	0
Corporate Engagement Strategy	5	7,000	0	7,000	0	7,000	7,000	0
Shop Local Campaign	6	10,000	2,360	14,640	-7,000	10,000	17,000	-7,000
Community Grants	7	53,883	8,658	45,225	0	53,883	53,883	0
Grant to Pioneers Club re use of hall	8	1,270	0	0	1,270	1,270	0	1,270
Website Costs	9	2,000	0	2,000	0	2,000	2,000	0
Fairtrade Campaign	10	1,000	60	940	0	1,000	1,000	0
Subscriptions	11	9,652	9,239	25	388	9,652	9,264	388
Councillor Training	12	4,000	433	3,567	0	4,000	4,000	0
Staff Training	13	20,000	3,637	16,363	0	20,000	20,000	0
Councillor Allowances	14	2,000	1,350	0	650	2,000	1,350	650
Councillor Tablets	15	792	0	792	0	792	792	0
Councillor Emails	16	391	396	0	-5	391	396	-5
Staff Suggestion Scheme	17	500	0	500	0	500	500	0
Sustainable Barry Initiative	18	10,000	410	9,590	0	10,000	10,000	0
Community Plan	19	3,000	0	3,000	0	3,000	3,000	0
Long Service Award	20	500	0	500	0	500	500	0
Barry Youth Action	1	3,000	150	2,850	0	3,000	3,000	0
Dementia Friendly Project	2	3,000	0	3,000	0	3,000	3,000	0
Cemetery Roads Improvement	4	22,500	22,574	0	-74	22,500	22,574	-74
Cemetery Benches	5	4,000	3,413	0	587	4,000	3,413	587
Provision of Arts and Entertainment (LGA 1972 S145)	9	150,000	0	150,000	0	150,000	150,000	0
Mindfulness Garden at Cemetery Approach Gardens	10	0	0	9,000	-9,000	0	9,000	-9,000
New Ride On Mowers (Kubota and Green Machine)	11	0	39,708	0	-39,708	0	39,708	-39,708
Commemorative Bench	12	0	0	1,700	-1,700	0	1,700	-1,700
Covid-19 Expenditure	1	7,000	84	6,916	0	7,000	7,000	0
Memorial Inspection Maintenance	1	10,000	2,377	7,623	0	10,000	10,000	0
Community Groups Use of CACC (FOC)	1	1,800	477	1,323	0	1,800	1,800	0
Miscellaneous	6	0	245	0	-245	0	245	-245
<b>Total Expenditure</b>		<b>1,500,222</b>	<b>576,672</b>	<b>1,060,008</b>	<b>-136,458</b>	<b>1,500,221</b>	<b>1,636,680</b>	<b>-136,459</b>

**Budget Monitoring Report August 2022**

<b>Gross Income</b>									
Description	Item No.	Budget	Income	Income	Balance	Budget	Year End	Projected	
		12 Months	5 Months	Expenditure		For Year	Projections	Variance	
		£	£	£	£	£	£	£	£
Bank Interest	1	500	586	0	86	500	1,200	700	
Interment Fees	1	90,986	37,213	0	-53,773	90,986	90,986	0	
Exclusive Right of Burials	2	35,983	14,123	0	-21,860	35,983	35,983	0	
Memorial Fees	3	19,986	11,713	0	-8,273	19,986	19,986	0	
Transfer of Exclusive Right of Burials	4	1,800	720	0	-1,080	1,800	1,800	0	
Hire of Chapel	5	0	77	0	77	0	385	385	
War Graves	6	78	0	0	-78	78	78	0	
Cemetery Lodge Rent	7	5,650	2,328	0	-3,322	5,650	5,650	0	
Other Miscellaneous Income	8	2,000	1,603	0	-397	2,000	2,000	0	
Cemetery Improvement Fee	9	2,060	1,430	0	-630	2,060	2,060	0	
Grants Receivable	10	0	0	0	0	0	0	0	
Assets Disposal Proceeds	11	0	0	0	0	0	2,000	2,000	
Porthkerry Agreement	3	13,409	13,409	0	0	13,409	13,409	0	
Lettings	1	20,000	10,102	0	-9,898	20,000	20,000	0	
<b>Total Income</b>		<b>192,452</b>	<b>93,304</b>	<b>0</b>	<b>-99,148</b>	<b>192,452</b>	<b>195,537</b>	<b>3,085</b>	
<b>Net Expenditure</b>									
Description	Item No.	Budget	Expenditure	Expenditure	Balance	Budget	Year End	Projected	
		12 Months	5 Months	Expenditure		For Year	Projections	Variance	
		£	£	£	£	£	£	£	£
<b>Total Net Expenditure</b>		<b>1,307,770</b>	<b>483,368</b>	<b>1,060,008</b>	<b>-235,606</b>	<b>1,307,769</b>	<b>1,441,143</b>	<b>-133,374</b>	
Transfer to / (from) reserves		(41,854)				(41,853)	(175,227)		
Amount to be met from Precept		1,265,916				1,265,916	1,265,916		
Our net budget for the year is £1,307,770 with actual expenditure for the 5 months to 31 August 2022 of £483,368 and committed expenditure of £1,042,308 with an amount of budgeted income yet to be received of £99,148 noting that a revised amount of £41,854 will be drawn down from reserves.									
Our projected out-turn for the year produces an overspend of £133,374 (£136,459 more expenditure with £3,085 more income). This will result in a net amount of £175,227 being transferred from reserves rather than transferring £41,854 from reserves.									

**Budget Monitoring Report August 2022**

<b>Description of Reserves</b>	<b>Balance at 01.04.22</b>	<b>Contribution to reserve</b>	<b>Contribution from reserve</b>	<b>Balance at 31.03.23</b>
Cemetery Improvement Reserve	5,538	2,060	(3,413)	4,185
Acquisition Reserve <b>(See note below)</b>	17,566	200,000	-	217,566
Plant and Machinery Reserve	21,850	2,000	(22,750)	1,100
Shop Local Reserve	4,763	-	(4,000)	763
Election Reserve	26,771	-	(26,771)	-
Place Plan Reserve	3,000	-	(3,000)	-
Cemetery Roads Reserve	5,000	-	(2,500)	2,500
Staff Training Reserve	6,000	-	-	6,000
General Reserve <b>(See note below)</b>	718,595	-	(316,853)	401,742
<b>Total</b>	<b>809,083</b>	<b>204,060</b>	<b>(379,287)</b>	<b>633,856</b>
<b>Full Council meeting held on 27.06.22 - Minute number 63 (2) - That £200,000 be transferred from the General Reserve into the Acquisition Reserve at the year end 31 March 2023.</b>				

<b>FINANCE, POLICY &amp; GENERAL PURPOSES COMMITTEE</b>	<b>12 SEPTEMBER 2022</b>	<b>AGENDA ITEM: 9a</b>
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## **GRANTS AND DONATIONS 2022/23**

### **A) GRANTS TO VOLUNTARY AND COMMUNITY ORGANISATIONS**

#### **Report Author**

Mark Sims, Responsible Finance Officer

#### **Purpose of Report**

The purpose of this report is to provide Councillors with applications from various organisations requesting grant assistance.

#### **Background Information**

At the Committee's meeting held on 20 June 2022 members were provided a report to review the Council's Annual Grants Giving exercise prior to launching the Council's 2022/23 Grants. Minute number **F8 RESOLVED:**

- 1. That the Community Grants budget be increased by £3,882.50 from the General Reserve.**
- 2. That the grants categories for the remaining £45,000 be agreed as follow:**

Voluntary / Community Organisations	£25,000
Books for Schools	£10,000
Grants for Local Businesses	£ 3,000
Christmas Meals Grants for Older People	£ 2,700
Green Grants	<u>£ 4,300</u>
<b>Total</b>	<b><u>£45,000</u></b>

There are specific powers allowing the Council to provide grants to voluntary organisations e.g. Local Government Act 1972 Section 144 deals with Tourism and Section 145 deals with Provision of Entertainment and the Arts. Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 allows the Council to contribute by way of grant or loan towards the expenses of any voluntary organisation that provide recreational facilities.

In addition, Section 24 of the Local Government and Elections (Wales) Act 2021 gives "qualifying local authorities" a general power of competence (the "general power"). The general power gives these authorities the power to do anything that an individual can do, provided they act rationally and within the law.

Qualifying local authorities are specified in the 2021 Act as principal councils and 'eligible community councils' with the aim of bringing about more effective, capable and innovative local government. The general power will allow eligible community councils to act in their communities' best interests, generate efficiencies and secure value for money outcomes.

Following the practice introduced in 2017 members of the Finance, Policy & General Purposes Committee are requested to consider the applications received under each section of the Local Government Act 1972 and Section 24 of the Local Government and Elections (Wales) Act 2021 (GPoC).

General Power of Competence, Section 24 of the Local Government and Elections (Wales) Act 2021

372 (Barry) Squadron, Air Training Corps  
Barry Round Table  
Flying Start  
Soroptimist International Barry and District  
Tir A Mor Scout District  
Vale of Glamorgan Broadcasting BIC

Section 145 Local Government Act 1972

Sub-section 1(a)

Barry Male Voice Choir  
Vale Voices

Section 19 of the Local Government (Miscellaneous Provisions) Act 1976

Sub-section 3(a)

Barry Athletic Football Club  
YMCA Barry

**Recommendation**

1. That consideration be given to the various applications for financial assistance, under the various powers listed, from the Council's grants budget in 2021/22, in accordance with the Council's agreed criteria (copy attached) and that the Committee determine the amount to be awarded in relation to each organisation giving consideration to the eligibility of each of the applications accordingly;
2. That each organisation making application be informed of the Committee's decision accordingly, in writing, and that they be advised of a date for this year's ceremony.

<b>FINANCE, POLICY &amp; GENERAL PURPOSES COMMITTEE</b>	<b>12 SEPTEMBER 2022</b>	<b>AGENDA ITEM: 9b</b>
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## **GRANTS AND DONATIONS 2022/23**

### **B) GRANTS TO BUSINESSES IN THE PRIVATE SECTOR**

#### **Report Author**

Mark Sims, Responsible Finance Officer

#### **Purpose of Report**

The purpose of this report is to provide Councillors with applications from businesses requesting grant assistance.

#### **Background Information**

Councils have a number of powers which enable them to financially support local organisations including Section 24 of the Local Government and Elections (Wales) Act 2021 gives “qualifying local authorities” a general power of competence (the “general power”). The general power gives these authorities the power to do anything that an individual can do, provided they act rationally and within the law.

Qualifying local authorities are specified in the 2021 Act as principal councils and ‘eligible community councils’ with the aim of bringing about more effective, capable and innovative local government. The general power will allow eligible community councils to act in their communities’ best interests, generate efficiencies and secure value for money outcomes.

An amount of £3,000 is included in the 2022/23 budget for 3 x £1,000 grants to be offered to businesses in the private sector.

Members of the Finance, Policy & General Purposes Committee are requested to consider the applications received from the following businesses under the Power of Wellbeing, Sections 1 – 5 of the Local Government Act 2000.

<b>Business</b>	<b>Amount Requested</b>	<b>Purpose</b>	<b>Total Cost</b>
Dimensional Art	£963.99	Purchase Tablet (Reduce Environmental Impact)	£963.99
Karry’s Deli	£1,000	Provide new takeaway / lunch serving counter and window bar	£1,000.00
Speight Consultancy	£1,000	E-Safety Seminar for Parents	£1,000.00
Vinylise Printing & Embroidery	£1,000	Purchase New Printing System for Garments	£8,995.00

## **Recommendation**

1. That consideration be given to the various applications for financial assistance, under the 'General Power of Competence', Section 24 of the Local Government and Elections (Wales) Act 2021 and that the Committee determine the amount to be awarded in relation to each organisation giving consideration to the eligibility of each of the applications accordingly;
2. That each organisation making application be informed of the Committee's decision accordingly, in writing, and that the successful applicants be advised of a date for this year's ceremony.

<b>FINANCE, POLICY &amp; GENERAL PURPOSES COMMITTEE</b>	<b>12 SEPTEMBER 2022</b>	<b>AGENDA ITEM: 11</b>
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## **TOWN OF SANCTUARY**

### **Report Author**

Robyn Walsh, Engagement and Events Team Manager

### **Purpose of Report**

To provide members with further information with regard to becoming a Council of Sanctuary and Town of Sanctuary.

### **Background Information**

At a meeting of the Innovation Working Party held on Thursday, 28 July 2022 it was;

RECOMMENDED to a meeting of Full Council scheduled to be held on 19 September 2022;

That Barry Town Council supports Wales becoming the first Nation of Sanctuary and that Full Council Resolves that;

*“We support the vision of Wales as the world’s first ‘Nation of Sanctuary’, welcoming those fleeing violence and persecution in their own countries. We recognise the contribution of refugees and people seeking sanctuary to Wales. We are committed to taking practical steps to welcome and include people seeking sanctuary in our activities and are actively seeking ways of supporting them whenever we can. We are willing for our organisation’s name to be added to a list of supporters of Wales Nation of Sanctuary. We are also willing to be contacted by the Wales Nation of Sanctuary team with further ideas for how we can turn this pledge into practical action.”*

**NB. The above motion is in support of *Wales* becoming the first Nation of Sanctuary and is not a motion in support of Barry Town Council becoming either a Town or Council of Sanctuary.**

**AND:**

**RECOMMENDED to a meeting of the Finance, Policy and General Purposes Committee scheduled to be held on 12 September 2022;  
That the Engagement and Events Team Manager provide more information and financial implications of Barry Town Council becoming a Town of Sanctuary and this aspiration be reflected in the Council’s revised Corporate Plan if agreed.**

This report intends to outline a way in which members may wish to consider progressing this project forward, taking into account staff capacity, future events and projects arising and financial implications.

### **Initial Recommendation**

The Engagement and Events Team Manager would recommend that members consider a two-step approach to the above, starting with Council becoming a “Council of Sanctuary.”

The process of becoming a Council of Sanctuary lays the foundations towards becoming a Town of Sanctuary and is a vital step in achieving this and will provide Council with an opportunity to reflect, prepare resources and actions to achieve Town of Sanctuary status.

### **Council of Sanctuary – The Procedure**

**Step 1** – Contact your local group to pledge support and connect with their / your shared vision

**There is not a local group currently operating which BTC could contact. In order to achieve Town of Sanctuary status, there needs to be a network in place. If members decide to become a Council of Sanctuary in the first instance, work can then be undertaken to bring partners together to achieve the long-term ambition of a Town of Sanctuary.**

**Step 2** – Join the Local Authority network. In joining this network, BTC would be committing to working towards the Council of Sanctuary Award and would be agreeing to sign up as a Supporting Organisation.

**Step 3** – Produce an Action Plan using the ‘**LEARN, EMBED, SHARE**’ criteria. In this plan, BTC would need to demonstrate how it will meet the City of Sanctuary UK Local Authority Network criteria within the plan.

**Steps 4 – 8** include applying for recognition, following which the nomination will be appraised by a Sanctuary Recognition Panel. Once an authority is able to demonstrate they have met all the criteria they would be given the right to use the Council of Sanctuary logo to recognise their commitment. Once the award is agreed, a plan should be made for its presentation to include a celebratory event / media statements. It is also important to note that the conversations begun during appraisal will continue throughout the three year award period and will inform a review at the end of the three years.

### **Step 3 – The Action Plan**

As explained above, in order to achieve Council of Sanctuary status, an action plan must be produced using the ‘Learn, Embed and Share’ criteria which is explained here;

**Learn:** Learning about what it means to be seeking sanctuary, both in general and specifically

**Embed:** taking positive action to embed concepts of welcome, safety and inclusion. To take steps to ensure this progress remains sustainable

**Share:** sharing your vision, achievements, what you have learned, and good practice with other local authorities, the local community and beyond

## Learn

**Criterion 1; Awareness raising opportunities** are provided, and opportunities for discussion around the theme of welcome and sanctuary are facilitated;

- Engagement exercises, asking the public how BTC can make Barry a more welcoming place
- Engaging with Staff at the newly formed Staff Forum
- Opportunity to discuss at Team Meetings

**Criterion 2: Evidence of refugee/asylum/migration awareness raising** is included into everyday business of the local authority

- Staff and Councillor specific training – **Financial Implication**

**Criterion 3: Commitment to supporting the voices of people seeking sanctuary to be heard**

- Ensure suppliers are already on-hand should translation services be required
- Actively engaging with people seeking sanctuary and providing opportunities

## Embed

**Criterion 4:** The local authority **must demonstrate how it has embedded** the concept of welcome and inclusion at all levels of the organisation. This should show how the local authority will continue to develop and sustain a culture of welcome and beyond the award

- Show commitment by including the aspiration of becoming a Town of Sanctuary in the new Corporate Plan

**Criterion 5: Commitment to supporting initiatives that embed welcome and fosters solidarity** between receiving communities and people seeking sanctuary

- Participate in Refugee Week
- Specific Grants? **Financial Implication**

## Share

**Criterion 6:** A **public commitment** to the City of Sanctuary vision of welcome

- Media Releases
- Social Media

**Criterion 7:** The **Local Authority publicly highlights its work** in support of welcome and inclusion by making it visible on its website and noticeboards

**Criterion 8:** Commitment to **on-going engagement with the City of Sanctuary Local Authority Network.**

**Criterion 9:** Work with the network to identify national policy issues in order to make **collective representation to government to encourage and enable change**

### **Next Steps**

Once Council has achieved Council of Sanctuary status, the next steps would be;

- To include becoming a Town of Sanctuary as an action in the Council's Corporate Plan
- Begin to lay the foundations of a network and consider which organisations would be best suited to such a partnership
- Take steps to become a Town of Sanctuary working in partnership with identified partners

### **Recommendation**

Members are asked to consider the following recommendations as detailed throughout this report;

1. That members consider beginning the process of becoming a Council of Sanctuary.
2. That members consider an appropriate budget to facilitate the necessary training for both staff and Councillors in order to achieve this status.
3. That members consider including "Becoming a Town of Sanctuary" as an action to be included in the next review of the Corporate Plan.
4. That once Council of Sanctuary status has been achieved, Officers will then begin to explore a potential Town of Sanctuary partnership and provide further details with regard to how Town of Sanctuary will be achieved through this partnership.