



BARRY TOWN COUNCIL
CYNGOR TREF Y BARRI

8 September 2022

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, SECTION 1(4) AND LOCAL GOVERNMENT ACT 1972, SCHEDULE 12, PARAGRAPH 26(2)(a)
Pursuant to the requirements of the above statutory provisions, **NOTICE IS HEREBY GIVEN** that a meeting of the Fairtrade Advisory Committee will be held remotely on **Monday 12 September 2022**, commencing at **6.00 pm** for the purpose of transacting the business specified below. Members of the public are entitled to attend that meeting unless properly excluded there from by resolution.

Yours faithfully

Emily Forbes
Chief Officer (Town Clerk)

AGENDA

1. **Apologies for Absence**
2. **To receive declarations of interest under the Council's Code of Conduct** (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting)
3. **Well-being of Future Generations (Wales) Act 2015**
(To note)

*Fairtrade Advisory Committee members will note that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.***

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where things done to meet short term needs may have detrimental long term effect;*
- (b) the need to take an integrated approach, by considering how—*
 - i. the body’s well-being objectives may impact upon each of the well-being goals;*
 - ii. the body’s well-being objectives impact upon each other or upon other public bodies’ objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;*
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;*
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;*
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body’s well-being objectives, or another body’s objectives.*

- 4. To approve the minutes of the Fairtrade Advisory Committee meeting held on 20 June 2022 (Pages 31-38)**
- 5. Budget Monitoring Report to 31 August 2022 and Draft Budget for 2023/24 (Page 39)**
- 6. Fair Trade Wales Update (Pages 40-42)**
- 7. Fair Trade Art Exhibition Reschedule 2022 (Page 43)**
- 8. Fair Trade Status Renewal 2022/2023 (Page 44)**
- 9. Fair Trade Upcoming Community Events Potential Stalls (Pages 45-47)**
- 10. Fair Trade Activity and Engagement Ideas 2022/2023 (Pages 48-49)**

11. Date of next meeting

The next meeting of the Fairtrade Advisory Committee is scheduled to be held on 30 January 2023 at 6pm

Distribution

Electronic notification of summons and front page Agenda to all Committee members. Email notification of electronic papers to all Barry Town Councillors (22). A full copy of the agenda and papers for this meeting (with the exception of confidential items) will be available at the Town Council Offices and on the Town Council Website – www.barrytowncouncil.gov.uk

This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn pring bras a fformatiau eraill drwy holi.

BARRY TOWN COUNCIL

DRAFT MINUTES OF A FAIRTRADE ADVISORY COMMITTEE MEETING HELD ON MONDAY 20 JUNE 2022 AT 6PM

PRESENT: Councillors Aviet, S Hodges, Iannucci, Johnson and McKinney, together with R Bennett and A Greenfield

ALSO PRESENT: Beth Hillier – Well-being Projects Officer
Hannah Linton – Administrator
Councillor N Hodges – Observer

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Davies-Powell, along with G Lancaster.

2. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCILS CODE OF CONDUCT

A declaration of interest was received from A Greenfield in regards to Agenda Item 10.

3. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

4. ELECTION OF CHAIRPERSON FOR 2022/23 MUNICIPAL YEAR

Councillor S Hodges nominated Councillor Johnson for the position of chairperson for the 2022/23 municipal year.

Councillor McKinney seconded the nomination.

RESOLVED: That Councillor Johnson be appointed Chairperson of the Fairtrade Advisory Committee for the 2022/23 municipal year.

5. TERMS OF REFERENCE

RESOLVED: That the Terms of Reference for the Fairtrade Advisory Committee be received and noted.

6. ELECTION OF VICE-CHAIRPERSON FOR 2022/23 MUNICIPAL YEAR

Trader R Bennett nominated Councillor Iannucci for the position of Vice-Chairperson for the 2022/23 municipal year.

Councillor Aviet seconded the nomination.

RESOLVED: That Councillor Iannucci be appointed Vice-Chairperson of the Fairtrade Advisory Committee for the 2022/23 municipal year.

7. **TO APPROVE THE MINUTES OF THE FAIRTRADE ADVISORY COMMITTEE MEETING HELD ON 31 JANUARY 2022**

RESOLVED: That the minutes of the meeting of the Fairtrade Advisory Committee held on 31 January 2022 be approved and signed as a correct record.

8. **FAIRTRADE FORTNIGHT ART COMPETITION EXHIBITION BARRY LIBRARY**

Members were provided with information regarding the display of Fairtrade Fortnight Art Competition entries at Barry Library and potential dates.

The Chair noted that the Fairtrade Fortnight Art Competition entries had been exhibited in Dinas Powys and that the exhibit would be displayed for the Hub Cymru Africa Summer Summit in the Grange Pavilion, Grangetown, on Saturday 2 July. He stated that it had been proposed that the artworks be hosted by Barry Fairtrade in Barry Library.

The Well-being Projects Officer noted that she had already spoken to Barry Library and that they are happy for the Fairtrade Fortnight Art Competition Exhibition to be held there, with a provisional reservation made from 2 July – 31 July 2022. The Well-being Projects Officer suggested holding an opening day event and the Chair concurred, suggesting inviting the Mayor to attend.

The Chair agreed with the Sustainable Projects Officer in regards to an opening day, suggesting the Council included an information evening and a social media event.

Councillor S Hodges suggested displaying pieces from the Fairtrade Fortnight Art Competition Exhibition in the shared entrance of the Town Hall and Art Central and ensure that Barry Town Council are recognised for the event. Councillor S Hodges suggested the event be held over a week, to include a weekend for maximum foot fall.

Councillor Iannucci suggested the Fairtrade Fortnight Art Competition Exhibition be held the weekend after the Scouts Fete, from 9 July for a week.

The Chair suggested that the Well-being Projects Officer contact the Mayor for availability and create a list of potential invites. The Chair also queried what type of event the opening day would be i.e. tea/coffee morning and suggested any funding required be taken from the Fairtrade Advisory Committee's budget.

Councillor S Hodges suggested a £50 budget to be available if required for the event.

The Chair agreed with Councillor S Hodges' £50 budget suggestion and also suggested notifying parents of the Fairtrade Fortnight Art Competition Exhibition winners to attend the opening event.

RESOLVED:

- 1. That the Well-being Projects Officer liaise with the Town Mayor on availability for the Fairtrade Fortnight Art Competition Exhibition opening day (9 July 2022 TBC).**
- 2. That the Fairtrade Fortnight Art Competition Exhibition will be held for one week.**
- 3. That a budget of £50 is agreed for the event.**
- 4. That the Well-being Projects Officer ensures parents of the winners are invited and collate a list of invites.**

9. FAIRTRADE ACTION PLAN AND STATUS RENEWAL

The members were provided with the Fairtrade Advisory Committee's Action Plan and documents pertaining to past and future activities for their consideration leading up to the application for renewal in September 2022.

The Chair noted that the Fairtrade Town status renewal was meant to be completed in 2020, with it being postponed due to Covid-19. He explained that the Fairtrade Town status renewal focus had changed, with the Fairtrade Foundation requiring past activities to evidence commitment to the Fairtrade ethos and programme rather than future plans. The Chair suggested the application be completed by the Chair and the Well-being Projects Officer whilst encouraging comments and suggestions from both Councillors and Traders.

A Greenfield queried the timeframe for comments and suggestions for the Fairtrade Town status renewal.

The Chair requested that comments and suggestions be made as soon as possible and up until early September, and suggested applications could be sent out to complete or a working party meeting could be created.

A Greenfield noted that the biggest wholesaler for fruit and vegetables stated that there was no demand for Fairtrade products, her suggestion was to contact traders across Barry who use the same wholesaler to order Fairtrade products to create a demand noting that the Fairtrade products are usually the same price or cheaper. She also suggested creating an event for traders across Barry to attend to showcase Fairtrade procurement throughout Barry. A Greenfield then noted that Big Fresh, who are the primary provider for school dinners across the

Vale of Glamorgan, did not use Fairtrade products and suggested writing to the Vale of Glamorgan Council to alter practises.

The Chair noted that Big Fresh work with the Vale of Glamorgan Council but would be happy to help encourage them to make the change to Fairtrade products. The Chair also agreed with A Greenfield on creating an event to motivate Fairtrade procurement by more local traders.

Councillor McKinney noted that people were possibly unaware of the Fairtrade products pricing being the same or cheaper than non-Fairtrade products.

The Chair felt that the Fairtrade Advisory Committee needed to change focus from awareness raising to practical action.

R Bennett suggested contacting schools and churches regarding purchasing Fairtrade products going forward and provide them with information to make it known that using Fairtrade products is easier now to achieve.

RESOLVED:

- 1. That members receive and note the report.**
- 2. That the Chair and Well-being Projects Officer draft the Fairtrade Renewal, and it is discussed at the next meeting of Fairtrade being held on 12 September 2022.**
- 3. That members are invited to make comments relating to the Fairtrade Town Status Renewal no later than Friday, 2 September 2022.**
- 4. That the Well-being Projects Officer produce a paper with further information relating to suggestions made by members to the next meeting of Fairtrade Advisory Committee to be held on 12 September 2022.**

10. FAIRTRADE STALLS AT UPCOMING EVENTS

Members received a report informing them of upcoming events where Fairtrade stalls could be set up and supervised by members of the Fairtrade Advisory Committee on a rota system.

The Well-being Projects Officer noted that A Greenfield had a conflict of interest on this item and would not be able to vote. The Projects Officer stated that a stall along with Barry Town Council will be set up at the Scouts Fete on 2 July 2022 and also at the Town Council's Family Fun Day on 11 August 2022. She queried how many boxes of bananas would the Fairtrade Advisory Committee require for the two events, suggesting two boxes for each.

The Chair agreed with the suggested amount of boxes for the two events and asked for volunteers for each event.

Councillors S Hodges, N Hodges and Iannucci volunteered for the Scouts Fete on 2 July 2022.

Councillor N Hodges and McKinney volunteered for the Family Fun Day on 11 August 2022.

The Chair queried if the Santa Fun Run would be going ahead this year.

The Well-being Projects Officer noted that the event was still going ahead with planning to begin in August or September. She stated that the only change for the event would potentially be the Santa suits with the Officer looking into a more sustainable option.

Councillor S Hodges suggested that the Committee along with the Well-being Projects Officer look into sporting events and festivals across Barry to promote Fairtrade and hand out bananas with information.

A Greenfield suggested creating a QR code or stamp to provide with the bananas at events which could re-direct the user to more information about Fairtrade. She noted that a directory had already been created at Awesome Wales and was happy to share that with the Fairtrade Advisory Committee.

Councillor S Hodges suggested creating a page dedicated to the Fairtrade Advisory Committee on the Barry Town Councils website.

The Well-being Projects Officer provided members with costings to purchase bananas from two companies.

The Chair preferred the less expensive option for the four boxes of bananas.

Councillor S Hodges suggested providing a budget of £75 for the purchase of bananas for both events.

RESOLVED:

- 1. That members agreed to attend the Scouts Fete and the Council's Family Fun Day with a stall provided for the promotion of Fairtrade.**
- 2. That members agreed to provide adequate cover at both stalls with the Well-being Projects Officer to arrange a rota based on member's availability.**
- 3. That a budget of £75 be agreed for both events for the purchase of bananas from Awesome Wales.**

4. That the Well-being Projects Officer provide a report to the next meeting of the Fairtrade Advisory Committee being held on 12 September 2022 regarding sporting events and festivals across Barry that the Committee could attend to promote Fairtrade and hand out bananas.
5. That the Well-being Projects Officer determine whether the Committee's new website has a dedicated Fairtrade webpage and if so what the process would be to create a QR code directing people to this.

11. **DATE OF NEXT MEETING**

RESOLVED: That the next meeting of the Fairtrade Advisory Committee is scheduled to be held on 12 September 2022 at 6pm.

Meeting closed at 18:57pm.

Signed (Chairperson) Dated

FOR INFORMATION ONLY

ACTION SHEET - FAIRTRADE ADVISORY COMMITTEE - 20 JUNE 2022

MINUTE NO.	ACTION TO BE TAKEN	ACTION TO BE TAKEN BY	DATE ACTION TO BE CARRIED OUT	PROGRESS
8 (1)	That the Well-being Projects Officer liaise with the Town Mayor on availability for the Fairtrade Fortnight Art Competition Exhibition opening day.	WPO	Nov-22	On Agenda 12.9.22
8 (3)	That a budget of £50 is agreed for the event	DCO		On Agenda 12.9.22
8 (4)	That the Well-being Projects Officer ensures parents of the winners are invited and collate a list of invites	WPO		On Agenda 12.9.22
9 (2)	That the Chair and Well-being Projects Officer draft the Fairtrade Renewal and it is discussed at the next meeting	Chair & WPO	12.09.2022	On Agenda 12.9.22
9 (3)	That members are invited to make comments relating to the Fairtrade Town Status renewal no later than Friday, 2 September 2022	Members	02.09.2022	On Agenda 12.9.22
9 (4)	That the Well-being Projects Officer produce a paper with further information relating to suggestions made by members to the next meeting of Fairtrade Advisory Committee to be held on 12 September 2022.	WPO	12.09.2022	On Agenda 12.9.22

10 (1)	That members agree to attend the Scouts Fete and the Council's Family Fun Day with a stall provided for the promotion of Fairtrade	EETM		Complete
10 (2)	That members agree to provide adequate cover at both stalls with the Well-being Projects Officer to arrange a rota based on members availability	EETM		Complete
10 (3)	That a budget of £75 be agreed for both events for the purchase of bananas from Awesome Wales	WPO		Complete
10 (4)	That the Well-being Projects Officer provide a report to the next meeting of the Fairtrade Advisory Committee being held on 12 September 2022 regarding sporting events and festivals across Barry that the Committee could attend to promote Fairtrade and hand out bananas.	WPO	12.09.2022	Not started
10 (5)	That the Well-being Projects Officer determine whether the BTC's new website has a dedicated Fairtrade webpage and if so what the process would be to create a QR code directing people to this.	WPO	12.09.2022	Not started

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 5
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BUDGET MONITORING REPORT AUGUST 2022 AND DRAFT BUDGET 2023/24

Report Author

Mark Sims, Deputy Chief Officer

Purpose of Report

To provide members with the Committee's expenditure in the 2022/23 financial year as at the end of August 2022 and request members to consider budget requirement for 2023/24.

Background Information

Included in the 2022/23 budget an amount of £1,000 is allocated for Fairtrade.

As at the end of August 2022, £60 of expenditure has been incurred leaving a remaining amount of £940 available, detailed below:

Purchase of Goalposts for Fairtrade Stand at Scouts Fete	£23
Purchase of two Fairtrade Footballs (prizes at Scouts Fete)	<u>£37</u>
Total	<u>£60</u>

Members are requested to consider their requirements for the draft estimates for 2023/24 and determine if £1,000 will be sufficient for any planned projects / initiatives for 2023/24 and recommend the Committee's requirements for 2023/24 to the meeting of the Finance, Policy and General Purposes Committee being held on 28 November 2022.

Recommendation

1. Members are requested to receive the budget monitoring report for August 2022 noting the available balance of £940 for the remainder of 2022/23.
2. Members are requested to consider their requirements to be included in the draft estimates for 2023/24.
3. Recommend to the Finance, Policy and General Purposes Committee meeting being held on 28 November 2022 the Fairtrade Advisory Committee's requirements for 2023/24.

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 6
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FAIRTRADE WALES UPDATE

Report Author

Beth Hillier, Wellbeing Projects Officer

Purpose of Report

To provide members with Fairtrade Wales updates.

Detailed Information

A newsletter from Fairtrade Wales was received on 5 September 2022 detailing upcoming events and any campaigns for policy change.

Upcoming important dates;

- Autumn groups meeting: 26 September 16:30-17:30
- Great Big Green Week: 24 Sept - 2 Oct
- International Coffee Day: 1 Oct
- COP27 (Egypt): 7-18 Nov
- Winter groups meeting: 9 Jan 16:30-17:30
- Fairtrade Fortnight 2023: 27 Feb-12 March

Autumn Groups Meeting – 26 September 16:30 – 17:30

If any members are interested in attending the Autumn Group meeting, please let the Project Officer know and they will send the link for sign-up to them.

Great Big Green Week – 24 September – 2 October

Fairtrade Wales has collaborated with the Climate Coalition to raise Fairtrade awareness and work with more community groups to “sow” their solidarity with farmers and workers around the world to encourage fair wages, working and living conditions, including mitigating Climate Change around the globe. Community groups can sign up to receive wildflower seeds and hold their own community growing event and invite local politicians to attend. Further information can be found at: <https://greatbiggreenweek.com/resources/>

International Coffee Day, 1 October - Save the Date!

Fairtrade Wales is planning on hosting an in-person coffee morning for Welsh speakers and learners at the Tabernacle Caerdydd this International Coffee Day.

The coffee morning will follow the theme of climate justice as it lands during Great Big Green Week. It's been a while since the last Welsh language event, and they're excited to host one again!

10:00-11:00 Tabernacle Caerdydd

If you would like to attend this event, please ensure you register.

COP27 (Egypt) 7-18 Nov

As with COP26, the Fairtrade Foundation will be in attendance and hopes to give a voice to farmers and workers in regions disproportionately affected by climate change.

Winter Groups Meeting – 9 January 16:30 – 17:30

Further information regarding registration will be released closer to the time.

Fairtrade Fortnight 2023 – 27 February 2023 – 12 March 2023

Barry Town Council's plans for Fairtrade Fortnight will be discussed in Agenda item 9.

Public Procurement & Partnership Bill

The Social Partnership and Procurement (Wales) Bill has begun its journey through the Senedd. Fairtrade Wales has written a joint letter with other organisations urging the bill to include global responsibility, including Fairtrade, as part of it.

They will continue to work more on this as the bill goes through the Senedd. If you would like further information regarding the Bill, let the Project Officer know and she will forward the link to the Group.

Financial support still available

For information, Fairtrade Wales still have a small pot of funding to support groups ongoing or activity costs and also have resources on their website. Barry Town Council recently requested resources and loans of a giant mug, banana and a badge maker for the Family Fun Day in August 2022 and the group would be able to request to loan these items again. Furthermore, Fairtrade Wales will potentially have more resources and things available in Autumn following a clear-out. The Group is reminded that they can request specific resources to be created as well if they would help with local campaigning.

Community Declaration

It is also now possible to sign a Fairtrade Community Declaration; which members may wish to do to show solidarity. Fairtrade Wales is only a few hundred signatures away from its target of 8000 communities. The Declaration aims to show Politicians that there is strong grassroots support for Fairtrade and, by extension, Climate Action. More information can be found on the Fairtrade Foundation website at:

www.action.fairtrade.org.uk/page/107848/petition/1

Recommendations

1. That the report is received and noted.
2. That members agree to sign the Fairtrade Communities Declaration and that the Wellbeing Projects Officer will sign the declaration on the Committee's behalf.

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 7
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FAIRTRADE ART EXHIBITION RESCHEDULE 2022

Report Author

Beth Hillier, Wellbeing Projects Officer

Purpose of Report

To provide members with information regarding the reschedule of the Fairtrade Fortnight Art Exhibition at Barry Library, including potential dates.

Detailed Information

An Art Exhibition showcasing the Fairtrade Fortnight art entries in Barry Library had previously been organised following the last meeting of the Fairtrade Advisory Committee held on 20 June 2022. However, due to the Officer's (unanticipated) absence the event had to be postponed.

Members will note that the Vale Fairtrade Group ran an Art Competition during Fairtrade Fortnight 2022 as part of their activities, with the theme 'Choose the World You Want'. The entries were exhibited in Dinas Powys where the winner was announced and awarded a prize by Jane Hutt MS. The exhibit has been shown in Penarth and in the Grange Pavilion, Grangetown, in May and July respectively.

It is now proposed that the Fairtrade Art Exhibition would run from **Friday 18 November (PM) until Friday 25 November 2022 (PM)** in Barry Library, with an **opening day on Saturday 19 November 2022 at 11.30am** which would include a Fairtrade Stall and Fairtrade refreshments. As previously suggested, the artists of the pieces and their families will also be invited to attend, along with the Mayor.

Financial Implications

At the last meeting of the Fairtrade Advisory Committee held on 20 June 2022, a budget of £50 was agreed for the event; as the event was rescheduled there are no further financial implications.

Recommendations

1. That the report is received and noted,
2. That members inform the Project Officer of their availability to attend the Opening Event on Saturday 19 November 2022, 12pm, in Barry Library,
3. That members note that the previously agreed budget of £50, resolved at the meeting of the Fairtrade Advisory Committee held on 20 June 2022 will be used to purchase Fairtrade refreshments as detailed above.

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 8
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FAIRTRADE STATUS RENEWAL 2022-2023

Report Author

Beth Hillier, Wellbeing Projects Officer

Purpose of Report

To inform the members of the extended Fairtrade Status Renewal date.

Detailed Information

The Projects Officer has been informed that the Fairtrade Communities Scheme is still being reviewed in line with feedback received from Fairtrade Communities in Wales and the UK, as well as from farmers and workers in exploited countries around the world.

The review began in 2021 and meant that the renewal of the Group's Fairtrade Status was pushed back until September 2022. However, the Fairtrade Communities Scheme is still being reviewed and as such the new Fairtrade Status Renewal date has been automatically pushed back to 1 June 2023.

The Project Officer will update the group when the Status Renewal date is approaching, or if any other information is received regarding the Renewal.

Recommendation

That the report is received and noted.

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 8
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FAIRTRADE UPCOMING COMMUNITY EVENTS POTENTIAL STALLS

Report Author

Robyn Walsh, Engagement and Events Team Manager (on behalf of Beth Hillier, Wellbeing Projects Officer)

Purpose of Report

To provide members with information relating to upcoming community events, with a view for Fairtrade stalls to be present at them for raising awareness engagement.

Detailed Information

At a meeting of the Fairtrade Advisory Committee held on 20 June 2022 it was asked that a schedule of upcoming community events be presented to the Group for discussion on the viability of setting up Fairtrade Information stalls at them to engage with more residents regarding Fairtrade.

It should be noted that the below is not an exhaustive list and any information regarding community events that members may know about should be shared with the Project Officer with the intention of engaging with the public. It is also unreasonable to assume that the Project Officer will know of all events going on in Barry, as there is a great deal of community groups in the area.

Upcoming Community Events

Annual Scout Fete (usually first week of July)
Family Fun Day, Pencoedtre Park (usually held in August)
Barry Rotary Club, Family Fun Day and Dog Show (usually held in August)
Santa Fun Run (December)
Holton Road Christmas Market (December)
High Street Christmas Light Switch-On (December)
Pride 2022 (1 October 2022)
St David's Day (March 2023)

Fairtrade Stall

Members may also wish to consider purchasing a "demo" basket of Fairtrade products that can be taken to these events to show the type of Fairtrade products that can be purchased locally.



The basket could have examples of;

- Fairtrade Coffee
- Fairtrade Teabags
- Fairtrade Chocolate
- Fairtrade Wine
- Fairtrade Biscuits

And a list of where the items were purchased from locally could also be produced to hand out alongside it.

The Officer would recommend setting aside a budget of £60 to purchase the basket and the products to go inside.

Promotional Bags

Members may also wish to consider purchasing promotional bags such as these to promote Fairtrade at any events attended;



The above is a printed 5oz Fairtrade certified cotton bag with 60cm shoulder length handles.

Below are the costs;

Quantity	Unit Price ex. VAT	Unit Price inc. VAT	Total
100	£1.51	£1.81	£181
250	£1.51	£1.81	£453
500	£1.51	£1.81	£906

Delivery between £20 and £40.

Fairtrade Bananas

Members may also wish to consider setting aside an amount each year which could be used to purchase Fairtrade bananas for these events without the Officer having to wait until a Committee to meet to gain authorisation. Members may wish to consider an amount of £150.

Recommendation

1. That members receive and note the report.
2. That members inform the Officer of any events they are aware of where it may be appropriate to promote Fairtrade.
3. That members consider whether to set aside a budget of £60 to purchase a Fairtrade demo basket
4. That members consider whether they wish to purchase totem bags to promote Fairtrade.
5. That members consider setting aside an amount to purchase Fairtrade bananas so the Project officer does not have to wait for a Committee meeting to gain approval.

FAIRTRADE ADVISORY COMMITTEE	12 SEPTEMBER 2022	AGENDA ITEM: 10
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FAIRTRADE ACTIVITY AND ENGAGEMENT IDEAS

Report Author

Robyn Walsh, Engagement and Events Team Manager (on behalf of Beth Hillier, Wellbeing Projects Officer)

Purpose of Report

To formally present information regarding ideas for future activity raised at the meeting of the Fairtrade Advisory Committee held on 20 June 2022.

Detailed Information

At a meeting of the Fairtrade Advisory Committee held on 20 June 2022 the following ideas and comments were made:

Fairtrade Procurement event for local businesses

Members may wish to consider hosting this event during Fairtrade Fortnight 2023. However, due to the fact that many Traders work during the day, consideration would need to be given to the time of day such an event took place.

Write to Big Fresh (provider of school dinners across Barry)

Members are asked to give consideration to the content of this letter. Once agreed, the Officer can arrange for a letter to be sent.

Fairtrade Webpage and QR Code

Members will note that there is a Fairtrade web page included in the Council's website. However, members may wish to review the content. Currently, the information provided on this page is as follows;

"Barry was first awarded Fairtrade status in 2015, and this has now been renewed until Summer 2020, following the publication of an Action Plan which includes increasing the number of local businesses who promote Fairtrade products, engaging more with local community organisations and the Wellbeing of Future Generations (Wales) Act.

Fairtrade status is agreed by the Fairtrade Foundation, an independent organisation who license more than 5000 products to show that disadvantaged workers are getting a fair deal from selling these products.

The Town Council's Fairtrade Advisory Committee meets quarterly and is a mixture of Town Councillors and members of the community. It meets for an hour and discusses ways in which the Fairtrade message can be promoted across the Town, with the main purpose of maintaining Fairtrade status on behalf of the Town.

The group host a number of Fairtrade events, donate Fairtrade footballs to local schools, groups and clubs and run a number of campaigns throughout the year

If you would like to get involved, please contact our Community Development Officer; robynwalsh@barrytowncouncil.gov.uk / (01446) 704925.

Alternatively, [contact us](#) for a list of meeting dates and pop along to the next meeting."

Once members are happy with the content of the webpage, the Officer will explore creating a QR code which can be easily done online.

Contact schools and churches in Barry

Members suggested contacting schools and churches in Barry regarding Fairtrade produce and products and ethical procurement that could be used instead of current items.

Fairtrade Fortnight 2023

27 February – 12 March

Members are asked to consider Fairtrade Fortnight in order for the Officer to prepare effectively.

Recommendation

That members receive the report, noting the recommendations contained within.