



## BARRY TOWN COUNCIL

Please complete the sections below to apply or continue to be a Minor Authority Representative (MAR) on a Primary School governing body in Barry.

1. Full name	
2. Home postal address: House name/number: Street: Town/City: Postal Code:	
3. Telephone numbers: Home: Work: Mobile:	
4. Email addresses: Personal: Work:	
5. Why do you want to be or continue to be a MAR?	<i>Please continue on a separate sheet if necessary.</i>
6. What particular skills and experience do you have to become a MAR?  Or  If you are currently a MAR what particular skills and experience have you used in your role as a MAR.  <i>Note: Please give examples where appropriate.</i>	<i>Please continue on a separate sheet if necessary.</i>
7. Governing bodies tend to meet at least 6 times per year in the evenings. Are you able to make yourself available for this number of evening meetings?  Or  If you are currently a MAR, have you been a regular attender at governing body meetings during your term of office?	
8. Have you ever been convicted of any criminal offence?  <i>Note: It is essential that the information you provide is accurate. The Education (School Government) (Wales) Regulations 1999 list circumstances where persons are disqualified from becoming a MAR.</i>	If YES, please provide details:



**Barry Town Council  
Minor Authority Representative (MAR) Skills Register**

Please insert your name, school (if applicable) and complete the table with any further information as necessary. Please indicate your level of skills and knowledge in the following areas, using the following scale:

N – None	B – Basic	M – Moderate	E - Extensive
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Your Name	School (if applicable)	Further Information (Please briefly include any further supporting information)
<b>Skills, knowledge and Experience</b>		
		<b>N – None</b> <b>B – Basic</b> <b>M – Moderate</b> <b>E – Extensive</b>
<b>Generic skills, knowledge and experience</b>		
School Governance		
Strategic Planning		
Self-Evaluation and/or impact assessment		
Data analysis		
Experience of staff recruitment		
Performance management (staff/organisation)		
Community relations		
Chairing/Leadership		
Coaching/mentoring		
Negotiation and mediation		
Handling complaints, grievances and appeals		
Risk assessment		
<b>Local Knowledge</b>		
Knowledge of the school		
Knowledge of the local community		
Knowledge of sources of relevant information/date		
Knowledge of local/regional economy and business		
<b>Specialist knowledge or experience</b>		
Financial management/accountancy		
Estates (buildings and premises) management		
Human resources expertise		
Equality and diversity		
Procurement/purchasing		
Legal		
ICT and/or management information systems		
PR and Marketing/commercial experience		
<b>Specialist knowledge or experience</b>		
Teaching and pedagogy		
Special Educational Needs and disability		
Children and Young Peoples Services or activities		
Health Services		
Safeguarding		
Nursery Schools		
Primary Schools		
Secondary Schools		
Special Schools		
Project Management		
Health and Safety		
Quality Assurance		

Please return your completed Skills Register by email to [info@barrytowncouncil.gov.uk](mailto:info@barrytowncouncil.gov.uk)  
Or by post to: The Chief Officer (Town Clerk), Barry Town Council, Town Hall, King Square,  
Barry CF63 4RW