

## **BARRY TOWN COUNCIL**

### **MINUTES OF THE PERSONNEL COMMITTEE HELD ON WEDNESDAY 26 JANUARY 2022 AT 7PM**

**PRESENT:** Councillors Charles (Chairperson) together with Councillors Clarke, Payne, Perkes, Wiliam and Wilkinson (arrived 7.09pm).

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rebecca Blackwell – Office Team Leader  
Councillor S Hodges - Observer  
Councillor Johnson - Observer

R336. **APOLOGIES FOR ABSENCE**

None received

R337. **DECLARATIONS OF INTEREST**

Councillor Perkes declared interest for item 9 as she is currently a Governor at Jenner Park Primary

R338. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

R339. **TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD ON 15 NOVEMBER 2021**

**RESOLVED:** That the minutes of an Extraordinary meeting of the Personnel Committee held on 15 November 2021 be approved and signed as a correct record.

R340. **BUDGET MONITORING REPORT TO 31 DECEMBER 2021**

Members were provided with the Committee's expenditure in the 2021/22 financial year as at the end December 2021

**RESOLVED:** That the budget monitoring report for December 2021 be received, noting the projected out-turn for the year is to be on budget.

R341. **DATE OF NEXT MEETING**

**RESOLVED:** The date of the next meeting of the Personnel Committee will be agreed at the Annual Meeting scheduled to be held on Tuesday 17 May 2022.

R342. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

R343. **TOIL**

Members were provided with the current levels of TOIL for officers with a breakdown of accrual and TOIL taken since last reported.

**RESOLVED:** That the information within the report be received and noted and that the appropriate Line Managers continue to monitor the TOIL levels of the post holders including their workload and time pressures, ensuring that TOIL is taken as soon as practicable.

**7.03 pm Councillor Perkes left the meeting**

R344. **MINOR AUTHORITIES REPRESENTATIVE VACANCIES**

Members were provided with an update in relation to the current vacancies for Minor Authority Representatives.

Councillor Payne expressed an interest for the vacancy at Palmerston School.

**RESOLVED:** That members of the Personnel Committee note the contents of the report, agreeing that if advertising is unsuccessful for the two vacancies with terms ending in March 2022 that the Councillors who are currently MARs at the schools will be re-appointed.

R345. **UPDATE ON PROPOSED VARIATION TO CEMETERY STAFF CONTRACTS RELATING TO CLOSING CEMETERY GATES 1 APRIL – 30 SEPTEMBER**

Members were provided with an update in relation to the proposed variation to Cemetery Staff contracts relating to closing the cemetery gates during the summer months April to September.

Members had a lengthy and detailed discussion, a confidential note of the discussion is on record with the Chief Officer.

**RECOMMENDED:** To a meeting of Full Council being held on 7 February 2022 that the new offer to vary six members of cemetery staff contracts, detailed in the confidential note held on file with the Chief Officer, be approved.

The meeting closed at 7.45 pm

Signed .....

Dated .....