

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 29 JULY AT 7 PM

PRESENT: The Mayor (Councillor Wilkinson) together with Councillors Aviet, Brooks, Charles, Clarke, Collins, Drake, Hampton, Hawkins, N Hodges, S Hodges, Hooper, Johnson, Lloyd-Selby, Nugent-Finn, Payne, Perkes, Richardson, Rowlands, Wiliam, and Wright.

ALSO PRESENT:

Emily Forbes	-	Chief Officer (Town Clerk)
Mark Sims	-	Deputy Chief Officer
Robyn Walsh	-	Community Engagement Officer
Rhian Burns		Administrator
JV Tree Services		
Sharon Harris		Barry and District News

740. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Bailey.

741. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

Councillors Aviet, Bailey, Brooks, Charles, Collins, Drake, Hampton, N Hodges, Johnson, Nugent-Finn, Perkes, Rowlands, Wiliam, Wilkinson and Wright noted that they were Councillors of the Vale of Glamorgan Council also and advised they had received dispensation to speak and vote on matters appertaining to Reshaping Services.

Councillor Johnson noted he had received dispensation to allow him to speak and vote on future matters appertaining to the Pioneer Hall and the Community Hall at Cemetery Approach, by virtue that he is a Vale of Glamorgan Council Trustee for the Alexandra Gardens Community Association.

A minutes silence was held to remember all those who had passed away during the Coronavirus pandemic.

742. **TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 10 FEBRUARY 2020**

Councillor S Hodges noted that she felt minute number 738 (TO review correspondence with JD Wetherspoon regarding Barry Town Council's coat of arms and consider the council's response) was not recorded in sufficient detail to reflect the discussion. She noted that whilst she appreciated the discussion was confidential she felt the following addition should be included –

Members agreed to the addition. It was agreed that a confidential note be added to the minutes outlining the discussion held should any future Councillors wish to understand the decision made.

RESOLVED:

1. **That the minutes of the meeting of Full Council held on 10 February 2020 are approved and signed as a correct record, subject to the addition above.**

743. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor advised members that she had attended the Barry Emergency Services Station for Bryan Foleys funeral and that his family had passed on their thanks to everyone who had lined the route.

The Mayor noted that she would not be claiming the Mayor's allowance for the 2020/21 municipal year as she felt it was unwarranted with so few events taking place.

She noted that she had been in contact with the British Legion and would be laying a wreath along with a small gathering to mark the 75th anniversary of the end of fighting in Burma during the Second World War.

The Mayor advised that as it had not been possible to hold any kind of event she would be sending a letter to Father Ben who had recently moved to thank him for his service to the town.

She also noted that she looked forward to being able to carry on Mayoral activities as soon as it was safe to do so.

RESOLVED that communications from the Mayor be received and noted.

744. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E) REFERS)**

None were received.

745. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F) REFERS)**

None were received.

746. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

The Mayor requested that Agenda Item 22 (Cemetery Trees) be brought forward. Members agreed to this request.

747.

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

748.

CEMETERY TREES

Members received information on the issue of the trees along the boundary with the cemetery and St Andrews Road. They also received a report from JV Tree Services outlining the advantages and disadvantages of the proposed options.

JV Tree Services advised that the proposed option of removing the trees in stages was not viable on health and safety grounds as the trees had been planted so closely together that they were now reliant upon one another for support and would be more likely to fail if this approach was taken. It was noted that therefore it needed to be decided whether the trees would be removed completely or reduced in height.

Members discussed the options and their concerns around public perception of the removal of the trees. They also discussed the parameters of a consultation.

Councillor Richardson requested clarity on the health and safety concerns of both options. JV Tree Services advised that there would be no health and safety issues with removing the trees and replacing them with smaller native species. It was noted however that reducing the trees left them open to becoming unbalanced and that they would require ongoing maintenance as they would continue to grow.

The Chief Officer noted that whilst she understood Members concerns, the professional recommendation was to remove the trees and as Chief Officer she would advise members to follow direction from their report to remove the trees entirely.

Councillor S Hodges proposed the public and environmental groups be consulted – giving details of the advantages and disadvantages of both options and including the types of trees that would be planted to replace the non-native Cypress Leyland trees currently in situ – with a decision to be made by Council following this. Councillor N Hodges seconded this proposal.

Councillor L Rowlands proposed that the trees be removed, the dilapidated fence line replaced and the area be replanted with native species. Councillor Charles seconded this proposal.

A vote was held on Councillor S Hodges proposal the results of which were –

For – 16
Against – 4
Abstained - 1

RESOLVED:

- 1. That the public and environmental groups be consulted on the removal or reduction of the trees on the boundary line of the Cemetery and St Andrews Road.**
- 2. That the consultation contains the details of the advantages and disadvantages of both options and including the types of trees that would be planted to replace the non-native Cypress Leyland trees currently in situ.**

JV Tree Services left the meeting.

749. **INCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That the press and public were able to attend for the remainder of the meeting.

750. **TO RECEIVE AND NOTE THE MINUTES OF THE HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 6 JULY 2020 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED that the minutes of the Halls, Cemeteries and Community Facilities Committee's meeting held on 6 July 2020 be received and noted.

751. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE'S MEETING HELD ON 7 JULY 2020 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED that the minutes of the Planning Committee meetings held on 7 July 2020 be received and noted.

752. **TO RECEIVE AND NOTE THE MINUTES OF THE SUSTAINABLE BARRY WORKING GROUP MEETINGS HELD ON 13 AND 20 JULY 2020 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

Members wished to record their thanks to Officers for their input in collating the information required to enable the group to come to a decision.

RESOLVED that the minutes of the Sustainable Barry Working Group meetings held on 13 and 20 July 2020 be received, noting that consideration of recommendations therein will be discussed in full at Item 15.

753. **TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 28 JULY 2020 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED that the minutes of the Personnel Committee meetings held on 28 July 2020 be received, noting that consideration of recommendations therein will be discussed in full at Item 20.

754. **TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL BARRY ADVISORY GROUP MEETING HELD ON 16 JULY 2020 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

RESOLVED that the minutes of the Sustainable Barry Working Group meeting held on 16 July 2020 be received and noted.

753. **SCHEDULE OF PAYMENTS OF ACCOUNTS FOR MARCH 2020 (FINAL) AND APRIL 2020 TO JUNE 2020**

Members received the schedule of payments for March 2020 (Final) and April 2020 to June 2020 for approval consisting of BACS payments and direct debits in the amount of £56,373.55.

RESOLVED:

1. That the information relating to salary payments for July 2020, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted.
2. That the schedule of payments for July 2020 (Final) consisting of BACS payments and direct debits in the amount of £56, 373.55 be approved.

754. **BUDGET MONITORING REPORT 1 APRIL TO 30 JUNE**

Members received the Council's income and expenditure in the 2020/21 financial year as at the end of June 2020.

RESOLVED that the budget monitoring report for June 2020, indicating actual income and expenditure up to the end of month three in the 2020/21 financial year be received, noting the net overspend of £19,413 for 2020/21.

755.

TO APPROVE A COVID-19 RECOVERY FUND AS RECOMMENDED BY THE SUSTAINABLE BARRY WORKING GROUP

Members received an overview of the recommendations discussed at the meetings of the Sustainable Barry Working Group held on 13 and 20 July.

RESOLVED

1. That the extract relating to the Wellbeing of Future Generations Wales Act 2015 Sustainable Development Principle is the Decision Making Framework to Improve the Economic, Social Environmental and Cultural Well-Being of Barry and is placed on all future committee agendas for reference. (Appendix 1 relates)
2. That the Terms of Reference for the Sustainable Barry Working Group are approved, subject to the amendment discussed at the meeting held on 13 July 2020. (Appendix 2 relates)
3. That a new budget heading entitled "Covid-19 Fund" is approved and the following budgets are considered for repurposing either in full or part to this new budget heading for the purpose of administering financial aid to both Traders and Community Groups and for potential projects derived from consultation with members of the public:
4. That £3,000 from the Christmas Lights budget is repurposed into the Covid-19 Fund, noting that this will not affect the current provision of Christmas Lights across the town.
5. That £1,000 of the £2,000 budget from Corporate Events (earmarked to host the Annual Santa Fun Run) is repurposed into the Covid-19 Fund, noting that this recommendation allows for £1,000 to remain so the event can be hosted remotely.
6. That the £10,000 set aside for the purpose of purchasing Fireworks is repurposed to the Covid-19 Fund, noting that this budget will be ring-fenced should the event organisers approach the Town Council will alternative ways in which to host the Firework Fiesta this year.

- 7. That £2,000 from Corporate Events earmarked to host Family Fun Days and an official opening of Town Hall is repurposed to the Covid-19 Fund budget.**
- 8. That £4,000 from the Corporate Advertising budget is repurposed to allow the appointment of an external social media management company to aid in the promotion of Shop Local and the town, noting that due to the length and potential financial implications of this contract that Officers will obtain 3 separate quotations to demonstrate best value for money.**
- 9. That £1,500 of the budget set aside to begin a Youth Council is repurposed to the Covid-19 Fund, noting that this recommendation allows for a budget of £1,500 to remain to allow the Community Engagement officer to explore ways in which Council can engage with young people.**
- 10. That £3,000 set aside for Dementia Friendly Projects is repurposed to the Covid-19 Fund, noting that this will be ring-fenced specifically for dementia friendly projects.**
- 11. That £10,000 usually set aside for the Books 4 Schools initiative is repurposed to the Covid-19 Fund, noting that Officers will contact schools to enquire if their priorities have changed post-Covid with a further discussion surrounding this budget being held at a later date.**
- 12. That £5,000 is approved from the Covid-19 fund for the purpose of purchasing Love Barry / Shop Local bunting using the existing infrastructure at both Holton Road and High Street from the Christmas Lights, subject to approval from the Vale of Glamorgan Highways department.**
- 13. That £2,700 usually earmarked for the Christmas Lunches is repurposed to the Covid-19 Fund.**
- 14. That £4,300 usually earmarked for the Green Grants is repurposed to the Covid-19 Fund.**
- 15. That £25,000 of the Community Grants budget be placed into the COVID-19 fund. Members also agreed to recommend that the budget heading for Community Groups be increased to £40,000 and all applicants are written to determine if their needs have changed due to COVID-19.**
- 16. That the £3,000 usually earmarked for business support is repurposed to the Covid-19 Fund, noting the recommendation (below) that £50,000 of the Covid-19 fund is earmarked for independent traders to access.**

17. That Officers are authorised to explore purchasing an industrial size marquee for the purpose of allowing more outdoor shopping to be utilised by traders and this is allowed a budget of up to £5,000 from the Covid-19 fund.
18. That the Community Plan is placed on hold for a further 3 months and is reviewed at a later stage, noting that this project may be postponed again.
19. That £50,000 of the Covid-19 fund is earmarked for independent traders to access, through an application process.
20. That the expenditure from the Covid-19 fund can be authorised by the Chief Officer in agreement with Group Leaders through the Urgent Action process.

756. **DATE OF NEXT MEETING**

RESOLVED that the next meeting of Full Council will be the Annual Meeting held on Monday 28 September 2020 at 7pm

757. **EXCLUSION OF THE PRESS & PUBLIC**

RESOLVED that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

758. **TO RECEIVE THE MINUTES OF THE INNOVATION WORKING PARTY HELD ON 7 JULY 2020 AND CONSIDER RECOMMENDATIONS THEREIN REGARDING NAMING OF THE COMMUNITY BUILDING AT CEMETERY APPROACH FOLLOWING COMMUNITY FEEDBACK.**

Resolved:

1. That the community building at Cemetery Approach is not named after one individual and that other avenues are explored to commemorate the lives of Darwin Payne, Gwyneth Hinds-Payne and Bryan Foley.
2. That the Chief Officer explores the introduction of a Naming Policy.
3. That the Chief Officer considers the Council's stance in relation to receiving petitions, producing a further report to Council advising them of the outcome of this research with a view to adopting a policy to support this.

4. That both a Facebook Poll and a socially distanced vote at the Town Hall be held to decide the name of the Community Building
5. That the following names be put forward to a public vote;
 - Ty Teilo
 - Ty Merthyr Dyfan
 - Cemetery Approach Community Centre
 - Enfys Community Centre

759. **TO RECEIVE RECOMMENDATIONS FROM AN EXTRAORDINARY MEETING OF THE PERSONNEL COMMITTEE HELD ON 28 JULY 2020 REGARDING CEMETERY STAFF CONSULTATION ON SERVICE CHANGE**

Members received an update regarding cemetery staff consultation on service change.

RESOLVED

1. That the external security company continue to lock up the cemetery until September 2020.
2. That options for implementing summer opening hours in 2021 be discussed at a meeting of the Personnel Committee in October.

760. **TO REVIEW AND AGREE A RESPONSE TO J.D. WETHERSPOON'S CORRESPONDANCE REGARDING BARRY TOWN COUNCIL'S COAT OF ARMS**

Members were provided with a draft response to J.D Wetherspoon's correspondence drawn up by Barry Town Council's solicitor.

It was proposed that the letter be sent to J.D Wetherspoon's solicitors. The result of which was that the proposal was **CARRIED** by way of a majority vote.

For	-	16
Against	-	5

RESOLVED:

1. That the response drafted by Barry Town Council's solicitor be sent to J.D Wetherspoon's solicitor.

The meeting closed at 8.30 pm.

Signed Dated
(Town Mayor)