

**MINUTES OF THE VIRTUAL MEETING OF THE COUNCIL HELD ON MONDAY,  
22 FEBRUARY 2021 AT 7 PM**

**PRESENT:** The Mayor (Councillor Wilkinson) together with Councillors Aviet, Bailey, Brooks, Charles, Clarke, Collins, Drake, Hampton, Hawkins, N Hodges, S Hodges, Hooper, Johnson, Lloyd-Selby, Nugent-Finn, Payne, Perkes, Richardson, Rowlands, Wiliam, and Wright.

**ALSO PRESENT:**

Emily Forbes	-	Chief Officer (Town Clerk)
Mark Sims	-	Deputy Chief Officer
Amanda Evans	-	Facilities and Cemeteries Manager
Robyn Walsh	-	Community Engagement Officer
Rhian Burns	-	Administrator
Beth Hillier	-	Sustainable Projects Officer
Leah Powell	-	Observer (Barry & District News)

823. **APOLOGIES FOR ABSENCE**

None were received.

824. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT NOTING THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) ORDER 2008 AND THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 ADOPTED BY COUNCIL ON 16 MAY 2017 (PAGE 16 PART 3)**

Councillors Aviet, Bailey, Brooks, Charles, Collins, Drake, Hampton, N Hodges, Johnson, Nugent-Finn, Perkes, Rowlands, Wiliam, Wilkinson and Wright noted that they were Councillors of the Vale of Glamorgan Council also and advised they had received dispensation to speak and vote on matters appertaining to Reshaping Services.

Councillor Johnson noted he had received dispensation to allow him to speak and vote on future matters appertaining to the Pioneer Hall and the Community Hall at Cemetery Approach, by virtue that he is a Vale of Glamorgan Council Trustee for the Alexandra Gardens Community Association.

825. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

It was noted that this Act sets out the requirement for a public body to act in a manner which seeks to ensure **that the needs of the present are met without compromising the ability of future generations to meet their own needs.**

In order to act in that manner, a public body must take account of the following things:

- (a) the importance of balancing short term needs with the need to safeguard the ability to meet long term needs, especially where

things done to meet short term needs may have detrimental long term effect;

- (b) the need to take an integrated approach, by considering how—
  - (i) the body's well-being objectives may impact upon each of the well-being goals;
  - (ii) the body's well-being objectives impact upon each other or upon other public bodies' objectives, in particular where steps taken by the body may contribute to meeting one objective but may be detrimental to meeting another;
- (c) the importance of involving other persons with an interest in achieving the well-being goals and of ensuring those persons reflect the diversity of the population of the part of Wales in relation to which the body exercises functions;
- (d) how acting in collaboration with any other person (or how different parts of the body acting together) could assist the body to meet its well-being objectives, or assist another body to meet its objectives;
- (e) how deploying resources to prevent problems occurring or getting worse may contribute to meeting the body's well-being objectives, or another body's objectives.

**RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be noted.**

826. **TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 8 DECEMBER 2020**

**RESOLVED: That the minutes of the meeting of Full Council held on 8 December 2020 are approved and signed as a correct record.**

827. **TO RECEIVE COMMUNICATIONS FROM THE MAYOR**

The Mayor advised that she had been very limited in what she had been able to do given the restrictions. She noted that messages had been added to the Mayor's social media accounts to mark significant events.

**RESOLVED that communications from the Mayor be received and noted.**

828. **TO CONSIDER QUESTIONS FROM COUNCILLORS (STANDING ORDER 3 (E) REFERS)**

None were received.

829. **TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC (STANDING ORDER 3 (F) REFERS)**

None were received.

830. **TO CONSIDER MOTIONS SUBMITTED BY COUNCILLORS**

None were received.

831. **TO RECEIVE AND NOTE THE MINUTES OF THE EXTRAORDINARY HALLS, CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 14 DECEMBER 2020 AND THE MEETING OF THE HALLS CEMETERIES AND COMMUNITY FACILITIES COMMITTEE MEETING HELD ON 11 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

**RESOLVED** that the minutes of the extraordinary meeting of the Halls, Cemeteries and Community Facilities Committee held on 14 December 2020 and the minutes of the Halls, Cemeteries and Community Facilities Committee held on 11 January 2021 be received and noted.

832. **TO RECEIVE AND NOTE THE MINUTES OF THE FAIRTRADE ADVISORY COMMITTEE HELD ON 11 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Councillor Johnson noted that Fairtrade Fortnight 2021 began on 22 February and advised that there would be a Fairtrade quiz held on 5 March. He also advised that the Fairtrade Committee had collaborated with other Fairtrade groups across the Vale of Glamorgan to hold a competition for school children. He noted his thanks to the Barry and District News for promoting the work of the Fairtrade Committee.

**RESOLVED** that the minutes of the Fairtrade Advisory Committee meeting held on 11 January 2021 be received and noted.

833. **TO RECEIVE AND NOTE THE MINUTES OF THE PLANNING COMMITTEE'S MEETING HELD ON 12 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

**RESOLVED**

1. That the minutes of the Planning Committee meeting held on 12 January 2021 be received and noted.
2. That all members of Council shall receive a copy of the proposed recommendations of the Scheme of Delegation and forward any comments onto the Planning Officer.

3. That the Scheme of Delegation shall continue until at least the Annual Meeting scheduled to be held 17/18May 2021.

834. TO RECEIVE AND NOTE THE MINUTES OF THE SUSTAINABLE BARRY WORKING GROUP MEETINGS HELD ON 18 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN

RESOLVED that the minutes of the Sustainable Barry Working Group meeting held on 18 January 2021 be received, noting that the recommendations would be discussed at agenda items 21 (To agree the Council's Budget for 2021/22) and 24 (To review and approve the Council's Climate Change Strategy for a period of public consultation).

835. TO RECEIVE AND NOTE THE MINUTES OF THE CONSULTATIONS WORKING PARTY MEETING HELD ON 20 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN

RESOLVED that the minutes of the Consultations Working Party meeting held on 20 January 2021 be received and noted.

836. TO RECEIVE AND NOTE THE MINUTES OF THE SHOP LOCAL BARRY ADVISORY GROUP MEETING HELD ON 21 JANUARY 2021 AND THE EXTRAORDINARY MEETING HELD ON 8 FEBRUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN

RESOLVED

1. That the minutes of the Shop Local Barry Advisory Committee held on 21 January 2021 and the Extraordinary meeting held on 8 February 2021 be received and noted.
2. That the remaining balance within the Shop Local budget be transferred at the year end to an earmarked Shop Local Reserve for drawing down during 2021-22 and beyond to help with future events/projects.

837. TO RECEIVE AND NOTE THE MINUTES OF THE COMMEMORATIVE NAMING ADVISORY COMMITTEE HELD ON 25 JANUARY 2021

RESOLVED That the minutes of the Commemorative Naming Advisory Committee held on 25 January 2021 be received and noted.

838. **TO RECEIVE AND NOTE THE MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 25 JANUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

**RESOLVED** that the minutes of the Personnel Committee meetings held on 25 January 2021 be received and noted.

839. **TO RECEIVE AND NOTE THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 8 FEBRUARY 2021 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS CONTAINED THEREIN**

**RESOLVED** that the minutes of the Finance, Policy and General Purposes Committee meeting held on 8 February 2021 be received and noted.

840. **SCHEDULE OF PAYMENTS OF ACCOUNTS FOR DECEMBER 2020**

Members received the schedule of payments for February 2021 (Final) consisting of direct debits and BACS payments, in the amount of £29,714.63.

**RESOLVED:**

1. That the information set out relating to salary payments for December 2020 and January 2021 inclusive, which has been certified and authorised by the appropriate officers in accordance with the requirements of Standing Order 19(c), be received and noted;
2. That the attached schedule of payments for February 2021 (Final) consisting of BACS payments and direct debits in the amount of £29,714.63, be approved, subject to the relevant papers being in order.

841. **BUDGET MONITORING REPORT AS AT 31 JANUARY 2021**

Members received the Council's income and expenditure in the 2020/21 financial year as at the end of January 2021.

**RESOLVED** that the budget monitoring report for January 2021, indicating actual income and expenditure up to the end of month ten in the 2020/21 financial year be received, noting the projected overspend of £99,765 for 2020/21 that will result in a net amount of £241,881 being transferred from reserves.

842.

**TO RECEIVE AND NOTE RESPONSES TO THE PUBLIC BUDGET CONSULTATION 2021/22**

Members received comments received in respect of the 2021/22 Draft Budget Consultation.

Members felt it would be useful for the Cemetery Approach Community Centre costs to be outlined for clarity to members of the public as there had been a number of queries.

There was some confusion as under the salaries headings of this budget, the Gardener post for Cemetery Approach Gardens had not previously been accounted for in this budget line, which therefore at first glance looked like a large increase in costs. The salary costs are for the Gardener position and the Caretaker position (to be recruited to). Costs for operating the Community Centre itself for 2021-2022 are budgeted for total expenditure of £9,893. This includes identified costs such as Personal Hygiene facilities, cleaning, PPE, Alarm Line, Covid-19 costs, Water, Council tax rates, Electricity, Broadband, Equipment, Property Maintenance. There has been no income as the Community Centre is yet to open but the Council anticipates this will increase as Covid-19 restrictions ease and the Centre can be fully utilised.

Members agreed that it was important that all comments be acknowledged and that members of the public who responded to the consultation be individually thanked for submitting their thoughts. The Chief Officer noted that acknowledgements had been made and that all those who responded would be contacted with the outcome of the Council's Budget resolution following the meeting.

**RESOLVED that the report be received and noted.**

843.

**TO AGREE THE COUNCIL'S BUDGET FOR 2021/22**

Members were asked to consider the Town Council's draft budget for 2021/22 following public consultation from 21 December 2020 to 31 January 2021 and to determine the precept to be levied on the Vale of Glamorgan Council.

Councillor Brooks noted that there had been a lot of movement on the 2020/21 budget and felt it had been the right course of action to spend money from reserves to support local businesses via the introduction of the the new Covid-19 Recovery Fund which was well received. She felt that this had helped to give confidence to the local community and improve support for the Council.

Councillor Brooks proposed the following amendments to the draft budget –

Addition of £15,000 expenditure budget for Sustainable Barry to deliver the Council's commitments.

An additional £20,000 expenditure for Grants – thereby creating a new total of £65,000 to be broken down as:

- Remove Books for Schools (previous year was £10,000)
- Remove Business Grants (previous year was £3,000)
- Green grants budget to increase to £4,000
- Reduce Christmas meals budget to £2,000
- Reduce Community grants for voluntary groups to £15,000
- Addition of a Covid-19 Recovery Fund grant budget of £44,000

Councillor Brooks emphasised that changes to these grants budgets would be for the 2021/22 financial year only.

She noted that these revisions would result in a revised net expenditure budget of £1,270,686. Councillor Brooks suggested that £39,000 could be taken from General Reserves as this was now higher than had been projected at the meeting of Full Council 8 December 2020 as year-end costs were more accurately predictable at this point in the year.

These revisions would result in a precept requirement of £1,231,686 – this would be £59.60 per Band D tax payer being an increase of 1.98% when compared to £58.44 paid for 2020/21.

Councillor Lloyd-Selby seconded the proposals put forward by Councillor Brooks. Members noted that they would support this proposal as they did not wish to see the precept increase any more than necessary.

Councillor Hodges stated she was happy to support these proposals and would encourage dialogue between Groups to reach consensus prior to the proposals being put forward.

A vote was taken, of which the decision was unanimously in favour of supporting the Leader's proposal.

**RESOLVED:**

- 1. That the amendments proposed by Councillor Brooks be made to the Draft Budget 2021/22.**
- 2. That a precept of £1,231,686 be levied on the Vale of Glamorgan Council for the 2021/22 year, equating to £59.60 per Band 'D' Council tax payer, being an increase of 1.98% compared to £58.44 for 2020/21.**

844.

**TO RECEIVE AND REVIEW THE COUNCIL'S RESPONSE AND ACTIONS TO MINIMISE THE RISK OF EXPOSURE TO COVID-19 IN THE WORKPLACE**

Members received the Council's response and actions to minimise the risk of exposure to Covid-19 in the workplace.

The Chief Officer advised that an external Health and Safety audit would be undertaken in March to ensure that the Council was operating safely and within the legislative and Covid-19 Safe framework.

Members wished to thank staff for their work through this difficult year. Members also agreed it would be helpful to publish the report on social media in order to increase the public's confidence in using the Council's facilities when it was permitted and the measures that the Council has put in place to minimise risk.

**RESOLVED that the Council's response and actions to minimise the risk of exposure to Covid-19 in the workplace be received and noted.**

845.

**TO CONSIDER THE COUNCIL'S COVID-19 POST CRISIS FUTURE STRATEGY AND APPROVE RECOMMENDATIONS**

Members felt that this item required more in depth discussion and agreed that this item should be discussed in more detail at a meeting of the Innovation Working Party.

Members agreed that given the ongoing restrictions, all Council meetings should continue to be held on a remote basis to be reviewed prior to the Annual Meeting to be held on 17 and 18 May 2021.

**RESOLVED:**

- 1. That the Council's Covid-19 post crisis future strategy be discussed at a meeting of the Innovation Working Party.**
- 2. That all Council meetings continue to be held on a remote basis to be reviewed prior to the Annual Meeting to be held on 17 and 18 May 2021.**

846.

**TO REVIEW AND APPROVE THE COUNCIL'S CLIMATE CHANGE STRATEGY FOR A PERIOD OF PUBLIC CONSULTATION**

Members received the Council's Draft Climate Change Strategy for consideration. Councillor Clarke advised that a lot of work had gone in to preparing this strategy, thanking staff for their efforts, and that this would be a working document which would evolve as work progresses.

Councillor Lloyd-Selby noted that it would be useful to see the cost implications of the activities outlined in the strategy and asked that the Group consider the detailed costs of the strategy given the new £15,000 approved at the prior Budget item. It was agreed that after public consultation, comments would be considered and that more detailed costings would be discussed and put forward to the Finance Policy and General Purposes Committee.

**RESOLVED:**

- 1. That the Council's Climate Change Strategy be approved for a period of public consultation.**
- 2. That the Council's Climate Change Strategy costings and financial plan be reviewed by the Sustainable Barry Working Group following the consultation period.**

847.

**TO RECEIVE A LETTER FROM THE INDEPENDENT REMUNERATION PANEL FOR WALES – REVIEW OF THE REMUNERATION FRAMEWORK FOR COMMUNITY AND TOWN COUNCILS AND CONSIDER COUNCIL'S RESPONSE**

Members received a letter from the Independent Remuneration Panel for Wales inviting them to submit an expression of interest in participating in the review process of the Remuneration Framework for Community and Town Councils.

Members agreed that as Wales' largest town council it would be beneficial to be involved in the review and asked that the Chief Officer submit an expression of interest.

**RESOLVED that the Chief Officer submit an expression of interest to the Independent Remuneration Panel for Wales for this Council to be involved in the review.**

848.

**DATE OF NEXT MEETING**

**RESOLVED that the next meeting of Full Council is scheduled to be held on Wednesday 28 April 2021 at 7.00pm.**

849.

**EXCLUSION OF THE PRESS & PUBLIC**

**RESOLVED that in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.**

**The press left the meeting.**

850.

**MEMORIAL HALL AND THEATRE (MHT) WORKING PARTY**

- a. **To receive the minutes of the MHT Working Party held on 28 January 2021 and give considerations to any recommendations therein.**

Councillor Johnson advised members of some amendments to the minutes which would be corrected at the next meeting of the Memorial Hall and Theatre Working Party in order to ensure accuracy of figures and discussion for clarity.

**RESOLVED that the minutes of the MHT Working Party Meeting held on 28 January 2021 be received and noted.**

- b. **To receive the financial information provided by the MHT and give consideration to the decisions set out in the report re: Grant Funding**

Members received the financial information provided by the MHT.

A lengthy and detailed conversation took place, where members raised a number of concerns regarding financial accountability and governance in relation to the Council's Funding Agreement with the Memorial Hall and Theatre.

This is held on record by the Town Clerk as confidential minutes.

851

**SUSPENSION OF STANDING ORDER 3(aa)**

**RESOLVED that Standing Order 3(aa) be suspended for a period of thirty minutes.**

**RESOLVED:**

- 1. That the Chief Officer write to the Trustees outlining this Council's serious concerns regarding finance and governance, requesting clear and full information to be supplied by a deadline.**
- 2. That the 2020/21 financial year Q4 funding and 2021/22 financial year Q1 funding not be released and be placed in reserve.**
- 3. That an Extraordinary Meeting of Full Council be arranged to give further consideration to this issue.**

852. **PUBLIC SERVICE OMBUDSMAN – COMPLAINT OUTCOME**

The Chief Officer advised Members of an update from the Public Services Ombudsman for Wales, noting that the Ombudsman had found no reason to investigate a complaint.

**RESOLVED that the update be received and noted.**

853. **BARRY TOWN COUNCIL TRADEMARK APPLICATION UPDATE**

The Chief Officer advised Members that the trademark application for the Barry Town Council crest had been approved and there was now a two month period (expiring on 29<sup>th</sup> March 2021) in which third parties may oppose the registration.

**RESOLVED That the update be received and noted.**

The meeting closed at 9.00pm.

Signed ..... Dated .....  
(Town Mayor)