

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE HELD ON MONDAY 31 JANUARY 2022 AT 7PM

PRESENT: Councillors Brooks (Chairperson), together with Councillors Drake, N Hodges, S A Hodges and Rowlands

ALSO PRESENT: Mark Sims – Deputy Chief Officer
Rebecca Blackwell – Office Team Leader
Councillor Clarke - Observer
Councillor Johnson - Observer

F335. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Lloyd-Selby

F336. **DECLARATIONS OF INTEREST**

None received

F337. **WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015**

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

F338. **TO APPROVE THE MINUTES OF THE FINANCE, POLICY AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 22 NOVEMBER 2021**

RESOLVED: That the minutes of the Finance, Policy & General Purposes Committee's meeting held on 22 November 2021 be approved and signed as a correct record.

F339. **TO APPROVE THE DRAFT NOTES OF AN INFORMAL MEETING OF THE COMMUNITY PLAN WORKING PARTY HELD ON 24 JANUARY 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN**

Member received the minutes of the Community Plan Working Group held on 24 January 2022 and considered the recommendations contained therein.

RESOLVED:

1. That the notes of the Informal Meeting of the Community Plan Working Party held on 24 January 2022 be received and noted.
2. That members agree for the Community Engagement Officer to work on creating a vision and branding with a strapline.
3. That the Community Plan Vision, Objectives and Branding as set out within the report provided to the Community Plan Working Party are agreed.
4. That the list of potential stakeholders outlined in the Developing a Community Network provided to the Community Plan Working Party be agreed to include the suggestion of Church groups.
5. That the Community Engagement Officer create an Engagement Plan and report this back to the Community Plan Working Party at a later date.
6. That the Community Engagement Officer forward the notes of the previous two meetings of the Community Plan Working Party to the Vale of Glamorgan Council and request a permanent representative for future meetings.
7. That an Extraordinary Meeting of the Community Plan Working Party be held on Thursday 24 March 2022 at 5pm and that a representative from the Vale of Glamorgan Council is invited to attend.
8. That the proposed timeline delivery be agreed, noting that this is a live document.

F340.

TO APPROVE THE MINUTES OF THE SUSTAINABLE BARRY WORKING PARTY HELD ON 17 JANUARY 2022 AND TO GIVE CONSIDERATION TO ANY RECOMMENDATIONS THEREIN

Members received the minutes of the Sustainable Barry Working Party meeting held on 17 January 2022 and considered the recommendations therein.

The Chair requested clarification on who the letter to the Vale of Glamorgan Council in relation to TAN 15 will come from. The Deputy Chief Officer advised that it would come from the Council as a whole,

signed by himself but then reported back to the Sustainable Barry Working Party. The Chair asked if the letter can be copied to all Councillors for information.

RESOLVED:

1. That the minutes of the Sustainable Barry Working Party be received and noted
2. That a letter be sent to the Vale of Glamorgan Council Planning Department on behalf of the Sustainable Barry Working Party to enquire how the Vale of Glamorgan Council intend to respond to the TAN 15 advice note, how they intend to review the Strategic Flood Consequences Assessments (SCFAs) for Barry in the next 12 months and request that any relevant information is shared with Barry Town Council.

F341. **TO RECEIVE THE SCHEDULE OF PAYMENTS FOR JANUARY 2022**

Members were provided with the schedule of payments for January 2022 consisting of direct debits and BACS payments, in the amount of £41,685.88 that is attached on the following pages.

The Deputy Chief Officer advised that no queries had been raised prior to the meeting.

RESOLVED: That the schedule of payments for January 2022 consisting of direct debits and BACS payments, in the amount of £41,685.88 be approved

F342. **TO RECEIVE A BUDGET MONITORING REPORT**

Members were provided with information about the Council's income and expenditure in the 2021/22 financial year as at the end of January 2022

The Deputy Chief Officer advised that no queries had been raised prior to the meeting.

RESOLVED: That the budget monitoring report for January 2022 be received, indicating actual income and expenditure up to the end of month ten in the 2021/22 financial year, noting the projected underspend of £76,846 for 2021/22 that will result in a net amount of £10,846 being transferred from reserves.

The Chair requested to move item 9 to the end of the meeting.

F343. **INTERNAL AUDIT REPORT 2021/22 (SECOND INTERIM)**

RESOLVED: That the Internal Audit Report (Second Interim) for 2021/22 be received and noted.

F344. **GDPR UPDATE**

The Deputy Chief Officer advised that there will be a report going to the meeting of Full Council being held on Monday 7 February in relation to the Local Government Pension Scheme – Memorandum of Understanding regarding the Compliance with Data Protection Law.

RESOLVED: That the verbal GDPR update be received and noted.

F345. **DATE OF NEXT MEETING**

RESOLVED: that The date of the next meeting of the Finance, Policy & General Purposes Committee will be agreed at the Annual Meeting scheduled to be held on Tuesday 17 May 2022.

F346. **EXCLUSION OF THE PRESS & PUBLIC**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

F347. **EVENTS 2022/23**

Members were provided with a report containing a clear overview of proposed events between April 2022 and December 2022 and were asked to consider any potential financial implications prior to the budget setting meeting scheduled to be held on Monday 7 February 2022.

The Chair noted that the report was detailed and that events have grown year on year with Barry Town Council being recognised as the lead, they are being received positively and give the Council an opportunity to engage with the public.

Members discussed the budget headings for the corporate events budget 2022/223 and decided to increase the Christmas Light heading by £5,000 to cover any works that may be required, to re-purpose the heading for Fireworks to Festival of Light as both the Vale of Glamorgan Council and the Rotary Club have indicated that they will not be involved with the Barry Island Firework Fiesta for 2022. Members also suggested adding £1,000 into the Miscellaneous heading for the purpose of organising a Family Fun Day. The other headings were to remain the same.

Members had a lengthy and detailed discussion about the events that Barry Town Council could hold for 2022/23.

RESOLVED:

1. That members receive and note the report with £5,000 being added to the Christmas Lights element of the Corporate Events budget heading for 2022/23.
2. That members defer the proposal of a Barry Festival (External Organiser) to a meeting of the Innovation Working Party.
3. That members agree that Barry Town Council's Street Party Grants will be advertised alongside the Vale of Glamorgan Council's 'Free Street Closures' and that the grants be advertised early April at £4.50 per head, noting that the budgetary provision had already been agreed at Full Council)
4. That the Engagement and Events Team organise a Family Fun Day at Central park and that the event is used to engage with the public regarding the Town Council's Community Plan and that £1,000 be added to the Miscellaneous element of the Corporate Events budget heading for 2022/23 for this event.
5. That the Engagement and Events Team organise a CADW Open Doors and Merthyr Dyfan Cemetery Open Day in September 2022 that will run alongside other CADW events and that £500 be agreed to deliver it from the Miscellaneous element of the Corporate Events budget heading for 2022/23.
6. That members agree with the Community Engagement Officers comments in relation to the sustainability in terms of waste production and provide a commemorate t-shirt and a re-useable hat for taking part which will replace the Santa suits and medals.
7. That members agree to working in partnership with the Vale of Glamorgan Council to deliver the Festival of Light in 2022 and agree to no charge for entry and for the event to last 3 nights.
8. That members agree that the potential of holding a Barry Food and Film Festival be discussed at a meeting of the Innovation Working Party.

F348.

TO REVIEW COVID-19 RECOVERY GRANT APPLICATIONS RECEIVED BETWEEN NOVEMBER 2021 AND JANUARY 2022

Members were provided with a list of applications who have applied for the Covid-19 recovery grants between November 2021 and January 2022.

Members were requested to consider the applications under the Power of Wellbeing, Sections 1-5 of the Local Government Act 2000, Power to do anything to promote the economic, social and environmental wellbeing of the council's area or anyone in the area. An amount of £53,097 had been allocated leaving an amount of £9,903 in the Community Grants Budget.

Members agreed to the following grants being awarded.

Covid-19 recovery Fund

| Business Name | Amount Awarded |
|----------------------------|-----------------------|
| Awesome Wales | £0 |
| Barrybados | £500 |
| Brevedon | £0 |
| Coca Therapy | £0 |
| Forbesfield | £500 |
| Fountain Tea Room | £150 |
| Gaming Squad | £0 |
| Karrys Deli | £1,000 |
| Little Daffodil Clothing | £0 |
| Lloydstone Ltd (T/A BRAWD) | £1,000 |
| Mint & Feather | £0 |
| Pizzeria Paletta | £1,000 |
| Sea Cadets | £915 |
| The Small Space | £1,000 |
| Top Design Spaces | £0 |
| TYOGA with Chantelle | £1,000 |
| Vale Coast Apparel | £500 |
| Vale Venetian | £1,000 |
| Woodrow & Co | £600 |
| Total | <u>£9,165</u> |

RESOLVED:

- 1. That in accordance with the provisions of Power of Wellbeing, Sections 1-5 of the Local Government Act 2000; the above amounts totalling £9,165.00 be awarded as agreed by the Finance, Policy & General Purposes Committee on Monday 31 January 2022.**

- 2. That both Awesome Wales and Little Daffodil Clothing be encouraged to apply via the Green Grants Programme for 2022/23.**

The meeting closed at 8.25 pm.

Signed..... (Chairperson) Date.....