

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

(a) the names of the members who attended the meeting, and any apologies for absence;

(b) any declarations of interest;

(c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

BARRY TOWN COUNCIL

DRAFT MINUTES OF A FAIRTRADE ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, 01 NOVEMBER 2021 AT 6PM

PRESENT: Councillor Johnson (chairperson) together with Councilors Aviet, S Hodges.

ALSO PRESENT: Beth Hillier – Sustainable Projects Officer
Maxine Hadley – Trainee Administrator
Councillor D Clarke – Observer
Kadun Rees (Fairtrade Wales) – Observer

122. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Hawkins and Richardson and M Mitchell (Vale Plus).

123. DECLARATIONS OF INTEREST

None were received.

124. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

RESOLVED: That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

125. ELECTION OF VICE-CHAIRPERSON FOR THE 2021/22 MUNICIPAL YEAR

Councillor Johnson explained that this item had been deferred from the last meeting of Fairtrade as the position of Vice-Chairperson was traditionally fulfilled by a non-council member. However, as there were not any non-council

members in attendance, it was recommended that this item be deferred to the next meeting of the Fairtrade Advisory Committee to be held on Monday, 31 January 2022.

RESOLVED: That the election of the vice-chairperson be deferred until the next meeting of the Fairtrade Advisory Committee, scheduled to be held on Monday, 31 January 2022.

126. TO APPROVE THE DRAFT MINUTES OF THE MEETING OF THE FAIRTRADE ADVISORY COMMITTEE HELD ON 02 JUNE 2021

RESOLVED: That the draft minutes of the meeting of the Fairtrade Advisory Committee held on 02 June be approved and signed as a correct record.

127. BUDGET MONITORING REPORT SEPTEMBER 2021 AND DRAFT BUDGET 2022/23

Members were provided with the Committee's expenditure in the 2021/22 financial year as at the end of September 2021 and were requested to consider their requirements to be included in the draft estimates for 2022/23.

RESOLVED: That the budget monitoring report for September 2021, noting the available balance of £1,000 for the remainder of 2021/22 be received and noted.

RECOMMENDED:

To a meeting of the Finance, Policy and General Purposes Committee to be held on 25 November 2019, that the Fairtrade Advisory committee requirements for 2020/21 remain the same.

128. FAIRTRADE WALES UPDATE

The committee received an introduction from Kadun who had recently taken on the role as Community and Communication Officer for Fairtrade Wales. Kadun outlined his aims and objectives for the strategies in place to promote Fairtrade in Wales. Kadun supports Fair Trade communities in Wales by organising regular meetings and managing resources, as well as supporting social platforms.

Councilor S Hodges asked if Kadun could suggest any ideas on how to engage the public with a successful event for Fairtrade to relaunch in some way.

The Chair expressed a desire to arrange a similar event that Dinas Powys Fairtrade Group and Valeways organized last Spring which involved young people drawing what Fairtrade looked like to them and creating an updated survey which could raise public awareness through links made with local supermarkets.

RESOLVED:

- 1. That the Community and Communication Officer of Fairtrade Wales will email the members with any ideas or suggestions that he has to engage the community with Fairtrade.**
- 2. That the report from Kadun Rees of Fair Trade Wales be received and noted.**

129. FAIRTRADE ACTIVITIES 2021 – 2022

Members were provided with information regarding activities that have been taken place since the last meeting of the committee held on 2 June and any activities planned up until 2022.

The Chair reminded members that Fairtrade bananas are to be distributed at the Town Council's Santa Fun Run held on the 5th December in order to promote Fairtrade. The Chair also noted that he still had the banana costumes and that the number of bananas required would be determined by the number of people registered.

Councillor S Hodges noted that the brass band had been in contact regarding the Santa Fun Run and requested that the Sustainable Projects Officer follow this up.

The Chair queried whether Cadoxton Methodist Church may be interested in supporting an event as they had in previous years, such as with the bake sale and Fair Trade service.

Members discussed International Woman's Day (Tuesday 8 March 2022) and whether a coffee morning would be possible. Members determined that should a coffee morning take place it would be beneficial to involve Llantwit Major and Penarth Town Councils.

Councillor S Hodges advised that Councillor N Hodges was available to be quiz master for Fair Trade Quiz. The Chair suggested that the Sustainable Projects Officer arrange possible dates during Fairtrade Fortnight 2022.

RESOLVED:

- 1. That the Sustainable Projects Officer Contact Dave Weston (Barry Brass Band) for availability for the Santa Fun Run.**
- 2. That the Sustainable Projects Officer arrange possible dates for the Fairtrade quiz night at the Cemetery Approach Community Centre.**
- 3. That Fair Trade bananas are purchased in support of the Annual Santa Fun run based on numbers registered.**

4. That should the Fairtrade Advisory Committee support International Women's Day through a coffee morning that Llantwit Major and Penarth Town Council are involved.

130. FAIRTRADE WORK PROGRAMME

Members were provided with a report to facilitate a discussion to determine the groups 2021/ 2022 work programme.

The chair noted that much of the groups potential work programme had been dictated by the Coronavirus Pandemic. He suggested reviewing the Fairtrade Action Plan in depth to determine what could be achieved in the forthcoming year. The Chair also suggested he would contact local newspapers to ensure local Fairtrade events were being covered.

Kadun advised sharing welsh media platforms as they are sharing events that are happening across wales.

RESOLVED:

1. That the Fairtrade Advisory Committee's previously agreed Action Plan be discussed in depth and provide the Community Engagement Officer and Sustainable Project Officer with ideas to promote Fairtrade.
2. That Jane Hutt AM be invited to the next meeting of the Fairtrade Advisory Committee scheduled to be held on 31 January 2022.

131. DATE OF NEXT MEETING

RESOLVED: that the date of the next meeting of the Fairtrade Advisory Committee is scheduled to be held on Monday, 31 January 2022 at 6pm

The meeting closed at 6.42 pm.

Signed (Chairperson) Dated