

From 1 May 2021, the Local Government and Elections (Wales) Act 2021 sets out a statutory requirement that: As soon as reasonably practicable after a meeting of a community council, and in any event before the end of seven working days beginning with the day on which the meeting is held, the council must publish electronically a note setting out—

- (a) the names of the members who attended the meeting, and any apologies for absence;
- (b) any declarations of interest;
- (c) any decision taken at the meeting, including the outcomes of any votes.

Barry Town Council meets this duty by publishing this information in the form of draft meeting minutes which will be displayed electronically within 7 working days after the meeting. It should be noted that these minutes are DRAFT and not agreed until the next meeting.

### **BARRY TOWN COUNCIL**

#### **DRAFT MINUTES OF AN EXTRAORDINARY MEETING OF THE PERSONNEL COMMITTEE HELD ON MONDAY 25 OCTOBER 2021 AT 7PM**

**PRESENT:** Councillors Charles (Chairperson) together with Councillors Clarke, Payne (Vice Chair), Perkes, William, Wilkinson and Wright.

**ALSO PRESENT:** Mark Sims – Deputy Chief Officer  
Rebecca Blackwell – Office Team Leader  
Councillor Brooks - Observer  
Councillor A Hampton - Observer  
Councillor S Hodges – Observer  
Councillor Johnson – Observer

R316. **APOLOGIES FOR ABSENCE**

None received

R317. **DECLARATIONS OF INTEREST**

None received

R318. **WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015**

**RESOLVED:** That the Well-being of Future Generations (Wales) Act 2015 be received and noted.

R319. **TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD ON 13 SEPTEMBER 2021**

**RESOLVED:** That the minutes of a meeting of the Personnel Committee held on 13 September 2021 be approved and signed as a correct record.

R320. **DATE OF NEXT MEETING**

**RESOLVED:** The date of the next meeting of the Personnel Committee is scheduled to be held on Monday 15 November 2021 at 7pm

R321. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded from the remainder of the meeting.

R322. **UPDATE ON PROPOSED VARIATION TO CEMETERY STAFF CONTRACTS RELATING TO CLOSING CEMETERY GATES 1 APRIL – 30 SEPTEMBER EACH YEAR**

Members were provided with an update in relation to the proposed variation to Cemetery Staff contracts relating to the closing of cemetery gates 1 April – 30 September each year.

Members had a lengthy and detailed discussion, a confidential note of the discussion is on record with the Chief Officer.

**RESOLVED:** That the Deputy Chief Officers make contact with the Unions to request the information that was discussed.

The meeting closed at 8.10 pm

Signed .....

Dated .....