



BARRY TOWN COUNCIL  
CYNGOR TREF Y BARRI

10 July 2018

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, SECTION 1(4) AND  
LOCAL GOVERNMENT ACT 1972, SCHEDULE 12, PARAGRAPH 26(2)(a)**

Pursuant to the requirements of the above statutory provisions, **NOTICE IS HEREBY GIVEN** that a **MEETING OF THE FINANCE, POLICY & GENERAL PURPOSES COMMITTEE OF BARRY TOWN COUNCIL** will be held at the Council Offices, 7 Gladstone Road, Barry on Monday 16 July 2018 at 7.00 pm. The agenda for the meeting is set out below. Members of the public are entitled to attend that meeting unless properly excluded there from by resolution.

Yours faithfully

A handwritten signature in cursive script that reads "Emily Forbes".

Emily Forbes  
Town Clerk

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).

3. **To approve the minutes of the Finance, Policy & General Purposes Committee's meeting held on 11 June 2018**  
(Pages 1462 - 1474)
4. **To receive and note the minutes of the Working Party to Review the Management and Performance of the Town Council's Operations' meeting held on 9 July 2018 noting recommendations to be considered at Agenda Item**  
(To Follow)

### **FINANCIAL REPORTS**

5. **Schedule of Payments for July 2018 (Interim)**  
(Pages 1475 - 1480)  
(If Councillors have any queries on the attached please contact the Responsible Finance Officer prior to the meeting)
6. **Budget Monitoring Report at 30 June 2018** (Pages 1481 - 1483)
7. **Internal Audit Report 2017/18 (Final)** (Pages 1484 - 1492)
8. **Civic Hospitality Budget** (Pages 1493)
9. **Recommendations from other committees** (Pages 1494 - 1513)
  - a. **Personnel**
    - i. Adjustments to weekend lone working policy and risk assessment
    - ii. Request for Funding for Trainee Cemetery Operative College Fees
  - b. **Shop Local**
    - i. Shop Local in Bloom

### **POLICY REPORTS**

10. **GDPR Update** (Verbal)
11. **Recommendations from other committees** (Pages 1514 - 1547)
  - a. Halls, Cemeteries & Community Facilities Committee
    - i. Child Burial Policy
  - b. Personnel
    - i. Draft Unreasonable Complaint Behaviour Policy
    - ii. Draft Equality & Diversity Policy
    - iii. Draft Welsh Language Scheme
    - iv. Draft CCTV Policy
12. **Trees of Peace and Friendship – Tree adoption**  
(Pages 1548 - 1553)

**13 Date of Next Meeting**

The date of the next meeting of the Finance, Policy & General Purposes Committee is scheduled for 24 September 2018

**14. Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

**15. Recommendations from other committees (Pages 1554 - 1556)**

**Review Working Party**

- i. Funding Request from Mack Events

**Distribution**

Full copy of agenda papers to be sent to Councillor Johnson

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices. Agenda papers (with the exception of confidential items) also to:-

Barry & District News, Glamorgan Gem and Barry Library

**This document is available in large print and other formats upon request/Cewch y ddogfen hon mewn print bras a ffor matiau eraill drwy holi.**