

VMS/fpgp

18 July 2017

TO: Councillors Brooks (Chairperson) Bertin, Drake, S A Hodges, N P Hodges (Town Mayor - Ex-officio), Hooper, Lloyd-Selby and Councillor Rowlands

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance, Policy & General Purposes Committee** which will be held in the Council Chamber, 7 Gladstone Road, Barry, on **Monday, 24 July 2017 at 7.00 pm** for the purpose of transacting the business specified below.

Yours faithfully

Emily Forbes
Chief Officer (Town Clerk)

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).
3. **Terms of Reference** **(Pages 1 - 2)**
4. **To Elect a Vice Chairman for the 2017/18 municipal year**

5. **To approve the minutes of the Finance, Policy & General Purposes Committee's meeting held on 10 April 2017**
(Pages 3 - 9)

FINANCIAL REPORTS

6. **Schedule of Payments for July 2017** (Pages 10 - 13)
(If Councillors have any queries on the attached please contact the Responsible Finance Officer prior to the meeting)
7. **Budget Monitoring Report** (Pages 14 - 18)
8. **Internal Audit Report 2016/17 (Final)** (Pages 19 28)

POLICY REPORTS

9. **Council Insurance – Key Personnel Cover** (Pages 29 - 30)
10. **Members Allowance 2017/18 – Independent Remuneration Panel Wales** (Pages 31 - 42)
11. **Recommendation from other Committees**
- a. **Personnel Committee – 3 July 2017**
(Policies attached for information)

RECOMMENDED:

To a meeting of the Finance, Policy & General Purposes Committee to be held on Monday, 24 July 2017 that this Council approves the following policies subject to approval being sought from the relevant Trade Unions and staff being consulted for a 2 week period where necessary:-

Annual Leave (Trade Union)
Domestic Abuse Workplace Policy (Trade Union)
Shared Parental Leave (Trade Union)
Sickness Absence (Trade Union and 2 week staff consultation)

(Pages 43 - 73)

- b. **Working Party to Review the Management and Performance of the Town Council's Operations** - 24 July 2017
(Verbal update)
12. **Equipment Requirements** (Pages 74 - 77)

13. **Corporate Plan (to include feedback from One Voice Wales induction training and exercise carried out at Scout Fete)**
(Pages 78 - 86)
14. **Date of Next Meeting**

The next meeting of the Finance, Policy & General Purposes Committee is scheduled for 16 October 2017
15. **Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.
16. **IT Provision and future options** **(Pages 87 - 113)**
17. **Anchor Memorial** **(Pages 114 - 120)**
18. **Cemetery Lodge – works to replace radiators**
Pages 121 - 122)
19. **Pioneer Hall Roof – Acceptance of Tender** **(Pages 123 - 124)**

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices. Agenda papers (with the exception of confidential items) also to:-

Barry & District News, Glamorgan Gem and Barry Library

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