

VMS/fpgp

19 July 2013

TO: Councillor Egan (Chairperson) together with Councillors C Curtis (Town Mayor – Ex-officio), Davey, Drake, S A Hodges, Payne, Powell and Sword

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance, Policy & General Purposes Committee** which will be held in the Council Chamber, 7 Gladstone Road, Barry, on **Monday, 29 July 2013 at 7.00 pm** for the purpose of transacting the business specified below.

Yours faithfully

C Lewis
Town Clerk

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).
3. **Terms of Reference** **(Pages 382-383)**
4. **To approve the minutes of the Committee's meeting held on 8 April 2013** **(Pages 384-391)**
5. **To receive the minutes of the Working Party to Review the Management and Performance of the Town Council's Operations held on 17 July 2013** **(Pages 392-395)**
6. **To receive a presentation from Barry Sea Cadets in relation to their Grant Application – Lt Paul Phillips (TS Cossack Commanding Officer) and Jill McCrae (Treasurer) (Page 396-397)**

7. **Grants and Donations 2013/14**

To review applications for financial assistance from **(Pages 398-399)**

1. Rainbow Women's Group
2. Sully Budokan Judo Club

FINANCIAL REPORTS

8. **Schedule of Payment for July (Final) 2013** **(Pages 400-402)**

(If Councillors have any queries on the attached please contact the Responsible Finance Officer prior to the meeting)

9. **Internal Audit Report 2012/13 (Final Report)** **(Pages 403-413)**

10. **Audit Strategy Memorandum 2013** **(Pages 414-434)**

11. **Budget Monitoring Reports to June 2013** **(Pages 435-437)**

12. **Recommendations from other Committees** **(Pages 438-475)**

A. **Amenities Committee**

- i. A75(a)(2) – Cemetery Chapel
- ii. A75(e)(1) – Headstone Policy

B. **Resources Committee**

- i. R54 – Review of Council Policies

POLICY REPORTS

13. **Tender Process** **(Pages 476-477)**

14. **Request from Barry Town Supporters Committee to use Council Crest on their shirts** **(Pages 478)**

15. **Date of Next Meeting**

The next meeting of the Finance, Policy & General Purposes Committee is schedule to be held on Monday, 21 October 2013

16. **Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

17. **Provision of Lift in Council Offices** **(Pages 479-480)**

18. **Fraudulent Cheques** (Pages 481-482)

19. **Recommendations from other Committees** (Pages 483-491)

Resources Committee

- A. R59 – Sale of Cemetery Van
- B. R60 – Disposal of Cemetery Greenhouse
- C. R61 - Review of the Appointment of the Council's Planning Adviser and Personnel Advisor

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices. Agenda papers (with the exception of confidential items) also to:-

Barry & District News, Glamorgan Gem and Barry Library