

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD ON MONDAY, 28 SEPTEMBER 2009 AT 7.00PM

PRESENT: Councillor S C Egan (Chairperson) together with Councillors O Cash, G D Davey, J Evans, K Evans, K Kemp and T C Stenstrom.

ALSO PRESENT: Councillor N Hodges.

IN ATTENDANCE: Derek Wolfe – Executive Officer
Julie Hurd – Administration

R79. **APOLOGIES:**

Apologies for absence were received from Councillors A D Hampton and B I Shaw.

R80. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

R81. **MINUTES OF THE RESOURCES COMMITTEE'S MEETING HELD ON MONDAY, 15 JUNE 2009**

It was noted that the minutes contained minor errors in the resolutions of minute numbers R69 and R71 which should read "Resources" Committee and not "Amenities" Committee.

RESOLVED: that the minutes of the Resources Committee's meeting held on 15 June 2009 be approved and signed as a correct record, subject to the amendments referred to above.

R82. **MINUTES OF THE JOINT CONSULTATIVE ADVISORY GROUP MEETING HELD ON 29 JULY 2009**

Councillor S Egan considered that the Joint Consultative Advisory Group meeting had been constructive with positive feedback. He hoped that the good working relationship would continue.

RESOLVED: that the minutes of the Joint Consultative Advisory Group's meeting held on 29 July 2009 be received and noted.

R83. **DRAFT INFORMATION, COMMUNICATION AND TECHNOLOGY POLICY**

Members gave consideration to a Draft Information, Communication & Technology Policy, with a view to progressing the adoption of an organisation-wide policy on the use of information, communication and technology facilities within the Council.

It was felt that one of the paragraphs in the Draft Policy was too long and that it should be broken down perhaps including sub-headings. It was suggested that an aide memoir on one sheet of paper might be helpful for staff. The Chair suggested that the Draft Policy be simplified so that all staff are able to understand it.

Councillor Kemp asked whether there was a Data Protection Policy in place. The Executive Officer confirmed that there was, but that it would need to be updated.

RESOLVED: that the Draft Information, Communication and Technology Policy be forwarded to the Joint Consultative Advisory Group for consultation, prior to its consideration by the Finance, Policy & General Purposes Committee.

R84. **DATE OF NEXT PERSONNEL SUB-COMMITTEE MEETING**

RESOLVED: that the Chair of the Committee would arrange a date for the next Advisory Group meeting with the Executive Officer, following which members of the Sub-Committee would be informed accordingly.

R85. **DATE OF NEXT TRAINING & DEVELOPMENT ADVISORY GROUP MEETING**

RESOLVED: that the Chair of the Committee would arrange a date for the next Advisory Group Sub-Committee meeting with the Executive Officer, following which members of the Advisory Group Sub-Committee would be informed accordingly.

R86. **DATE OF NEXT MEETING**

RESOLVED: to note that the Committee's next meeting was scheduled for Monday, 14 December 2009.

R87. **EXCLUSION OF THE PRESS & PUBLIC**

RESOLVED: that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R88. **THE TOWN COUNCIL'S PERSONNEL ADVISORY SERVICES**

The Committee was advised that the Council's current Personnel Advisory Services Agreement with the Vale of Glamorgan Council was due to expire on 30 September 2009. Councillors considered the following options:

1. that as an interim measure consideration be given to extending the personnel service level agreement with the Vale of Glamorgan Council from 1 October to 31 December 2009;
2. that consideration be given to retaining the services of the Vale Council's Training and Counselling facilities;
3. that the Finance, Policy & General Purposes Committee be asked to give further detailed consideration to the provision of personnel advisory services to the Town Council in the longer term.

RESOLVED: that all three options be approved and adopted.

R89. **THE TOWN COUNCIL'S PLANNING ADVISORY SERVICES**

Members considered a report on the provision of planning advisory services to the Council, including the following options:-

1. to allow the existing consultant's contract to lapse on 30 November 2009, and to seek further planning advice by way of a second recruitment and selection process;
2. to extend the existing consultant's temporary contract for a further fixed term period, possibly of a further six months duration expiring on or before 31 May 2010;
3. to offer the existing consultant an ongoing rolling contract on terms and conditions to be fixed by Councillors.

RESOLVED: that an annual rolling contract be agreed with the existing consultant, terminating not later than 31 May 2012.

The meeting ended at 7.48 pm

Signed..... Dated.....
(Chairperson)