

DBW/an

19 June 2009

To: Councillors B Brooks, J E Charles, G D Davey, P Drake, S C Egan, J Evans, Councillor H C Hamilton (Town Mayor, Ex-Officio), A D Hampton, N P Hodges, S A Hodges, L M Payne, T C Stenstrom , and S T William

Dear Councillor

A meeting of the Finance, Policy & General Purposes Committee will be held in the Council Chamber, 7 Gladstone Road, Barry, on **Monday, 29 June 2009 at 7.00pm** for the purpose of transacting the business specified below.

Yours faithfully

D Wolfe
Executive Officer

A G E N D A

1. **Election of Chairperson for the 2009/10 Municipal Year**
2. **Apologies for absence**
3. **Election of Vice-Chairperson for the 2009/10 Municipal Year**
4. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hrs before the meeting).
5. **Terms of Reference (For Information Only) (Pages 232- 233)**
6. **To approve the minutes of the Committee's meetings held on 2 March 2009 and 27 April 2009 (Pages 234-240)**

FINANCIAL REPORTS

7. **Draft Out-turn Statement for 2008/09** (Pages 241-250)
8. **Budget Monitoring Report** (Pages 251-265)
9. **Schedule of Payments for second of half of June 2009**
(Pages 266-267)
10. **Draft Town Council Accounts 2008/09** (Pages 268-287)
11. **Request from Barry Town Survey Steering Group for Release of Funding** (Pages 288-293)
12. **Standing Order 112 Urgent Action** (Page 294)

POLICY REPORTS

13. **References from the Amenities Committees**

- (a) **New Play Equipment** (Pages 295-296)

That the Finance, Policy & General Purposes Committee be asked to give consideration to the purchase of new play equipment as a matter of urgency, so as not to damage the Council's reputation at the Pioneer Hall, at its next meeting to be held on Monday, 29 June 2009.

- (b) **Additional Costs for Cemetery Pricing** (Pages 297-298)

That the following resolutions be forwarded to the Finance, Policy & General Purposes Committee

1. That Members approve the actions of the Deputy Executive Officer and introduce the burial fee for a non-viable foetus of £120.00.
2. Officers be authorised to introduce any further new fees required using the current price list as a guide for inclusion in the existing price list.

- (c) **Biodiversity 2009/10 – Phase 2** (Pages 299-301)

That the Finance, Policy & General Purposes Committee be asked to release the £3,000 placed in the Special Projects reserve on the proviso that the Council are successful in securing a grant under the Vale of Glamorgan Council's CASH Scheme.

14. **References from the Resources Committee**

(a) **Third Revised Draft Sickness Absence Policy**
(Pages 302-311)

That the Sickness Absence Policy be submitted to the Finance, Policy & General Purposes Committee for approval and signing off.

(b) **Third Revised Draft Disciplinary Policy and Procedure**
(Pages 312-320)

That amendments agreed by the Resources Committee be made prior to the report being submitted to the Finance, Policy & General Purposes Committee for approval and signing off (since incorporated within the policy document).

(c) **Review of Payments to Professional Associations**
(Pages 321-323)

1. That the Finance Policy & General Purposes Committee agrees to honour the membership fees for staff who are members of professional bodies in the 2009/10 municipal year.
2. That in future years the Council should only pay for membership of professional bodies if it was stated as being a requirement within the job description/person specification of a member of staff.

15. **Draft Alcohol, Drug & Substance Abuse Policy (Pages 324-334)**

16. **Lease/Licence on an Area of Land at Barry Athletic Club's Ground (Pages 335-336)**

17. **Provision of Bar/Badge for Former Town Mayor's or Deputy Mayor's Badge of Office (Pages 337-339)**

18. **Exclusion of the Press & Public**

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

19. **Review of Personnel & Health Service & Welfare Service Level Agreements**

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices. Agenda papers (with the exception of confidential items) also to:-

Barry & District News, Glamorgan Gem, South Wales Police and Barry Library