

DBW/an

26 November 2010

To: Councillor H C Hamilton plus Councillors Cash, Davey, Egan, J Evans, K Evans, Hampton, S Hodges, Kemp, K Kuhnell (Town Mayor- ex-officio), Shaw, Stenstrom, Turner plus one vacancy

Dear Councillor

A meeting of the **Resources Committee** will be held in the Council Chamber, 7 Gladstone Road, Barry on **Monday, 6 December 2010 commencing at 7.00pm** for the purpose of transacting the business specified below.

Yours faithfully

Derek Wolfe
Executive Officer

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting).
3. **To approve and sign the minutes of the Resources Committee's meeting held on 11 October 2010** (Pages 392-396)
4. **To receive the minutes of the JCAG's meeting held on 24 November 2010 and to consider any recommendations contained therein** (To Follow)

PERSONNEL REPORTS

5. **Sickness Absence** (Pages 397-398)
 - a. Comparison and Analysis of Sickness Absence (November 2009 – October 2010)
 - b. Sickness Absence Summary (November 2009 – October 2010)

6. **Accident statistics (1 September – 31 October 2010)**
(Page 399)
7. **Draft Staff Handbook, incorporating a position statement on those policies already in place**
(Pages 400-403)

TRAINING REPORTS

8. **Staff & Councillor Training** (Pages 404-417)

Training & Development Courses attended or to be attended by Councillors and staff
9. **Budgetary Control Statements for April to October 2010**
(Pages 418-419)
10. **Draft Resources Committee Estimates 2011/12** (Pages 420-422)
11. **Date of Next Meeting** – The Committees next meeting is scheduled for Monday, 14 February 2011 at 7.00 pm

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices for inspection.

Agenda papers (with the exception of confidential items) also to: -

Barry and District News, Glamorgan Gem and Barry Library (3)