

BARRY TOWN COUNCIL

MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD ON MONDAY, 14 JUNE 2010 AT 7.00PM

PRESENT: The Mayor (ex-officio) together with Councillors O Cash, G D Davey, S C Egan, J Evans, K Evans, H C Hamilton, A D Hampton, S A Hodges, T C Stenstrom

IN ATTENDANCE: Cliff Lewis – Deputy Executive Officer
Julie Hurd – Administration

R115. **APOLOGIES:**

Apologies for absence were received from Councillors B I Shaw and C Turner.

R116. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

R117. **TERMS OF REFERENCE**

Councillor Stenstrom proposed that the Leader of Council continue to have the responsibility of appraising the Executive Officer as he, as the Chair of Resources Committee in 2009/10, had commenced the appraisal process for the Executive Officer. It was agreed that points 7 and 8 of Delegated Powers contradicted each other and that they should be amalgamated to form just one point.

RESOLVED:

1. that Point 6 under delegated powers be amended to read as follows:-
“That the Leader of Council have responsibility for appraising the Executive Officer”;
2. that Points 7 and 8 be amalgamated to read as follows:-
“To have oversight and determine the training and development of the Council.

R118. **MINUTES OF THE RESOURCES COMMITTEE’S MEETING HELD ON MONDAY, 15 MARCH 2010**

RESOLVED that the minutes of the Resources Committee meeting held on 15 March 2010, be approved and signed as a correct record.

R119. **APPOINTMENT OF SUB-GROUPS AND DETERMINATION OF THEIR TERMS OF REFERENCE**

Members were requested to give consideration to the appointment of sub-groups and determination of their terms of reference.

It was suggested that the following changes be made to the terms of reference as follows:-

(a) **Joint Consultative Advisory Group**

1. Point 1

To read as follows "To meet those Unions recognised by the Council ..." In the same paragraph after the words "comprising the .." take out the words "three" and close up the gap between "time" and "officials" also take out the words "three" before the word "workplace".

Councillor Hampton disagreed with the above amendment and proposed, seconded by Councillor Kemp, that the amendment be put to a vote the outcome of which was as follows:-

FOR

Councillor O Cash
Councillor G Davey
Councillor S Egan
Councillor J Evans
Councillor K Evans
Councillor K Kuhnell
Councillor H Hamilton
Councillor T Stenstrom

AGAINST

Councillor A D Hampton
Councillor K Kemp

The amendment to point 1 of the terms of reference was declared **CARRIED.**

2. Point 3

To be amended to read as follows.

"Any issues initially brought to the Joint Consultative Advisory Group should be referred to the Resources Committee".

(b) **Memorial Hall & Theatre Advisory Group**

As this meeting no longer takes place that the terms of reference be deleted.

RECOMMENDED:-

1. that point 1 be amended to read as follows:-

“To meet with those Unions recognised by the Council on at least a quarterly basis to discuss any issues relating to staff in general, the employee’s side comprising the full-time officials for those unions and the workplace representatives within Barry Town Council.”

2. that point 3 be amended to read as follows:-

Any issues initially brought to the Joint Consultative Advisory Group should be referred to the Resources Committee.

R120. SICKNESS ABSENCE

Items 6(a) and (b) were taken together as one item. The Chairman indicated that he was disappointed with the figures which showed that the level of sickness was high.

Councillor Hodges stated that it would make more sense for the statistics to show 12 months worth of figures and not 14 as in the report.

RESOLVED that the statistics show figures for the last 12 months only.

R121. ACCIDENT STATISTICS (1 FEBRUARY – 31 MAY 2010)

RESOLVED that the report be received and noted.

R122. UPDATE ON STAFF APPRAISALS

RESOLVED that the report be received and noted.

R123. STAFF & COUNCILLOR TRAINING

It was pointed out that there were some discrepancies in the renewal dates on some of the training that had taken place and the Deputy Executive Officer was asked to check with the relevant officer on these and assured members that the dates would be corrected on the report submitted to the Committee’s next meeting.

RESOLVED that the Deputy Executive Officer would check the schedule with the appropriate officer and following further discussions with the Chair of Resources will report back to the next meeting of the Resources Committee.

R124. **OVERTIME PAYMENTS**

It was brought to the Committee's attention that the method of authorisation for staff overtime payments needs to be reviewed.

RESOLVED that a report on the method of authorisation for staff overtime be submitted to the next meeting of the Resources Committee.

R125. **BUDGETARY CONTROL STATEMENTS FOR APRIL 2010**

RESOLVED that the budgetary control statements for April 2010 be approved.

R114. **DATE OF NEXT MEETING**

RESOLVED that it be noted that the next meeting of the Resources Committee will be held on Monday, 11 October 2010 at 7.00 pm.

The meeting ended at 7.50 pm

Signed..... Dated.....
(Chairperson)