

DBW/an

4 June 2010

To: The Mayor (ex-officio) together with Councillors Cash, Davey, Egan, J Evans, K Evans, Hamilton (Chairperson), Hampton, S Hodges, Kemp, Shaw, Stenstrom, Turner plus one vacancy

Dear Councillor

A meeting of the **Resources Committee** will be held in the Council Chamber, 7 Gladstone Road, Barry on **Monday, 14 June 2010 commencing at 7.00pm** for the purpose of transacting the business specified below.

Yours faithfully

Derek Wolfe
Executive Officer

AGENDA

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting).
3. **Terms of Reference (For information only) (Pages 297-298)**
4. **To approve and sign the minutes of the Resources Committee's meeting held on 15 March 2010 (Pages 299-301)**
5. **Appointment of Sub-Groups and Determination of their Terms of Reference (Pages 302-303)**
 - a. Joint Consultative Advisory Group (3-1-1)
 - b. Memorial Hall & Theatre Joint Advisory Group (3-1-1 plus 5 representatives of the Trust)

PERSONNEL REPORTS

6. **Sickness Absence** (Pages 304-306)
 - a. Comparison and Analysis of Sickness Absence (1 June 2008 – 31 May 2010)
 - c. Sickness Absence Summary (1 April 2009 – 31 May 2010)
7. **Accident statistics (1 February – 31 May 2010)** (Page 307)
8. **Update on Staff Appraisals** (Pages 308)

TRAINING REPORTS

9. **Staff & Councillor Training** (Pages 309-318)
 - a. Training & Development Courses attended or to be attended by Councillors and staff prior to June 2010
 - b. Training identified as a result of appraisals
10. **Overtime Payments**
To discuss the method of verifying overtime payments
11. **Budgetary Control Statements for April 2010** (Pages 319-320)
12. **Date of Next Meeting** – The Committees next meeting is schedule for Monday, 11 October 2010

Distribution

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices for inspection.

Agenda papers (with the exception of confidential items) also to: -

Barry and District News, Glamorgan Gem and Barry Library (3)