

**BARRY TOWN COUNCIL**

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD ON MONDAY, 11 JULY 2011**

**PRESENT:** Councillor H C Hamilton (Chairperson), together with Councillors G D Davey, S C Egan, J Evans, A D Hampton, K Kuhnell, S A Hodges, B I Shaw and T C Stenstrom

**ALSO PRESENT:** Cliff Lewis – Deputy Executive Officer  
Angie Norman – Administration

R172. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors B Brooks and K A Kemp

R173. **DECLARATIONS OF INTEREST**

None were received.

R174. **TERMS OF REFERENCE**

RESOLVED that the terms of reference be received and noted.

R175. **MINUTES OF THE RESOURCES COMMITTEE'S MEETING HELD ON TUESDAY, 19 APRIL 2011**

**RESOLVED:**

1. That minute no. R171(a) be amended to "**RESOLVED**";
2. that the minutes of the Resources Committee meeting held on 19 April 2011 be approved and signed as a correct record subject to the above amendment

R176. **TIME MANAGEMENT**

**RESOLVED:** that due to future potential changes within the staff structure of the Council this matter now be withdrawn from the agenda.

R177. **BUDGETARY CONTROL STATEMENTS FOR MAY 2011**

**RESOLVED:** that the report be received and noted.

R178. **SCHEDULE OF PAYMENTS FOR JULY 2011**

Members did not have the relevant paperwork present at the meeting and therefore this matter could not be considered. A question was raised with regard the four cancelled cheques and the Leader advised

that these had been cheques which had been written out to the adult entertainers who had performed at the Schools Concert. He advised that as no contract had been entered into between the Council and these entertainers it should be for Sarah Creasy to ensure that the payments were made and therefore a cheque for the total sum of £260 had been made out to her for this purpose.

**RESOLVED** that the cheques not be approved due to the paperwork not being in order.

R179. **REVIEW OF JOINT CONSULTATIVE ADVISORY GROUP**

Councillor Egan informed the Committee that a meeting had taken place between the Leader of Council, the Chair of Resources, the Chair of Finance, Policy & General Purposes Committee, GMB and Unison Unions during the afternoon of the 11 July to discuss the proposed new staffing structure. He advised that the Unions had considered that there was currently no need for the JCAG to meet its current format with the clear understanding that the unions could call for a meeting of the JCAG if they required one. He informed Members that the meeting had been productive and well received and that the unions had no initial problems with the proposed staffing changes at Barry Town Council.

R180. **DATE OF NEXT MEETING**

**RESOLVED:** that the next meeting of the Resources Committee was scheduled for Monday, 24 October 2011 at 7.00 pm.

R181. **EXCLUSION OF THE PRESS & PUBLIC**

**RESOLVED:** that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R182. **WEEKEND AND BANK HOLIDAY WORKING AT MERTHYR DYFAN CEMETERY**

Members were requested to consider and formulate a procedure for the working of bank holidays in the cemetery. It was felt that some bank holiday working is required but that serious consideration needs to be given to exactly which bank holidays need cover and which ones staff could be employed to open and close the gates only.

Following considerable discussion it was **RESOLVED:-**

1. that the Committee recommend in principle the working of Bank Holidays but that the Deputy Executive Officer be requested to

submit a report to the October meeting of the Resources Committee detailing which Bank Holidays would require staff cover and which the opening and closing of gates would suffice;

2. that in the meantime officers be given authorisation to organise working arrangements for Christmas Day and Boxing Day 2011 and Easter weekend 2012.

R183. **RESPONSIBILITY ALLOWANCE PAYMENTS**

**RESOLVED** that an adjustment to the Executive Officer's remuneration be implemented due to the reduction in the number of staff employed by the Town Council providing there are no national agreements covering such payments.

R184. **REAPPOINTMENT OF HUMAN RESOURCES ADVISER**

Members were requested to consider reappointing the Council's Human Resources Adviser for a term not exceeding 12 months and how many hours should be included within the new contract.

**RESOLVED:**

1. that the Council's current Human Resources Adviser should be offered a further 12 month fixed term contract at 5 hours per week;
2. that should the Council require him to undertake any duties which they deem necessary to increase the hours then this be considered at the relevant time;

The meeting ended at 8.05 pm

Signed .....  
(Chairperson)

Dated .....