

RES/an

30 September 2011

To: Councillor H C Hamilton (Chairperson) plus Councillors Brooks (Town Mayor – ex-officio), Davey, Egan, J Evans, K Evans, Hampton, S Hodges, Kemp, K Kuhnell, Shaw, Stenstrom and Turner

Dear Councillor

A meeting of the **Resources Committee** will be held in the Council Chamber, 7 Gladstone Road, Barry on **Monday, 10 October 2011 commencing at 7.00pm** for the purpose of transacting the business specified below.

Yours faithfully

Cliff Lewis  
Town Clerk

**AGENDA**

1. **Apologies for absence**
2. **To receive declarations of interest under the Council's Code of Conduct.** (Note: Members seeking advice on this item are requested to contact the Monitoring Officer at least 72 hours before the meeting).
3. **To approve and sign the minutes of the Resources Committee's meeting held on 11 July 2011** (Pages 517-520)
4. **Budgetary Monitoring Report for April 2011 to August 2011** (Pages 521-522)
5. **To Discuss the Resale of surplus computer equipment** (Pages 523)
6. **Sickness Absence**  
(Please note this information was sent to you separately via Information Circular No. 4)
  - a. Comparison and Analysis of Sickness Absence (2009/2010–2011/12)
  - b. Sickness Absence Summary (September 2010-September 2011)

7. **Accident Statistics (1 July 2011 – 30 September 2011)**
8. **Staff & Councillor Training & Development Programme up to 30 September 2011**  
(Please note this information was sent to you separately via Information Circular No. 4)
9. **Date of Next Meeting** – The Committees next meeting is provisionally scheduled for Monday, 28 November 2011 at 7.00 pm
10. **Exclusion of the Press & Public**  
  
In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.
11. **Bank Holiday Working at Merthyr Dyfan Cemetery (Pages 524-527)**
12. **37 Hour Working Week adjustment to Cemetery Staff Working Hours (Pages 528)**
13. **Update on Staff Review**
14. **New Temporary Administrative Assistant**

### **Distribution**

Agenda summons and index to all non-committee members. A full copy of the agenda papers for this meeting will be available in the Council offices for inspection.

Agenda papers (with the exception of confidential items) also to: -

Barry and District News, Glamorgan Gem and Barry Library (3)