BARRY TOWN COUNCIL

ELECTION OF THE TOWN MAYOR OF BARRY

AT

THE MEMORIAL HALL & THEATRE, BARRY

ON

MONDAY 9 MAY 2011 at 7.00PM

(Members of the Public are requested to stand when the Mayor's Party enter the Theatre.)

DBW/an

21 April 2011

Dear Councillor

You are hereby summoned to attend the Annual Meeting of **BARRY TOWN COUNCIL** to be held on Monday, 9 May 2011 at 7.00pm, in the Memorial Hall and Theatre, Barry, and on Tuesday, 10 May 2011 in the Council Chamber, Town Council Offices, 7 Gladstone Road, Barry, at 7.00pm for the purpose of transacting the business shown in the agenda set out below.

Yours faithfully

Derek Wolfe
Executive Officer

A G E N D A

1. **Procession into Hall**

   Mace Bearer followed by Retiring Mayor, Retiring Deputy Mayor, Executive Officer and Chaplain

2. **Prayer by Mayor's Chaplain**

3. **Reading of Summons by Executive Officer**

   As set out above

4. **To Elect a Town Mayor for the 2011/12 Municipal Year**

   The Retiring Mayor asks for nominations for the office of Town Mayor

   A vote is taken on each candidate nominated.

   Retiring Mayor says – "Councillor …….., by the majority vote of the Council, you have been elected to the office of Town Mayor for the year 2011/12."

5. **To Receive the Newly Elected Town Mayor's Declaration of Acceptance of Office**

Executive Officer says – "Mr/Madam Mayor please read and sign the declaration of acceptance of office"

Newly Elected Mayor reads– " I Councillor ……., have been elected to the office of Town Mayor of the Council of Barry, hereby declare that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof, according to the best of my judgement and ability. I undertake to be guided by Barry Town Council's Local Code of Conduct in the performance of my functions in this office."

6. **To receive information concerning apologies for absence submitted on behalf of absent Councillors**

7. **To Elect a Deputy Town Mayor for the 2011/12 Municipal Year**

The Retiring Mayor asks for nominations for office of Deputy Town Mayor.

A vote is taken on each candidate nominated.

Retiring Mayor says – "Councillor …….., by the majority vote of the Council you have today been elected to the office of Deputy Mayor for the year 2011/12".

8. **To receive the Deputy Town Mayor's Declaration of Acceptance of Office**

Executive Officer says – "Mr/Madam Deputy Mayor please read and sign the declaration of acceptance of office".

The Newly Elected Deputy Mayor reads – "I Councillor …….., having been elected to the office of Deputy Mayor of the Council of Barry, hereby declare that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof, according to the best of my judgement and ability. I undertake to be guided by Barry Town Council's Local Code of Conduct in the performance of my functions in this office".

9. **Procession from Hall**

Mace Bearer, followed by Retiring Mayor, Retiring Deputy Mayor, Executive Officer, Chaplain, Incoming Mayor and Deputy Mayor

(At this point in the meeting, there will be a brief delay whilst the incoming Mayor and Deputy Mayor don their robes and chains of office)

10. **Procession into Hall (Following Robing & Chains of Office)**

Mace Bearer followed by Incoming Mayor, Incoming Deputy Mayor, Executive Officer, Chaplain, Retiring Mayor, Retiring Deputy Mayor

11. **To receive declarations of interest under the Council's Code of Conduct**
(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

12. **Investiture of the New Consort and Deputy Consort**

The Retiring Consort and Deputy Consort to invest the New Consort and Deputy Consort with badges of office.

13. **To receive the retiring Mayor's speech**

14. **Presentation of Bouquets to Retiring Mayor and Consort and Retiring Deputy Mayor and Consort**

15. **To receive the Newly Elected Mayor's notification of the appointment of his/her Chaplain and arrangements for his/her Civic Service on Mayoral Sunday**

16. **To Receive the Newly Elected Town Mayor's Speech**

Including vote of thanks to the retiring Mayor.

17. **Adjournment of Meeting**

Newly elected Mayor moves adjournment of the meeting to be reconvened on Tuesday 10 May 2011 at 7.00 pm in the Council Chamber, Town Council Offices, Gladstone Road, Barry. He/She invites guests to join him/her in the Bedwas Hall and asks everyone to remain seated until Civic Party have left the Hall.

18. **Procession from Hall**

Mace Bearer followed by New Mayor, New Deputy Mayor, Executive Officer and Chaplain

19. To approve and sign the minutes of the Council's meeting held on 21 February 2011 as a correct record **(Pages 1428-1437)**

20. To consider questions from Councillors (Standing Order 26 refers)

21. To consider questions/Comments from Members of the Public (Standing Order 27 refers)

22. To receive Police Reports (if any)

23. To receive communications from the Town Mayor

24. Presentation by the Chief Executive of the Local Council's Advisory Service

25. To receive and note the minutes of the Amenities Committee's meeting held on 28 March 2011 and to consider any recommendations contained therein **(Pages 1438-1444)**

26. To receive and note the minutes of the Finance, Policy and General Purposes Committee's meetings held on 21 March and 18 April 2011 and to consider any recommendations contained therein **(Pages 1445-1456)**

27. To receive and note the minutes of the Planning Committee's meetings held on 8 March, 5 April (attached) and 3 May 2011 (to follow) and to consider any recommendations contained therein **(Pages 1457-1472)**

28. To receive and note the minutes of the Resources Committee's meeting held on 19 April 2011 and to consider any recommendations contained therein **(Pages 1473-1477)**

29. To elect a Leader of the Council for 2011/12, noting that the Leader of the majority (Labour) Group will be the Leader of the Council, in accordance with Standing Order 121(b)

30. To appoint the following Council Committees for the ensuing municipal year and approve their terms of reference (Details of the 2010/11 Committee Membership and Terms of Reference are attached) **(Pages 1478-1479)**

		Lab.	**Con**	**Plaid**
(a)	Amenities	7	2	3
(b)	Appointments	3	1	1
(c)	Finance Policy & General Purposes	7	2	3
(d)	Planning - one per ward plus	3	1	1
(e)	Resources	7	2	3
(f)	Unified Appeals	3	1	1

31. To elect the Chairpersons and Vice-Chairpersons of the Committees listed above, in accordance with the provisions of Standing Order 16.8

32. To appoint or nominate representatives onto joint and outside bodies, including the appointment of minor authority representatives onto School Governing Bodies where indicated with an asterisk. (Details of the 2010/11 Representatives are attached) **(Pages 1480-1487)**

33. To approve a Schedule of Payments for May 2011 and determine the Council's cheque signatories for 2011/12 **(To Follow)**

34. To determine the cheque signatories for the Town Mayor's Charity Account for 2011/12 **(Pages 1489)**

35. **Revised Draft Schedule of Town Council Meetings for 2011-12**

To confirm the contents, of the revised draft schedule following comments sought from Councillors during March. Any comments already received have been taken account of in the attached schedule. **(Pages 1490)**

36. **Date Of Next Meeting**

Subject to the Council's consideration of Agenda Item 35, to note that the Council's next meeting is scheduled for Monday, 25 July 2011 at 7.00 pm.

Distribution

The Mayor plus all other Town Councillors (22)

Barry and District News, Glamorgan Gem, South Wales Police, Barry Library (4)

OFFICIAL PHOTOGRAPHS

NB Arrangements have been made for Official Photographs to be taken, and members are, therefore, requested to arrive at the Council Chamber at 6.30 pm on Monday, 9 May for this purpose.