

DBW/an

5 November 2010

Dear Councillor

COUNCIL SUMMONS

You are requested to attend a meeting of **BARRY TOWN COUNCIL** to be held on **Monday, 15 November 2010 at 7.00pm** in the Council Chamber, 7 Gladstone Road, Barry, for the purpose of transacting the business shown in the agenda set out below.

Yours faithfully

Derek Wolfe
Executive Officer

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest under the Council's Code of Conduct (Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)
3. To approve and sign the minutes of the Council's meeting held on 12 July 2010
(Pages 1153-1159)
4. To receive a Police Report
5. To receive communications from the Mayor
6. To consider questions from Councillors in accordance with the provisions of Standing Order 26
7. To consider questions/comments from Members of the Public in accordance with the provisions of Standing Order 27

8. To receive the minutes of the Amenities Committee's meeting held on 27 September 2010 and to give consideration to any recommendations contained therein **(Pages 1160-1165)**
9. To receive the minutes of the Finance, Policy & General Purposes Committee's meeting held on 13 September 2010 and to give consideration to any recommendations contained therein **(Pages 1166-1171)**
11. To receive the minutes of the Planning Committee's meetings held on 3 August, 7 September, 5 October and 2 November 2010 and to give consideration to any recommendations contained therein **(Pages 1172-1214)**
12. To receive the minutes of the Resources Committee's meeting held on 11 October 2010 and to give consideration to any recommendations contained therein **(Pages 1215-1219)**
13. To receive and note the minutes of the Urgency Committee's meetings held on 23 July, 12 August, 26 August 7 October and 28 October 2010 **(Pages 1220-1234)**
14. To receive reports from representatives serving on Outside Bodies (Copies of agendas for and the minutes of meetings of Outside Bodies are available for inspection in the lever-arch file kept in the Executive Officer's office)
15. To approve a Schedule of Payments for November 2010 **(Pages 1235-1238)**
16. **EXECUTIVE OFFICER'S REPORT** **(Pages 1239-1325)**
 - a. Draft Revised Financial Regulations & Standing Orders
 - b. Report on Representative & Other Bodies – LCAS, OVW & SWLCC's Forum
 - c. Recording of Council Meetings
 - d. On-line Transactions
 - e. Future and Role of the Working Party to Review the Management & Performance of the Council's Operations
 - f. Town Council Risk Assessments 2009/10
17. External Audit Report for 2009/10 **(Pages 1326-1331)**
18. Date of Next Meeting

To note that the next meeting of the Town Council is scheduled for Monday, 21 February 2011 at 7.00pm

19. Exclusion Of The Press & Public

In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

20. To approve and sign the confidential minutes of the Council's meeting held on 12 July 2010 **(Page 1332)**

21. **CONFIDENTIAL REPORT OF THE EXECUTIVE OFFICER** (attached for Councillors only) **(Pages 1333-1338)**

a. Cemetery Lodge Rent

b. Staff Structure Review 2010/11

Distribution

The Mayor (Councillor Karl Kuhnell) plus all other Town Councillors (22)

Others (Barry & District News, Glamorgan Gem, South Wales Police and Barry Library) (4)