



BARRY TOWN COUNCIL
ELECTION OF THE MAYOR
OF
BARRY TOWN COUNCIL
AT
THE MEMORIAL HALL & THEATRE,
BARRY
ON
MONDAY 10 MAY 2010 at 7.00PM

(Members of the Public are requested to stand when the Mayor's Party enter the Theatre.)

DBW/an

29 April 2009

Dear Councillor

You are hereby summoned to attend the Annual Meeting of **BARRY TOWN COUNCIL** to be held on Monday, 10 May 2010 at 7.00pm, in the Memorial Hall Theatre, Barry, and on Tuesday, 11 May 2010 in the Council Chamber, Town Council Offices, 7 Gladstone Road, Barry, at 7.00pm for the purpose of transacting the business as listed in the agenda.

Yours faithfully

Derek Wolfe
Executive Officer

AGENDA

1. **Procession into Hall**

Mace Bearer followed by Retiring Mayor, Retiring Deputy Mayor, Executive Officer and Chaplain

2. **Prayer by Mayor's Chaplain**

3. **Reading of Summons by Executive Officer**

As set out above

4. **To Elect a Town Mayor for the 2010/11 Municipal Year**

The Retiring Mayor asks for nominations for the office of Town Mayor

A vote is taken on each candidate nominated.

Retiring Mayor says – “Councillor, by the majority vote of the Council, you have been elected to the office of Town Mayor for the year 2010/11.”

5. **To Receive the Newly Elected Town Mayor’s Declaration of Acceptance of Office**

Executive Officer says – “Mr/Madam Mayor please read and sign the declaration of acceptance of office”

Newly Elected Mayor reads– “ I Councillor, have been elected to the office of Town Mayor of the Council of Barry, hereby declare that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof, according to the best of my judgement and ability. I undertake to be guided by Barry Town Council’s Local Code of Conduct in the performance of my functions in this office.”

6. **To receive information concerning apologies for absence submitted on behalf of absent Councillors**

7. **To Elect a Deputy Town Mayor for the 2010/11 Municipal Year**

The Retiring Mayor asks for nominations for office of Deputy Town Mayor.

A vote is taken on each candidate nominated.

Retiring Mayor says – “Councillor, by the majority vote of the Council you have today been elected to the office of Deputy Mayor for the year 2010/11”.

8. **To receive the Deputy Town Mayor’s Declaration of Acceptance of Office**

Executive Officer says – “Mr/Madam Deputy Mayor please read and sign the declaration of acceptance of office”.

The Newly Elected Deputy Mayor reads – “I Councillor, having been elected to the office of Deputy Mayor of the Council of Barry, hereby declare that I take the said office upon myself, and will duly and faithfully fulfil the duties thereof, according to the best of my judgement and ability. I undertake to be guided by Barry Town Council’s Local Code of Conduct in the performance of my functions in this office”.

9. **Procession from Hall**

Mace Bearer, followed by Retiring Mayor, Retiring Deputy Mayor, Executive Officer, Chaplain, Incoming Mayor and Deputy Mayor

(At this point in the meeting, there will be a brief delay whilst the incoming Mayor and Deputy Mayor don their robes and chains of office)

10. **Procession into Hall (Following Robing & Chains of Office)**

Mace Bearer followed by Incoming Mayor, Incoming Deputy Mayor, Executive Officer, Chaplain, Retiring Mayor, Retiring Deputy Mayor

11. **To receive declarations of interest under the Council's Code of Conduct**

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 72 hours before the meeting)

12. **Investiture of the New Consort and Deputy Consort**

The Retiring Consort and Deputy Consort to invest the New Consort and Deputy Consort with badges of office.

13. **To receive the retiring Mayor's speech**

14. **Presentation of Bouquets to Retiring Mayor and Consort and Retiring Deputy Mayor and Consort**

15. **To receive the Newly Elected Mayor's notification of the appointment of his/her Chaplain and arrangements for his/her Civic Service on Mayoral Sunday**

16. **To Receive the Newly Elected Town Mayor's Speech**

Including vote of thanks to the retiring Mayor.

17. **Adjournment of Meeting**

Newly elected Mayor moves adjournment of the meeting to be reconvened on Tuesday 11 May 2010 at 7.00pm in the Council Chamber, Town Council Offices, Gladstone Road, Barry. He/She invites guests to join him/her in the Bedwas Hall and asks everyone to remain seated until Civic Party have left the Hall.

18. **Procession from Hall**

Mace Bearer followed by New Mayor, New Deputy Mayor, Executive Officer and Chaplain

19. To appoint the following Council Committees for the ensuing municipal year and approve their terms of reference (Details of the 2009/10 Committee Membership and Terms of Reference are attached)
(Pages 965-972)

	Lab.	Con	Plaid
(a) Amenities	7	3	3
(b) Appointments	3	1	1
(c) Finance Policy & General Purposes	7	3	3
(d) Planning - one per ward plus	3	1	1
(e) Resources	7	3	3
(f) Unified Appeals	3	1	1
(g) Urgency	3	1	1

20. To elect the Chairpersons and Vice-Chairpersons of the Committees listed above, in accordance with the provisions of Standing Order 16.8
21. To appoint or nominate representatives onto joint and outside bodies, including the appointment of minor authority representatives onto School Governing Bodies where indicated with an asterisk. (Details of the 2009/10 Representatives are attached)
(Pages 973-975)
22. To approve and sign the minutes of the Council's meetings held on 8 February 2010 and 25 March 2010, as correct records**(Pages 976-987)**
23. To consider questions from Councillors (Standing Order 26 refers)
24. To consider questions/Comments from Members of the Public (Standing Order 27 refers)
25. To receive communications from the Town Mayor
26. To receive and note the minutes of the Amenities Committee's meeting held on 1 and 29 March 2010 and to consider any recommendations contained therein
(Pages 988-993)
27. To receive and note the minutes of the Appointments Committee's meeting held on 22 April 2010 and to consider any recommendations contained therein
(Pages 994-996)
28. To receive and note the minutes of the Finance, Policy and General Purposes Committee's meeting held on 29 March and 19 April 2010 and to consider any recommendations contained therein
(Pages 997-1007)

29. To receive and note the minutes of the Planning Committee's meetings held on 9 February, 9 March, 7 & 13 April and 4 May 2010 and to consider any recommendations contained therein **(Pages 1008-1035)**
30. To receive and note the minutes of the Resources Committee's meeting held on 15 March 2010 and to consider any recommendations contained therein **(Pages 1036-1038)**
31. **Executive Officers Report** **(Pages 1039-1043)**
 - a. Amendments To Barry Town Council's Code of Conduct
 - b. Review Of Introduction Of Public Question Time At Committee Meetings
 - c. Transportation Policy & Associated Issues - Update
32. To approve a Schedule of Payments for May 2010 and determine the Council's cheque signatories for 2010/11 **(Pages 1044-1045)**
33. To note that Councillor S Egan is the Leader of the Labour Group and therefore Leader of the Council, in accordance with Standing Order 121(b)
34. To determine the cheque signatories for the Town Mayor's Charity Account for 2010/11 **(Page 1047)**
35. To Receive and Note Urgent Action Taken in Accordance with Standing Order 112 **(Pages 1048-1050)**
36. Draft Schedule of Town Council Meetings for 2010/11 **(Pages 1051-1052)**
37. **Date Of Next Meeting**

Subject to the Council's consideration of Agenda Item 36(H), to note that the Council's next meeting is scheduled for Monday, 12 July 2010 at 7.00pm.

Distribution

The Mayor plus all other Town Councillors (22)

Barry and District News, Glamorgan Gem, South Wales Police, Barry Library
(4)

OFFICIAL PHOTOGRAPHS

NB Arrangements have been made for Official Photographs to be taken, and members are, therefore, requested to arrive at the Council Chamber at 6.00pm on Monday, 10 May for this purpose.